

Town of Kill Devil Hills, North Carolina
Adopted Budget for the Fiscal Year 2025 – 2026
And Plan Year 2026 – 2027



JOHN L. WINDLEY
Mayor

IVY RAY INGRAM
Mayor Pro Tempore

TERRY L. GRAY
T. DILLON HEIKENS
BERNARD B. MCAVOY, JR.
Commissioners

CASEY C. VARNELL
Town Attorney

DEBORA P. DÍAZ
Town Manager

JAMES MICHAEL O'DELL
Town Clerk

CHARLENE S. ALLEN
Assistant Town Manager

ANGELL W. DOUGHTIE, CPA
Director of Finance and Tax

MEREDITH B. GUNS
Director of Planning and Development

STEVE ALBRIGHT
Public Services Director

TROY TILLEY
Fire Chief

GARY BRITT
Police Chief

MISSION

The Town of Kill Devil Hills is dedicated to enhancing the quality of life for all citizens and property owners by providing the maximum level of service in the most effective and efficient manner while exercising sound fiscal responsibility. We value: citizen participation, honesty and integrity, unity and teamwork, fairness and equity and our unique natural environment. Our desire is for Kill Devil Hills to be recognized as a wonderful place to live, where our citizens receive high quality services, our employees work in an atmosphere of respect and support and our leadership stimulates cooperation and innovation in our community.



THE TOWN OF KILL DEVIL HILLS
NORTH CAROLINA

Post Office Box 1719, 102 Town Hall Drive
Kill Devil Hills, North Carolina 27948
(252) 449-5300

TOWN OF KILL DEVIL HILLS BUDGET MESSAGE
FISCAL YEAR 2025/2026

MAY 12, 2025

TO THE MAYOR AND BOARD OF COMMISSIONERS

I am pleased to submit Kill Devil Hills Fiscal Year 2025/2026 Recommended Budget, which is balanced in accordance with the provisions of the North Carolina Local Government Budget and Fiscal Control Act. All funds within the proposed budget are balanced, and all revenues and expenditures are identified for Fiscal Year 2025/2026.

This budget has been prepared in alignment with guidance and feedback provided by the Board of Commissioners. The Board of Commissioners has expressed a desire to balance identified needs within existing resources as much as possible. The FY 2025/2026 recommended operating budget has been developed with consideration given to the factors discussed above and has proposed a tax increase of 4.68 cents above the revenue neutral rate.

All Town departments and staff have been highly engaged in the process of building this year's budget. As a result of these efforts, staff was able to affirm the effective management of base budget resources as lean but adequate.

In preparation for a new fiscal year budget, and to assure conformance with the adopted fiscal year budget, the Finance Department constantly monitors estimated and actual revenues; expenditures are examined to ensure each is verifiable to its intended service, purchase or project.

When projecting revenues, the Finance Director and Staff communicate with federal resources, such as the Department of Labor; North Carolina resources, such as the Department of Revenue; and local resources, such as Dare County and the Outer Banks Visitors Bureau, to understand outside influencing factors. Federal, state, and local economic indicators are analyzed so that we may understand how they affect the operations, and therefore the budget, of the Town of Kill Devil Hills.

Great appreciation is extended to the Board of Commissioners for the support and guidance given all year that determined the objectives of this recommended budget. Developing a document of this magnitude and significance is the result of many individuals. Management recognizes those members of staff who participated in budget preparation, and all of our employees for it is they who, each year, are responsible for the adopted budget's success. Great appreciation is also extended to Finance Director Angell Doughtie and the members of the Finance Department for their tireless work and energy to provide the financial data for this document, and to prepare and complete the recommended budget.

STRATEGIC PLAN

Mission Statement

The Town of Kill Devil Hills is dedicated to enhancing the quality of life for all citizens, businesses, and property owners by providing the maximum level of service in the most effective and efficient manner while exercising sound fiscal responsibility.

Vision Statement

Our desire is for Kill Devil Hills to be recognized as a wonderful place to live, where our citizens, businesses, and property owners receive high quality services, our employees work in an atmosphere of respect and support, and our leadership stimulates cooperation and innovation in our community.

Values

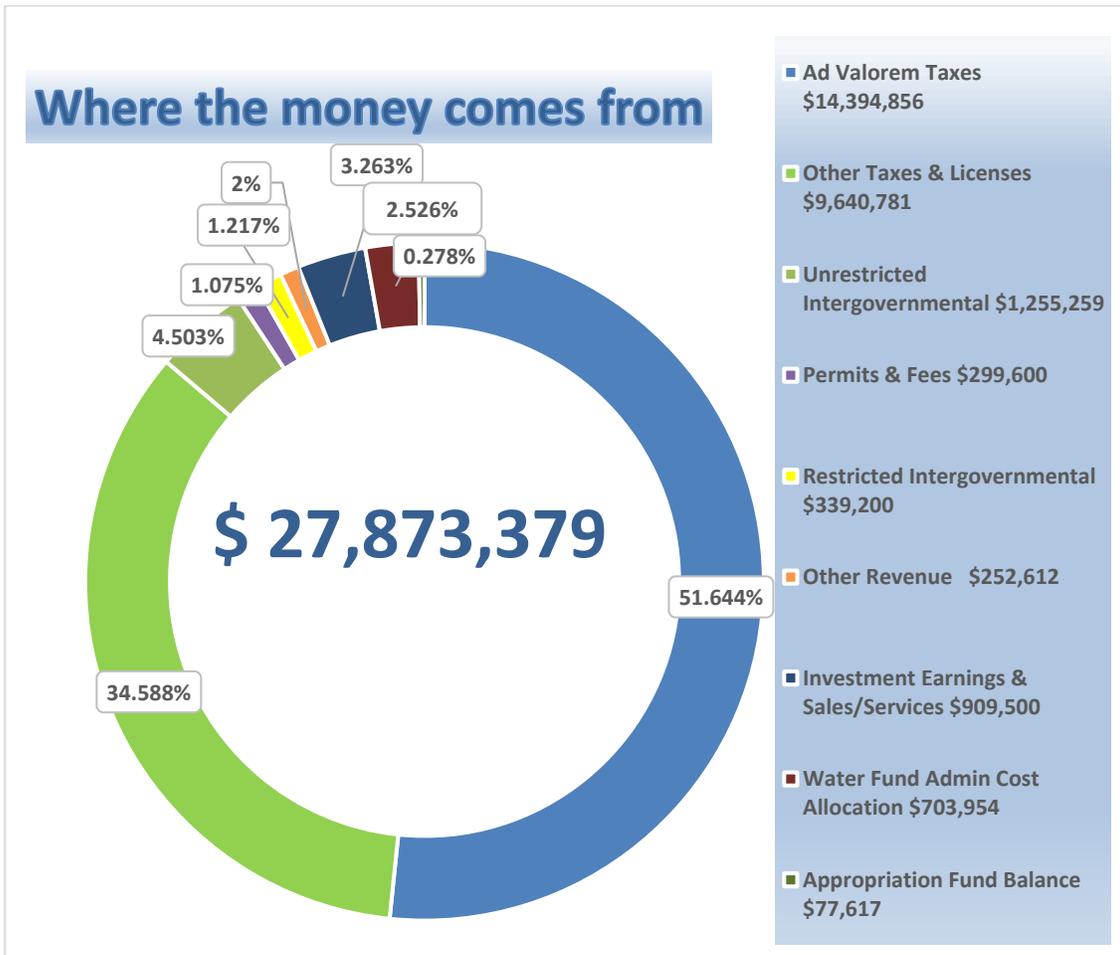
Citizen participation - Honesty and integrity - Unity and teamwork - Fairness and equity - Our unique natural environment.

BUDGET PRIORITIES OVERVIEW

The review and adoption of the annual operating budget is one of the most important policy-making responsibilities of the Mayor and Board of Commissioners. The governing board must establish service levels based on priorities among competing government services and within the fiscal capacity of the Town. By analyzing the requirements for service delivery, management must submit recommendations which fulfill the Board's priorities and conform to an established policy and direction.

Preparation of the Recommended Budget for Fiscal Year 2025/2026 was guided by the goals to:

- ✓ Long term financial planning for capital – maintain capital planning and stabilization of available funding through the use of Capital Reserve Funds, long term capital improvement plans and long-term debt;
- ✓ Maintain and enhance the overall quality of life for our citizens, businesses, and property owners;
- ✓ Maintain the quality and variety of services provided in the most effective and efficient manner;
- ✓ Identify and conservatively budget all available revenue sources in each of the operating funds: General Fund, Water Fund, and Wastewater Fund.
- ✓ Stay competitive with the shared revenue distributions within the municipalities within Dare County which can have an impact on the budget and services. Shared revenues include sales tax, occupancy tax and land transfer tax, based on the tax levy share percentage.



GENERAL FUND REVENUES

AD VALOREM TAXES – TOWN-WIDE

The recommended budget proposes a \$0.28 per \$100 valuation ad valorem tax rate, based on an estimated tax base of \$4,963,910,709 and a tax collection rate of 99.60 percent. The prior year’s property tax rate was \$0.355 per \$100 valuation based on an estimated tax base of \$3,121,333,295. Property values used to determine the tax base for the budget were revalued as of January 1, 2025. State law requires that in the year in which a general reappraisal of real property has been conducted, a statement of the revenue-neutral property tax shall be included in the budget. This is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue that would have been produced by the current tax rate if no reappraisal occurred. The rate is increased by a growth factor equal to the average annual percentage increase in the tax base due to improvements since the last general reappraisal. The purpose of providing the revenue-neutral tax rate is to provide citizens with comparative information. The reappraisal produced a tax base of \$4,963,910,709 for the Town of Kill Devil Hills. The tax levy for the current fiscal year is \$13,845,066 and the growth factor since the last general reappraisal is 1.9 percent. Using the formula mandated by NCGS 159-11(e) the revenue-neutral tax rate for the Town of Kill Devil Hills is \$.2332.

The Dare County Tax Collector is responsible for collecting ad valorem taxes for the Town of Kill Devil Hills and the recommended budget proposes to maintain that arrangement.

Fiscal Year 2025/2026 ad valorem taxes have been calculated using an estimated Town-wide tax base, including vehicles, of \$4,963,910,709 and a tax collection rate of 99.60%; one penny levied generates \$496,391 in revenue. Property values used to determine the tax base for the budget were updated January 1, 2025. The Town-wide ad valorem tax levy is \$13,845,066.



AD VALOREM TAXES – MUNICIPAL SERVICE DISTRICT
FOR BEACH NOURISHMENT

Using the formula mandated by NCGS 159-11(e) the revenue-neutral tax rate for the Town of Kill Devil Hills Municipal Service District (MSD) is \$.1638. The additional \$.1638 tax rate applicable to the real property listed within Kill Devil Hills’ Beach Erosion Control and Flood and Hurricane Protection Works MSD, charged for the purpose of raising the revenue listed as “Taxes – Municipal Service District” remains. The prior year’s property tax rate for the MSD was \$.24 per \$100 valuation based on an estimated MSD tax base of \$212,330,206. Property values used to determine the tax base for the MSD for the budget were revalued as of January 1, 2025. The real property tax base within the MSD is \$315,508,713. The total levy within the MSD is \$516,790 based on the tax collection rate of 100%.

MSD ad valorem revenues, and sales tax revenues realized because of the MSD ad valorem rate and levy, must be used for, and will be expended in, the Town’s beach nourishment projects, including the five-year debt service on the issuance of \$593,224 in special obligation bonds, which finances Kill Devil Hills’ portion of the 2022 beach nourishment project and the FEMA reimbursable portion of \$3,638,169 (this portion was paid off during FY 23). The special obligation bonds represent 66.40% of the total project cost of \$6,373,451 with Dare County funding a portion of the difference. Since inception of the bonds in FY 2022 there are two principal payments remaining to be paid off December 2026. The balance on the principal at June 30, 2025 is \$237,290, which represents the Town’s portion.

During the 2025/26 fiscal year, beach maintenance, surveys, and sprigging to sustain the beach nourishment project are recommended.

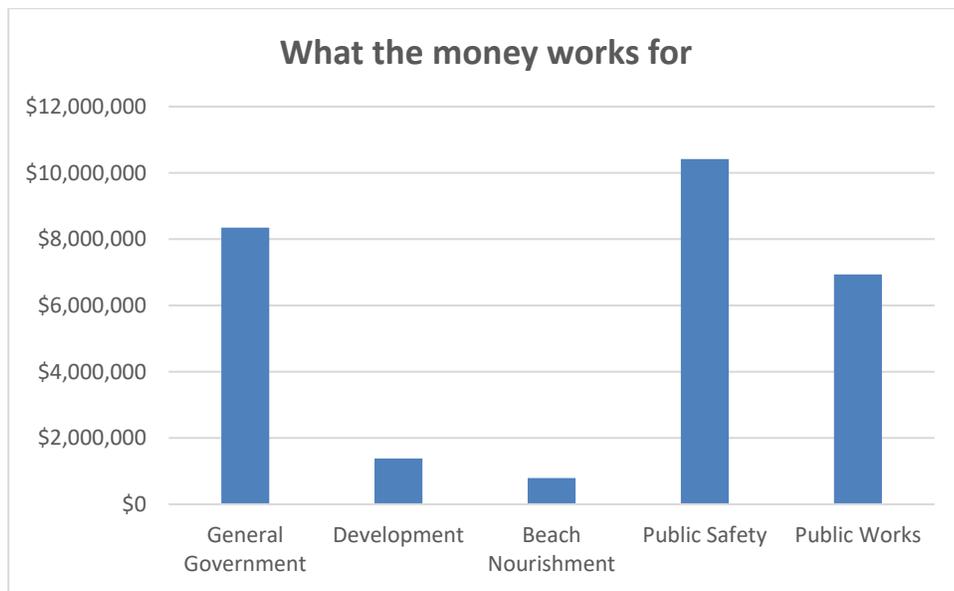
HIGHLIGHTS OF OTHER GENERAL FUND REVENUES

Total General Fund revenues are projected at \$27,873,379. To achieve a balanced General Fund budget, an appropriation of \$77,617 from the General Fund balance is recommended. The fund balance is healthy and remains above the target of 35%.

2024 General Fund consolidated fund balance ended the year at a total of \$34,712,548. 2024 unassigned fund balance ended the year at \$15,461,613, which was \$6,013,227 over the Board policy of a minimum of 35% of General Fund revenues.

Certain revenues are predicted for the 2025/2026 fiscal year as follows:

- ✓ State and local sales taxes have been budgeted based on the projection with a decrease compared to FY 2024-25 actuals applying updated levy share percentages.
- ✓ Occupancy tax revenue is projected with a decrease compared to FY 2024-25 actuals with updated levy share percentages.
- ✓ The Land Transfer tax is projected with a decrease compared to FY 2024-25 levels with updated levy share percentages.
- ✓ Powell Bill distributions are based on population and Town maintained street mileage, and is projected with a 10% increase over the 2024-25 budgeted allocation.
- ✓ General sales tax electricity, based on projected energy consumption is estimated to increase 5% over FY 2024-25 estimated actuals.



GENERAL FUND EXPENSES

HIGHLIGHTS OF GENERAL FUND CAPITAL IMPROVEMENTS AND OTHER EXPENSES

Points of interest in the Administration Department budget include continued sponsorship of various special events for which grant funding will be sought as appropriate. Engaged, inclusive community events: First Flight Farmers Markets bringing the community together with vendors offering local home grown, homemade, and handmade items; Ice Cream Social; The Trash Attack!; July 4th Fireworks Spectacular; Wright Lights Illumination and Santa at Town Hall (Aviation Park).

Visible green improvements include continuing the transition to high-efficiency LED street lighting and Town facilities; and offering free trees to property owners to increase the community's overall canopy efforts for live oak tree planting by homeowners.

Staff continue to explore long term sustainability and resilience initiatives for the Town, including solar energy, LED lighting at beach accesses, and an overall lowered carbon footprint.

The Shoreline Access Reserve account is funded in the amount of \$75,000. The Recreational Facilities Reserve account is funded in the amount of \$75,000. Expenditures from reserve accounts must be authorized by action of the Board of Commissioners.

Other projects in Buildings and Grounds Division capital expenses are recommended to include John Deere cart replacement; automatic gate at the public works complex replacement; renovations to hockey rink enabling a multipurpose play court; improvements for ADA compliance; improvements to Carlow Street and Atlantic Street beach accesses; continue to improve parks and open spaces; and continue to improve aesthetics of parks, grounds, buildings, and beach accesses.

Continuation of the agreement with Dare County for collection of ad valorem taxes is recommended.

In the Management Information Systems Division, the recommended budget includes upgrades to the network equipment.

Recommendations in the Planning Department's budget include funding for chapter updates and the Recreational Facility Plan update.

Street capital reserve funds are allocated for future street projects. Additional mowing, edging and sweeping is funded at \$100,400.

The Sidewalk Capital Reserve Fund appropriation is \$450,450 and the Multi-Use Path Capital Reserve Fund appropriation is \$45,800 for future construction.

We calculate the estimated cost for both gasoline and diesel fuels based on the average wholesale price per gallon according to the Energy Information Association (www.eia.gov). The recommended budget projects costs of \$2.651 per gallon for regular unleaded, and \$3.245 per gallon for diesel.

In the Solid Waste Division, the budget reflects increases to both garbage and construction and demolition disposal tipping fees for an estimated 10,134 tons of garbage at \$100.04 per ton, and 924 tons of construction and demolition (C&D) debris at \$73.16 per ton.

GENERAL FUND FLEET REPLACEMENTS

Fleet replacements in the General Fund are recommended as follows:

- Buildings & Grounds Division – mower
- Police Department – five police vehicles
- Animal Control Division – pickup truck
- Fire Department – pickup truck
- Streets Division – three pickup trucks
- Solid Waste Division – two commercial garbage trucks, pickup truck, and roll off containers

PERSONNEL

This document maintains the current practice of examining vacant positions for the possibility of assigning duties and responsibilities elsewhere. It is the duty of management to analyze and evaluate existing allocated positions and make improvements that will have a positive impact on the Town.

The presented budget continues funding of the Market Comparative and Position Classification Study and Workforce and Staffing Analysis implementation as recommended in the 2025 Piedmont Triad Regional Council (PTRC) study. Consistent funding of the Market and Staffing Plans situates Kill Devil Hills in the desirable position of placing and maintaining half of the employee population in the center 50% of established grades; thereby, also maintaining a more accurate and competitive employment-pay environment and staffing for the current level of services provided by the Town.

This year, and in future years, when funding is possible, the Market - Performance Plan will contain funding as outlined: Market funding is established by the rate of inflation as determined by the Consumer Price Index (CPI) and Performance and career development funding is included.

The recommended budget includes a Market 3% Cost of Living Adjustment for all employees. Funding has been appropriated to continue the Town's 401(k) Deferred Compensation Program.

This recommended budget contains funds for continuing professional development education and training for our employees; provided such opportunities meet the fundamental needs and requirements for each department and position.

Health insurance coverage renewal rates for the current plan have increased 26.9% for active employees and decreased 22.8% for retirees. This spike in rates is due to a combination of significant claims experience from relatively small number of high dollar claims and a general increase in the cost of healthcare. The North Carolina League of Municipalities Municipal Insurance Trust pool closed effective June 30, 2025, forcing the Town to secure another healthcare insurance broker. Our healthcare plan is provided through the Mark III Brokerage effective July 1, 2025 and we will continue to monitor it while exploring future options to ensure it offers an effective balance between cost to the Town and benefits to the employee.

Based on recommendations from the 2025 Workforce and Staffing Analysis by Piedmont Triad Regional Council (PTRC) study the following staffing recommendations and new positions are recommended: one-half Full Time Equivalent (FTE) in the Buildings & Grounds Division; and Public Services/Water Department new positions: customer service representative, locator/utility maintenance technician, solid waste equipment operator and reclassify a water plant operator to be a senior water plant operator.

WATER FUND REVENUES

Kill Devil Hills' Water System Master Plan (WSMP) was developed in 2002 as an extended plan for funding 20 years of improvements to the Town's water system. During Fiscal Year 2011/2012, the Plan was revised to consider the more than \$9 million in infrastructural improvements completed since the original plan was adopted, integrating those improvements with the replacements and upgrades that remained outstanding. In January 2022, an updated Water System Master Plan was adopted. As with the original, the current WSMP included incremental rate increases to fund necessary improvements.

Since its revision, the Board of Commissioners has consistently implemented the WSMP's recommendations. In the 2025/2026 fiscal year, retail water rates are recommended to increase 4% as we continue to address operating costs and waterline and system improvements that are associated with the WSMP. Tap fees are also proposed to increase based on the cost of materials and installation.

WATER FUND EXPENSES

HIGHLIGHTS OF WATER FUND CAPITAL IMPROVEMENTS AND OTHER EXPENSES

Cost allocation to the General Fund is reflected by application of a formula that includes cost of actual services provided.

Funding is included for the miscellaneous waterline improvements, sensors and software, Systems Building Replacement and Maintenance Yard improvements, and 8th Street Building renovations.

The wholesale water rate, which is paid to Dare County, is estimated at \$2.109 per 1,000 gallons.

Waterline improvements associated with streets projects in the amount of \$689,850 is recommended.

WATER FUND FLEET REPLACEMENTS

Fleet Replacements in the Water Fund are recommended as follows:

- Two pickup trucks
- Backhoe, mini-excavator with trailer, and Ditch Witch Vac trailer

WASTEWATER FUND REVENUES

The Wastewater Fund is guided by a capital improvements program for the Southern Sanitary District (Ocean Acres), which was developed in 2010. It includes a recommended schedule of rates and fees to accomplish the following:

- Provide for sustained reliable operation;
- Fund needed capital improvements; and
- Enable repayment of the long-term loan that was provided by the Water Fund

This recommended budget maintains the current rate structure of base charge as outlined in the wastewater fund capital improvements program.

HIGHLIGHTS OF WASTEWATER FUND
CAPITAL IMPROVEMENTS AND OTHER EXPENSES

A repayment of \$18,750 will be made from the Wastewater Fund to the Water Fund.

CONCLUSION

Fiscal sustainability and prudent management of public finances are critical elements of a financial strategy that secures the public trust and maximizes the investment of limited resources.

The Town of Kill Devil Hills is in strong financial condition and stays committed to ensuring long-term success through conservative revenue projections and the use of long-term capital planning which, year after year, helps us effectively respond to the continuing needs and aspirations of our citizens, businesses, and visitors. We must always keep in focus that Kill Devil Hills serves a much greater population than those who reside and work within our corporate limits on a year-round basis.

We must be adaptable to changing conditions that are beyond our control, yet committed to our approach in meeting the challenges of such deviations by ensuring that every member of our staff is actively engaged in our mission: to provide the highest quality of services to our citizens and visitors. Service is our business and we continue to welcome ideas to enhance the quality of the product we deliver.

Thank you.

Respectfully submitted,



Debora P. Díaz
Town Manager



Town of Kill Devil Hills, North Carolina
Adopted Budget Ordinance
For the Fiscal Year 2025-2026

Budget Ordinance 20-24

BE IT ORDAINED by the Board of Commissioners of the Town of Kill Devil Hills, North Carolina:

Section 1.

The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2025, and ending June 30, 2026, in accordance with the chart of accounts heretofore established for this Town:

Administration	\$	1,757,831
Administration – Buildings and Grounds		3,760,808
Finance and Taxes		2,238,267
Finance – Management Information Systems		588,789
Finance – Fleet Maintenance		777,365
Planning and Development		1,381,716
Planning and Development – Beach Nourishment		792,662
Police		5,361,242
Police – Animal Control		266,617
Fire – Station 14		3,710,802
Fire – Ocean Rescue		1,077,990
Public Works – Streets		1,950,696
Public Works – Powell Bill		302,000
Public Works – Solid Waste		3,906,594
	<u>\$</u>	<u>27,873,379</u>

It is estimated that the following revenues will be available to the General Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Ad valorem taxes	\$	14,381,856
Tax penalties and interest		13,000
Other taxes and licenses		9,640,781
Unrestricted intergovernmental revenues		1,255,259
Restricted intergovernmental revenues		339,200
Permits and fees		299,600
Sales and services		109,500
Investment earnings		750,000
Other revenues		252,612
Other finance source		753,954
Undesignated Fund Balance Appropriated		77,617
	<u>\$</u>	<u>27,873,379</u>

Section 2.

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Reserved for future projects – Streets	\$	45,800
Reserved for future projects – Sidewalk		450,450
Reserved for future projects – Shoreline Access		75,000
Reserved for future projects – Recreation		75,000
Reserved for future projects – Beach Nourishment		600,000
	\$	<u>1,246,250</u>

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Transfer from General Fund to Street Construction CRF	\$	45,800
Transfer from General Fund to Sidewalk Construction CRF		450,450
Transfer from General Fund to Shoreline Access Const. CRF		75,000
Transfer from General Fund to Recreation CRF		75,000
Transfer from General Fund to Beach Nourishment CRF		600,000
	\$	<u>1,246,250</u>

Section 3.

The following amounts are hereby appropriated in the Water Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Water Administration	\$	1,327,860
Water Treatment Plant		2,280,963
Water Systems		4,289,992
Cost allocation - General Fund		703,954
	\$	<u>8,602,769</u>

It is estimated that the following revenues will be available in the Water Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Water sales	\$	5,688,241
Taps and connections		60,000
Interest on investments		300,000
Miscellaneous revenues		25,000
Retained Earnings Appropriated		2,510,778
Wastewater debt repayment		18,750
	\$	<u>8,602,769</u>

Section 4.

The following amounts are hereby appropriated in the Water Capital Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Water System development – Expansion and Replacement	\$ 324,000
	<u>\$ 324,000</u>

It is estimated that the following revenues will be available in the Water Capital Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Water System Development Fees	\$ 324,000
	<u>\$ 324,000</u>

Section 5.

The following amounts are hereby appropriated in the Wastewater Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Wastewater System	\$ 230,660
	<u>\$ 230,660</u>

It is estimated that the following revenues will be available in the Wastewater Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Wastewater charges	\$ 224,090
Taps and connections	6,570
	<u>\$ 230,660</u>

Section 6.

The following amounts are hereby appropriated in the Wastewater Capital Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Wastewater System development - Expansion and Replacement	\$ 2,500
	<u>\$ 2,500</u>

It is estimated that the following revenues will be available in the Wastewater Capital Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

Wastewater System Development Fees	\$ 2,500
	<u>\$ 2,500</u>

Section 7.

There is hereby levied a tax at the rate of \$.28 per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2025, for the purpose of raising the revenue listed as “Taxes 2025” in the Annual Budget Estimate-Revenue section of this proposed budget.

The rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,963,910,709 and an estimated collection rate of 99.6 percent.

There is hereby levied an additional tax at the rate of \$.1638 per one hundred dollars (\$100) valuation of property listed in the Municipal Service District (MSD) for taxes as of January 1, 2025, for the purpose of raising the revenue listed as “Taxes 2025 – Municipal Service District” in the Annual Budget Estimate-Revenue section of this proposed budget.

The rate of tax is based on an estimated total valuation of property in the Municipal Service District for the purpose of taxation of \$315,508,713 and an estimated collection rate of 100 percent.

Section 8.

The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- A. The Budget Officer may transfer amounts between objects of expenditure (line item) within a department without limitation and without a report being requested.
- B. The Budget Officer may not transfer any amounts between departments of the same fund with the following exceptions:
 - 1. Amounts may be transferred between the following departments:
 - Administration
 - Administration - Buildings and Grounds
 - 2. Amounts may be transferred between the following departments:
 - Finance
 - Finance - Management Information Systems
 - Finance - Fleet Maintenance
 - 3. Amounts may be transferred between the following departments:
 - Planning
 - Planning – Beach Nourishment
 - 4. Amounts may be transferred between the following departments:
 - Police
 - Police - Animal Control
 - 5. Amounts may be transferred between the following departments:
 - Fire – Station 14
 - Fire - Ocean Rescue
 - 6. Amounts may be transferred between the following departments:
 - Public Works - Streets
 - Public Works - Solid Waste

7. Amounts may be transferred between the following departments:

- Water Administration
- Water Plant
- Water Systems

These departments are accounted for individually for reporting purposes. However, only one department head presides over Administration; one over Finance; one over Planning; one over Police; one over Fire; one over Public Works; and one over the Water Department. Transfers between a single department head's programs may become necessary and may be expended through approval by the budget officer. Any such transfers shall be reported to the governing board at its next meeting and shall be entered into the minutes.

C. The Budget Officer may not transfer any amount between funds nor from any contingency appropriation within any fund.

Section 9.

The budget is presented in object of expenditure (line item form) for detail purposes only. The budget is adopted on a departmental appropriation basis.

Section 10.

Fees. (Non-refundable)

Charges for services and fees by Town departments, excluding those established by state statute, are levied in the amounts set forth in the attached fee schedule (see Attachment 1).

Section 11.

**Water Rates
Quarterly Minimum Charge for the
First 5,000 Gallons**

<u>Meter Size</u>	<u>Rate</u>	<u>**Out of Town</u>
5/8 inch	\$ 84.00	\$ 105.00
1 inch	153.00	
1 ½ inch	354.00	
2 inch	655.00	
3 inch	1,262.00	
4 inch and up	2,391.00	

*Ocean Acres/Wastewater Accounts incur additional wastewater minimum and commodity rates.

**Commodity Rate
(Per 1,000 Gallons Over Minimum)**

<u>Gallage</u>	<u>Kill Devil Hills Customers</u>	<u>Out of Town Customers</u>
6,000 – 40,000	\$ 9.00	\$ 9.50
41,000 – 250,000	9.50	10.00
251,000 – 1,000,000	10.00	10.50
1,001,000 and over	10.50	11.00

Surety Deposits

<u>Meter Size</u>		<u>Rate</u>
5/8 inch	\$	100.00
1 inch		200.00
1 ½ inch		350.00
2 inch		550.00
3 inch		1,100.00
4 inch and up		2,200.00
Hydrant Meter		1,000.00

*Ocean Acres/Wastewater Accounts have additional surety deposit fees

**Tap Fees
(Installation Charges)**

<u>Meter Size</u>		<u>Fee</u>
5/8 inch	\$	1,370.00
1 inch		1,690.00
1 ½ inch		4,670.00 **
2 inch		5,110.00 **
3 inch and up		***

** Additional fees apply if a road bore is needed

*** Cost (materials, labor, equipment, engineering, etc.)

Water meter service size shall be determined by the Public Services Director or his/her designee based on American Waterworks Standards.

Water Charges: Begin with the date of meter installation.

System Development Fees (SDF)

A System Development Fee, or SDF, represents each new customer’s “buy-in” to the Town’s water treatment, storage and distribution facilities, and helps pay for capital improvements to assure the capacity and reliability of the overall system.

\$6,000 per 5/8” unit or 5/8” “equivalent meter unit” in the KDH System. An “equivalent meter unit” shall equal one 5/8” system development fee charge as follows:

Single Family Residence: one 5/8” system development fee per unit. Single family residences requiring larger meters will follow the meter size chart in paragraph 3 below.

Multifamily:

1. Condominium units, townhouse, cottage courts, apartments, duplexes, mobile homes, accessory dwelling units, and other types of multi-family units: one (1) system development fee per unit.
2. Hotel, motels, assisted living, and nursing homes –
 - a. One (1) system development fee per each unit which provides independent living accommodations including separate areas for: (1) sleeping (bedroom) and (2) bathing and waste disposal (bathroom) and (3) food preparation with cooking facilities (kitchen or kitchenette).
 - b. One (1) system development fee per every two (2) "efficiency" or "kitchenette" units, including hotel or motel units, which provide an area for food preparation with cooking facilities (kitchen or kitchenette) but without a separate sleeping area (bedroom).

c. One (1) system development fee per every three (3) standard room units without food preparation and/or cooking facilities (kitchen).

Other Uses:

3. Per §51-35 of the KDH Town Code, "The town reserves the right in all cases to stipulate the size, type, and make of the meter to be used on any connection." Meters other than ordinary single-family residences shall be sized according to the American Waterworks Association (AWWA) Manual M-22, latest edition. Once the meter size has been calculated and approved by the Town, the SDF shall be determined by the meter size in accordance with the following table:

1" Meter...	\$10,400	3" Meter.....	\$30,500
1 ½" Meter...	\$15,800	4" Meter.....	\$41,400
2" Meter.....	\$20,900	6" Meter.....	\$62,700

Miscellaneous Fees – are levied in the amounts set forth in the attached fee schedule (see attachment 2).

Section 12.

Wastewater Rates
Quarterly Minimum Charge for the
First 4,000 Gallons

Minimum (0-4,000 Gallons).	\$ 72.00
Commodity rate (per 1,000 Gallons over minimum) . .	\$ 17.70
Surety deposits - all meter sizes.	\$ 144.00
Connection fee - all meter sizes (cost + 25%).	\$ 1,500.00
System Development fee (based on design flow). . .	\$ 12.95/gal
Reconnection fee (for non-payment of application). . .	\$ 50.00
Penalty – 10 percent (late payment of bills)	

Wastewater Charges: Begin with the date of water meter installation.

Section 13.

Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Officer, and the Tax Collector for direction in the carrying out of their duties.

Adopted this 9th day of June, 2025, upon motion by Commissioner Ingram, seconded by Commissioner Gray, the *KILL DEVIL HILLS BOARD OF COMMISSIONERS BUDGET ORDINANCE FOR THE FISCAL YEAR 2025-2026* was passed by a vote of 5 in favor and 0 opposed.

SEAL



John Wendley
Mayor

ATTEST:

James Michael O'Dell
Town Clerk

APPROVED AS TO FORM:

Casey C. Varnell, Town Attorney

I, James Michael O'Dell, Town Clerk of the Town of Kill Devil Hills, do hereby certify that the foregoing entitled *KILL DEVIL HILLS BOARD OF COMMISSIONERS BUDGET ORDINANCE FOR THE FISCAL YEAR 2025-2026* was placed in the Town Code on the 10th day of June, 2025, at 9:00 o'clock a.m.

James Michael O'Dell
Town Clerk

General Fund - Fee Schedule (Non-refundable) Attachment 1

<i>Planning & Development Review Fees</i>	
Additions for existing single-family and duplex dwellings (less than 50% of the value of the structure). Heated space only.	\$100 per addition.
Additions for existing single-family and duplex dwellings (less than 50% of the value of the structure) and accessory structures to single-family and duplex dwellings (excluding pools and hot tubs). Unheated space only.	Exempt from the development review fee schedule provided it is in compliance with the National Flood Insurance Program and Dare County Health Department. A building permit shall be required with appropriate building permit fees paid.
New or substantially improved one and two family dwellings.	\$150 per unit up to 3,000 square feet. Structures over 3,000 square feet is \$150 plus 5 cents for each additional square foot over 3,000 (heated space).
Commercial, warehouse, motel, hotels, multi-family dwellings, condominiums, townhouses and apartment buildings. Heated space only.	50 cents per square foot, minimum fee of \$150
Commercial, warehouse, motel, hotels, multifamily dwellings, condominiums, townhouses and apartment buildings. Unheated space only.	30 cents per square foot, minimum fee of \$150
Commercial parking spaces; commercial, business and multi-family accessory parking areas excluding single-family residences.	This fee is in addition to required review fees - \$20 per space
All other new development not included elsewhere in the fee schedule excluding open decks and walkways.	30 cents per square foot, minimum fee of \$150
Lots in proposed subdivision.	\$100 per lot
Exempt plat fees.	\$150 each
Review for private development of public right of way.	\$150 each
Inspection prior to moving a structure.	Within town - \$100 each Outside town - \$250 each
Administrative site plan review fee.	\$200 each
Certificates of Appropriateness review fee.	\$100 each
Special Use Application - Multi-family dwellings, workforce housing, wastewater treatment facilities, planned unit development, body piercing and sexually oriented businesses.	\$300 in addition to required review fees
Special Use Application - Private lifeguard services, outdoor recreational activities, wind turbine, event gardens and outdoor dining areas.	\$200 in addition to required review fees
Application for Town Code Amendment (no more than 2 revisions per application)	\$500.00
Application to Board of Adjustment (variances and appeals)	\$500.00
Encroachment Application Fee	10 cents per linear foot, minimum fee of \$100
Non-charitable Special Events (Board of Commissioners approval required)	\$100 per event
Commercial Yard Sales	\$50 per yard sale
ABC compliance review and inspection	\$100.00
Zoning Permit (no Change of Use)	\$75

Building Permit Fees. Prior to the issuance of any permit, all building permit fees shall be paid, along with all other required town fees. All permits shall be consistent with the North Carolina Uniform Building Code.

All new structures and additions including covered decks and all structures moved within or into town, excluding those structures relocated on the same lot. This fee includes plumbing, electrical and mechanical permits in one joint permit.	Residential heated space - 75 cents per square foot, Residential unheated space - 40 cents per square foot, Commercial heated and unheated space - 80 cents per square foot, minimum fee of \$150.
Piers, bulkheads, open decks, new roofs and any activity which requires a building permit not addressed in this schedule.	\$200 each
Fences, demolition and land disturbance.	\$100 each
Certificate of Occupancy for single-family and duplex dwellings	\$50 each up to 3,000 square feet. Structures over 3,000 square feet are \$50.00 plus 5 cents for each additional square foot over 3,000 (heated space)
Certificate of Occupancy for commercial, warehouse motel, hotels, and multifamily dwellings	\$100 each up to 5,000 square feet. Structures over 5,000 square feet are \$100.00 plus 5 cents for each additional square foot over 5,000 (heated space)
Temporary Certificate of Occupancy for single-family and duplex dwellings	\$100 each
Temporary Certificate of Occupancy for commercial, warehouse motel, hotels, and multifamily dwellings	\$300 each
Signs	\$100 per sign
Banners	\$100 each
Renovation/remodeling and relocation (on same lot) of existing structures without a change in the footprint including electrical, plumbing and/or mechanical upgrades.	45 cents per square foot, minimum fee of \$100
Electrical permits, plumbing permits, mechanical permits.(except HVAC change outs)	\$150 each
Mechanical HVAC change outs	\$150 up to 3 units plus \$50 per each additional unit
Pool and hot tub	\$200 each
Accessory use structure (excluding pools, hot tub and heated space).	Residential - 30 cents per square foot, minimum fee of \$100 Commercial - 45 cents per square foot, minimum fee of \$150
Temporary poles, phone booths and CATV amplifiers.	\$50 per installation
Re-inspection fee for all required re-inspections.	\$100 each
Homeowner recovery fee.	\$10
Temporary electric service (prior to occupancy).	\$100 per unit
A penalty fee shall be charged for starting work without a permit.	Amount equal to the permit fee in addition to the permit fee.
Driveway permit	\$50 each
Permit Reinstatement Fee	One-half the cost of the original permit with a minimum fee of \$100. (Reinstated permits will be inspected under the applicable codes in effect at the time of reinstatement).

Miscellaneous Fees . Miscellaneous fees shall include but not be limited to the following	
Cook Book - \$5.00 to McCown Scholarship Fund, \$20.00 subject to NC sales tax ¹	\$25.00
License plates (regular) ¹	\$5.00
Paws Park T-Shirt ¹	\$14.99
Town Flag (3ftx5ft) ¹	\$90.00
Animal adoption fee	\$10.00
Animal shelter boarding fee – per day	\$50.00
Dog tag fee; male or female intact, or without proof of being spayed or neutered	\$5.00
Dog tag fee (issuance) with proof of being spayed or neutered	\$2.50
Dog tag fee (replacement tags)	\$2.50
Rabies inoculation	\$7.00
Annual Comprehensive Financial Report ¹	\$25.00
Cleaning fee	\$75.00
Copies B/W ¹	6 cents per page
Copies Color ¹	9 cents per page
Copies (large format sheets 18" and above) B/W ¹	\$5.00 per sheet
Copies (large format sheets 18" and above) Color ¹	\$50.00 per sheet
Photography Copies - Printed ¹	\$2.00 per sheet
Photography Copies - Digital ¹	\$10 per CD
Video copy fee ¹	Actual cost of media
Return payment fee	\$25.00
Town budget ¹	\$25.00
Fingerprint fee (Not requiring Federal or State check)	\$10.00
Fingerprint fee (Requiring State check)	\$14.00 SBI fee plus \$10.00 card fee for a total of \$24.00
Fingerprint fee (Requiring Federal and State check)	\$38.00 SBI fee plus \$10.00 card fee for a total of \$48.00
Fingerprint fee (Requiring just State Name check only)	\$10.00 SBI fee plus \$10.00 card fee for a total of \$20.00
Police or accident reports	\$5.00
Precious Metals: NC 66-165	
Annual permit fee	\$180.00
Employee permit (initial)	\$10.00
Employee permit (renewal)	\$3.00
Sunshine list	\$10.00
Taxi cab companies application review fee	\$50.00
Taxi cab driver permit	\$15.00
Taxi cab driver fingerprint fee	\$45.00
Taxi cab driver renewal fee	\$5.00
Business registration fee	\$25.00
Daycare, retirement daycare, adult daycare inspection fee (annual or initial)	\$100.00
Zoning Ordinance (small map included) ¹	\$20.00
Zoning compliance letters	\$75.00
Beach driving permit - seasonal	\$25.00
Beach driving permit - short-term (up-to-14-day time period)	\$10.00
Commercial dumpster container ¹	Cost plus \$75 administrative fee
Commercial dumpster lid for baker containers ¹	\$50.00
Commercial dumpster lid rod and hardware ¹	\$20.00
Commercial dumpster lid limiters ¹	\$55.00
Residential refuse containers (new and replacement) ¹	\$100.00
Residential refuse containers (overflow - winter only) ¹	Cost plus 10% administrative fee
Residential refuse container replacement 2 wheels and axle ¹	\$40.00
Residential refuse container replacement lid ¹	\$35.00
No trespassing Sign ¹	\$27.17

¹ Subject to NC sales tax

Water Fund - Fee Schedule Attachment 2

<i>Miscellaneous Fees</i>	
Turn off fee (winterizing)	\$25.00
Administrative service penalty (non-payment)	\$50.00
Reconnect fee (non-payment of application)	\$50.00
Re-read fee/in-house calibration (if nothing is wrong with the meter)	\$25.00
Return payment fee	\$25.00
Locks	\$100.00
Angle valve (includes lock)	\$250.00
Coppersetter (includes lock and angle valve)	\$350.00
Meter – 5/8" (includes lock, angle valve and coppersetter)	\$500.00
Drop-in fee (existing tap but no meter)	Cost of materials plus 25%
Orion Transmitter	\$150.00
Meter box and/or lid (5/8" and 1")	\$100.00
Service line	\$100.00
Penalty – (late payment of water bill)	10 percent

Distribution System – any damage to our Distribution System (meters larger than 5/8", hydrants, water mains, main line valves, fire hydrants, etc.) - the fee will be a total of actual costs for labor, materials, equipment, water loss, plus an administrative charge equal to 25 percent of the costs for labor, materials, equipment and water loss.

¹ Subject to NC sales tax

**Kill Devil Hills Board of Commissioners
Capital Reserve Ordinance**

Budget Ordinance Number 17-13

**CAPITAL RESERVE ORDINANCE FOR THE PURPOSE OF WATER SYSTEM DEVELOPMENT
AND EXPANSION**

***BE IT ORDAINED* by the Honorable Mayor and Board of Commissioners of the Town of Kill Devil Hills, North Carolina, that the following Capital Reserve Fund is hereby established:**

Section 1.

The Board of Commissioners hereby creates a Capital Reserve Fund for the purpose of funding capital projects related to the town's water system.

Section 2.

The Kill Devil Hills Board of Commissioners will make appropriations from this fund to finance capital projects of the Water System.

Section 3.

All system development fees will serve as the source of revenue for this Capital Reserve Fund.

Section 4.

This ordinance shall become effective upon its adoption.

Adopted November 13, 2019

**Kill Devil Hills Board of Commissioners
Capital Reserve Ordinance**

Budget Ordinance Number 17-14

**CAPITAL RESERVE ORDINANCE FOR THE PURPOSE OF WASTEWATER DEBT SERVICE,
SYSTEM DEVELOPMENT AND EXPANSION**

***BE IT ORDAINED* by the Honorable Mayor and Board of Commissioners of the Town of Kill Devil Hills,
North Carolina, that the following Capital Reserve Fund is hereby established:**

Section 1.

The Board of Commissioners hereby creates a Capital Reserve Fund for the purpose of funding capital projects related to the Town's wastewater system.

Section 2.

This fund is to finance debt service payment.

Section 3.

The Kill Devil Hills Board of Commissioners will make appropriations from this fund to finance capital projects of the wastewater system.

Section 4.

All system development fees will serve as the source of revenue for this Capital Reserve Fund.

Section 5.

This ordinance shall become effective upon its adoption.

Adopted November 13, 2019

**Kill Devil Hills Board of Commissioners
Capital Reserve Ordinance**

Budget Ordinance Number 18-10

CAPITAL RESERVE ORDINANCE FOR THE PURPOSE OF NOURISHING APPROXIMATELY 2.6
MILES OF OCEANFRONT BEACHES IN THE TOWN OF KILL DEVIL HILLS

***BE IT ORDAINED* by the Honorable Mayor and Board of Commissioners of the Town of Kill Devil Hills, North Carolina, that the following Capital Reserve Fund is hereby established:**

Section 1.

The Board of Commissioners hereby creates a Capital Reserve Fund for the purpose of nourishing approximately 2.6 miles of oceanfront beaches in Kill Devil Hills.

Section 2.

The Board of Commissioners will make appropriations from this fund to finance the Town's portion of expenses to achieve this multi-year, long-term beach nourishment program in accordance with funding ratios to be established by the participating Dare County local governments based on equitable distribution of nourishment benefits.

Section 3.

The fund will remain operational for a period not to exceed ten years beginning July 1, 2021, and ending June 30, 2031.

Section 4.

The Kill Devil Hills Board of Commissioners will strive to appropriate or transfer an amount each year to this fund.

Section 5.

A percentage of the ad valorem tax revenue will serve as the source of revenue for the capital reserve fund.

Section 6.

This ordinance shall become effective upon its adoption.

Adopted June 23, 2021

**Kill Devil Hills Board of Commissioners
Capital Reserve Ordinance**

Budget Ordinance Number 18-11

**CAPITAL RESERVE ORDINANCE FOR THE PURPOSE OF DEVELOPMENT OF
RECREATIONAL FACILITIES**

***BE IT ORDAINED* by the Honorable Mayor and Board of Commissioners of the Town of Kill Devil Hills, North Carolina, that the following Capital Reserve Fund is hereby established:**

Section 1.

The Board of Commissioners hereby creates a Capital Reserve Fund for the purpose of development of recreational facilities.

Section 2.

The Board of Commissioners will make appropriations from this fund to finance capital projects which are a part of a multi-year program for the implementation of the adopted Recreational Facilities Plan.

Section 3.

The fund will remain operational for a period not to exceed ten years beginning July 1, 2021, and ending June 30, 2031.

Section 4.

The Kill Devil Hills Board of Commissioners will strive to appropriate or transfer an amount each year to this fund.

Section 5.

A portion of the ad valorem tax and other general fund revenues will serve as the source of revenue for this Capital Reserve Fund.

Section 6.

This ordinance shall become effective upon adoption.

Adopted June 23, 2021

**Kill Devil Hills Board of Commissioners
Capital Reserve Ordinance**

Budget Ordinance Number 18-12

CAPITAL RESERVE ORDINANCE FOR THE PURPOSE OF CONSTRUCTION OF AND
IMPROVEMENTS TO SHORELINE ACCESSES

***BE IT ORDAINED* by the Honorable Mayor and Board of Commissioners of the Town of Kill Devil Hills, North Carolina, that the following Capital Reserve Fund is hereby established:**

Section 1.

The Board of Commissioners hereby creates a Capital Reserve Fund for the purpose of new construction, renovation, and reconstruction of and improvements to shoreline accesses.

Section 2.

The Kill Devil Hills Board of Commissioners will make appropriations from this fund to finance capital projects which are a part of a multi-year program for the implementation of the adopted Shoreline Access Plan.

Section 3.

The fund will remain operational for a period not to exceed ten years beginning July 1, 2021, and ending June 30, 2031.

Section 4.

The Kill Devil Hills Board of Commissioners will strive to appropriate or transfer an amount each year to this fund.

Section 5.

A portion of the ad valorem tax and other general fund revenues will serve as the source of revenue for this Capital Reserve Fund supplemented by grant funds from the North Carolina Coastal and Estuarine Access Program.

Section 6.

This ordinance shall become effective upon adoption

Adopted June 23, 2021

**Kill Devil Hills Shore Protection Project
Capital Project Ordinance Amendment**

(BEACH NOURISHMENT)

Budget Ordinance Number 18-13

***BE IT ORDAINED* by the Board of Commissioners of the Town of Kill Devil Hills, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance, originally adopted June 23, 2021, and amended June 13, 2022, September 12, 2022 and March 13, 2023:**

Section 1.

The project authorized is KILL DEVIL HILLS SHORE PROTECTION PROJECT (BEACH NOURISHMENT) to be financed by special obligation bonds, contributions from Dare County beach nourishment fund, ad valorem revenues, or other sources of revenue. The estimated project life is anticipated to be through December 31, 2022.

Section 2.

The officers of the Town are hereby directed to proceed with the capital project within the terms of the Municipal Service District (MSD) Resolution, Dare County Inter-local agreement, bond resolution, and budget contained herein.

Section 3.

The following amounts are appropriated for the project:

Design, Permitting & Professional Services	\$	6,795,623
Mobilization, Demobilization and Construction Costs		
	\$	<u>6,795,623</u>

Section 4.

The following revenues are anticipated to be available to complete this project:

Proceeds from special obligation bonds - FEMA	\$	3,638,169
Proceeds from special obligation bonds		593,224
Contribution from Dare County – Project		691,137
Contribution from Dare County – Sand fence		48,000
Proceeds from NC DEQ Grant		1,456,876
Contribution from capital reserve		<u>368,217</u>
	\$	<u>6,795,623</u>

Section 5.

The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agencies, the grant agreements, and federal regulations. The terms of the bond resolution also shall be met.

Section 6.

Funds may be advanced from the Capital Project Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7.

The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8.

The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board of Commissioners.

**Kill Devil Hills Board of Commissioners
Capital Reserve Ordinance**

Budget Ordinance Number 20-12

**CAPITAL RESERVE ORDINANCE FOR THE PURPOSE OF THE CONSTRUCTION OF
SIDEWALKS AND MULTI-USE PATHS IN KILL DEVIL HILLS**

BE IT ORDAINED by the Honorable Mayor and Board of Commissioners of the Town of Kill Devil Hills, North Carolina that the following Capital Reserve Fund is hereby established:

Section 1.

The Board of Commissioners hereby creates a capital reserve fund for the purpose of the construction of sidewalks and multi-use paths in Kill Devil Hills.

Section 2.

The Kill Devil Hills Board of Commissioners will make appropriations from this fund to finance capital projects which are part of a multi-year program of sidewalks and multi-use paths construction.

Section 3.

This fund will remain operational for a period not to exceed ten years beginning July 1, 2024 and ending July 1, 2034.

Section 4.

The Kill Devil Hills Board of Commissioners will strive to appropriate or transfer an amount each year to this fund which will provide funding for the stated purpose.

Section 5.

A percentage of the ad valorem tax revenue will serve as the source of revenue for the capital reserve fund.

Adopted June 26, 2024

**2027 Kill Devil Hills Beach Erosion Control and
Flood and Hurricane Protection Works Project (Beach Nourishment)
Capital Project Ordinance**

Budget Ordinance Number 20-22

BE IT ORDAINED by the Kill Devil Hills Board of Commissioners of the Town of Kill Devil Hills, North Carolina, that, pursuant to North Carolina General Statutes Chapter 159, Section 13.2, the following capital project ordinance, as follows:

Section 1.

The project authorized is 2027 KILL DEVIL HILLS BEACH EROSION CONTROL AND FLOOD AND HURRICANE PROTECTION WORKS PROJECT (BEACH NOURISHMENT) may be financed from various sources, including special obligation bonds, grant funds, *ad valorem* revenues, or other sources of revenue. The estimated project life is anticipated to be through December 31, 2027.

Section 2.

The officers of the Town are directed to proceed with the capital project within the terms of the Beach Erosion Control and Flood and Hurricane Works Municipal Service District (MSD) resolution, and budget contained herein.

Section 3.

Appropriations will be made for the project in the following areas: Design, Permitting & Professional Services, Mobilization, Demobilization, and Construction Costs. Initial appropriation from the Beach Nourishment Capital Reserve Fund will be as follows:

Design, Permitting & Professional Services	\$25,000
--	----------

Section 4.

The Finance Officer is directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirement of the grantor agencies, the grant agreements, and federal regulations. The terms of any bond resolution(s) also shall be met.

Section 5.

Funds may be advanced from the Capital Project Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 6.

On a quarterly basis, the Finance Officer is directed to report on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 7.

The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board of Commissioners.

Adopted this 13th day of May, 2025, upon motion by Commissioner Ingram, seconded by Commissioner Gray, the 2027 Kill Devil Hills Beach Erosion Control and Flood and Hurricane Protection Works Project (Beach Nourishment) Capital Project Ordinance was approved by a vote of 5 in favor and 0 opposed.

SEAL





John Windley
Mayor

ATTEST:



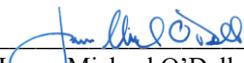
James Michael O'Dell
Town Clerk

APPROVED AS TO FORM:



Casey C. Varnell
Town Attorney

The undersigned hereby certifies that the ordinance entitled 2027 Kill Devil Hills Beach Erosion Control and Flood and Hurricane Protection Works Project (Beach Nourishment) Capital Project Ordinance, was placed in the Kill Devil Hills Code of Ordinances on the 13th day of May, 2025, at 9:00 a.m.



James Michael O'Dell
Town Clerk

**Kill Devil Hills Board of Commissioners
Capital Reserve Ordinance**

Budget Ordinance Number 20-25

**CAPITAL RESERVE ORDINANCE FOR THE PURPOSE OF THE CONSTRUCTION OF AND
IMPROVEMENTS TO STREETS AND RELATED STORMWATER MANAGEMENT**

BE IT ORDAINED by the Board of Commissioners of the Town of Kill Devil Hills, North Carolina, that the following Capital Reserve Fund is hereby established:

Section 1.

The Board of Commissioners creates a capital reserve fund for the purpose of the construction and improvements of streets and related storm water management improvements.

Section 2.

The Kill Devil Hills Board of Commissioners will make appropriations from this fund to finance capital projects which are part of a multi-year program of streets construction and improvements and related storm water management improvements.

Section 3.

This capital reserve fund previously combined the Town's capital reserve fund for street construction and improvements and our capital reserve fund for storm water management improvements which were previously accounted for in separate reserve funds.

Section 4.

This fund will remain operational for a period not to exceed ten years, beginning July 1, 2025, and ending June 30, 2035.

Section 5.

The Kill Devil Hills Board of Commissioners will strive to appropriate or transfer an amount each year to this fund which will provide funding for the stated purpose.

Section 6.

A percentage of the *ad valorem* tax revenue will serve as the source of revenue for the capital reserve fund.

Section 7.

This ordinance shall become effective upon its adoption.

Adopted this 9th day of June, 2025, upon motion by Commissioner Ingram, seconded by Commissioner Gray, the CAPITAL RESERVE ORDINANCE FOR THE PURPOSE OF THE CONSTRUCTION OF AND IMPROVEMENTS TO STREETS AND RELATED STORMWATER MANAGEMENT was approved by a vote of 5 in favor and 0 opposed.

SEAL



John Windley
Mayor

ATTEST:

James Michael O'Dell
Town Clerk

APPROVED AS TO FORM:

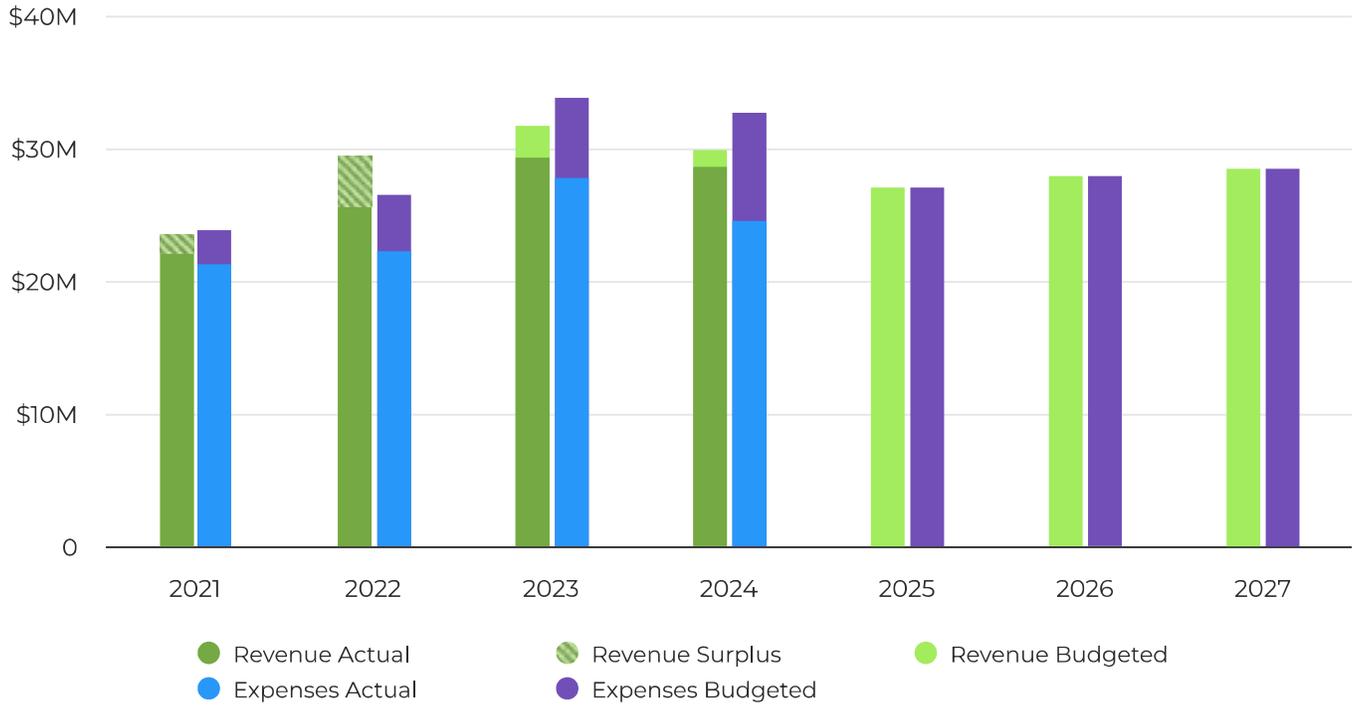
Casey C. Varnell
Town Attorney

I, James Michael O'Dell, Town Clerk of the Town of Kill Devil Hills, do hereby certify that the ordinance entitled CAPITAL RESERVE ORDINANCE FOR THE PURPOSE OF THE CONSTRUCTION OF AND IMPROVEMENTS TO STREETS AND RELATED STORMWATER MANAGEMENT was placed in the Town Code of Ordinances on the 10th day of June, 2025, at 9:00 a.m.

James Michael O'Dell
Town Clerk

General Fund

Revenues vs Expenditures Summary



Revenue Summary

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Ad Valorem Taxes	\$10,347,717	\$11,608,762	\$11,536,430	\$11,536,430	\$11,846,292	\$14,394,856	\$14,394,856	\$14,662,652
Other Taxes & License	\$9,750,361	\$9,845,662	\$10,174,872	\$10,174,872	\$9,749,997	\$9,640,781	\$9,640,781	\$9,640,781
Other Revenue	\$270,738	\$301,163	\$227,612	\$301,612	\$317,049	\$252,612	\$252,612	\$257,612
Unrestrictd Intergov	\$1,134,105	\$1,183,871	\$1,028,500	\$1,356,500	\$1,215,413	\$1,255,259	\$1,255,259	\$1,255,259
Restricted Intergov	\$1,694,594	\$883,064	\$284,200	\$655,128	\$717,238	\$339,200	\$339,200	\$339,200
Permits & Fees	\$460,393	\$425,459	\$284,600	\$284,600	\$325,014	\$299,600	\$299,600	\$274,600
Sales & Services	\$104,895	\$134,634	\$79,750	\$79,750	\$81,300	\$109,500	\$109,500	\$109,500
Investment Earnings	\$397,990	\$1,484,006	\$500,000	\$500,000	\$1,000,000	\$750,000	\$750,000	\$750,000
Other Finance Source	\$5,088,807	\$2,767,460	\$2,879,425	\$19,629,131	\$17,366,075	\$831,571	\$831,571	\$1,200,541
Total Revenues	\$29,249,600	\$28,634,081	\$26,995,389	\$44,518,023	\$42,618,378	\$27,873,379	\$27,873,379	\$28,490,145

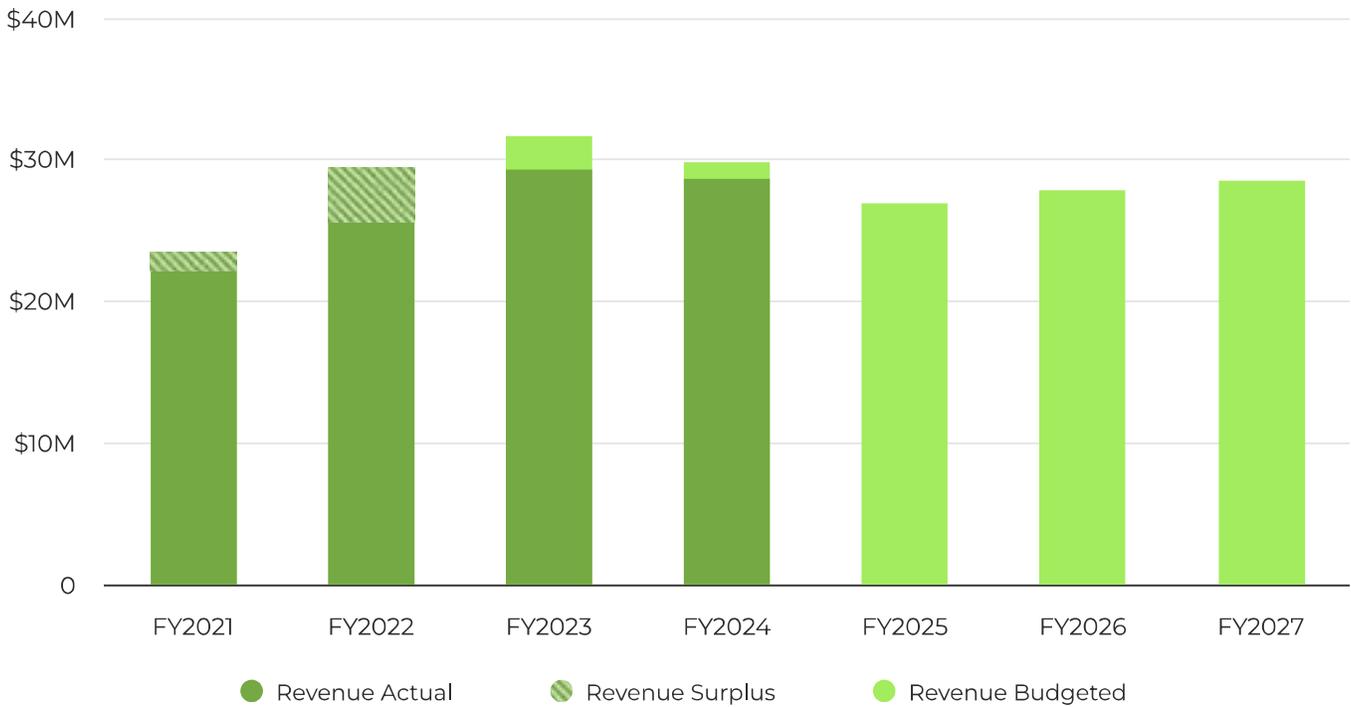
Expenditure Summary

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Administration	\$1,242,050	\$1,390,057	\$1,567,358	\$1,709,504	\$1,634,113	\$1,757,831	\$1,757,831	\$1,813,183
Building and Grounds	\$2,651,463	\$2,510,803	\$3,280,334	\$14,008,903	\$13,770,163	\$3,760,808	\$3,760,808	\$3,590,219
Beach Nourishment	\$3,884,472	\$161,282	\$809,940	\$854,615	\$823,915	\$792,662	\$792,662	\$790,384
Finance & Taxes	\$1,675,402	\$1,802,581	\$2,304,418	\$2,590,837	\$2,117,800	\$2,238,267	\$2,238,267	\$2,329,257
Management Information Service	\$448,138	\$623,785	\$523,692	\$613,044	\$520,257	\$588,789	\$588,789	\$581,698
Planning & Development	\$1,031,657	\$1,217,380	\$1,350,216	\$1,418,727	\$1,314,813	\$1,381,716	\$1,381,716	\$1,426,727
Police	\$4,272,872	\$4,720,649	\$5,079,590	\$5,712,599	\$5,357,706	\$5,361,242	\$5,361,242	\$5,754,746
Animal Control	\$191,238	\$206,248	\$231,328	\$236,828	\$229,856	\$266,617	\$266,617	\$288,130
Fire	\$3,190,317	\$3,221,691	\$3,458,777	\$4,397,372	\$4,271,936	\$3,710,802	\$3,710,802	\$3,886,851
Ocean Rescue	\$749,910	\$854,149	\$1,027,768	\$1,113,290	\$1,056,941	\$1,077,990	\$1,077,990	\$1,110,145
Streets	\$3,345,309	\$2,084,865	\$2,670,019	\$6,426,917	\$6,265,647	\$1,950,696	\$1,950,696	\$1,776,219
Powell Bill	\$341,233	\$17,735	\$272,000	\$650,634	\$642,561	\$302,000	\$302,000	\$302,000
Fleet Maintenance	\$546,959	\$617,215	\$682,407	\$741,407	\$697,309	\$777,365	\$777,365	\$797,960
Solid Waste	\$4,179,578	\$5,108,517	\$3,737,542	\$4,043,346	\$3,915,361	\$3,906,595	\$3,906,595	\$4,042,627
Total Expenditures	\$27,750,599	\$24,536,957	\$26,995,389	\$44,518,023	\$42,618,378	\$27,873,379	\$27,873,379	\$28,490,145

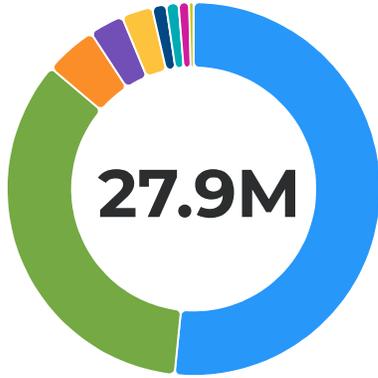
General Fund Revenue Highlights

- The recommended Town-wide ad valorem tax rate is \$.2800 per \$100 valuation.
- The revenue-neutral Municipal Service District tax rate is \$.1638 per \$100 valuation.
- State and local sales taxes are projected to remain at FY 2024-25 levels with a decrease to the levy share percentage.
- Occupancy tax is projected to remain at FY 2024-25 levels with a decrease to the levy share percentage.
- Land transfer tax is estimated to remain at FY 2024-25 levels with a decrease to the levy share percentage.
- Powell bill distribution, based on population and town-maintained street mileage, is estimated to increase 10% over the FY 2024-25 budgeted allocation.
- Revenue for general sales tax on electricity, based on projected energy consumption, is estimated to increase 5% over FY 2024-25 estimated actuals.
- Water Fund administrative cost allocation is based on a ratio formula applied to shared cost.

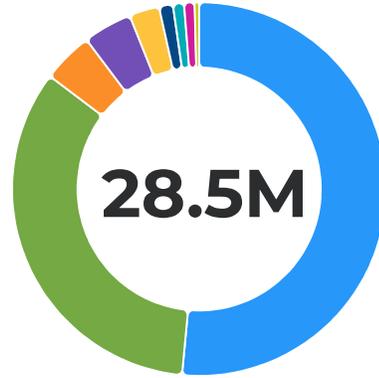
Historical Revenues



FY26 Revenues by Revenue Source



FY27 Revenues by Revenue Source



● Ad Valorem Taxes	\$14,394,856	51.64%
● Other Taxes & License	\$9,640,781	34.59%
● Unrestricted Intergov	\$1,255,259	4.50%
● Other Finance Source	\$831,571	2.98%
● Investment Earnings	\$750,000	2.69%
● Restricted Intergov	\$339,200	1.22%
● Permits & Fees	\$299,600	1.07%
● Other Revenue	\$252,612	0.91%
● Sales & Services	\$109,500	0.39%

● Ad Valorem Taxes	\$14,662,652	51.47%
● Other Taxes & License	\$9,640,781	33.84%
● Unrestricted Intergov	\$1,255,259	4.41%
● Other Finance Source	\$1,200,541	4.21%
● Investment Earnings	\$750,000	2.63%
● Restricted Intergov	\$339,200	1.19%
● Permits & Fees	\$274,600	0.96%
● Other Revenue	\$257,612	0.90%
● Sales & Services	\$109,500	0.38%

Revenues by Revenue Source

Category	FY 2025 Adopted	FY 2026 Adopted	FY 2025 Adopted vs. FY 2026 Adopted (% Change)
Ad Valorem Taxes	\$11,536,430	\$14,394,856	24.78%
Other Taxes & License	\$10,174,872	\$9,640,781	-5.25%
Other Revenue	\$227,612	\$252,612	10.98%
Unrestricted Intergov	\$1,028,500	\$1,255,259	22.05%
Restricted Intergov	\$284,200	\$339,200	19.35%
Permits & Fees	\$284,600	\$299,600	5.27%
Sales & Services	\$79,750	\$109,500	37.30%
Investment Earnings	\$500,000	\$750,000	50.00%
Other Finance Source	\$2,879,425	\$831,571	-71.12%
Total Revenues	\$26,995,389	\$27,873,379	3.25%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Ad Valorem Taxes								
Taxes 2015	\$1	\$1	-	-	-	-	-	-
Taxes 2016	\$246	-	-	-	-	-	-	-
Taxes 2017	\$598	\$7	-	-	-	-	-	-
Taxes 2018	\$1,997	\$850	-	-	-	-	-	-
Taxes 2019	\$2,092	\$1,688	-	-	-	-	-	-
Taxes 2020	\$3,353	\$2,585	-	-	-	-	-	-
Taxes 2020 - Municipal Service District	\$7,267	-	-	-	-	-	-	-
Taxes 2021	\$14,549	\$3,953	-	-	\$1,500	-	-	-
Taxes 2021 - Municipal Service District	\$8,815	-	-	-	-	-	-	-
Taxes 2022	\$9,387,778	\$13,378	-	-	\$4,500	-	-	-
Taxes 2022 - Municipal Service District	\$504,669	-	-	-	-	-	-	-
Taxes 2023	-	\$10,619,494	-	-	\$13,500	-	-	-
Taxes 2023 - Municipal Service District	-	\$507,272	-	-	-	-	-	-
Taxes 2024	-	-	\$10,560,194	\$10,560,194	\$10,802,392	-	-	-
Taxes 2024 - Municipal Service District	-	-	\$509,592	\$509,592	\$510,000	-	-	-
Taxes 2025	-	-	-	-	-	\$13,417,070	\$13,417,070	-
Taxes 2025 - Municipal Service District	-	-	-	-	-	\$515,172	\$515,172	-
Taxes 2026	-	-	-	-	-	-	-	\$13,671,995
Taxes 2026 - Municipal Service District	-	-	-	-	-	-	-	\$519,911
Taxes-Prior Years	-	-	\$20,000	\$20,000	-	\$20,000	\$20,000	\$20,000
Late List Fees Paid to DCSB	(\$6,597)	(\$9,539)	-	-	-	-	-	-
Motor Vehicle Tax	\$400,049	\$442,879	\$431,894	\$431,894	\$500,000	\$427,996	\$427,996	\$436,128
Motor Vehicle Property Tax - Municipal Service District	\$1,837	\$2,152	\$1,750	\$1,750	\$1,900	\$1,618	\$1,618	\$1,618
Taxes Penalties & Interest	\$17,428	\$22,936	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Taxes Penalties & Interest - Municipal Service District	\$3,634	\$1,106	\$1,000	\$1,000	\$500	\$1,000	\$1,000	\$1,000
Total Ad Valorem Taxes	\$10,347,717	\$11,608,762	\$11,536,430	\$11,536,430	\$11,846,292	\$14,394,856	\$14,394,856	\$14,662,652
Other Taxes & Licenses								
Privilege License 2021	\$30	-	-	-	-	-	-	-
Privilege License 2022	\$30	-	-	-	-	-	-	-
Privilege License 2023	\$1,568	-	-	-	-	-	-	-
Privilege License 2024	\$75	\$1,290	-	-	-	-	-	-
Business License-Penalties	\$15	\$23	-	-	-	-	-	-
Business Registration	\$5,550	\$5,375	\$4,000	\$4,000	\$7,000	\$5,000	\$5,000	\$5,000
1/2% Local Sales Tx-Article 40	\$519,872	\$538,031	\$584,202	\$584,202	\$576,378	\$569,876	\$569,876	\$569,876
1/2% Local Sales Tx-Article 42	\$1,068,667	\$1,087,857	\$1,203,275	\$1,203,275	\$1,145,380	\$1,132,458	\$1,132,458	\$1,132,458
1% Local Sales Tax	\$2,425,167	\$2,484,422	\$2,519,698	\$2,519,698	\$2,406,719	\$2,379,568	\$2,379,568	\$2,379,568
1/2% Local Sales Tax - Art 44	(\$99)	(\$56)	-	-	-	-	-	-
Local Sales Tax - MSD - Municipal Service District	\$213,913	\$217,240	\$205,318	\$205,318	\$196,800	\$191,893	\$191,893	\$191,893
3% Occupancy Tax	\$4,443,839	\$4,527,503	\$4,728,079	\$4,728,079	\$4,411,720	\$4,360,535	\$4,360,535	\$4,360,535
Land Transfer Tax	\$1,065,462	\$977,862	\$925,000	\$925,000	\$1,000,000	\$996,151	\$996,151	\$996,151
SW Disposal Tax Dist	\$6,273	\$6,115	\$5,300	\$5,300	\$6,000	\$5,300	\$5,300	\$5,300
Total Other Taxes & Licenses	\$9,750,361	\$9,845,662	\$10,174,872	\$10,174,872	\$9,749,997	\$9,640,781	\$9,640,781	\$9,640,781

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Other Revenue								
DARE EMS FUEL	\$10,032	\$12,812	-	9,000	\$10,000	\$10,000	\$10,000	\$10,000
Miscellaneous Revenues	\$54,412	\$71,778	\$40,000	\$40,000	\$55,000	\$50,000	\$50,000	\$50,000
Cash Drawer Short/Over	\$1	\$0	-	-	-	-	-	-
Discounts on Purchases	\$3,020	\$3,215	\$2,500	\$2,500	\$3,000	\$2,500	\$2,500	\$2,500
Rental Income	\$6,907	\$1,313	\$112	\$112	\$112	\$112	\$112	\$112
Rental Income - Communications	\$162,310	\$186,776	\$185,000	\$185,000	\$185,248	\$190,000	\$190,000	\$195,000
Contributions	\$1,084	\$600	-	-	\$233	-	-	-
Insurance Proceeds	\$32,974	\$24,668	-	\$65,000	\$63,456	-	-	-
Total Other Revenue	\$270,738	\$301,163	\$227,612	\$301,612	\$317,049	\$252,612	\$252,612	\$257,612
Unrestricted Intergovernmental								
Utilities Franchise Tax	\$802,907	\$864,658	\$757,500	\$757,500	\$949,393	\$996,862	\$996,862	\$996,862
Excise Tax - Natural Gas	\$11,748	\$5,400	\$7,000	\$7,000	\$6,210	\$5,900	\$5,900	\$5,900
Sales Tax - Telecom Services	\$34,882	\$33,382	\$30,000	\$30,000	\$30,810	\$28,777	\$28,777	\$28,777
Sales Tax - Video Programming	\$142,162	\$130,315	\$125,000	\$125,000	\$120,000	\$114,720	\$114,720	\$114,720
PEG Channel Support	\$25,600	\$25,765	-	26,000	-	-	-	-
Wine and Beer Tax	\$35,266	\$38,182	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
ABC Net Revenues Tax	\$28,808	\$31,302	\$29,000	\$29,000	\$29,000	\$29,000	\$29,000	\$29,000
Mixed Beverage Tax	\$52,732	\$54,868	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
State Sales Tax	-	-	-	\$200,000	-	-	-	-
County Sales Tax	-	-	-	\$100,000	-	-	-	-
Other Co Sales Tax	-	-	-	\$1,000	-	-	-	-
Food Tax	-	-	-	\$1,000	-	-	-	-
Total Unrestricted Intergov	\$1,134,105	\$1,183,871	\$1,028,500	\$1,356,500	\$1,215,413	\$1,255,259	\$1,255,259	\$1,255,259
Restricted Intergovernmental								
Powell Bill Allocation	\$275,549	\$304,796	\$272,000	\$272,000	\$332,690	\$302,000	\$302,000	\$302,000
Drug Enforcement Reimbursement	\$7,121	\$5,091	-	-	\$40	-	-	-
Grant - Shoreline Management C	-	-	-	\$48,000	\$48,000	-	-	-
Body Armor Grant USDOJ	\$3,320	\$1,437	-	-	-	-	-	-
Asset Forfeiture Funds - US Ma	\$14,869	-	-	-	\$1,180	-	-	-
Gov't Access Channels Grant - Gov't Access Channels Grant	\$5,000	\$5,000	-	\$5,000	\$5,000	-	-	-
DCTB Sidewalk Grant	-	\$177,000	-	\$240,000	\$240,000	-	-	-
GRANT - DCTB - Meekins	\$200,000	-	-	-	-	-	-	-
AFG - Radios	\$218,349	\$11,060	-	-	-	-	-	-
Grant - STRaP H'way Commission	\$258,458	\$4,188	-	-	-	-	-	-
Grant - OB Forever - Sidewalk	-	\$25,000	-	-	-	-	-	-
Grant - NCDEQ Bch Access Grant	-	-	-	\$77,928	\$77,928	-	-	-
Grant - DCTB - Fireworks	\$12,200	\$12,200	\$12,200	\$12,200	\$12,400	\$12,200	\$12,200	\$12,200

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
NCLM Wellness Grant	\$2,500	\$2,500	-	-	-	\$25,000	\$25,000	\$25,000
FEMA - Hurricane Michael 2018	-	\$1,623	-	-	-	-	-	-
FEMA - Hurricane Dorian 2019	\$697,228	\$333,170	-	-	-	-	-	-
Total Restricted Intergov	\$1,694,594	\$883,064	\$284,200	\$655,128	\$717,238	\$339,200	\$339,200	\$339,200
Permits & Fees								
Building Permits	\$427,223	\$358,291	\$250,000	\$250,000	\$300,000	\$275,000	\$275,000	\$250,000
Occupancy Permits & Fees	\$4,400	\$5,600	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Site Plan Review Fees	\$21,555	\$40,795	\$25,000	\$25,000	\$13,000	\$15,000	\$15,000	\$15,000
Other Planning Fees	\$4,434	\$8,100	\$4,000	\$4,000	\$3,000	\$4,000	\$4,000	\$4,000
CAMA I & E Payments	\$2,635	\$2,800	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Homeowner Recovery Fees	\$70	\$49	\$50	\$50	\$50	\$50	\$50	\$50
Taxi Ordinance Fees	\$75	\$85	\$50	\$50	\$50	\$50	\$50	\$50
ENCROACHMENT FEE	-	\$9,739	\$1,000	\$1,000	\$4,414	\$1,000	\$1,000	\$1,000
Total Permits & Fees	\$460,393	\$425,459	\$284,600	\$284,600	\$325,014	\$299,600	\$299,600	\$274,600
Sales & Services								
Animal Control-Board & Adopt	\$3,200	\$3,070	\$2,000	\$2,000	\$3,000	\$2,000	\$2,000	\$2,000
Dog Licenses	\$613	\$695	\$750	\$750	\$500	\$500	\$500	\$500
Rabies Vaccination Fees	\$140	\$112	\$100	\$100	\$100	\$100	\$100	\$100
Court Cost & Fees	\$1,789	\$1,773	\$1,200	\$1,200	\$1,700	\$1,200	\$1,200	\$1,200
Buy Gold App Fees	\$142	\$180	-	-	-	-	-	-
Finger Print Fees	\$1,110	\$750	\$700	\$700	\$1,000	\$700	\$700	\$700
Rollout Container Sales	\$30,479	\$28,838	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Dumpster Sales	\$67,423	\$99,157	\$50,000	\$50,000	\$50,000	\$80,000	\$80,000	\$80,000
Cookbook Sales	-	\$60	-	-	-	-	-	-
Total Sales & Services	\$104,895	\$134,634	\$79,750	\$79,750	\$81,300	\$109,500	\$109,500	\$109,500
Investment Earnings								
Interest Income	\$659,506	\$1,045,804	\$500,000	\$500,000	\$1,000,000	\$750,000	\$750,000	\$750,000
Unrealized gain/loss	(\$261,517)	\$438,202	-	-	-	-	-	-
Total Investment Earnings	\$397,990	\$1,484,006	\$500,000	\$500,000	\$1,000,000	\$750,000	\$750,000	\$750,000
Other Financing Sources								
PROCEEDS FROM SALE OF LAND	\$5,400	-	-	-	-	-	-	-
Sale of Fixed Assets	\$109,665	\$113,218	\$20,000	\$20,000	\$350,000	\$50,000	\$50,000	\$50,000
Lease Proceeds	\$2,054,744	\$2,018,473	-	\$844,430	\$844,430	-	-	-
GASB 87 Lease Financing	-	\$35,189	-	\$10,289,118	\$10,289,118	-	-	-
GASB 96 SBITA Financing	\$22,390	\$77,906	-	\$48,583	-	-	-	-
Contribution from Water Fund	\$533,020	\$522,674	\$585,151	\$585,151	\$585,151	\$703,954	\$703,954	\$703,954
Transfer from Spec. Rev. Fund	\$2,363,588	-	-	-	-	-	-	-
Fund Balance Appr-Undesignated	-	-	\$2,274,274	\$2,498,888	\$422,718	\$77,617	\$77,617	\$446,587
Fund Balance Appr-Encumbrances	-	-	-	\$4,874,658	\$4,874,658	-	-	-

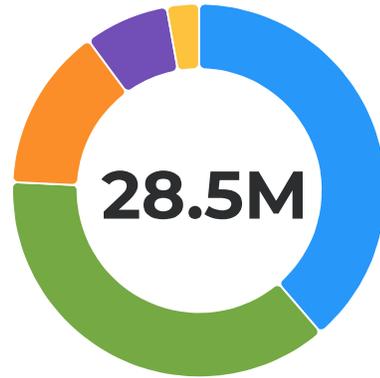
Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Fund Bal Appr-Shoreline Reserv	-	-	-	\$27,326	-	-	-	-
Fund Bal Appr - Sidewalks	-	-	-	\$111,315	-	-	-	-
Fund Bal Appr-Street Reserve	-	-	-	\$258,431	-	-	-	-
Fund Bal Appr-Powell Bill Reserve	-	-	-	\$71,231	-	-	-	-
Total Other Financing Sources	\$5,088,807	\$2,767,460	\$2,879,425	19,629,131	\$17,366,075	\$831,571	\$831,571	\$1,200,541
Total Revenues	\$29,249,600	\$28,634,081	\$26,995,389	\$44,518,023	\$42,618,378	\$27,873,379	\$27,873,379	\$28,490,145

General Fund

FY26 Expenditures by Function



FY27 Expenditures by Function



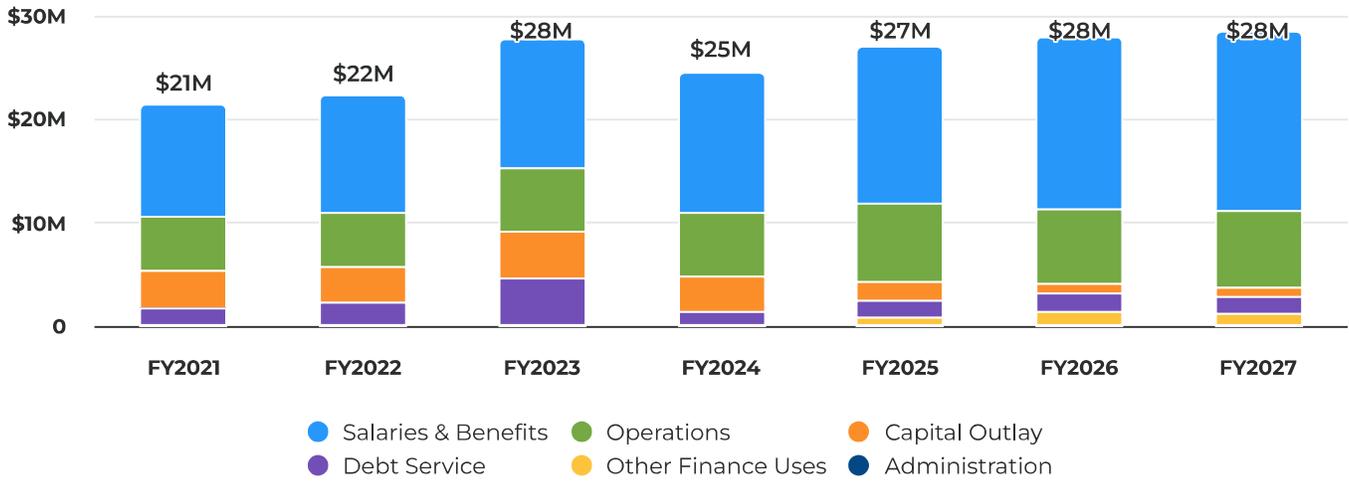
● General Government	\$10,520,072	37.74%
● Public Safety	\$10,416,651	37.37%
● Environmental Protection	\$3,906,595	14.02%
● Transportation	\$2,252,696	8.08%
● Public Works	\$777,365	2.79%

● Public Safety	\$11,039,871	38.75%
● General Government	\$10,531,468	36.97%
● Environmental Protection	\$4,042,627	14.19%
● Transportation	\$2,078,219	7.29%
● Public Works	\$797,960	2.80%

Expenditures by Function

Category	FY 2025 Adopted	FY 2026 Adopted	FY 2025 Adopted vs. FY 2026 Adopted (% Change)
General Government	\$9,835,958	\$10,520,072	6.96%
Public Safety	\$9,797,463	\$10,416,651	6.32%
Transportation	\$2,942,019	\$2,252,696	-23.43%
Public Works	\$682,407	\$777,365	13.92%
Environmental Protection	\$3,737,542	\$3,906,595	4.52%
Total Expenditures	\$26,995,389	\$27,873,379	3.25%

Historical Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



Expense Type	Amount	Percentage
Salaries & Benefits	\$16,513,866	59.25%
Operations	\$7,286,069	26.14%
Debt Service	\$1,706,011	6.12%
Other Finance Uses	\$1,246,250	4.47%
Capital Outlay	\$961,400	3.45%
Administration	\$159,783	0.57%

Expense Type	Amount	Percentage
Salaries & Benefits	\$17,324,430	60.81%
Operations	\$7,546,874	26.49%
Debt Service	\$1,660,305	5.83%
Other Finance Uses	\$1,056,950	3.71%
Capital Outlay	\$754,995	2.65%
Administration	\$146,591	0.51%

Expenditures by Expense Type

Category	FY 2025 Adopted	FY 2026 Adopted	FY 2025 Adopted vs. FY 2026 Adopted (% Change)
Salaries & Benefits	\$15,206,403	\$16,513,866	8.60%
Administration	\$143,028	\$159,783	11.71%
Operations	\$7,467,432	\$7,286,069	-2.43%
Capital Outlay	\$1,826,810	\$961,400	-47.37%
Debt Service	\$1,751,716	\$1,706,011	-2.61%
Other Finance Uses	\$600,000	\$1,246,250	107.71%
Total Expenditures	\$26,995,389	\$27,873,379	3.25%

Administrative Department

The Administration Department coordinates the actions of all departments within the Town of Kill Devil Hills in order to implement the policies of the Board of Commissioners and to ensure the Town operates efficiently and effectively. It ensures that the Town functions pursuant to all federal, state and local regulations and procedures. It handles all personnel-related issues and maintains all legal documents and public records. It is the central information center for Kill Devil Hills and ensures that citizens, visitors and employees are kept up-to-date on Town news and activities.

Goals and Objectives

Goals

To direct and coordinate the operation of the Town of Kill Devil Hills in accordance with policies established by the Board of Commissioners and to provide services that meet the needs of our citizens and visitors.

Objectives

- To promote the Town of Kill Devil Hills in a positive manner to its citizens and visitors through programs and events.
- To continue to search for ways to further involve our citizens in Town activities.
- To welcome inquiries and requests for assistance and provide friendly, pleasant, and efficient service.
- To ensure that the services provided by the Town to its citizens and visitors are cost-efficient and responsive, meeting the needs of our citizens, and are in compliance with the provisions of local ordinances and state and federal law.
- To foster and maintain an efficient, motivated workforce that strives to provide the highest level of service to our citizens and visitors.
- To develop policies and methods that enhance employment opportunities and create a desirable working environment.

Staffing

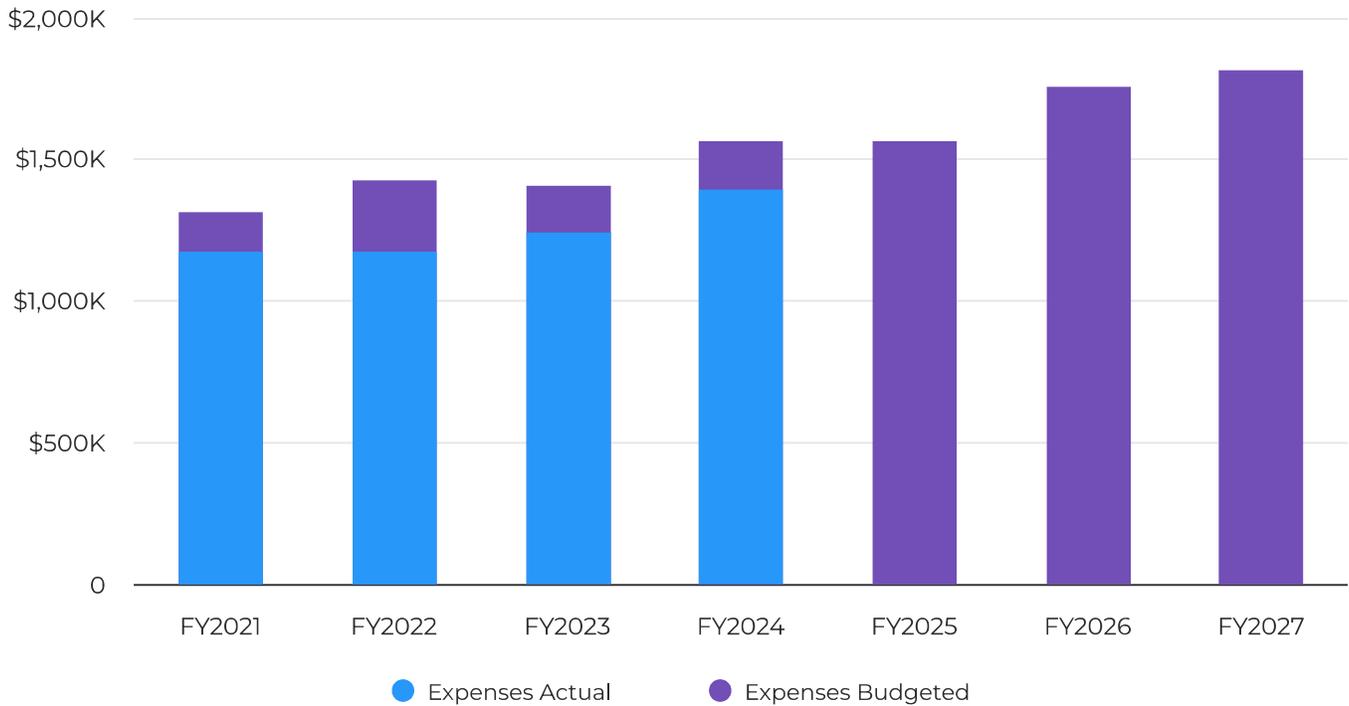
Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Town Manager	N/A	1	1	1
Assistant Town Manager	35	1	1	1
Town Clerk	28	1	1	1
Administrative Assistant	19	1	1	1
Administrative Specialist	16	1	1	1
Office/Public Information Specialist	15	<u>1</u>	<u>1</u>	<u>1</u>
Total		6	6	6

Highlights

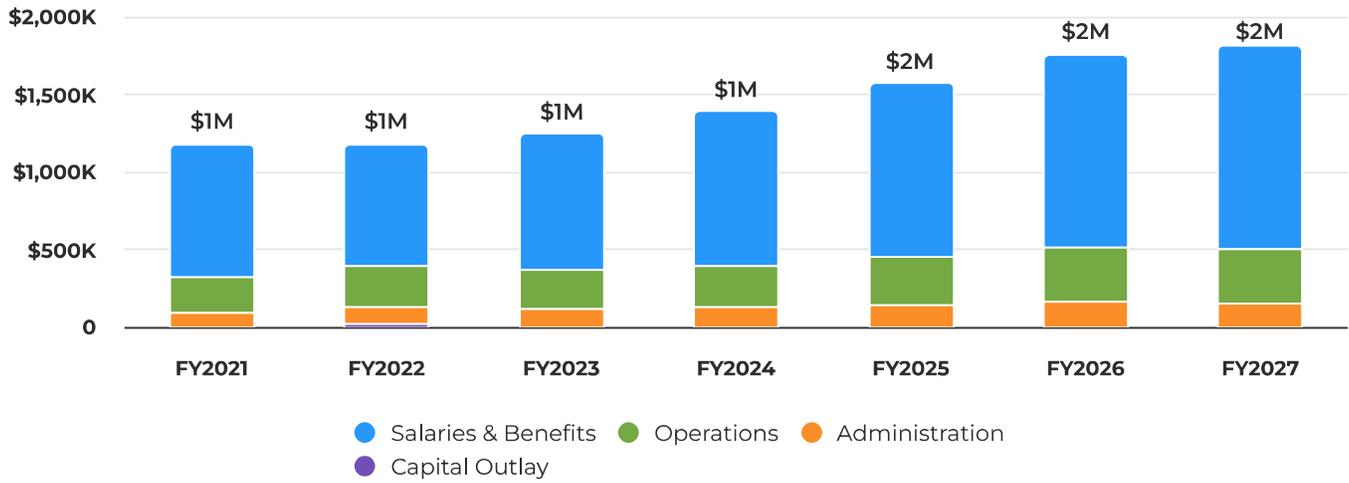
- A 3% COLA is reflected departmentally
- Includes a decrease in Worker's Compensation of 4.8% reflected departmentally
- Includes necessary staff training and certifications
- Includes \$15,000 for the 2025 municipal election
- Continues funding of the Town's sponsored special events, such as:
 - July 4th fireworks
 - Christmas at Town Hall
 - Ice Cream Social
 - Trash Attack
 - Wright Lights Illumination
 - Community Appearance Commission

Expenditure Summary

Historical Expenditures



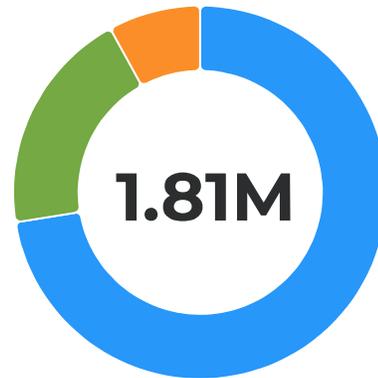
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



● Salaries & Benefits	\$1,249,909	71.11%
● Operations	\$350,139	19.92%
● Administration	\$157,783	8.98%

● Salaries & Benefits	\$1,313,524	72.44%
● Operations	\$355,068	19.58%
● Administration	\$144,591	7.97%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
SALARIES - FULL TIME	\$604,434	\$694,156	\$775,664	\$790,989	\$790,989	\$845,913	\$845,913	\$888,993
SALARIES - PARTTIME	\$2,636	-	\$2,400	\$2,400	\$1,200	\$2,400	\$2,400	\$2,400
FICA EXPENSE	\$46,597	\$51,918	\$65,223	\$66,396	\$66,396	\$70,732	\$70,732	\$74,166
FUNDING FOR HEALTH PLAN	\$117,340	\$123,545	\$129,542	\$129,542	\$129,542	\$163,739	\$163,739	\$171,836
RETIREMENT	\$73,864	\$89,961	\$108,062	\$109,924	\$109,924	\$124,029	\$124,029	\$130,880
5% 401k Nonlaw Emp Retirement	\$30,318	\$34,789	\$39,583	\$40,350	\$40,350	\$43,096	\$43,096	\$45,250
Total Salaries & Benefits	\$875,189	\$994,367	\$1,120,474	\$1,139,601	\$1,138,401	\$1,249,909	\$1,249,909	\$1,313,524
Administration								
MAYOR & COMMISSIONS	\$52,344	\$54,349	\$58,528	\$58,528	\$58,528	\$60,283	\$60,283	\$62,091
Board Meeting Video Taping	\$1,820	\$1,764	\$8,000	\$8,000	\$2,000	\$8,000	\$8,000	\$8,000
Videographer/Editor	\$3,385	\$3,110	\$8,000	\$11,175	\$8,000	\$8,000	\$8,000	\$8,000
Videographer/Editor - Gov't Access Channel	-	-	-	\$10,000	\$10,000	-	-	-
LEGAL SERVICES	\$54,590	\$58,248	\$60,000	\$60,000	\$45,000	\$60,000	\$60,000	\$60,000
TRAVEL & TRAINING - BOARD	\$1,592	\$1,796	\$4,500	\$4,500	\$1,000	\$4,500	\$4,500	\$4,500
TRAVEL & TRAINING - ATTORNEY	-	-	\$2,000	\$2,000	-	\$2,000	\$2,000	\$2,000
ELECTION COSTS	-	\$6,491	-	-	-	\$15,000	\$15,000	-
Total Administration	\$113,731	\$125,758	\$141,028	\$154,203	\$124,528	\$157,783	\$157,783	\$144,591
Operations								
PROFESSIONAL SERVICES	\$14,425	\$13,918	\$12,000	\$54,078	\$50,000	\$43,500	\$43,500	\$43,500
Engineering Services	\$12,095	\$7,605	\$26,000	\$51,450	\$50,000	\$26,000	\$26,000	\$26,000
TELEPHONE	\$19,561	\$20,421	\$28,000	\$28,000	\$21,000	\$28,000	\$28,000	\$28,000
TRAVEL & TRAINING	\$16,799	\$15,603	\$17,000	\$17,000	\$17,000	\$19,000	\$19,000	\$19,000
Insurance Claims	-	\$4,803	-	5,500	\$5,198	-	-	-
OUTSIDE MAINTENANCE & REPAIR	\$1,390	\$16	\$300	\$300	\$300	\$300	\$300	\$300
FLEET MAINTENANCE	\$221	\$841	\$500	\$500	\$500	\$500	\$500	\$500
Communications	\$1,012	\$1,021	\$1,000	\$1,000	\$1,025	\$1,000	\$1,000	\$1,000
MAINTENANCE CONTRACTS	\$4,814	\$3,264	\$7,300	\$7,300	\$5,000	\$7,300	\$7,300	\$7,300
PRINTING	\$1,269	\$4,440	\$8,000	\$8,000	\$4,000	\$6,000	\$6,000	\$6,000
Equipment Lease	\$3,582	\$3,582	\$4,400	\$4,400	\$3,582	\$4,400	\$4,400	\$4,400
COPIER LEASE	\$4,379	\$5,016	\$6,800	\$6,800	\$5,000	\$6,800	\$6,800	\$6,800
PARTNERSHIPS	\$35,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
TUITION REIMBURSEMENT	\$1,047	\$3,912	\$4,000	\$4,000	\$4,014	\$5,000	\$5,000	\$5,000
ADVERTISING	\$20,810	\$18,038	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000
VEHICLE FUEL	\$563	\$451	\$628	\$628	\$727	\$784	\$784	\$628
SUPPLIES & MATERIALS	\$11,005	\$8,440	\$8,735	\$9,445	\$9,445	\$8,735	\$8,735	\$8,735
Supplies & Materials	-	\$5,000	-	-	-	-	-	-
Supplies & Materials - PEG Cha	\$597	\$10	\$3,000	\$3,000	-	\$3,000	\$3,000	\$3,000
CONTRACTED SERVICES	\$10,540	\$9,235	\$20,300	\$20,300	\$16,169	\$20,300	\$20,300	\$20,300

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
CONTRACTED SERVICES - CABLEVIS	\$26,600	\$26,765	\$1,000	\$27,000	\$27,000	\$1,000	\$1,000	\$1,000
DUES & SUBSCRIPTIONS	\$14,452	\$16,600	\$16,100	\$16,100	\$16,100	\$18,100	\$18,100	\$18,100
WORKERS COMPENSATION	\$818	\$1,333	\$3,293	\$3,293	\$874	\$2,920	\$2,920	\$3,005
MISCELLANEOUS	\$291	\$40	\$2,750	\$2,750	-	\$2,750	\$2,750	\$2,750
MISC - SPECIAL EVENTS	\$46,159	\$63,479	\$79,000	\$89,107	\$79,000	\$74,000	\$74,000	\$79,000
MISC - WELLNESS PROGRAM	\$5,208	\$5,848	\$11,250	\$11,250	\$11,250	\$26,250	\$26,250	\$26,250
Misc - Special Events - Board	\$493	\$252	\$500	\$500	-	\$500	\$500	\$500
Total Operations	\$253,131	\$269,932	\$305,856	\$415,701	\$371,184	\$350,139	\$350,139	\$355,068
Total Expenditures	\$1,242,050	\$1,390,057	\$1,567,358	\$1,709,505	\$1,634,113	\$1,757,831	\$1,757,831	\$1,813,183

Buildings and Grounds Division

A division of the Administration department, the Buildings and Grounds Division is responsible for buildings and grounds maintenance and repair of all public buildings, beach and sound accesses, recreational facilities, and parks.

Goals and Objectives

Goals

To improve and enhance the buildings of the Town of Kill Devil Hills through scheduled maintenance and work projects designed to make our facilities safer places to work, visually appealing and to serve as outstanding examples of our Town government. To enhance visual appeal of Town grounds with attractive plants and grasses.

Objectives

- To continue existing landscaping and beautification programs, implement new programs as directed and funded, to increase citizen pride in the overall look of Kill Devil Hills and encourage more public use of Town property.
- To provide high quality care and maintenance of Town property including buildings, grounds, public beach accesses, recreational facilities and parks, and to improve existing facilities by replacing worn or unusable assets as recommended and funded.
- To continue existing building maintenance programs including, but not limited to, trash and recycling collections and general cleaning tasks to better meet the needs of Town staff with an objective to meet established efficiency standards.

Staffing

Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Grounds Maintenance Supervisor	19	1	1	1
Building Maintenance Crew Leader	17	1	1	1
Facility Maintenance Crew Leader	17	1	1	1
Facility Maintenance Specialist	14	3 3/4	4 1/4	4 1/4
Facility Maintenance Specialist (Seasonal)		<u>1/4</u>	<u>1/4</u>	<u>1/4</u>
Total		7	7 1/2	7 1/2

Highlights

Capital outlay

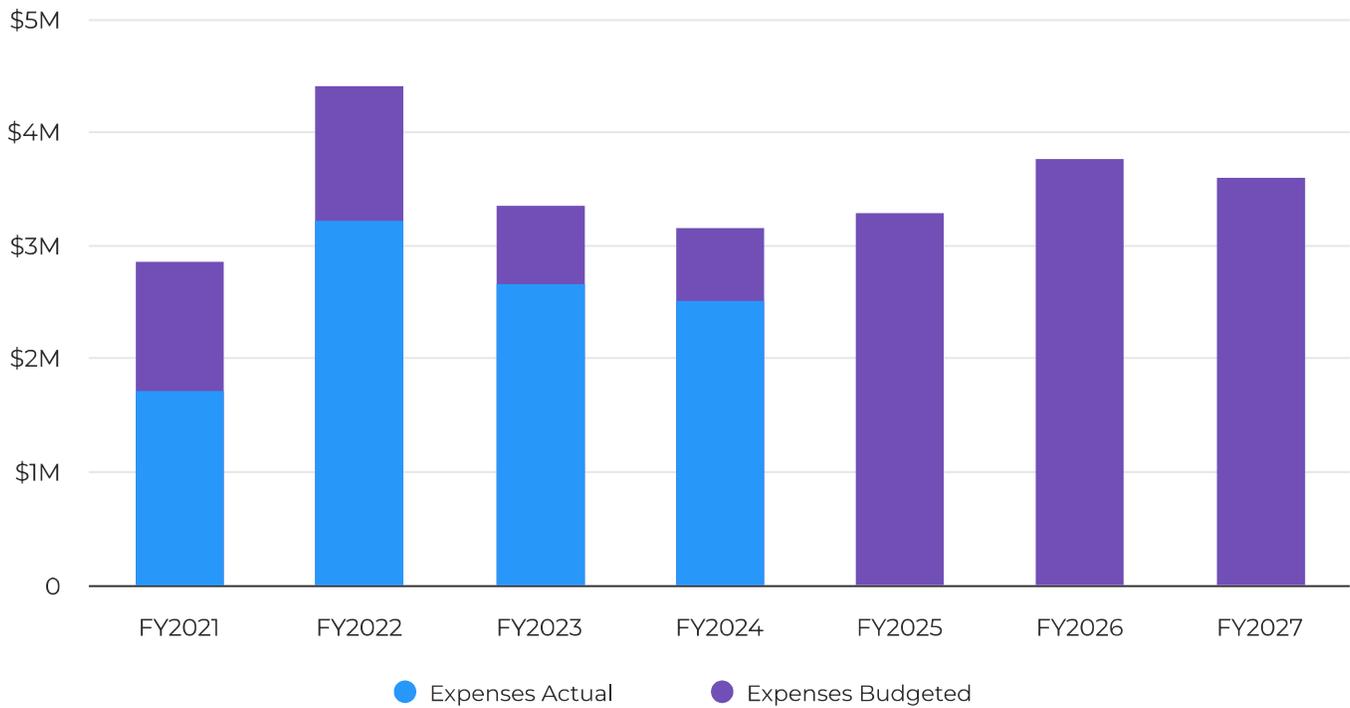
- \$75,000 for Shoreline Access Capital Reserve
- \$75,000 for Recreational Facilities Capital Reserve
- \$15,000 for replacement of a John Deere cart
- \$40,000 for improvements to Carlow Street Beach Access
- \$146,000 for improvements to Atlantic Street Beach Access
- \$30,000 for parking lot expansion at the new B&G building
- \$40,000 to replace the automatic gate at Public Works Complex
- \$200,000 to convert the Hockey Rink at Aviation Park into a multipurpose play court
- \$20,000 for a fence at the new B&G building and Meekins field
- \$27,000 for the purchase of a replacement mower
- \$75,000 for ADA compliance improvements

Debt Service

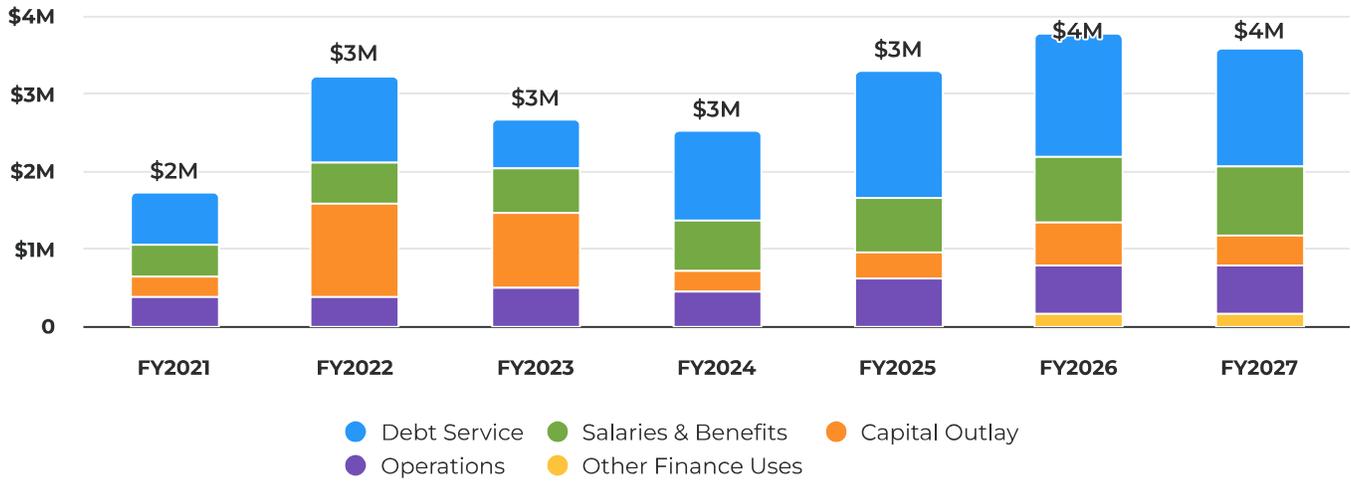
- Includes \$563,073 for the debt service payments for the public works complex
- Includes \$1,020,876 for the lease payment of the new fire station

Expenditure Summary

Historical Expenditures



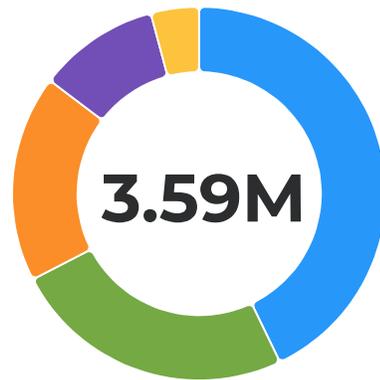
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



Debt Service	\$1,583,949	42.12%
Salaries & Benefits	\$833,337	22.16%
Operations	\$627,521	16.69%
Capital Outlay	\$566,000	15.05%
Other Finance Uses	\$150,000	3.99%

Debt Service	\$1,540,521	42.91%
Salaries & Benefits	\$879,581	24.50%
Operations	\$643,467	17.92%
Capital Outlay	\$376,650	10.49%
Other Finance Uses	\$150,000	4.18%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
SALARIES & BENEFITS								
Salaries-Full Time	\$382,037	\$422,129	\$449,984	\$449,984	\$449,984	\$478,965	\$478,965	\$505,977
Salaries-Part Time	-	-	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800
2025 Pay Study	-	-	-	-	-	\$48,556	\$48,556	\$51,699
FICA Expense	\$27,956	\$30,784	\$34,868	\$34,868	\$34,868	\$37,085	\$37,085	\$39,151
Funding for Health Plan	\$115,657	\$125,792	\$134,126	\$134,126	\$134,126	\$170,060	\$170,060	\$178,481
Retirement Expense	\$46,530	\$54,576	\$61,423	\$61,423	\$61,423	\$68,923	\$68,923	\$73,174
5% 401k Nonlaw Emp Retirement	\$15,161	\$16,155	\$22,499	\$22,499	\$18,000	\$23,948	\$23,948	\$25,299
3% 401k Nonlaw Emp Retirement	\$2,364	\$2,971	-	-	\$4,000	-	-	-
Total Salaries & Benefits	\$589,706	\$652,407	\$708,700	\$708,700	\$708,201	\$833,337	\$833,337	\$879,581
OPERATIONS								
Utilities	\$52,258	\$74,923	\$72,400	\$72,400	\$79,000	\$75,000	\$75,000	\$77,000
Travel & Training	\$811	\$316	\$2,000	\$2,000	\$1,000	\$2,000	\$2,000	\$2,000
M & R-Buildings & Grounds	\$165,519	\$66,943	\$102,000	\$106,960	\$75,448	\$122,000	\$122,000	\$122,000
Maintenance & Repair-HVAC	\$23,891	\$23,078	\$50,000	\$40,364	\$25,000	\$30,000	\$30,000	\$30,000
M & R - Special Event Displays	\$5,197	\$2,610	\$10,000	\$6,613	\$5,000	\$10,000	\$10,000	\$10,000
M & R - Shoreline Access	\$47,796	\$36,860	\$96,885	\$96,885	\$50,000	\$96,885	\$96,885	\$96,885
M & R Shoreline - Sandfence	-	-	-	\$48,000	\$48,000	-	-	-
M & R- Recreational Facilities	\$30,199	\$71,501	\$55,000	\$55,000	\$45,000	\$55,000	\$55,000	\$55,000
M & R - Landscaping	\$9,279	\$3,956	\$9,000	\$9,000	\$5,000	\$9,000	\$9,000	\$9,000
Insurance Claims	\$16,705	\$6,744	-	\$25,000	\$19,267	-	-	-
Outside Maintenance & Repair	\$2,263	\$2,754	\$4,000	\$4,000	\$3,000	\$4,000	\$4,000	\$4,000
Fleet Maintenance	\$3,440	\$3,454	\$6,500	\$6,500	\$4,000	\$6,500	\$6,500	\$6,500
Equipment Maint	\$1,245	\$2,096	\$4,000	\$4,000	\$2,000	\$4,000	\$4,000	\$4,000
Communications	\$2,104	\$2,073	\$1,992	\$1,992	\$2,000	\$2,100	\$2,100	\$2,100
Printing	-	\$148	-	-	-	-	-	-
Equipment Rental	-	-	\$750	\$750	-	\$750	\$750	\$750
Copier Lease	\$158	\$181	\$350	\$350	\$300	\$350	\$350	\$350
Vehicle Fuel	\$6,214	\$6,951	\$8,360	\$8,360	\$7,000	\$7,653	\$7,653	\$7,653
Supplies & Materials	\$19,067	\$29,167	\$28,500	\$31,887	\$28,500	\$30,000	\$30,000	\$30,000
Supplies & Materials Bulk Purchases	\$24,875	\$20,048	\$29,000	\$29,000	\$25,000	\$29,000	\$29,000	\$29,000
Uniforms	\$1,717	\$1,766	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200
Contracted Services	\$51,694	\$55,501	\$62,403	\$62,403	\$60,000	\$62,883	\$62,883	\$62,883
Dues & Subscriptions	-	-	-	-	\$264	-	-	-
Workers Compensation	\$8,922	\$9,664	\$10,667	\$10,667	\$10,388	\$9,517	\$9,517	\$10,054
Lease Payments	\$24,237	\$14,786	\$26,601	\$26,601	\$25,612	\$43,919	\$43,919	\$55,077
Old EMS/B&G Bldg	-	-	\$14,700	\$14,700	-	-	-	-
New Fire Station	-	-	\$15,300	\$15,300	-	\$24,764	\$24,764	\$27,015
Total Operations	\$497,592	\$435,519	\$612,608	\$680,932	\$522,979	\$627,521	\$627,521	\$643,467

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
CAPITAL OUTLAY								
C/O Buildings	\$179,762	\$16,651	\$30,000	\$42,136	\$24,199	-	-	-
C/O Ocean Bay Blvd Bathhouse	-	-	-	-	-	-	-	\$75,000
C/O Other Improvements	-	-	\$100,000	\$182,347	\$150,000	\$165,000	\$165,000	\$75,000
C/O - Meekins Field Improvement	\$575,941	\$104,245	-	-	-	-	-	\$25,000
C/O Shoreline Access Reserve	-	-	\$75,000	\$75,000	\$75,000	-	-	-
C/O Recreation Facilities Rsrv	-	-	\$75,000	\$75,000	\$75,000	-	-	-
C/O Beach Access Improvements	-	-	\$30,000	\$30,000	-	-	-	-
C/O Carlow Access	-	-	-	-	-	\$40,000	\$40,000	-
C/O Aviation Park	\$174,556	\$66,919	-	\$57,751	\$57,751	\$200,000	\$200,000	\$200,000
C/O Atlantic Street Access	-	-	-	-	-	\$146,000	\$146,000	-
C/O E Hayman Bch Access	-	-	-	\$105,254	\$105,254	-	-	-
C/O Machinery & Equipment	\$21,147	\$23,595	\$20,000	\$78,751	\$78,751	\$15,000	\$15,000	-
C/O - Lease asset	-	\$26,320	-	\$10,289,118	\$10,289,118	-	-	-
C/O Vehicle	-	\$41,647	\$1,650	\$56,538	\$56,534	-	-	\$1,650
Total Capital Outlay	\$951,406	\$279,377	\$331,650	\$10,991,895	\$10,911,607	\$566,000	\$566,000	\$376,650
DEBT SERVICE								
EMS/Fire Station Lease	-	\$547,303	\$1,047,741	\$1,047,741	\$1,047,741	\$1,020,876	\$1,020,876	\$994,011
Note Payment- Principal	\$460,174	\$460,174	\$460,175	\$460,175	\$460,175	\$460,175	\$460,175	\$460,175
Note Payment - Interest	\$152,586	\$136,023	\$119,460	\$119,460	\$119,460	\$102,898	\$102,898	\$86,335
Total Debt Service	\$612,760	\$1,143,500	\$1,627,376	\$1,627,376	\$1,627,376	\$1,583,949	\$1,583,949	\$1,540,521
OTHER FINANCE USES								
Transfer-Recreation Facilities Reserve	-	-	-	-	-	\$75,000	\$75,000	\$75,000
Transfer-Shoreline Access Reserve	-	-	-	-	-	\$75,000	\$75,000	\$75,000
Total Other Finance Uses	-	-	-	-	-	\$150,000	\$150,000	\$150,000
Total Expenditures	\$2,651,463	\$2,510,803	\$3,280,334	\$14,008,903	\$13,770,163	\$3,760,808	\$3,760,808	\$3,590,219

Finance and Tax Department

The Finance and Tax Department plans, organizes and directs all financial activities of the Town of Kill Devil Hills, including collections, privilege licenses/business registration fees, the annual budget, the annual financial report, investments, purchasing, accounts payable, payroll and related fringe benefits, and the general liability and property insurance programs.

Goals and Objectives

Goals

To provide efficient and effective administration of the Town’s various operations through centralized support functions including collections, accounts payable, purchasing, cash management, payroll and financial reporting.

Objectives

- Administer the Town’s financial accounting system in accordance with generally accepted accounting principles and applicable statutory requirements and provide accurate and timely financial reports.
- Look for ways to further automate accounting functions in order to streamline and operate more efficiently.
- Maximize cash flow and investment earnings in accordance with Town policies and NC General Statutes.
- Monitor expenditures in accordance with budget and ensure cost-effective purchasing.

Staffing

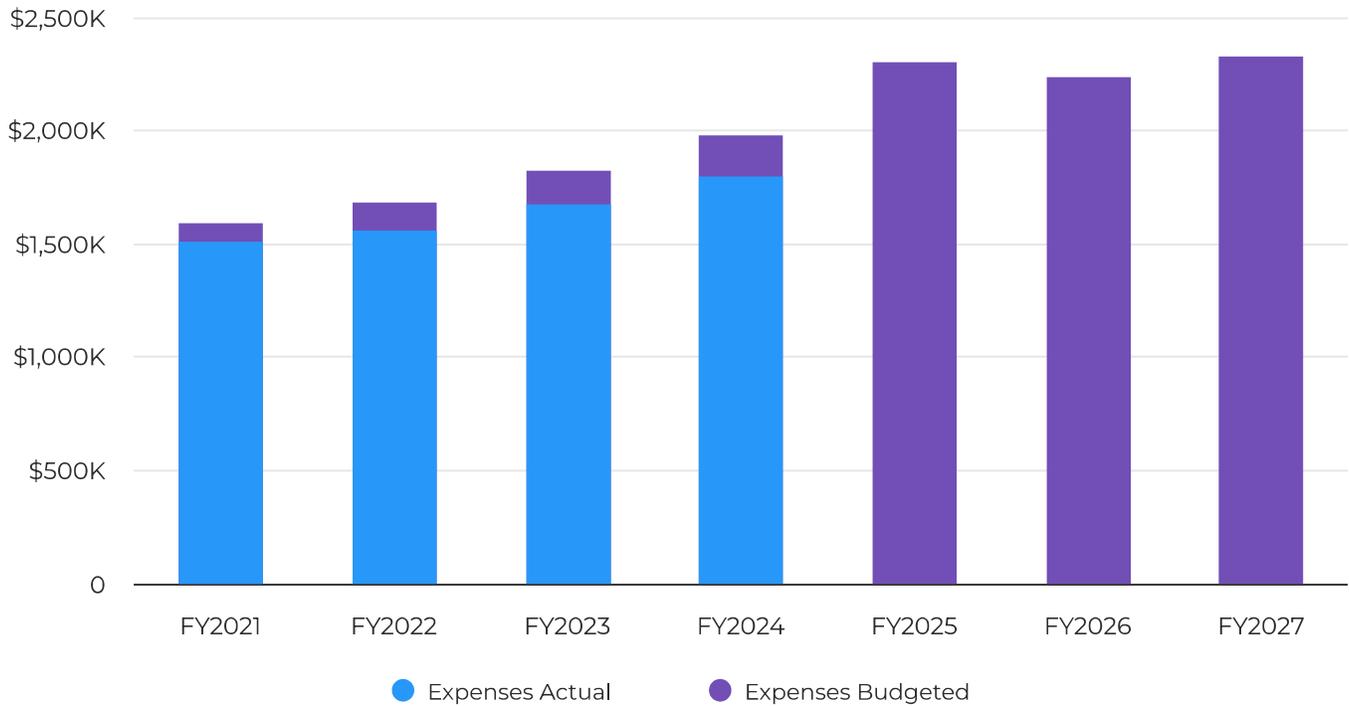
Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Finance Director	32	1	1	1
Assistant Finance Director	28	1	1	1
Accountant	21	1/2	1/2	1/2
Payroll and Benefits Administrator	19	1	1	1
Senior Accounting Technician	17	1	1	1
Accounts Payable Specialist	16	1	1	1
Customer Service Representative	15	<u>1</u>	<u>1</u>	<u>1</u>
Total		6 1/2	6 1/2	6 1/2

Highlights

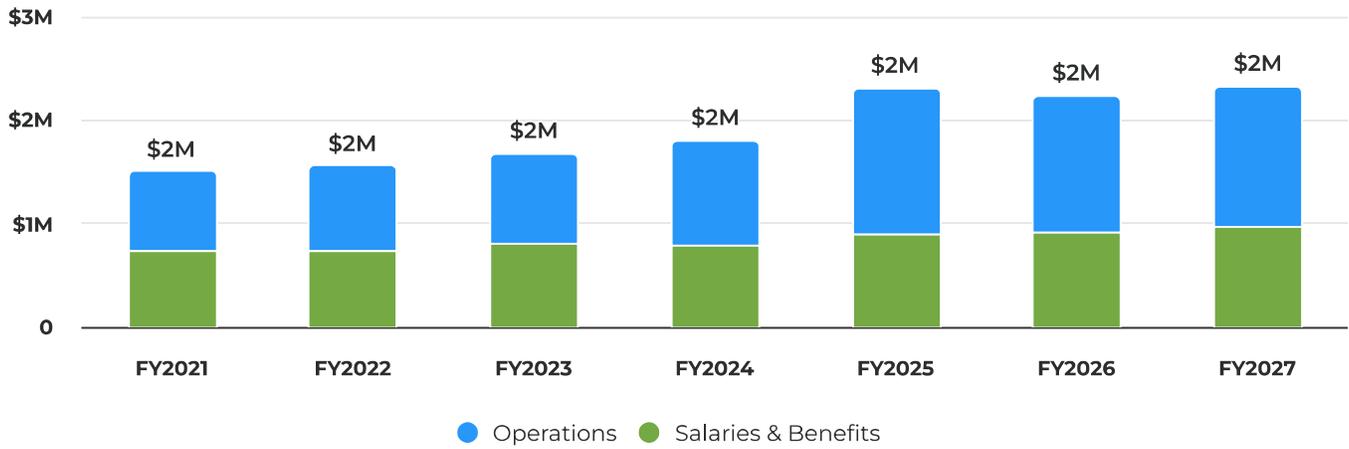
- Health insurance renewal rates increased an average of 26.9% for active employees and decreased by an average of 22.8% for retirees
- Property and liability insurance rates increased 8%
- Tax collection contract with Dare County is recommended
- Includes funds for training and continuing education
- Includes the actuarial study for Other Post-Employment Benefits valuation required by GASB 75 and contribution to the OPEB Irrevocable Trust

Expenditure Summary

Historical Expenditures



Expenditures by Expense Type

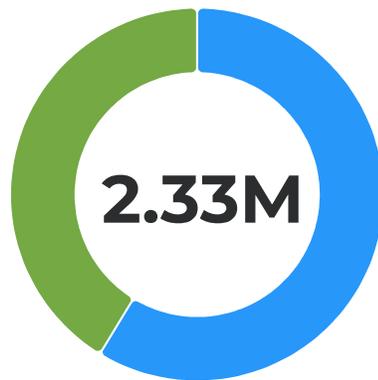


FY26 Expenditures by Expense Type



● Operations	\$1,321,005	59.02%
● Salaries & Benefits	\$917,262	40.98%

FY27 Expenditures by Expense Type



● Operations	\$1,368,388	58.75%
● Salaries & Benefits	\$960,869	41.25%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
Salaries-Full Time	\$566,735	\$548,867	\$610,106	\$609,106	\$610,106	\$624,564	\$624,564	\$653,717
FICA Expense	\$42,383	\$41,139	\$46,673	\$46,597	\$46,673	\$47,779	\$47,779	\$50,009
Funding for Health Plan	\$95,014	\$101,840	\$129,984	\$129,984	\$110,000	\$123,815	\$123,815	\$129,917
Retirement Expense	\$69,005	\$70,964	\$83,279	\$83,279	\$83,279	\$89,875	\$89,875	\$94,540
5% 401k Nonlaw Emp Retirement	\$28,337	\$27,443	\$30,505	\$30,505	\$30,505	\$31,228	\$31,228	\$32,686
3% 401k Nonlaw Emp Retirement	-	-	-	-	\$81	-	-	-
Total Salaries & Benefits	\$801,474	\$790,254	\$900,547	\$899,471	\$880,644	\$917,262	\$917,262	\$960,869
Operations								
Tax Collection Fee	\$142,518	\$159,834	\$165,608	\$165,608	\$165,000	\$201,256	\$201,256	\$205,080
Tax Collector Fees MVT	\$14,133	\$16,547	\$17,000	\$17,000	\$12,489	\$13,000	\$13,000	\$13,100
Audit	\$30,230	\$37,100	\$44,300	\$44,300	\$44,300	\$46,515	\$46,515	\$48,841
Postage	\$3,454	\$4,556	\$4,000	\$4,000	\$3,000	\$4,000	\$4,000	\$4,000
Travel & Training	\$8,602	\$9,650	\$16,000	\$16,000	\$13,000	\$15,000	\$15,000	\$15,000
Insurance Claims	\$2,465	-	-	-	-	-	-	-
Communications	\$173	\$174	\$200	\$200	-	-	-	-
Printing	\$447	\$1,764	\$1,000	\$1,000	\$500	\$1,000	\$1,000	\$1,000
Copier Lease	\$5,401	\$4,878	\$7,100	\$7,100	\$4,600	\$7,100	\$7,100	\$7,100
State Sales Tax	-	-	-	\$200,000	-	-	-	-
County Sales Tax	-	-	-	\$100,000	-	-	-	-
Other Co Sales Tax	-	-	-	\$1,000	-	-	-	-
Food Tax	-	-	-	\$1,000	-	-	-	-
Supplies & Materials	\$6,504	\$3,049	\$5,500	\$5,500	\$4,000	\$5,500	\$5,500	\$5,500
Contracted Services	\$9,886	\$9,889	\$19,315	\$19,315	\$14,951	\$19,260	\$19,260	\$19,260
Departmental Supplies	\$4,492	\$5,464	\$20,000	\$20,000	\$18,000	\$20,000	\$20,000	\$20,000
Dues & Subscriptions	\$667	\$1,924	\$2,460	\$2,460	\$2,050	\$2,560	\$2,560	\$2,560
General Insurance	\$191,590	\$230,961	\$336,000	\$336,000	\$300,000	\$350,000	\$350,000	\$375,000
Retiree Health Insurance	\$436,631	\$463,551	\$651,096	\$636,591	\$550,000	\$536,779	\$536,779	\$552,882
OPEB Irrevocable Trust Fund	\$18,000	\$64,640	\$64,640	\$64,640	\$64,640	\$60,000	\$60,000	\$60,000
Workers Compensation	\$837	\$789	\$852	\$852	\$626	\$635	\$635	\$665
Miscellaneous	-	-	\$200	\$200	-	\$200	\$200	\$200
Unemployment Insurance	\$2,389	\$3,020	\$3,200	\$3,200	\$3,000	\$3,200	\$3,200	\$3,200
Departmental Charges	(\$4,492)	(\$5,464)	(\$20,000)	(\$20,000)	(\$18,000)	(\$20,000)	(\$20,000)	(\$20,000)
Old EMS/B&G Bldg	-	-	\$10,400	\$10,400	-	-	-	-
New Fire Station	-	-	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000
Total Operations	\$873,928	\$1,012,327	\$1,403,871	\$1,691,366	\$1,237,156	\$1,321,005	\$1,321,005	\$1,368,388
Total Expenditures	\$1,675,402	\$1,802,581	\$2,304,418	\$2,590,837	\$2,117,800	\$2,238,267	\$2,238,267	\$2,329,257

Management Information Systems Division

A division of the Finance and Tax Department, the Management Information Systems Division provides technical computer support to Town departments and manages the Town's main computer network. The MIS Division is responsible for the selection and installation of hardware and software and diagnosing and coordinating system repairs.

Goals and Objectives

Goals

To plan for and promote the efficient use of information technology that will provide Town-wide efficiency for users and taxpayers.

Objectives

- Continue scheduled replacement of workstations and network components.
- Coordinates with and assists the Public Information Officer (PIO) in maintaining and enhancing the Town's website to allow citizens and other users to search various Town information.
- Improve stability and performance of network connections to offices located outside Town Hall complex.
- Continue to utilize technology to streamline processes.

Staffing

Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
IT Systems Administrator	27	<u>1</u>	<u>1</u>	<u>1</u>
Total		1	1	1

Highlights

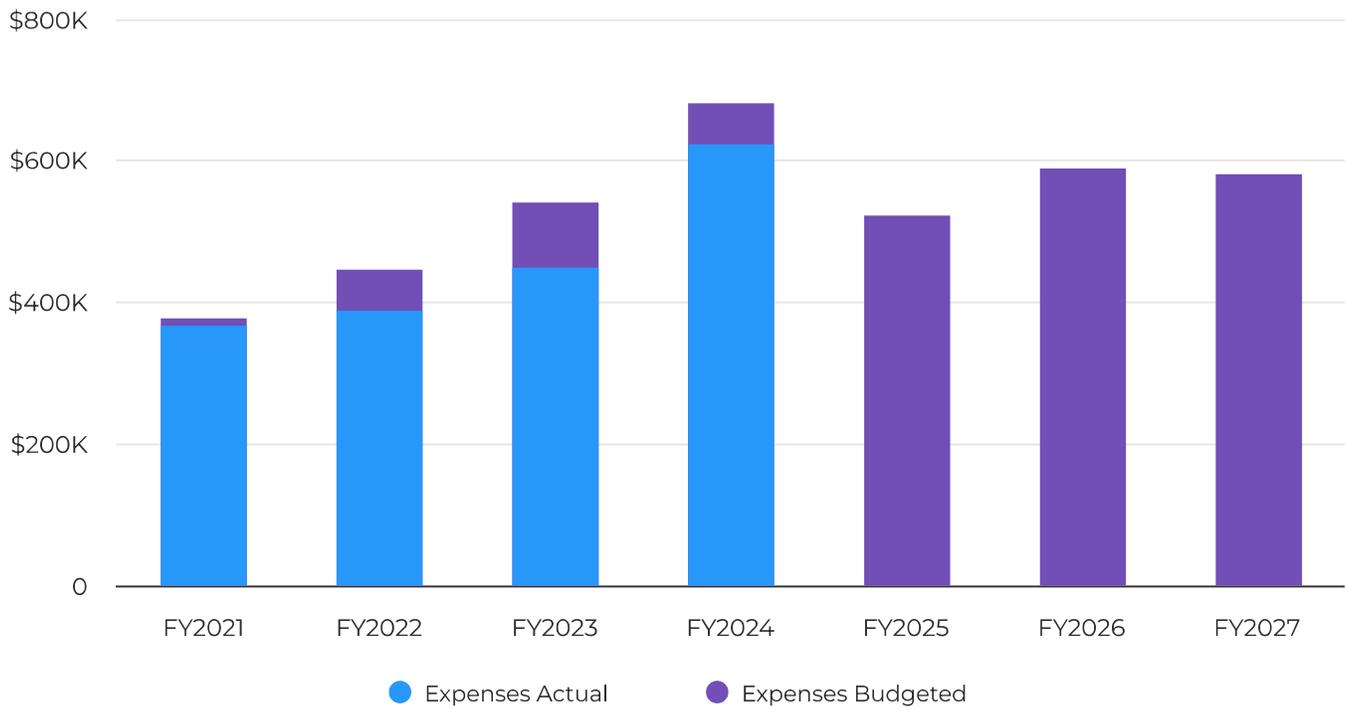
- Includes all current maintenance contracts, licenses, and subscriptions for Town-wide systems and software

Capital Outlay

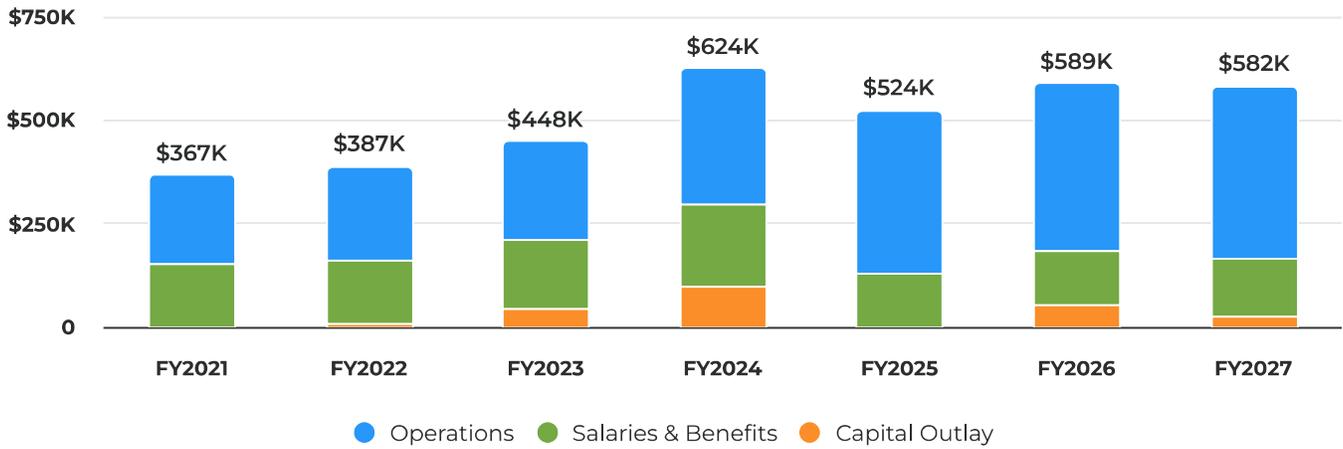
- Includes \$50,000 to upgrade Network Equipment

Expenditure Summary

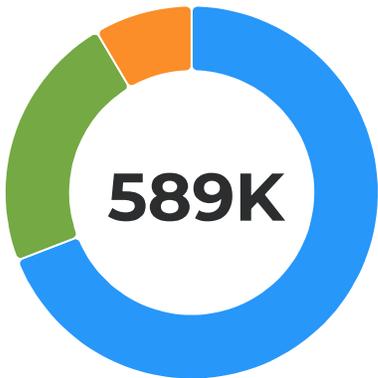
Historical Expenditures



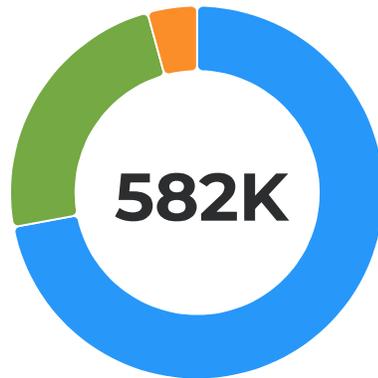
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



● Operations	\$406,747	69.08%
● Salaries & Benefits	\$132,042	22.43%
● Capital Outlay	\$50,000	8.49%

● Operations	\$419,030	72.04%
● Salaries & Benefits	\$137,668	23.67%
● Capital Outlay	\$25,000	4.30%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
SALARIES - FULL TIME	\$116,370	\$140,085	\$83,622	\$83,622	\$83,622	\$91,424	\$91,424	\$95,185
SALARIES - PART TIME	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
FICA EXPENSE	\$8,567	\$10,381	\$6,397	\$6,474	\$6,397	\$6,994	\$6,994	\$7,282
FUNDING FOR HEALTH PLAN	\$25,366	\$25,980	\$22,668	\$22,668	\$13,000	\$15,897	\$15,897	\$16,676
RETIREMENT	\$14,171	\$18,094	\$11,414	\$11,414	\$11,414	\$13,156	\$13,156	\$13,766
5% 401k Nonlaw Emp Retirement	\$5,818	\$6,113	\$4,181	\$4,181	\$4,181	\$4,571	\$4,571	\$4,759
3% 401k Nonlaw Emp Retirement	-	\$535	-	-	-	-	-	-
Total Salaries & Benefits	\$170,293	\$201,189	\$128,282	\$129,358	\$118,614	\$132,042	\$132,042	\$137,668
Operations								
TRAVEL & TRAINING	\$1,324	-	\$2,000	\$2,000	\$2,368	\$4,000	\$4,000	\$4,000
OUTSIDE MAINTENANCE & REPAIR	\$681	\$3,076	\$7,000	\$7,000	\$3,000	\$8,000	\$8,000	\$8,000
MAINTENANCE CONTRACTS	\$155,628	\$156,215	\$272,683	\$245,491	\$213,746	\$190,127	\$190,127	\$199,513
IT Subscriptions	\$9,750	\$39,400	-	\$27,192	\$37,192	\$49,021	\$49,021	\$53,202
SUPPLIES & MATERIALS	\$44,401	\$94,863	\$51,900	\$51,900	\$51,900	\$77,700	\$77,700	\$72,630
CONTRACTED SERVICES	\$23,691	\$21,180	\$27,210	\$42,010	\$44,751	\$32,410	\$32,410	\$33,981
DUES & SUBSCRIPTIONS	\$368	\$12,454	\$34,500	\$34,500	\$33,200	\$45,396	\$45,396	\$47,608
WORKERS COMPENSATION	\$162	\$189	\$117	\$117	\$98	\$93	\$93	\$97
Total Operations	\$236,005	\$327,377	\$395,410	\$410,210	\$386,255	\$406,747	\$406,747	\$419,030
Capital Outlay								
C/O OFFICE FURNITURE & EQUIP	\$16,313	\$11,913	-	\$10,388	\$10,388	\$50,000	\$50,000	\$25,000
GASB 96 - IT Software	\$25,528	\$83,306	-	\$63,088	\$5,000	-	-	-
Total Capital Outlay	\$41,841	\$95,219	-	\$73,476	\$15,388	\$50,000	\$50,000	\$25,000
Total Expenditures	\$448,138	\$623,785	\$523,692	\$613,044	\$520,257	\$588,789	\$588,789	\$581,698

Fleet Maintenance Division

A division of the Finance and Tax Department, the Fleet Maintenance Division performs and coordinates Town fleet repairs and maintenance, and maintains an inventory of fleet maintenance supplies.

Goals and Objectives

Goals

To provide efficient and effective service for the Town's fleet of vehicles and equipment.

Objectives

- Continue preventive maintenance program for vehicles and equipment to increase longevity.
- Provide departments with accurate and timely information on vehicle and equipment maintenance.
- To return vehicles and equipment back to departments in a timely manner.
- Manage a balance between in-house and contracted-out repairs.

Staffing

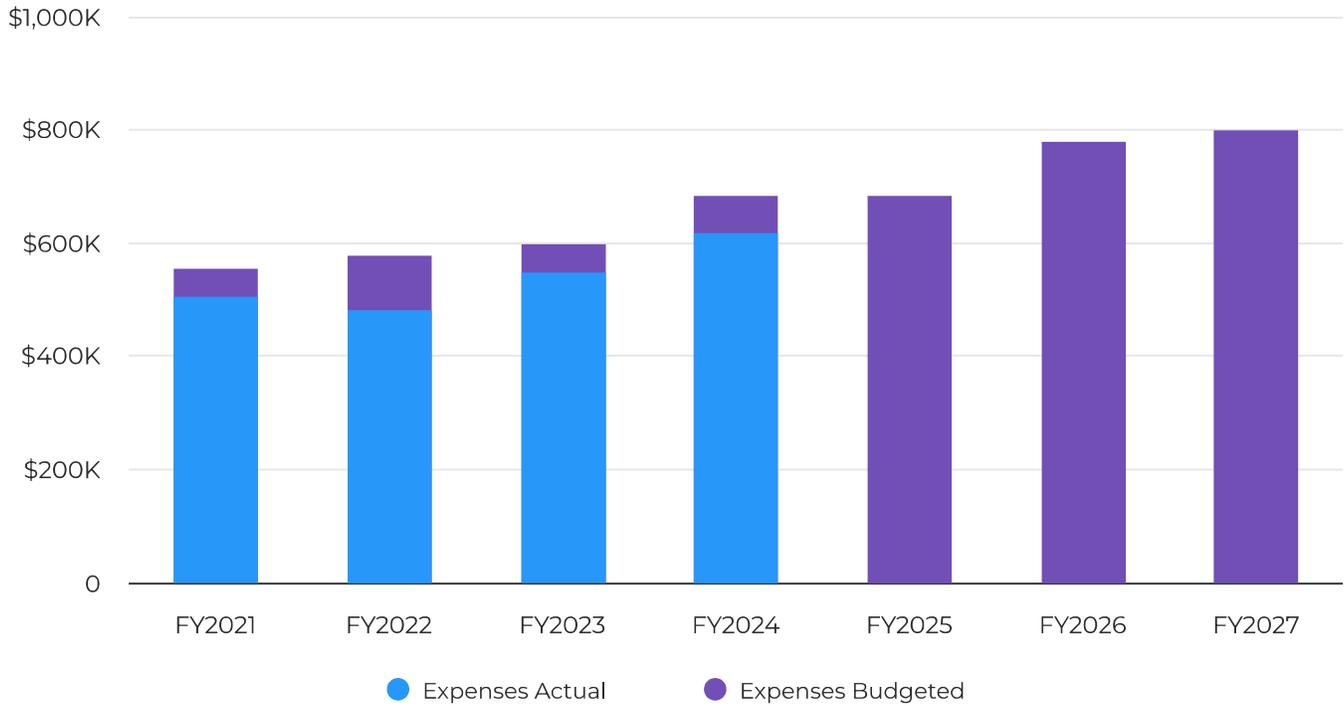
Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Fleet Maintenance Supervisor	22	1	1	1
Fleet Maintenance Mechanic	19	3	3	3
Accountant	21	<u>1/2</u>	<u>1/2</u>	<u>1/2</u>
Total		4 1/2	4 1/2	4 1/2

Highlights

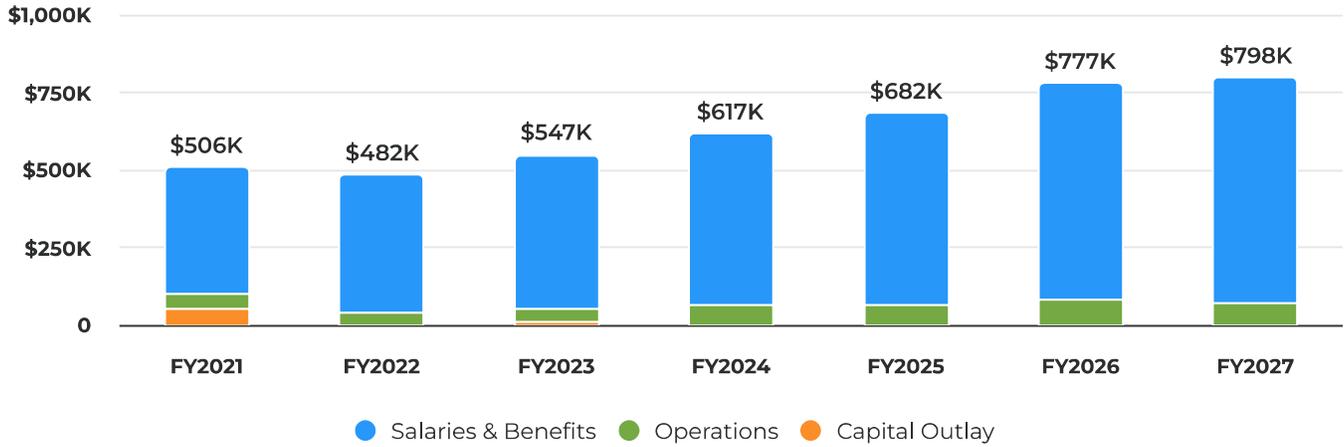
- Fuel prices per gallon are derived from an estimate of wholesale prices from the Energy Information Association (www.eia.gov) and our wholesale supplier, and are budgeted at \$2.651/gal for regular unleaded and \$3.245/gal for diesel. Fuel will be charged back to departments based on usage.

Expenditure Summary

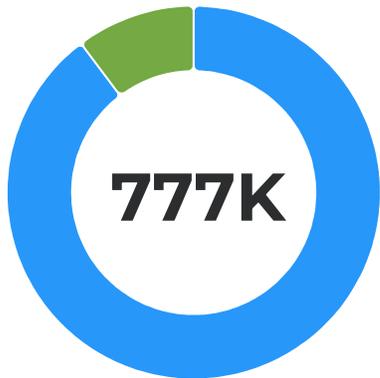
Historical Expenditures



Expenditures by Expense Type

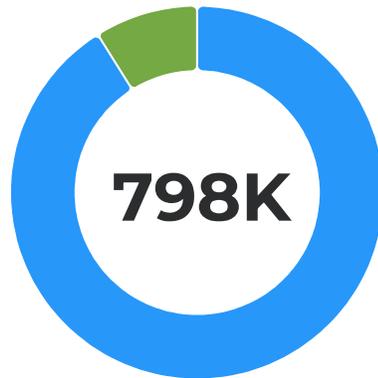


FY26 Expenditures by Expense Type



● Salaries & Benefits	\$697,440	89.72%
● Operations	\$79,925	10.28%

FY27 Expenditures by Expense Type



● Salaries & Benefits	\$726,688	91.07%
● Operations	\$71,272	8.93%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
SALARIES - FULL TIME	\$341,664	\$381,779	\$425,836	\$425,836	\$425,836	\$470,675	\$470,675	\$489,558
FICA EXPENSE	\$25,594	\$28,678	\$32,576	\$32,576	\$32,576	\$36,007	\$36,007	\$37,451
FUNDING FOR HEALTH PLAN	\$70,516	\$74,279	\$78,510	\$78,510	\$78,510	\$99,495	\$99,495	\$104,401
RETIREMENT	\$41,615	\$49,361	\$58,127	\$58,127	\$58,127	\$67,730	\$67,730	\$70,800
5% 401k Nonlaw Emp Retirement	\$17,083	\$19,089	\$21,292	\$21,292	\$21,292	\$23,534	\$23,534	\$24,478
Total Salaries & Benefits	\$496,473	\$553,185	\$616,341	\$616,341	\$616,341	\$697,440	\$697,440	\$726,688
Operations								
TRAVEL & TRAINING	\$3	\$280	\$3,500	\$3,500	\$500	\$3,500	\$3,500	\$3,500
OUTSIDE MAINTENANCE & REPAIR	\$2,814	\$8,981	\$7,500	\$7,500	\$7,500	\$8,500	\$8,500	\$8,500
FLEET MAINTENANCE	\$206	\$1,032	\$1,400	\$1,400	\$1,000	\$2,400	\$2,400	\$2,400
COMMUNICATIONS	\$480	\$480	\$500	\$500	\$480	\$500	\$500	\$500
MAINTENANCE CONTRACTS	\$1,175	\$1,175	\$1,200	\$1,200	\$1,175	\$1,200	\$1,200	\$1,200
PRINTING	\$550	-	\$500	\$500	\$553	\$500	\$500	\$500
EQUIPMENT RENTAL	-	-	\$600	\$600	-	\$600	\$600	\$600
Copier Lease	\$127	\$191	\$300	\$300	\$150	\$300	\$300	\$300
VEHICLE FUEL	\$1,675	\$1,509	\$1,867	\$1,867	\$1,600	\$2,018	\$2,018	\$2,018
SUPPLIES & MATERIALS	\$11,389	\$15,674	\$23,000	\$23,000	\$20,000	\$35,200	\$35,200	\$35,200
Supplies & Materials	\$73	-	-	-	-	-	-	-
UNIFORMS	\$2,611	\$2,926	\$3,800	\$3,800	\$2,500	\$4,400	\$4,400	\$4,400
FLEET MAINTENANCE SUPPLY	\$132,453	\$181,337	\$160,000	\$210,000	\$160,000	\$160,000	\$160,000	\$160,000
PW Unleaded Fuel	\$134,463	\$126,591	\$155,412	\$164,412	\$148,000	\$155,588	\$155,588	\$155,588
PW Diesel Fuel	\$153,279	\$133,620	\$153,134	\$153,134	\$130,000	\$138,227	\$138,227	\$138,227
Dues & Subscriptions	\$840	\$840	\$3,090	\$3,090	\$892	\$3,090	\$3,090	\$3,090
WORKERS COMPENSATION	\$5,414	\$6,405	\$6,809	\$6,809	\$4,618	\$5,717	\$5,717	\$5,944
Lease Payments	\$11,264	\$5,632	-	-	-	-	-	\$5,851
DEPARTMENTAL CHARGES	(\$146,563)	(\$181,007)	(\$148,000)	(\$148,000)	(\$148,000)	(\$148,000)	(\$148,000)	(\$148,000)
Departmental Fuel Charges	(\$273,630)	(\$241,637)	(\$308,546)	(\$308,546)	(\$250,000)	(\$293,815)	(\$293,815)	(\$308,546)
Total Operations	\$38,622	\$64,029	\$66,066	\$125,066	\$80,968	\$79,925	\$79,925	\$71,272
Capital Outlay								
C/O MACHINERY & EQUIPMENT	\$11,864	-	-	-	-	-	-	-
Total Capital Outlay	\$11,864	-	-	-	-	-	-	-
Total Expenditures	\$546,959	\$617,215	\$682,407	\$741,407	\$697,309	\$777,365	\$777,365	\$797,960

Planning and Development Department

The Planning and Development Department is responsible for managing growth and redevelopment in the Town of Kill Devil Hills. The department is responsible for the review and inspection of all commercial and residential development as well as enforcement of various code compliances. The Planning and Development Department also manages the application and administration of local, state and federal grants.

Goals and Objectives

Goals

The mission of the Planning and Development Department is to provide for orderly growth and redevelopment of the Town through efficient administration of sound growth management principles and planning practices.

Objectives

- Effectively assist the public and development community.
- Effectively make use of computer systems to track departmental activities utilizing building permit software programs and GIS.
- Implement federal, state and local codes, plans, and ordinances.
- Improve community appearance, beautify beach access corridors and US 158.
- Recommend code revisions that accurately reflect Board of Commissioners policies.
- Enhance departmental efficiency through organization and training.
- Review and provide comments on proposed legislation and rule changes by government agencies which affect Town stakeholders.
- Work toward employee specialization while promoting cross training and communication.
- Continue interdepartmental communication for enforcement and assisting public.

Staffing

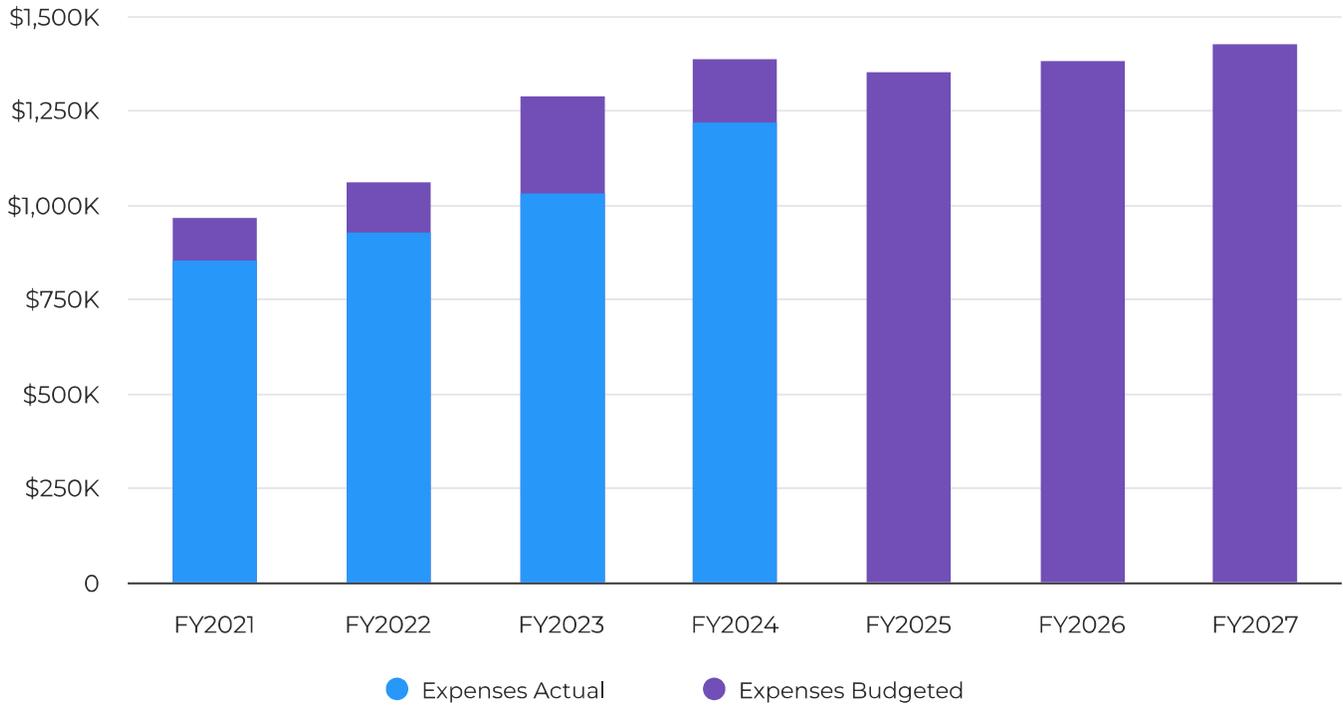
Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Planning Director	32	1	1	1
Assistant Planning Director	28	1	1	1
Senior Planner	23	1	1	1
Building Codes Inspector III	22	2	2	2
Permit Services Administrator	21	1	1	1
Code Enforcement Officer II	20	<u>1</u>	<u>1</u>	<u>1</u>
Total		7	7	7

Highlights

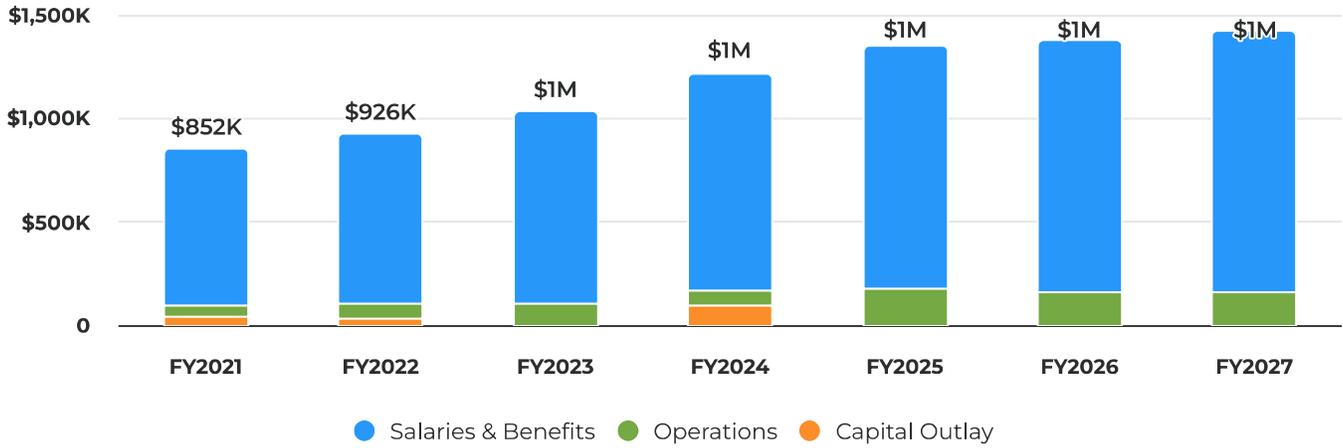
- Includes \$25,000 for chapter updates
- Includes \$25,000 for Recreational Facility Plan Updates

Expenditure Summary

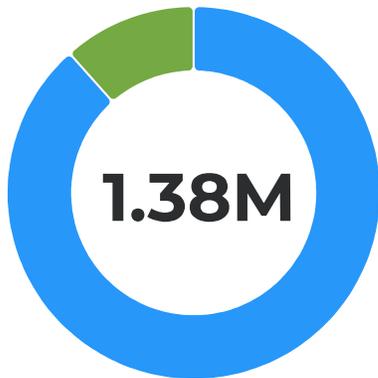
Historical Expenditures



Expenditures by Expense Type

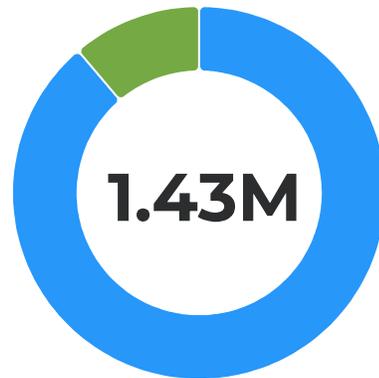


FY26 Expenditures by Expense Type



● Salaries & Benefits	\$1,221,905	88.43%
● Operations	\$159,811	11.57%

FY27 Expenditures by Expense Type



● Salaries & Benefits	\$1,266,600	88.78%
● Operations	\$160,127	11.22%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
SALARIES - FULL TIME	\$646,448	\$732,921	\$819,874	\$819,874	\$801,839	\$824,611	\$824,611	\$852,650
SALARIES - PARTTIME	-	\$2,191	\$2,400	\$2,400	\$2,408	\$2,400	\$2,400	\$2,400
FICA EXPENSE	\$47,903	\$54,723	\$62,904	\$62,904	\$62,904	\$63,266	\$63,266	\$65,411
FUNDING FOR HEALTH PLAN	\$125,081	\$131,733	\$139,292	\$139,292	\$139,292	\$171,735	\$171,735	\$180,197
RETIREMENT	\$78,744	\$94,764	\$111,913	\$111,913	\$111,913	\$118,662	\$118,662	\$123,310
5% 401k Nonlaw Emp Retirement	\$28,264	\$35,785	\$40,994	\$40,994	\$40,994	\$41,231	\$41,231	\$42,632
3% 401k Nonlaw Emp Retirement	\$2,435	\$517	-	-	-	-	-	-
Total Salaries & Benefits	\$928,875	\$1,052,634	\$1,177,377	\$1,177,377	\$1,159,350	\$1,221,905	\$1,221,905	\$1,266,600
Operations								
PLANNING & ZONING FEES	\$10,020	\$10,480	\$13,320	\$13,320	\$9,610	\$13,320	\$13,320	\$13,320
PROFESSIONAL SERVICES	-	-	\$5,000	\$5,000	\$2,500	\$2,500	\$2,500	\$2,500
TRAVEL & TRAINING	\$5,667	\$6,043	\$10,000	\$10,000	\$12,000	\$15,000	\$15,000	\$15,000
OUTSIDE MAINTENANCE & REPAIR	\$28	\$158	\$750	\$750	\$200	\$750	\$750	\$750
FLEET MAINTENANCE	\$525	\$708	\$1,000	\$1,000	\$750	\$1,000	\$1,000	\$1,000
COMMUNICATIONS	\$1,854	\$1,897	\$2,000	\$2,000	\$1,830	\$2,000	\$2,000	\$2,000
PRINTING	-	-	\$500	\$500	-	\$500	\$500	\$500
Equipment Rental	\$45	\$182	-	-	\$180	\$180	\$180	\$180
Equipment Lease	\$5,400	\$5,400	\$6,000	\$6,000	\$5,400	\$5,400	\$5,400	\$5,400
COPIER LEASE	\$3,943	\$2,904	\$5,000	\$5,000	\$3,200	\$5,000	\$5,000	\$5,000
Historic Landmark Advertising	\$169	-	\$500	\$500	\$250	\$500	\$500	\$500
CRS Flood Prev Advertising	-	-	\$3,000	\$3,000	-	\$3,000	\$3,000	\$3,000
VEHICLE FUEL	\$3,453	\$2,823	\$3,723	\$3,723	\$3,200	\$3,505	\$3,505	\$3,505
SUPPLIES & MATERIALS	\$2,100	\$4,342	\$7,500	\$7,500	\$5,000	\$7,500	\$7,500	\$7,500
Chapter Updates	\$41,015	\$700	\$45,000	\$63,285	\$18,285	\$25,000	\$25,000	\$25,000
RECREATIONAL FAC PLAN UPDATE	-	-	\$25,000	\$25,000	-	\$25,000	\$25,000	\$25,000
Recordation Fees	\$2	\$60	\$500	\$500	\$100	\$500	\$500	\$500
DUES & SUBSCRIPTIONS	\$2,259	\$2,548	\$3,000	\$3,000	\$2,600	\$3,500	\$3,500	\$3,500
WORKERS COMPENSATION	\$6,956	\$8,206	\$10,907	\$10,907	\$8,961	\$9,293	\$9,293	\$9,609
MISCELLANEOUS	-	-	\$250	\$250	-	\$250	\$250	\$250
Misc - Meeting Expenses	-	\$88	\$200	\$200	\$100	\$200	\$200	\$200
LEASE PAYMENTS	\$19,346	\$27,362	\$29,689	\$35,674	\$35,728	\$35,913	\$35,913	\$35,913
Total Operations	\$102,782	\$73,903	\$172,839	\$197,109	\$109,894	\$159,811	\$159,811	\$160,127
Capital Outlay								
C/O VEHICLE	-	\$90,843	-	\$44,241	\$45,569	-	-	-
Total Capital Outlay	-	\$90,843	-	\$44,241	\$45,569	-	-	-
Total Expenditures	\$1,031,657	\$1,217,380	\$1,350,216	\$1,418,727	\$1,314,813	\$1,381,716	\$1,381,716	\$1,426,727

Beach Nourishment Division

The Beach Nourishment Division is responsible for the ongoing maintenance and costs associated with the Kill Devil Hills Beach and Flood and Hurricane Protection Works Projects.

Goals and Objectives

Goals

The mission of the Beach Nourishment Division is to repay debt service for construction of the Kill Devil Hills Beach and Flood and Hurricane Protection Works Project and other direct cost of maintaining the project.

Objectives

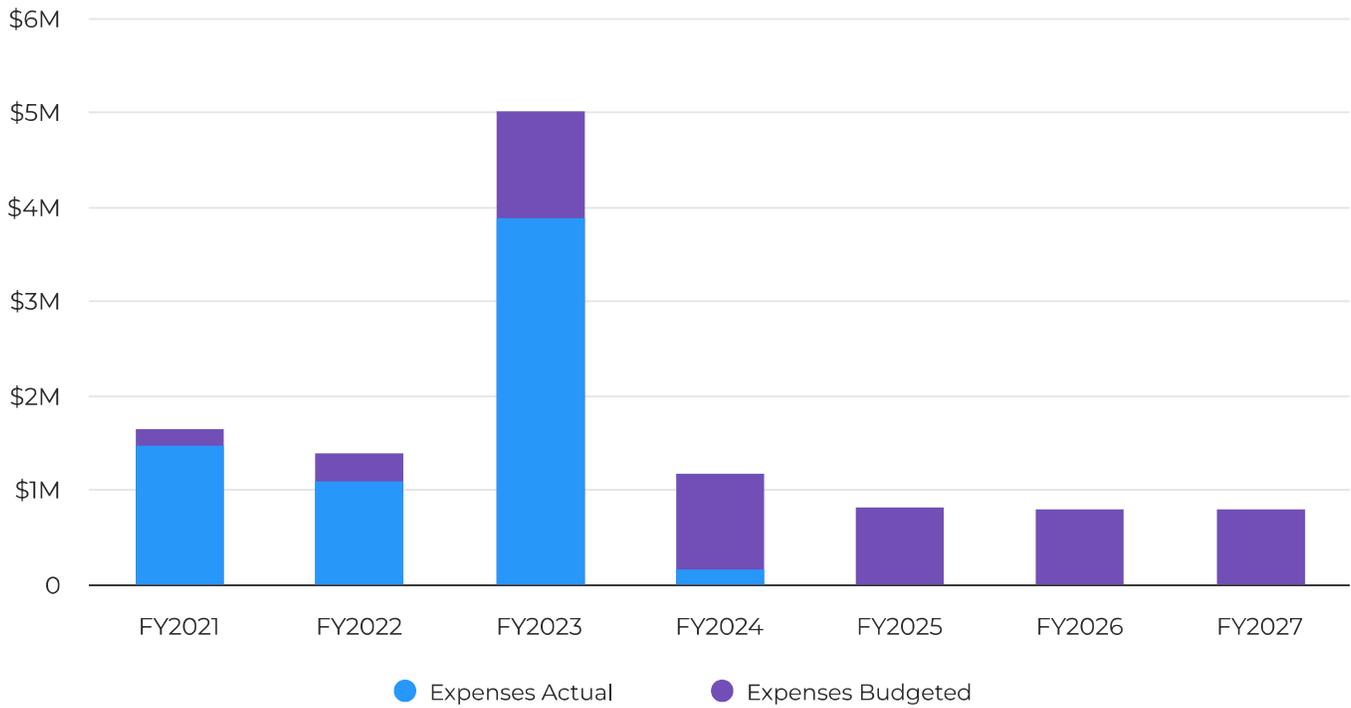
- Monitor and repay debt in a timely manner.
- Provide ongoing monitoring to track efficacy of the project.
- Protect infrastructure, public property and private property.
- Defend local tourism economy by providing a buffer from threats of storm surge from the Atlantic Ocean.
- Promote rapid recovery from effects of hurricanes, tropical storms and northeasters.
- Mitigate adverse impacts from flooding in those areas within close proximity to the Atlantic Ocean.

Highlights

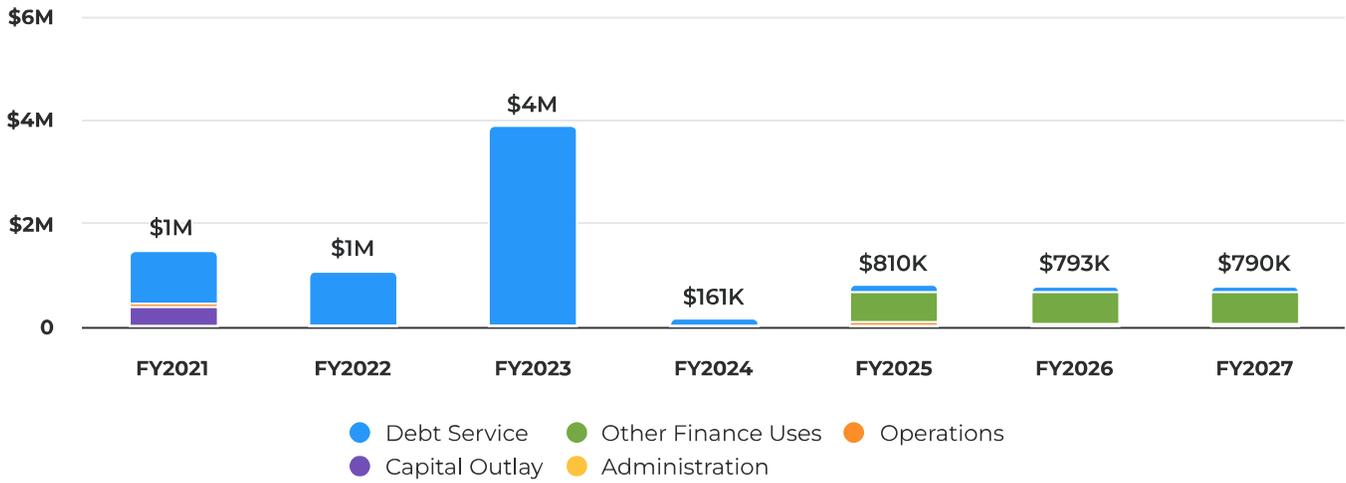
- Includes Special Obligation Bond Debt payment
- Includes costs directly incurred as a result of the Municipal Service District such as tax collection fees
- Includes ongoing beach maintenance, surveying and analysis of the shoreline
- Includes a \$600,000 contribution to the Beach Nourishment Capital Reserve Fund

Expenditure Summary

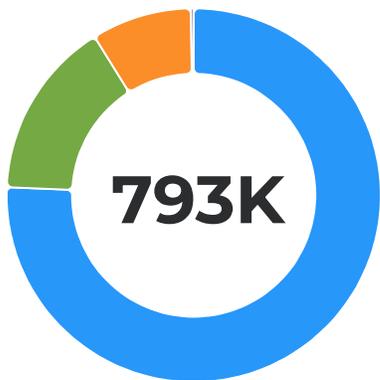
Historical Expenditures



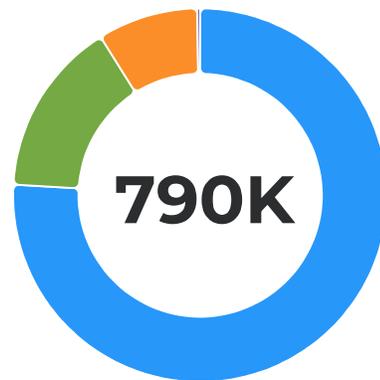
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



● Other Finance Uses	\$600,000	75.69%
● Debt Service	\$122,062	15.40%
● Operations	\$68,600	8.65%
● Administration	\$2,000	0.25%

● Other Finance Uses	\$600,000	75.91%
● Debt Service	\$119,784	15.16%
● Operations	\$68,600	8.68%
● Administration	\$2,000	0.25%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Administration								
Legal Services	\$252	-	\$2,000	\$2,000	\$1,000	\$2,000	\$2,000	\$2,000
Total Administration	\$252	-	\$2,000	\$2,000	\$1,000	\$2,000	\$2,000	\$2,000
Operations								
Tax Collection Fee	\$7,866	\$7,704	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500
Tax Collector Fees MVT	\$57	\$66	\$100	\$100	\$75	\$100	\$100	\$100
Audit	\$2,950	-	-	-	-	-	-	-
Beach Nourishment	\$18,449	\$26,895	\$75,000	\$119,675	\$90,000	\$60,000	\$60,000	\$60,000
Total Operations	\$29,322	\$34,665	\$83,600	\$128,275	\$98,575	\$68,600	\$68,600	\$68,600
Debt Service								
Note Payment-Principal	\$3,756,814	\$118,645	\$118,645	\$118,645	\$118,645	\$118,645	\$118,645	\$118,645
Note Payment - Interest	\$21,501	\$7,973	\$5,695	\$5,695	\$5,695	\$3,417	\$3,417	\$1,139
Note Payment - Interest	\$76,583	-	-	-	-	-	-	-
Total Debt Service	\$3,854,898	\$126,618	\$124,340	\$124,340	\$124,340	\$122,062	\$122,062	\$119,784
Other Finance Uses								
Transfer -Capital Reserve Fund	-	-	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Total Other Finance Uses	-	-	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Total Expenditures	\$3,884,472	\$161,282	\$809,940	\$854,615	\$823,915	\$792,662	\$792,662	\$790,384

Police Department

The Kill Devil Hills Police Department includes the Patrol Division, Criminal Investigation Division and Records Division. The department is responsible for protecting the lives and property of citizens through a varied program of law enforcement including detection and prevention of crime. The department works closely with residents to conduct community-oriented policing activities.

Goals and Objectives

Goals

To provide a safe and secure environment for the citizens and visitors of Kill Devil Hills.

Objectives

- To enlist the cooperation of the residents of Kill Devil Hills in identifying and responding to the law enforcement needs of the community by employing a comprehensive Community Oriented Policing Program.
- To develop new and innovative methods to respond to the community's quality of life issues with emphasis on utilizing non-traditional approaches to problem solving.
- To provide the employees of the department with the educational support necessary to enhance the level of service they can provide on a cooperative and individual basis to the community and reduce the Town's exposure to liability.
- To research, develop and implement various types of tactics and technologies to enhance the efficiency of the individual employees of the Police Department and the Police Department as a whole.
- To reduce the incidence of crime, maintain order and enforce the law impartially, while working with the community to improve visitors' and citizens' beach-going experience.

Staffing

Positions	Grade	Existing Positions	Recommended Positions	Adopted Positions
Police Chief	32	1	1	1
Assistant Police Chief	28	1	1	1
Police Captain	26	1	1	1
Police Lieutenant	23	2	2	2
Police Sergeant	22	4	4	4
Police Investigator	20	4	4	4
Community Police Officer	20	1	1	1
Police Officer	19	15	15	15
Police Systems Administrator	23	1	1	1
Senior Police Records Clerk	15	1	1	1
Police Records Clerk	14	1	1	1
Administrative Support Specialist	14	<u>1</u>	<u>1</u>	<u>1</u>
Total		33	33	33

Highlights

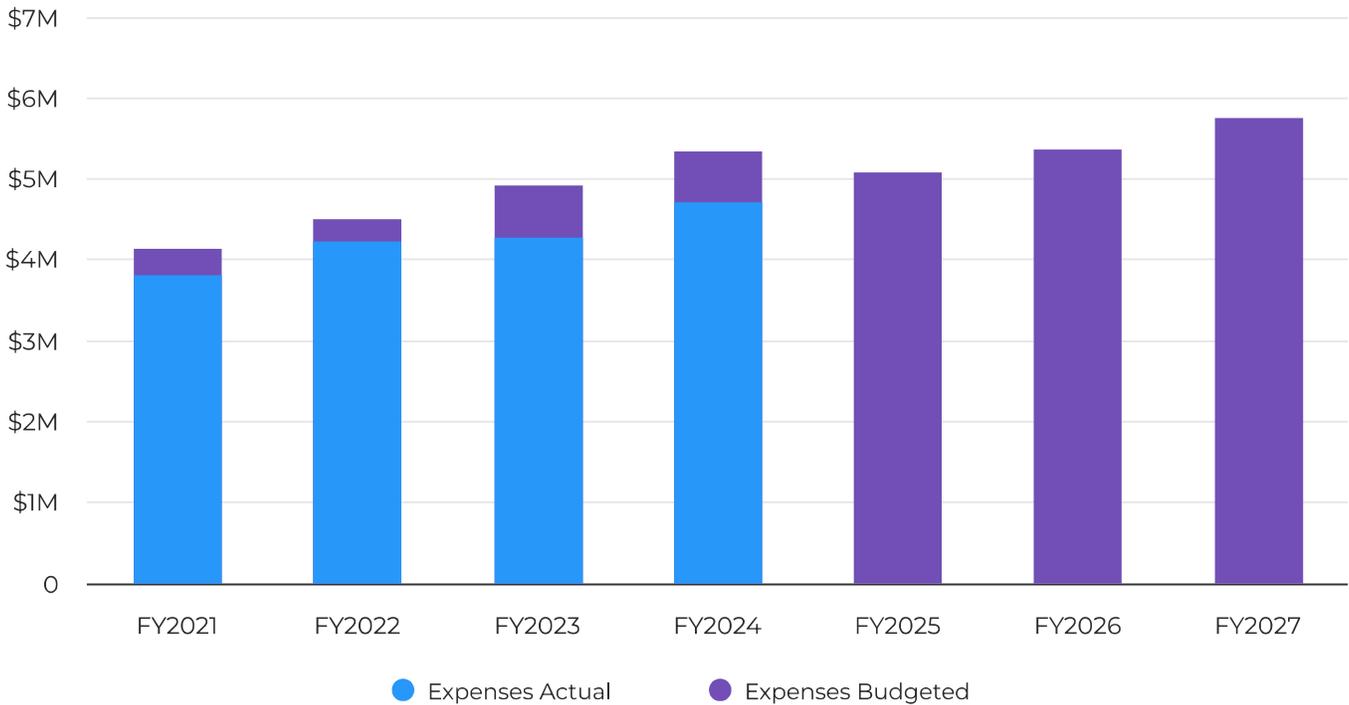
- Mandatory funding of law enforcement separation allowance for three retired police officers
- Includes training for specific incidents, maintenance of current certifications, and required career development

Capital Outlay

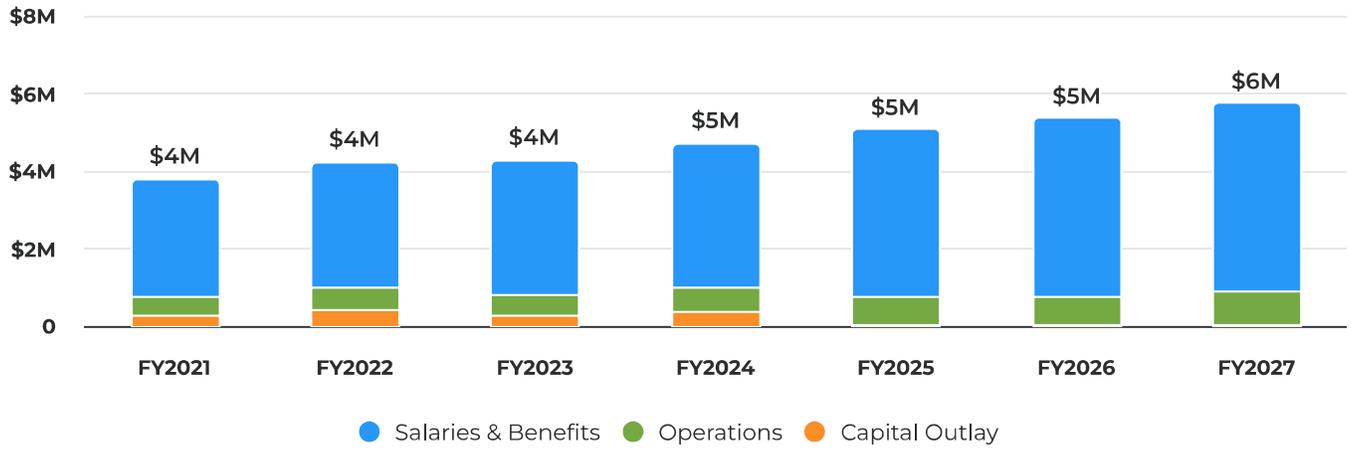
- \$406,500 for the purchase of 5 police vehicles

Expenditure Summary

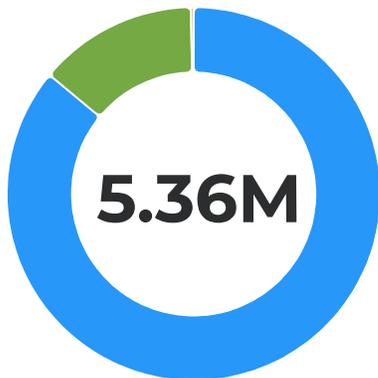
Historical Expenditures



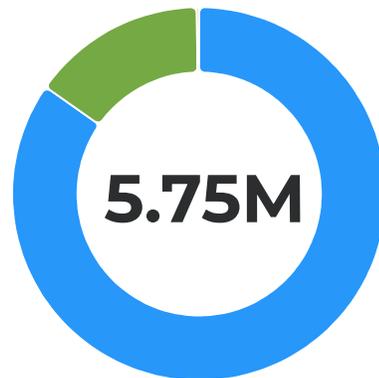
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



● Salaries & Benefits	\$4,609,609	85.98%
● Operations	\$739,433	13.79%
● Capital Outlay	\$12,200	0.23%

● Salaries & Benefits	\$4,873,007	84.68%
● Operations	\$869,394	15.11%
● Capital Outlay	\$12,345	0.21%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
Salaries-Full Time	\$2,301,626	\$2,475,747	\$2,846,462	\$2,836,462	\$2,700,000	\$2,915,648	\$2,915,648	\$3,079,124
Separation Allowance	\$48,791	\$44,848	\$68,786	\$68,786	\$65,946	\$65,946	\$65,946	\$80,247
FICA Expense	\$173,144	\$186,383	\$223,016	\$223,016	\$205,000	\$228,092	\$228,092	\$241,692
Funding for Health Plan	\$531,365	\$537,343	\$637,018	\$637,018	\$570,000	\$789,834	\$789,834	\$825,338
Retirement Expense	\$298,979	\$345,668	\$424,264	\$424,264	\$390,000	\$464,306	\$464,306	\$492,649
5% 401k Law Emp Retirement	\$103,705	\$111,276	\$128,498	\$128,498	\$120,000	\$132,380	\$132,380	\$139,775
5% 401k Nonlaw Emp Retirement	\$9,201	\$10,171	\$13,825	\$13,825	\$13,235	\$13,403	\$13,403	\$14,181
3% 401k Nonlaw Emp Retirement	\$1,305	\$1,404	-	-	\$2,200	-	-	-
Total Salaries & Benefits	\$3,468,116	\$3,712,840	\$4,341,869	\$4,331,869	\$4,066,381	\$4,609,609	\$4,609,609	\$4,873,007
Operations								
Professional Services	\$524	\$842	\$2,500	\$2,500	\$1,000	\$2,500	\$2,500	\$2,500
Fingerprint Search Fees	-	\$76	\$380	\$380	\$76	\$380	\$380	\$380
Travel & Training	\$19,763	\$16,785	\$21,000	\$24,000	\$21,000	\$21,000	\$21,000	\$21,000
Firing Range	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600
Insurance Claims	\$19,329	\$1,267	-	\$14,000	\$1,765	-	-	-
Outside Maintenance & Repair	\$5,655	\$4,767	\$9,494	\$9,494	\$6,267	\$9,494	\$9,494	\$9,494
Fleet Maintenance	\$14,753	\$17,575	\$16,500	\$16,500	\$16,500	\$16,500	\$16,500	\$16,500
Communications	\$27,736	\$26,959	\$28,897	\$28,897	\$23,020	\$23,317	\$23,317	\$23,317
Maintenance Contracts	-	\$14,856	-	\$14,856	\$14,856	\$14,856	\$14,856	\$14,856
Printing	-	\$199	\$500	\$500	-	\$400	\$400	\$400
Equipment Lease	-	\$18,000	-	-	\$18,000	\$18,000	\$18,000	\$18,000
Copier Lease	\$5,425	\$5,434	\$6,970	\$6,970	\$5,000	\$6,970	\$6,970	\$6,970
Vehicle Fuel	\$77,511	\$75,481	\$89,714	\$89,714	\$80,000	\$91,012	\$91,012	\$91,012
Supplies & Materials	\$19,730	\$32,259	\$39,020	\$35,020	\$37,000	\$38,020	\$38,020	\$38,020
Supplies & Materials- Radar Grn	-	-	\$11,000	\$11,000	\$11,000	-	-	\$11,000
Supplies & Materials- Criminal	\$1,465	\$1,436	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Supplies & Mat - Car Radios	-	\$11,988	\$13,230	\$25,218	\$25,000	-	-	\$13,230
Supplies - Handheld radios	\$4,645	\$10,022	\$12,500	\$22,111	\$20,000	-	-	\$12,500
Uniforms	\$15,752	\$21,837	\$20,000	\$34,250	\$20,000	\$20,000	\$20,000	\$20,000
Crime Prevention	\$680	\$1,485	\$2,000	\$2,000	\$2,000	\$2,500	\$2,500	\$2,500
Controlled Substances	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Contracted Services	\$50	\$50	\$396	\$396	\$50	-	-	-
Dues & Subscriptions	\$3,793	\$4,276	\$23,230	\$23,230	\$4,820	\$6,850	\$6,850	\$6,850
Workers Compensation	\$38,123	\$43,899	\$50,556	\$50,556	\$44,240	\$47,410	\$47,410	\$50,060
Miscellaneous	-	\$1,058	\$1,000	\$1,000	\$150	\$1,000	\$1,000	\$1,000
Lease Payments	\$248,451	\$287,623	\$324,666	\$324,666	\$318,274	\$367,656	\$367,656	\$458,237
Motorola Camera Debt Repayment	\$45,468	\$45,468	\$45,468	\$45,468	\$45,468	\$45,468	\$45,468	\$45,468
Total Operations	\$553,454	\$648,240	\$725,121	\$788,826	\$721,586	\$739,433	\$739,433	\$869,394

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Capital Outlay								
C/O Machinery & Equipment	-	\$40,599	-	-	-	-	-	-
C/O - Lease asset	-	\$39,089	-	-	-	-	-	-
C/O Vehicle	\$251,301	\$257,507	\$12,600	\$453,442	\$438,942	\$12,200	\$12,200	\$12,345
C/O Office Furniture & Equipmt	-	\$22,375	-	-	-	-	-	-
GASB 96 - IT Software	-	-	-	\$138,462	\$130,797	-	-	-
Total Capital Outlay	\$251,301	\$359,570	\$12,600	\$591,904	\$569,739	\$12,200	\$12,200	\$12,345
Total Expenditures	\$4,272,872	\$4,720,649	\$5,079,590	\$5,712,599	\$5,357,706	\$5,361,242	\$5,361,242	\$5,754,746

Animal Control Division

A division of the Police Department, the Animal Control Division is responsible for enforcing the Town's animal control ordinances and maintains an animal shelter to house and care for animals that have been collected. The division also assists the public with the adoption of animals that make suitable pets.

Goals and Objectives

Goals

To provide a safe and pleasant community environment for the residents and visitors of Kill Devil Hills where families and their pets can live together in a complementary and balanced manner.

Objectives

- To reduce animal control violations through strengthened enforcement of the Town Code, education of our citizens and visitors on ordinances related to animal control issues, and enhanced communication.
- To minimize euthanasia of domestic pet animals by providing our citizens with opportunities for pet adoption through the Kill Devil Hills Animal Control Shelter.
- To provide our citizens, visitors and their pets more opportunities to enjoy our unique environment by supplying pet waste clean-up stations that help minimize nuisance problems associated with animal feces, such as surface water pollution and other threats to human health and welfare.

Staffing

Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Senior Animal Control Officer	16	1	1	1
Animal Control Officer	15	<u>1</u>	<u>1</u>	<u>1</u>
Total		2	2	2

Highlights

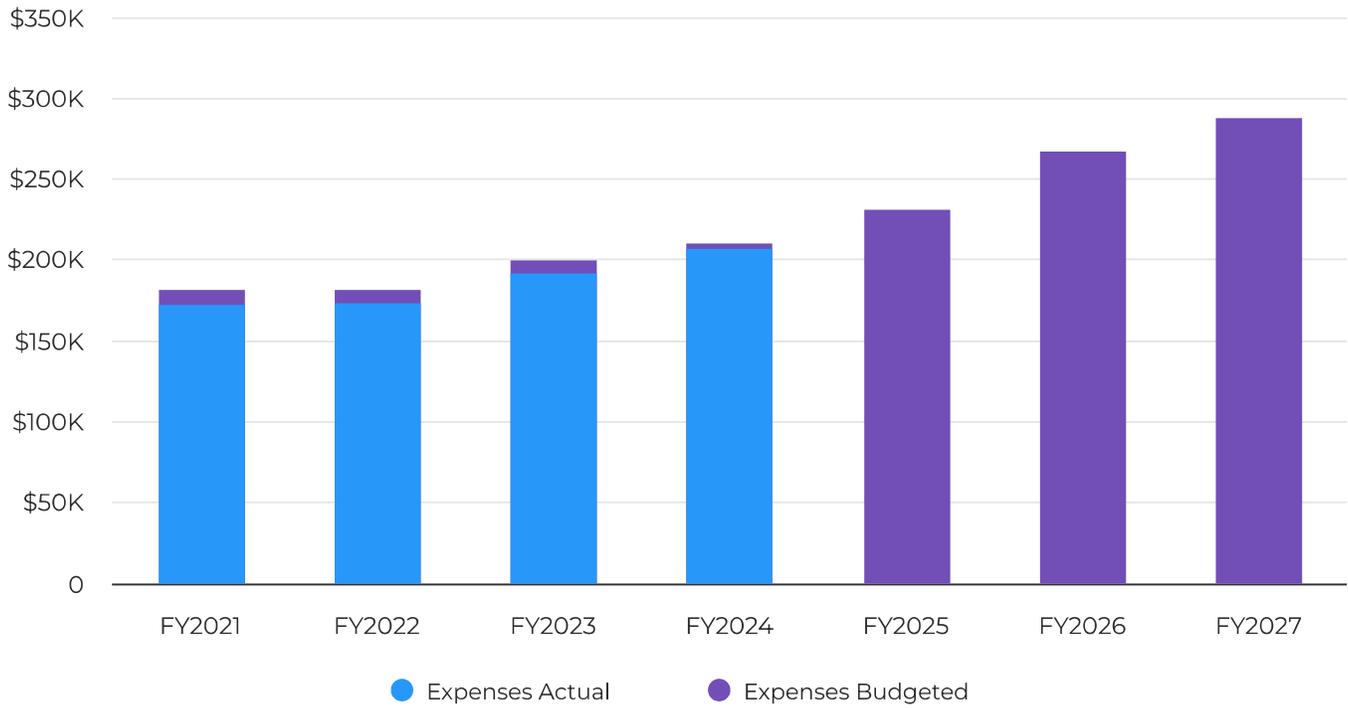
- Maintains current level of service

Capital Outlay

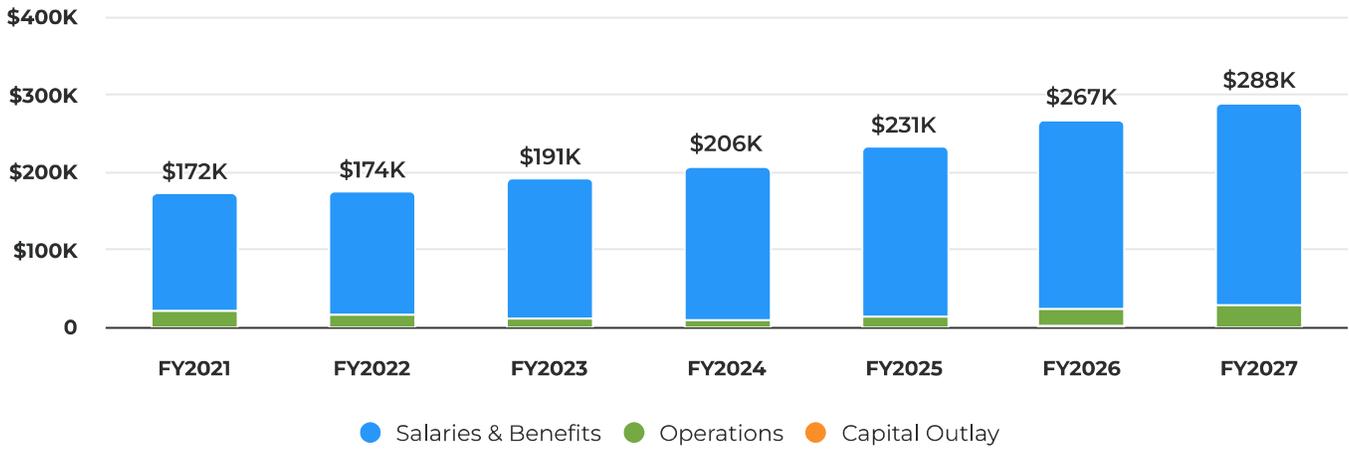
- Includes \$60,000 for a new pickup truck

Expenditure Summary

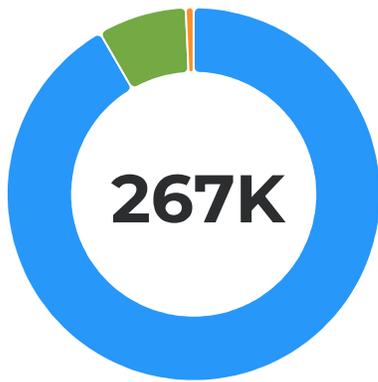
Historical Expenditures



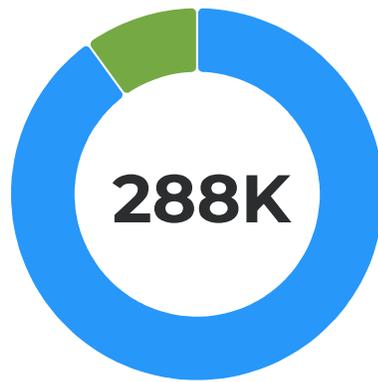
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



● Salaries & Benefits	\$244,281	91.62%
● Operations	\$20,536	7.70%
● Capital Outlay	\$1,800	0.68%

● Salaries & Benefits	\$259,320	90.00%
● Operations	\$28,810	10.00%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
SALARIES - FULL TIME	\$116,146	\$127,130	\$140,499	\$140,499	\$140,499	\$151,870	\$151,870	\$161,615
FICA EXPENSE	\$8,428	\$9,253	\$10,748	\$10,748	\$10,748	\$11,618	\$11,618	\$12,364
FUNDING FOR HEALTH PLAN	\$36,318	\$38,248	\$40,452	\$40,452	\$40,452	\$51,345	\$51,345	\$53,888
RETIREMENT	\$14,147	\$16,438	\$19,178	\$19,178	\$19,178	\$21,854	\$21,854	\$23,373
5% 401k Nonlaw Emp Retirement	\$5,807	\$6,356	\$7,025	\$7,025	\$7,025	\$7,594	\$7,594	\$8,081
Total Salaries & Benefits	\$180,847	\$197,426	\$217,902	\$217,902	\$217,902	\$244,281	\$244,281	\$259,320
Operations								
PROFESSIONAL SERVICES	\$99	-	\$400	\$400	-	\$400	\$400	\$400
TRAVEL & TRAINING	\$1,120	-	\$400	\$400	\$190	\$400	\$400	\$400
Insurance Claims	-	-	-	\$5,500	\$2,980	-	-	-
OUTSIDE MAINTENANCE & REPAIR	\$181	\$87	\$300	\$300	\$150	\$300	\$300	\$300
FLEET MAINTENANCE	\$403	\$850	\$1,500	\$1,500	\$500	\$1,500	\$1,500	\$1,500
COMMUNICATIONS	\$480	\$480	\$1,341	\$1,341	\$480	\$1,341	\$1,341	\$1,341
PRINTING	-	-	\$300	\$300	-	\$300	\$300	\$300
VEHICLE FUEL	\$2,967	\$2,606	\$3,616	\$3,616	\$2,500	\$2,819	\$2,819	\$2,819
SUPPLIES & MATERIALS	\$2,385	\$2,406	\$2,600	\$2,600	\$2,500	\$2,500	\$2,500	\$2,500
UNIFORMS	\$465	\$148	\$500	\$500	\$400	\$500	\$500	\$500
UNIFORM CLEANING ALLOWANCE	\$576	\$576	\$600	\$600	\$576	\$600	\$600	\$600
DUES & SUBSCRIPTIONS	\$206	-	-	-	-	-	-	-
WORKERS COMPENSATION	\$1,510	\$1,669	\$1,869	\$1,869	\$1,678	\$1,711	\$1,711	\$1,821
LEASE PAYMENTS	-	-	-	-	-	\$8,165	\$8,165	\$16,329
Total Operations	\$10,392	\$8,822	\$13,426	\$18,926	\$11,954	\$20,536	\$20,536	\$28,810
Capital Outlay								
C/O VEHICLE	-	-	-	-	-	\$1,800	\$1,800	-
Total Capital Outlay	-	-	-	-	-	\$1,800	\$1,800	-
Total Expenditures	\$191,238	\$206,248	\$231,328	\$236,828	\$229,856	\$266,617	\$266,617	\$288,130

Fire Department

The Kill Devil Hills Fire Department protects the lives and property of citizens and visitors from fire damage and injury. The career firefighters, volunteer firefighters and volunteer support personnel are responsible for fire prevention, suppression, investigations, emergency medical assistance, disaster control, hazardous material responses and rescue.

Goals and Objectives

Goals

To minimize the risks of fire and other hazards to the citizens and visitors of Kill Devil Hills by educating the public on safety issues, prompt response to emergency situations and providing mitigation of emergency situations through highly trained and well-equipped personnel in a caring, courteous and professional manner.

Objectives

- To put required minimum staffing on emergency scenes in a timely manner.
- To provide sufficient training opportunities to enable personnel to maintain certifications and skills required of firefighters and to comply with certification requirements established by NC Department of Insurance and NC State Firemen's Association.
- To provide fire inspections within the Town of Kill Devil Hills.
- To maintain apparatus and equipment in good operating condition and ensure compliance with required safety standards.
- To present fire and life safety educational programs to the public.

Staffing

Positions	Grade	Existing Positions	Recommended Positions	Adopted Positions
Fire Chief	32	1	1	1
Deputy Fire Chief	28	1	1	1
Fire Captain	23	3	3	3
Fire Marshal	23	1	1	1
Fire Sergeant	22	3	3	3
Fire Engineer	19	10 1/2	10 1/2	10 1/2
Administrative Specialist	16	<u>1</u>	<u>1</u>	<u>1</u>
Total		20 1/2	20 1/2	20 1/2

Highlights

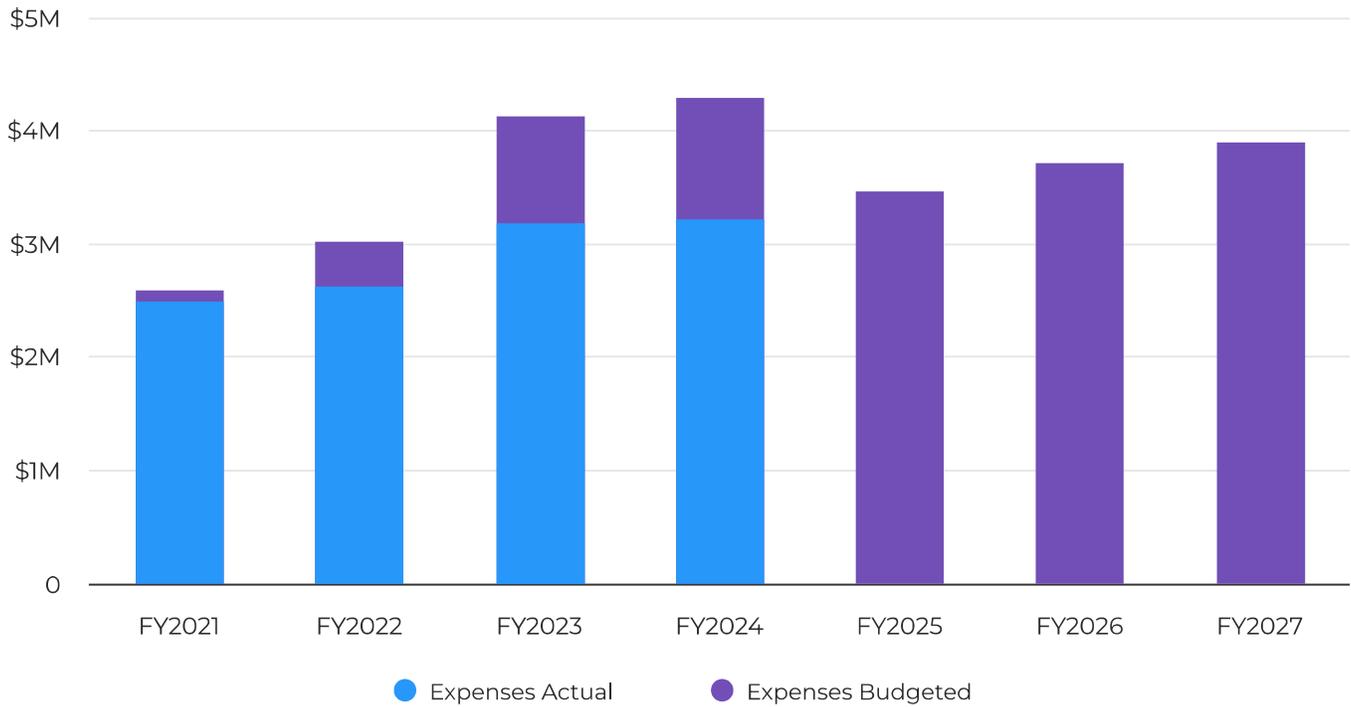
- Includes training to maintain required certifications and career development of staff
- Includes health and fitness screening for both volunteer and career firefighters

Capital Outlay

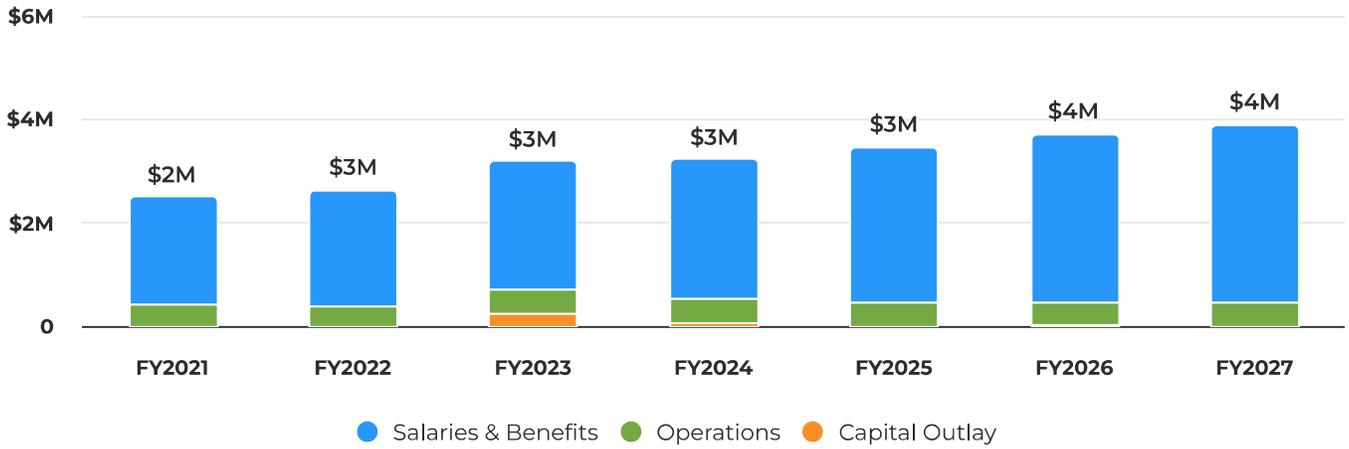
- Includes \$70,000 for a heavy duty pickup truck

Expenditure Summary

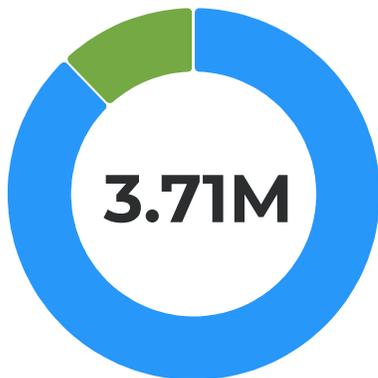
Historical Expenditures



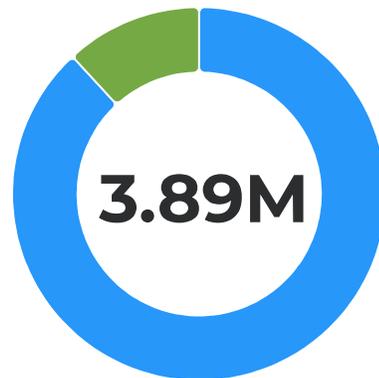
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



● Salaries & Benefits	\$3,259,976	87.85%
● Operations	\$448,726	12.09%
● Capital Outlay	\$2,100	0.06%

● Salaries & Benefits	\$3,426,638	88.16%
● Operations	\$460,213	11.84%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
Salaries-Full Time	\$1,647,422	\$1,814,746	\$2,003,887	\$2,003,887	\$1,950,000	\$2,098,491	\$2,098,491	\$2,206,021
Salaries-Part Time	\$16,551	\$8,295	\$17,000	\$17,000	\$10,000	\$17,000	\$17,000	\$17,000
FICA Expense	\$120,670	\$132,728	\$154,598	\$154,598	\$140,000	\$161,835	\$161,835	\$170,061
Funding for Health Plan	\$426,252	\$432,782	\$461,373	\$461,373	\$461,373	\$575,752	\$575,752	\$604,222
Retirement Expense	\$200,542	\$234,618	\$273,530	\$273,530	\$260,000	\$301,973	\$301,973	\$319,034
5% 401k Nonlaw Emp Retirement	\$75,173	\$82,877	\$100,194	\$100,194	\$90,000	\$104,925	\$104,925	\$110,301
3% 401k Nonlaw Emp Retirement	\$4,295	\$4,716	-	-	\$5,000	-	-	-
Total Salaries & Benefits	\$2,490,906	\$2,710,762	\$3,010,582	\$3,010,582	\$2,916,373	\$3,259,976	\$3,259,976	\$3,426,638
Operations								
Professional Services	\$11,950	\$10,868	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500
Travel & Training	\$20,578	\$11,974	\$20,000	\$18,000	\$15,000	\$20,000	\$20,000	\$20,000
Insurance Claims	\$4,142	-	-	-	-	-	-	-
Outside Maintenance & Repair	\$14,471	\$42,271	\$27,500	\$32,500	\$35,000	\$32,500	\$32,500	\$32,500
Fleet Maintenance	\$12,706	\$17,702	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Communications	\$6,741	\$6,599	\$6,650	\$6,650	\$6,650	\$6,650	\$6,650	\$6,650
Printing	\$250	-	\$500	\$500	\$250	\$500	\$500	\$500
Copier Lease	\$2,346	\$2,166	\$3,600	\$3,600	\$2,500	\$3,600	\$3,600	\$3,600
Vehicle Fuel	\$20,491	\$17,053	\$20,564	\$20,564	\$18,000	\$20,186	\$20,186	\$20,186
Supplies & Materials	\$47,846	\$34,279	\$40,000	\$40,000	\$40,000	\$44,000	\$44,000	\$44,000
Supplies & Materials - ARP - COVID-19	\$162	-	-	-	-	-	-	-
Supplies - SCBA Equipment	\$5,025	\$5,150	\$6,000	\$6,000	\$5,500	\$6,000	\$6,000	\$6,000
Uniforms	\$53,393	\$30,561	\$39,500	\$45,462	\$39,500	\$39,500	\$39,500	\$39,500
Contracted Services	-	\$76	-	-	\$228	\$3,450	\$3,450	\$3,450
Dues & Subscriptions	\$4,950	\$5,057	\$4,500	\$4,500	\$5,100	\$6,000	\$6,000	\$6,000
Workers Compensation	\$40,376	\$44,194	\$47,677	\$47,677	\$38,605	\$38,955	\$38,955	\$40,917
Fireman's Pension	\$3,650	\$1,770	\$7,700	\$7,700	\$3,360	\$7,700	\$7,700	\$7,700
Lease Payments	\$220,492	\$211,700	\$177,554	\$177,554	\$177,660	\$187,185	\$187,185	\$196,710
New Fire Station	-	-	\$13,950	\$10,950	-	-	-	-
Total Operations	\$469,570	\$441,421	\$448,195	\$454,157	\$419,853	\$448,726	\$448,726	\$460,213
Capital Outlay								
C/O Machinery & Equipment	-	\$57,558	-	-	-	-	-	-
C/O - AFG - Radios	\$229,841	\$11,949	-	-	-	-	-	-
C/O Vehicle	-	-	-	\$932,633	\$935,710	\$2,100	\$2,100	-
Total Capital Outlay	\$229,841	\$69,508	-	\$932,633	\$935,710	\$2,100	\$2,100	-
Total Expenditures	\$3,190,317	\$3,221,691	\$3,458,777	\$4,397,372	\$4,271,936	\$3,710,802	\$3,710,802	\$3,886,851

Ocean Rescue Division

The Town provides ocean rescue services. One Ocean Rescue Supervisor and an Assistant Ocean Rescue Supervisor (1/2) are employed year-round; 26 group leaders and lifeguards provide daily seasonal Ocean Rescue services at 21 stationary stands throughout Town.

Goals and Objectives

Goals

To provide effective and efficient ocean rescue service to the citizens and visitors in Kill Devil Hills, and to educate them on the hazards associated with the beach and ocean environments.

Objectives

- Recruit highly qualified candidates for seasonal ocean lifeguard duties.
- Provide training and equipment consistent with standards promulgated by the United States Lifesaving Association for Open Water Lifesaving.
- Maintain operational procedures designed to maximize effectiveness and efficiency.
- Promote beach and water safety through informational programs and interaction between Division staff and the public on the beach.

Staffing

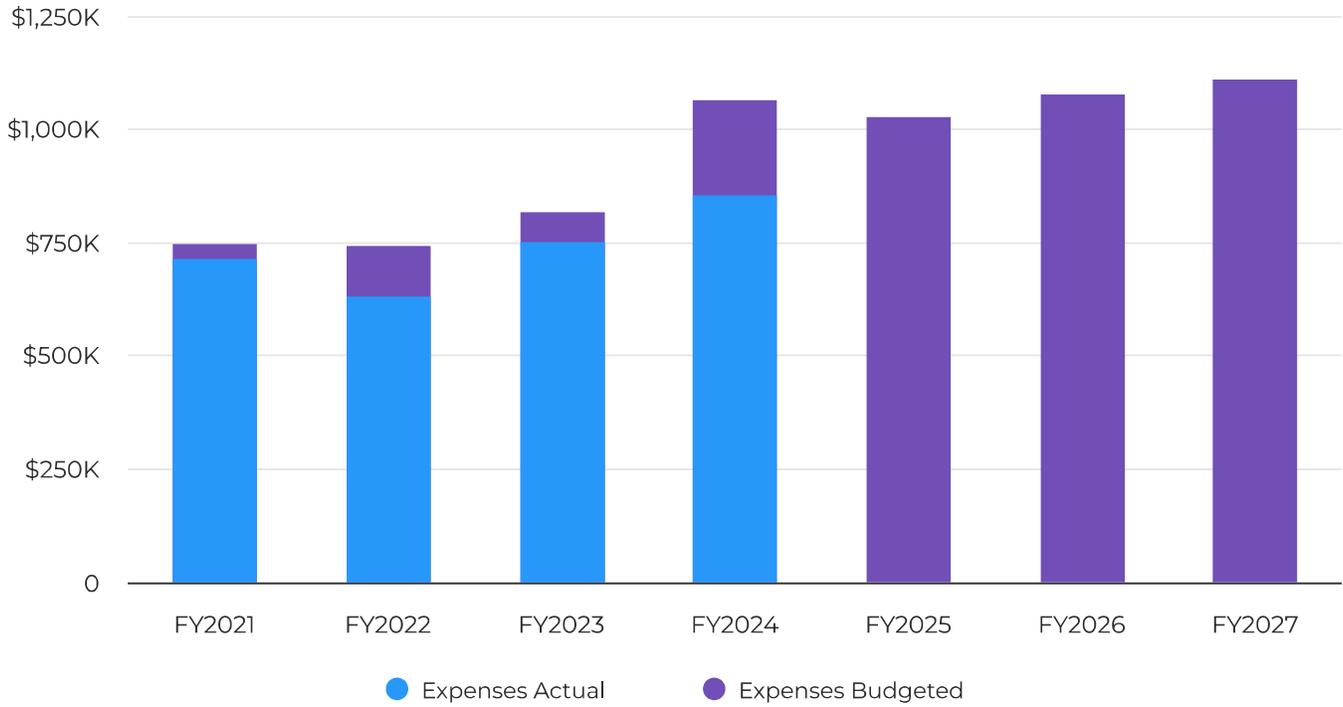
Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Ocean Rescue Supervisor	23	1	1	1
Assistant Ocean Rescue Supervisor/Fire Engineer	19	1/2	1/2	1/2
Group Leaders (Seasonal)		5	6	6
Lifeguards (Seasonal)		<u>21</u>	<u>21</u>	<u>21</u>
Total		27 1/2	28 1/2	28 1/2

Highlights

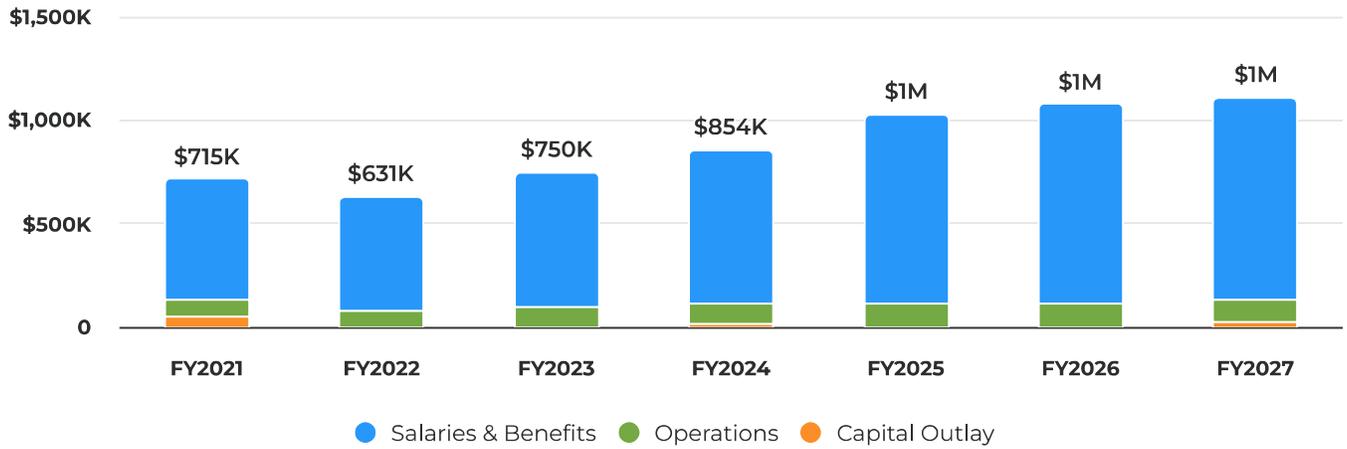
- Includes funding to maintain the present service level of 21 stands
- Increases starting salary for lifeguards to \$19.50/hour

Expenditure Summary

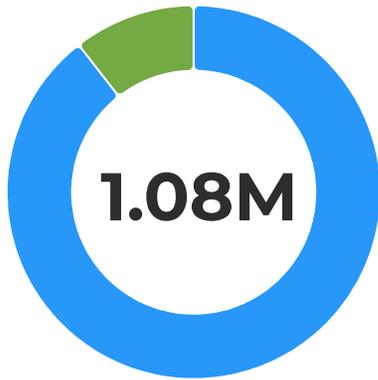
Historical Expenditures



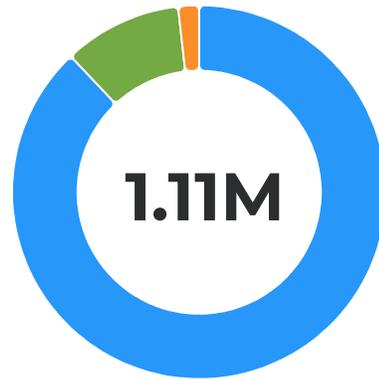
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



● Salaries & Benefits	\$964,297	89.45%
● Operations	\$113,693	10.55%

● Salaries & Benefits	\$976,311	87.94%
● Operations	\$113,834	10.25%
● Capital Outlay	\$20,000	1.80%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
SALARIES - FULL TIME	\$128,580	\$140,717	\$150,967	\$150,967	\$150,967	\$159,546	\$159,546	\$167,988
SALARIES - PARTTIME	\$445,960	\$512,023	\$644,835	\$636,835	\$615,000	\$678,516	\$678,516	\$678,516
FICA EXPENSE	\$43,969	\$49,955	\$60,879	\$60,879	\$55,000	\$64,112	\$64,112	\$64,758
FUNDING FOR HEALTH PLAN	\$16,883	\$17,801	\$18,826	\$18,826	\$18,860	\$23,837	\$23,837	\$25,006
RETIREMENT	\$15,669	\$18,204	\$20,607	\$20,607	\$20,607	\$22,959	\$22,959	\$24,294
5% 401k Nonlaw Emp Retirement	\$1,863	\$2,036	\$7,548	\$7,548	\$2,500	\$7,977	\$7,977	\$8,399
3% 401k Nonlaw Emp Retirement	\$2,740	\$3,000	\$7,350	\$7,350	\$3,250	\$7,350	\$7,350	\$7,350
Total Salaries & Benefits	\$655,664	\$743,735	\$911,012	\$903,012	\$866,184	\$964,297	\$964,297	\$976,311
Operations								
PROFESSIONAL SERVICES	\$2,460	\$2,100	\$4,000	\$4,000	\$3,360	\$4,000	\$4,000	\$4,000
TRAVEL & TRAINING	\$490	\$291	\$3,000	\$3,000	\$2,923	\$3,000	\$3,000	\$3,000
OUTSIDE MAINTENANCE & REPAIR	\$13,592	\$6,773	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
FLEET MAINTENANCE	\$979	\$2,246	\$2,500	\$2,500	\$1,250	\$2,500	\$2,500	\$2,500
COMMUNICATIONS	\$420	\$1,708	\$1,000	\$1,000	\$2,521	\$1,500	\$1,500	\$1,500
PRINTING	\$1,211	\$890	\$1,300	\$1,300	\$1,200	\$1,300	\$1,300	\$1,300
EQUIPMENT RENTAL	\$11,200	\$11,400	\$12,500	\$12,500	\$12,500	\$13,000	\$13,000	\$13,000
Copier Lease	\$136	\$208	\$500	\$500	\$250	\$500	\$500	\$500
VEHICLE FUEL	\$5,203	\$4,436	\$5,702	\$5,702	\$5,000	\$5,368	\$5,368	\$5,368
SUPPLIES & MATERIALS	\$16,151	\$17,165	\$22,500	\$22,280	\$20,000	\$22,500	\$22,500	\$22,500
UNIFORMS	\$17,153	\$13,641	\$16,000	\$16,000	\$15,000	\$16,500	\$16,500	\$16,500
DUES & SUBSCRIPTIONS	\$60	\$60	\$360	\$580	\$580	\$360	\$360	\$360
WORKERS COMPENSATION	\$11,525	\$18,601	\$18,227	\$18,227	\$11,433	\$13,947	\$13,947	\$14,088
LEASE PAYMENTS	\$13,668	\$18,363	\$23,167	\$23,167	\$23,218	\$23,218	\$23,218	\$23,218
Total Operations	\$94,246	\$97,883	\$116,756	\$116,756	\$105,235	\$113,693	\$113,693	\$113,834
Capital Outlay								
C/O MACHINERY & EQUIPMENT	-	\$12,531	-	\$8,000	-	-	-	\$20,000
C/O VEHICLE	-	-	-	\$85,522	\$85,522	-	-	-
Total Capital Outlay	-	\$12,531	-	\$93,522	\$85,522	-	-	\$20,000
Total Expenditures	\$749,910	\$854,149	\$1,027,768	\$1,113,290	\$1,056,941	\$1,077,990	\$1,077,990	\$1,110,145

Streets Division

The Streets Division is responsible for the construction, repair and maintenance of Town streets and storm water management.

Goals and Objectives

Goals

To oversee and coordinate the current year street and drainage improvements projects as approved by the Board of Commissioners in an efficient manner that assures our citizens and visitors of a safe and pleasing project. To continue to provide streets and ditch maintenance in a timely and capable manner in accordance with scheduling needs and demands of our citizens.

Objectives

- To enhance the effectiveness of the stormwater management systems within the Town of Kill Devil Hills through continued ditch and culvert cleaning and maintenance, as well as implementation of improvements and additions to that system.
- Continue maintenance of Town owned rights-of-way through mowing, trimming and debris clearance.
- To respond to the needs of our citizens ensuring safe vehicular passage on Town streets through prompt and efficient street repair.

Staffing

Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Public Services Director	32	1/4	1/4	1/4
Assistant Public Services Director	28	1/4	1/4	1/4
Street and Stormwater Mgt. Supervisor	21	1	1	1
Construction Inspector/Utility Locator	19	3/4	3/4	3/4
Equipment Operator	15	4	4	4
Facility Maintenance Specialist	14	<u>1/2</u>	<u>1/2</u>	<u>1/2</u>
Total		6 3/4	6 3/4	6 3/4

Highlights

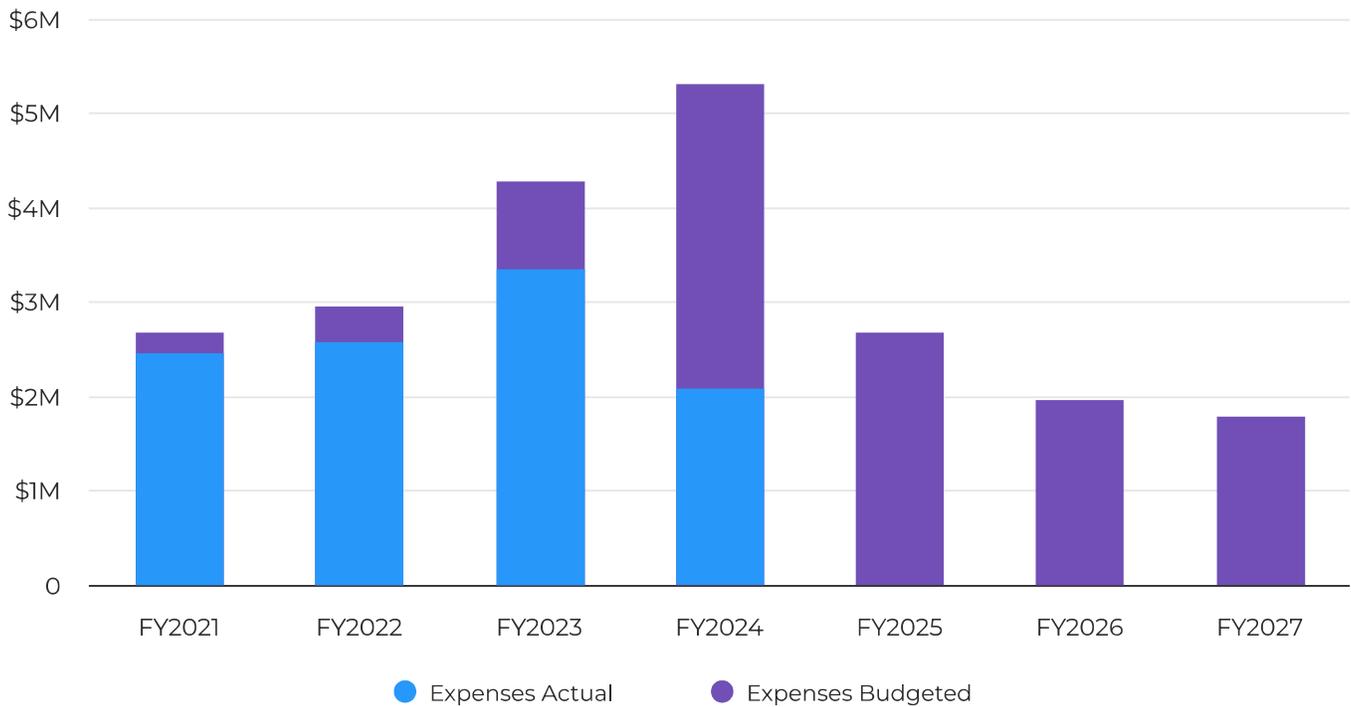
- Includes \$100,400 for mowing, edging, and sweeping of US 158

Capital Outlay

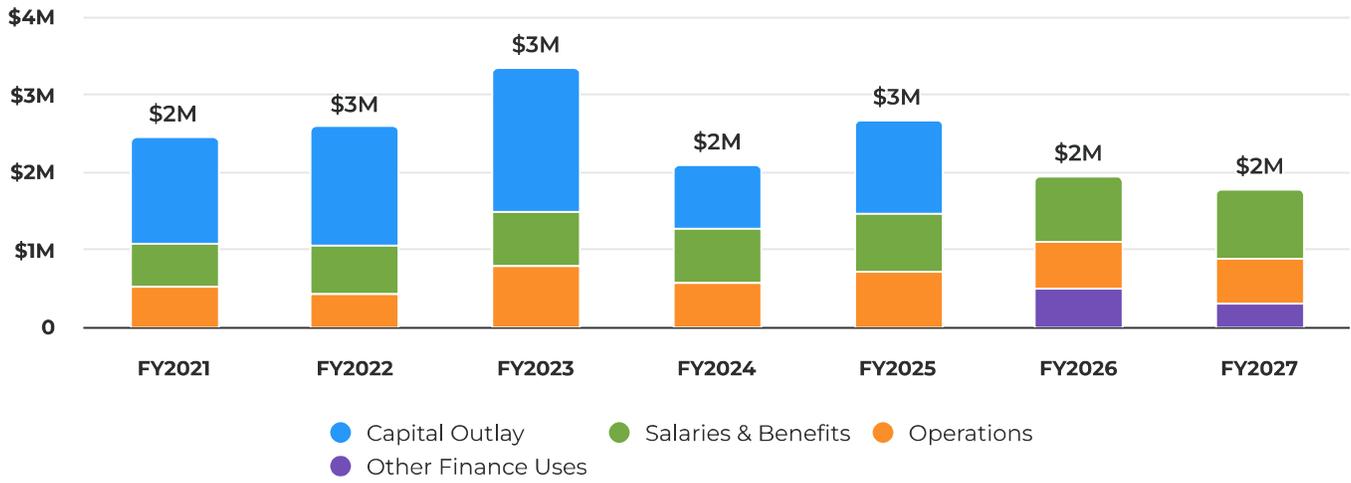
- Includes \$496,250 for the 2026-2027 Streets Project on East and West First Street
- Includes \$157,000 to replace 3 Ford F250 Pickup Trucks

Expenditure Summary

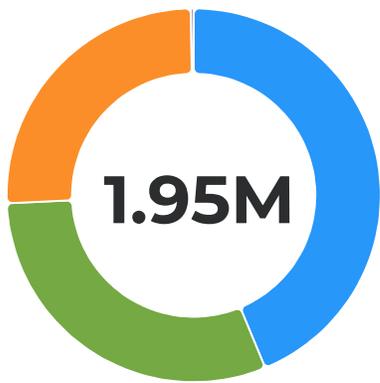
Historical Expenditures



Expenditures by Expense Type

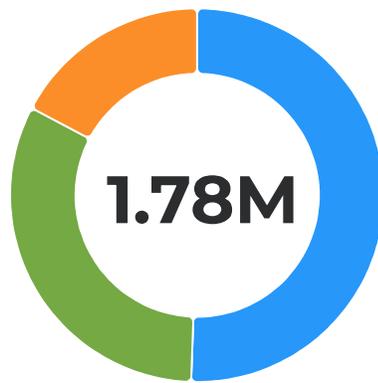


FY26 Expenditures by Expense Type



Salaries & Benefits	\$853,349	43.75%
Operations	\$596,387	30.57%
Other Finance Uses	\$496,250	25.44%
Capital Outlay	\$4,710	0.24%

FY27 Expenditures by Expense Type



Salaries & Benefits	\$897,329	50.52%
Operations	\$571,940	32.20%
Other Finance Uses	\$306,950	17.28%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
Salaries-Full Time	\$463,225	\$459,225	\$491,096	\$491,096	\$491,096	\$539,101	\$539,101	\$566,831
Salaries-Part Time	-	\$7,424	-	-	-	-	-	-
FICA Expense	\$34,232	\$34,656	\$37,569	\$37,569	\$37,569	\$41,241	\$41,241	\$43,363
Funding for Health Plan	\$109,096	\$106,848	\$117,543	\$117,543	\$117,543	\$168,475	\$168,475	\$176,819
Retirement Expense	\$56,447	\$59,374	\$67,034	\$67,034	\$67,034	\$77,577	\$77,577	\$81,975
5% 401k Nonlaw Emp Retirement	\$22,962	\$18,356	\$24,555	\$24,555	\$20,000	\$26,955	\$26,955	\$28,342
3% 401k Nonlaw Emp Retirement	\$119	\$2,763	-	-	\$2,000	-	-	-
Total Salaries & Benefits	\$686,081	\$688,646	\$737,797	\$737,797	\$735,242	\$853,349	\$853,349	\$897,329
Operations								
PROFESSIONAL SERVICES	-	-	\$2,000	\$2,000	-	\$2,000	\$2,000	\$2,000
UTILITIES	\$100,279	\$94,102	\$109,000	\$109,000	\$106,000	\$109,000	\$109,000	\$109,000
TRAVEL & TRAINING	\$15	\$260	\$1,500	\$1,500	\$500	\$1,500	\$1,500	\$1,500
M & R - Street Maint	\$128,783	\$129,562	\$150,000	\$168,495	\$100,000	\$150,000	\$50,000	\$50,000
M & R - Sidewalks	\$23,093	\$40,307	\$30,000	\$30,000	\$30,000	\$30,000	\$10,000	\$10,000
M&R - Canal	\$299,949	\$4,188	-	-	-	-	-	-
OUTSIDE MAINTENANCE & REPAIR	\$6,964	\$5,482	\$8,000	\$8,000	\$6,000	\$8,000	\$8,000	\$8,000
FLEET MAINTENANCE	\$33,649	\$15,375	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000
COMMUNICATIONS	\$2,198	\$2,287	\$2,700	\$2,700	\$2,580	\$2,900	\$2,900	\$2,900
PRINTING	-	-	\$200	\$200	-	\$200	\$200	\$200
EQUIPMENT RENTAL	-	\$55	\$4,000	\$4,000	-	\$4,000	\$4,000	\$4,000
Copier Lease	\$363	\$337	\$600	\$600	\$300	\$600	\$600	\$600
VEHICLE FUEL	\$20,440	\$19,034	\$22,291	\$22,291	\$18,000	\$23,247	\$23,247	\$23,247
SUPPLIES & MATERIALS	\$19,109	\$21,070	\$31,500	\$31,500	\$24,900	\$31,500	\$31,500	\$31,500
Supplies & Materials	\$545	-	-	-	-	-	-	-
UNIFORMS	\$4,979	\$6,130	\$7,400	\$7,400	\$6,000	\$7,400	\$7,400	\$7,400
CONTRACTED SERVICES	\$12,250	\$73,586	\$100,400	\$100,400	\$86,800	\$100,400	\$100,400	\$100,400
DUES & SUBSCRIPTIONS	\$50	-	\$100	\$100	-	\$100	\$100	\$100
WORKERS COMPENSATION	\$14,284	\$14,479	\$14,883	\$9,933	\$9,509	\$11,645	\$11,645	\$12,266
LEASE PAYMENTS	\$117,148	\$142,298	\$206,648	\$206,648	\$203,809	\$239,027	\$215,895	\$190,827
Total Operations	\$784,098	\$568,552	\$709,222	\$722,767	\$612,398	\$739,519	\$596,387	\$571,940
Capital Outlay								
C/O MACHINERY & EQUIPMENT	\$20,002	\$93,842	-	\$368,790	\$371,806	-	-	-
C/O VEHICLE	\$226,486	-	-	\$71,338	\$73,480	\$4,710	\$4,710	-
C/O STREET CONSTRUC CAP RESRVE	\$1,052,347	\$713,339	\$1,070,000	\$3,973,608	\$3,938,877	-	-	-
C/O Sidewalk Reserve	\$576,296	\$20,486	\$153,000	\$552,617	\$533,844	-	-	-
Total Capital Outlay	\$1,875,130	\$827,666	\$1,223,000	\$4,966,353	\$4,918,007	\$4,710	\$4,710	-

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Other Finance Uses								
Transfer-Sidewalk Reserve	-	-	-	-	-	\$450,450	\$450,450	\$294,000
Transfer-Street Reserve	-	-	-	-	-	\$45,800	\$45,800	\$12,950
Total Other Finance Uses	-	-	-	-	-	\$496,250	\$496,250	\$306,950
Total Expenditures	\$3,345,309	\$2,084,865	\$2,670,019	\$6,426,917	\$6,265,647	\$1,950,696	\$1,950,696	\$1,776,219

Powell Bill

The NC Department of Transportation administers the Powell Bill program to provide state street aid to qualified, incorporated municipalities within North Carolina. This funding is used to resurface municipal streets as well as to maintain, repair, build or widen streets, bridges and drainage areas. It can also be used to plan, build and maintain bicycle paths.

Goals and Objectives

The Powell Bill division shares the Goals and Objectives of the Streets division.

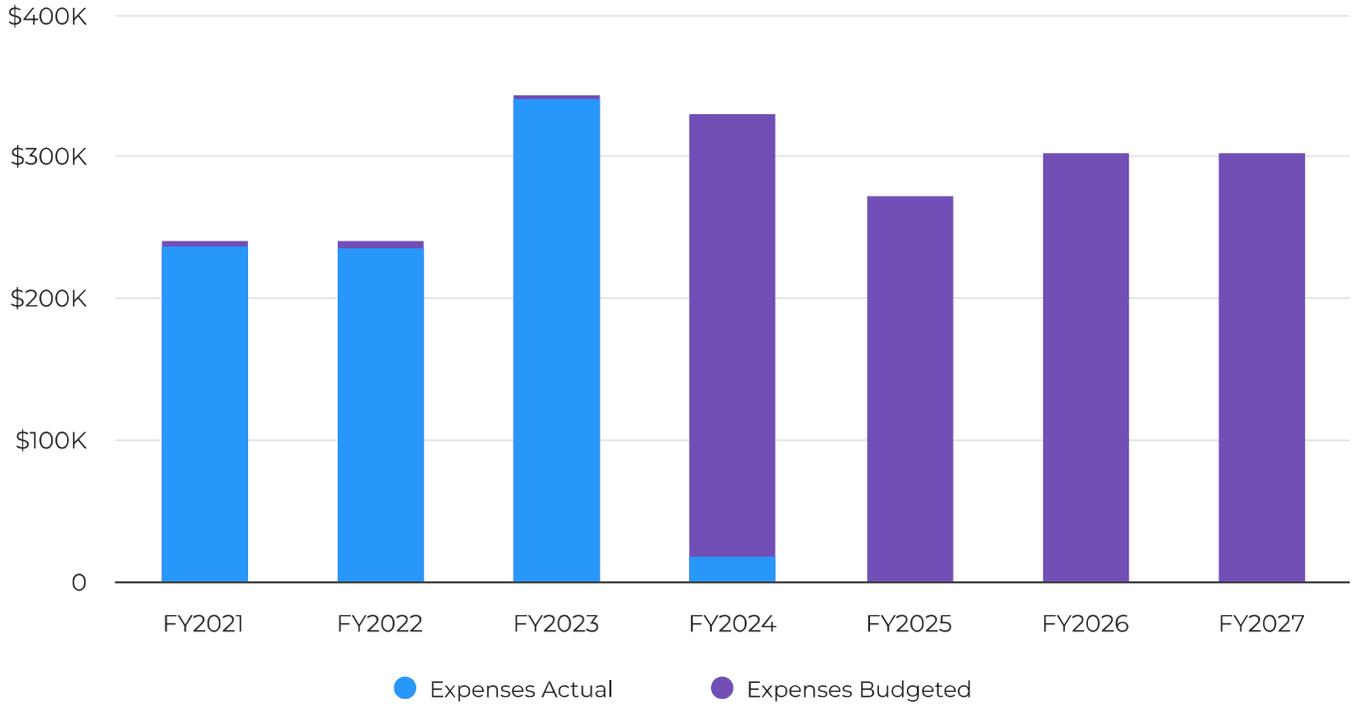
Highlights

Capital Outlay

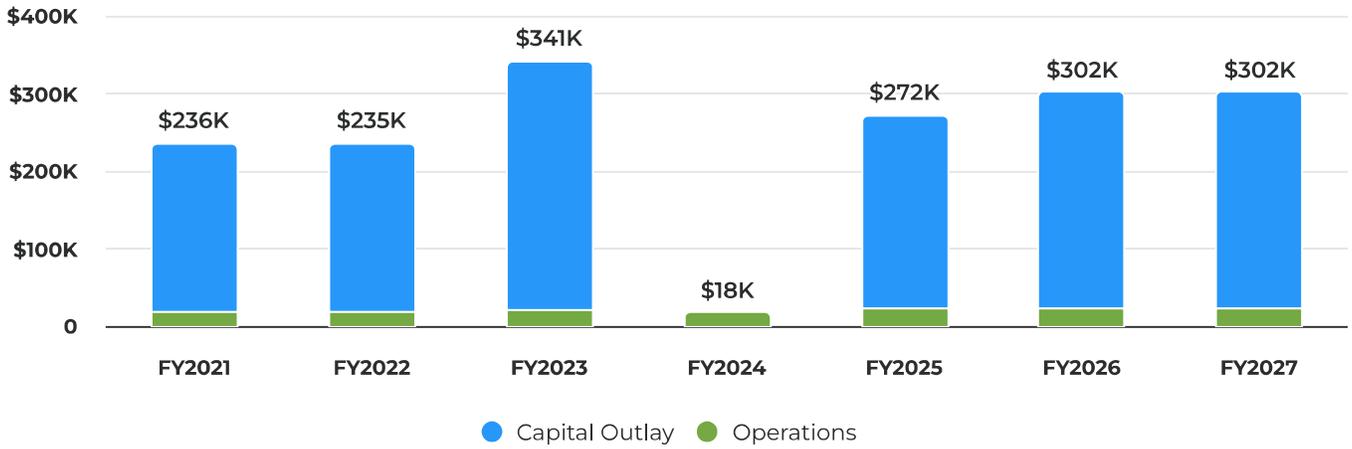
- Includes \$280,000 for future streets projects

Expenditure Summary

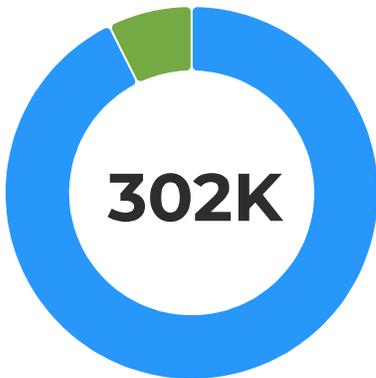
Historical Expenditures



Expenditures by Expense Type



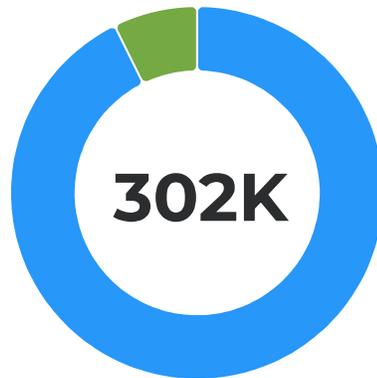
FY26 Expenditures by Expense Type



● Capital Outlay
● Operations

\$280,000 92.72%
\$22,000 7.28%

FY27 Expenditures by Expense Type



● Capital Outlay
● Operations

\$280,000 92.72%
\$22,000 7.28%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Operations								
PROFESSIONAL SERVICES	\$406	\$618	\$2,000	\$2,000	\$1,000	\$2,000	\$2,000	\$2,000
SUPPLIES & MATERIALS	\$19,584	\$17,118	\$20,000	\$20,000	\$18,000	\$20,000	\$20,000	\$20,000
Total Operations	\$19,990	\$17,735	\$22,000	\$22,000	\$19,000	\$22,000	\$22,000	\$22,000
Capital Outlay								
C/O STREET CONSTRUCT POWELL BL	\$321,243	-	\$250,000	\$628,634	\$623,561	\$280,000	\$280,000	\$280,000
Total Capital Outlay	\$321,243	-	\$250,000	\$628,634	\$623,561	\$280,000	\$280,000	\$280,000
Total Expenditures	\$341,233	\$17,735	\$272,000	\$650,634	\$642,561	\$302,000	\$302,000	\$302,000

Solid Waste Division

The Solid Waste Division is responsible for solid waste collection and disposal. The division also operates a drop-off recycling center.

Goals and Objectives

Goals

To meet the refuse collection and disposal needs of the Town of Kill Devil Hills through the efficient collection and disposal of residential and commercial solid waste including recyclables and bulk waste collections through cost effective, fiscally responsible and environmentally conscientious means.

Objectives

- Continue to search for and use operationally and fiscally efficient methods of waste reduction and solid waste collections and disposal.
- Enhance the Town's recycling program through continued improvements to the facilities at the Recycle Center and additional public education.
- Continue making improvements to the Dry Trash Drop-off Area facilities and procedures in order to help increase the efficiency of this operation and to fully utilize the available facilities.
- Increase the effectiveness of the solid waste collection vehicle fleet through the continued development and management of preventive maintenance and vehicle upgrade.

Staffing

Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Public Services Director	32	1/4	1/4	1/4
Assistant Public Services Director	28	1/4	1/4	1/4
Solid Waste Management Supervisor	21	1	1	1
Sanitation Team Leader	16	1	1	1
Sanitation Equipment Operator	15	7	8	8
Recycling Specialist	14	1	1	1
Facility Maintenance Specialist	14	3/4	1/4	1/4
Maintenance Worker	13	<u>1</u>	<u>1</u>	<u>1</u>
Total		12 1/4	12 3/4	12 3/4

Highlights

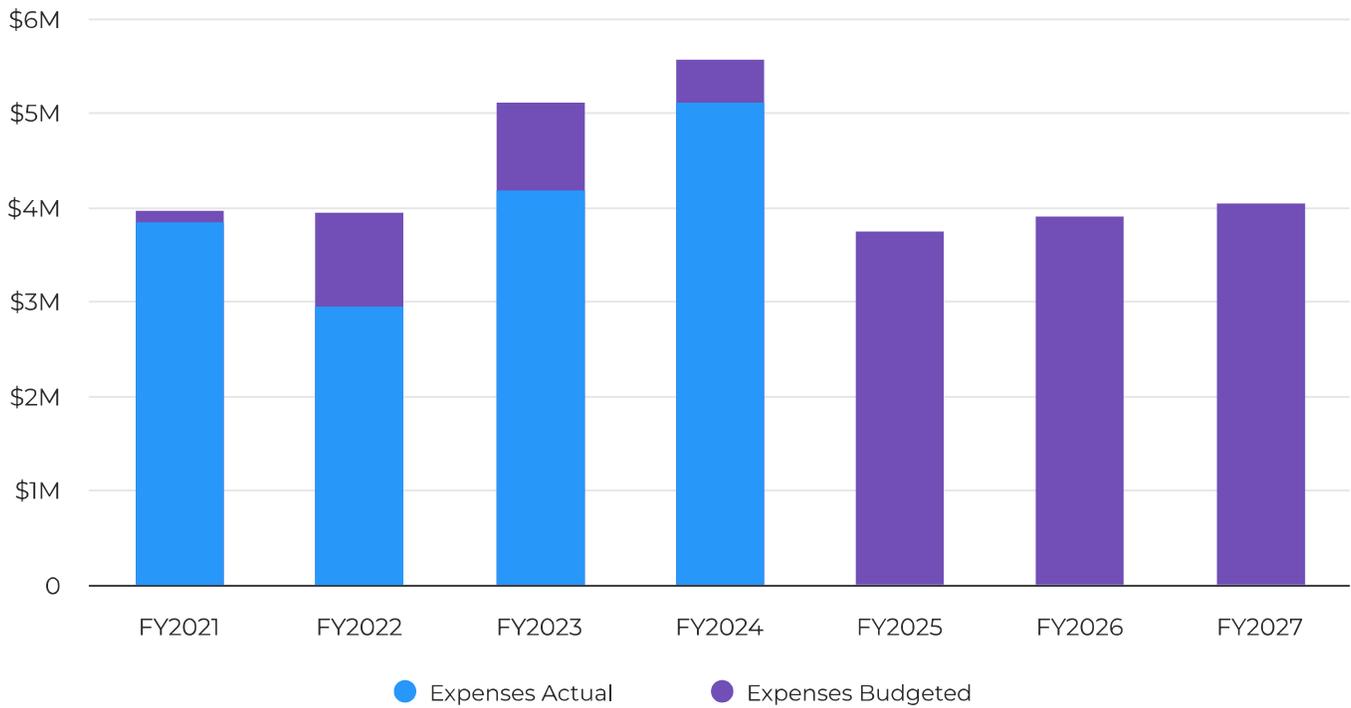
- Tipping fees include an estimated 10,134 tons of garbage at \$100.04/ton, which includes a monthly fuel surcharge, and an estimated 924 tons of Construction and Demolition at \$73.16/ton
- Contracted services includes tub grinding, storm debris removal, and beach access recycling

Capital Outlay

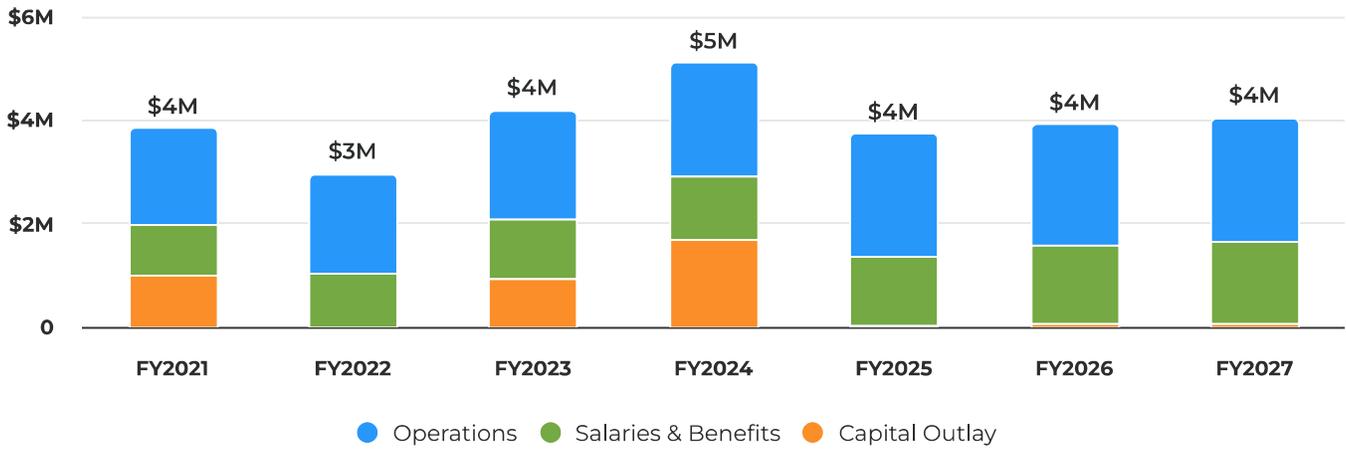
- Includes \$760,000 to replace 2 Volvo Commercial Garbage Trucks at \$380,000 each
- Includes \$53,000 to replace a Ford F250 Pickup Truck
- Includes \$37,000 for roll off containers

Expenditure Summary

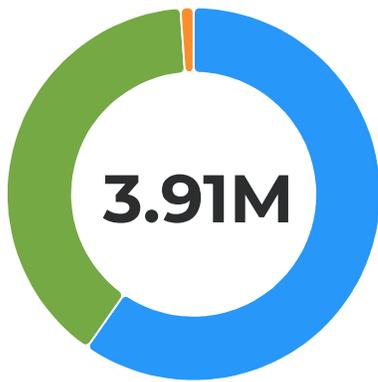
Historical Expenditures



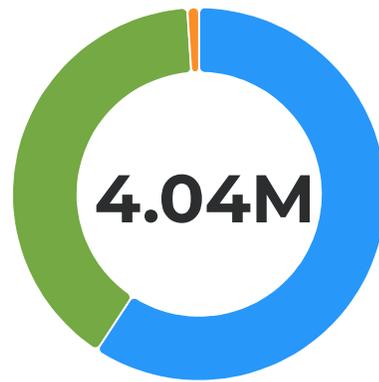
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



● Operations	\$2,331,544	59.68%
● Salaries & Benefits	\$1,530,460	39.18%
● Capital Outlay	\$44,590	1.14%

● Operations	\$2,394,732	59.24%
● Salaries & Benefits	\$1,606,895	39.75%
● Capital Outlay	\$41,000	1.01%

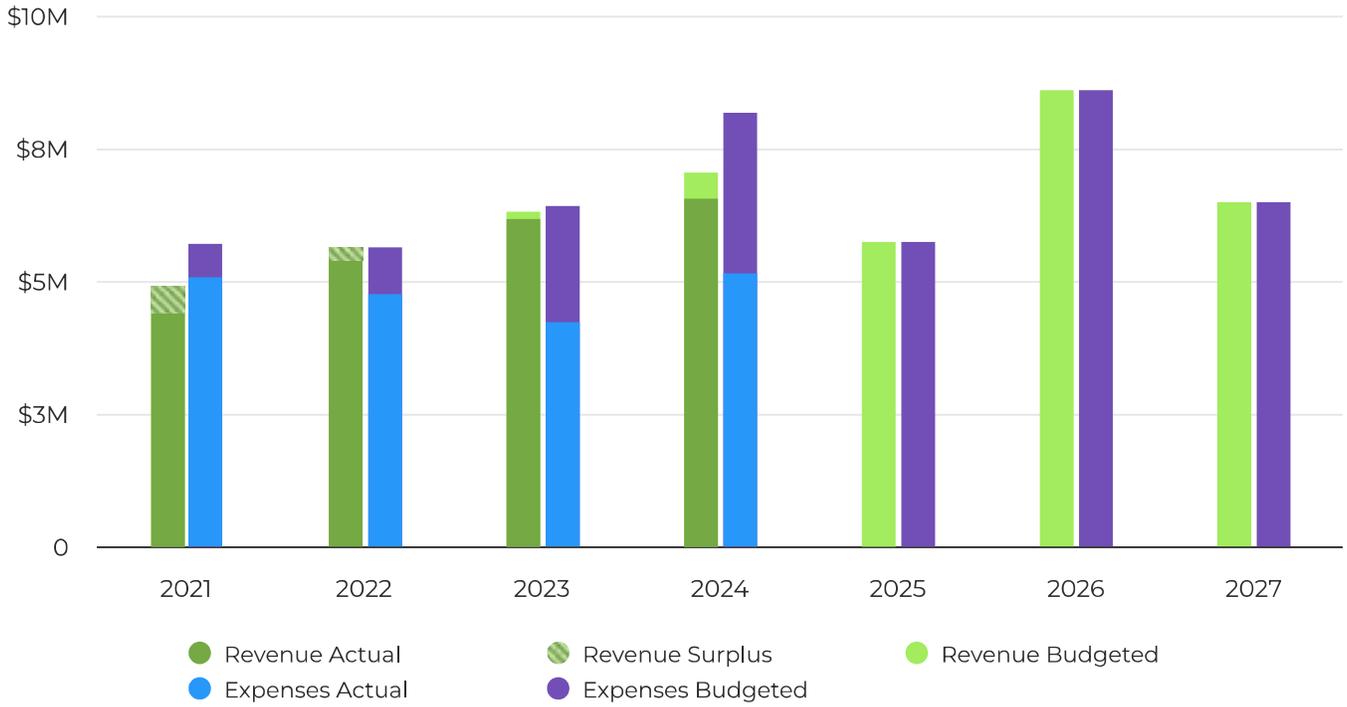
Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
Salaries-Full Time	\$750,271	\$798,960	\$873,996	\$873,996	\$873,996	\$903,181	\$903,181	\$951,865
2025 Pay Study	-	-	-	-	-	\$102,084	\$102,084	\$102,084
FICA Expense	\$54,912	\$58,658	\$66,861	\$66,861	\$66,861	\$69,093	\$69,093	\$72,818
Funding for Health Plan	\$222,633	\$218,361	\$231,663	\$231,663	\$231,663	\$280,976	\$280,976	\$294,877
Retirement Expense	\$91,376	\$103,298	\$119,300	\$119,300	\$119,300	\$129,968	\$129,968	\$137,658
5% 401k Nonlaw Emp Retirement	\$37,503	\$39,827	\$43,700	\$43,700	\$43,700	\$45,159	\$45,159	\$47,593
3% 401k Nonlaw Emp Retirement	\$7	\$73	-	-	-	-	-	-
Total Salaries & Benefits	\$1,156,701	\$1,219,177	\$1,335,520	\$1,335,520	\$1,335,520	\$1,530,460	\$1,530,460	\$1,606,895
Operations								
Professional Services	-	-	\$480	\$480	-	\$480	\$480	\$480
Travel & Training	\$27	\$455	\$400	\$400	\$40	\$400	\$400	\$400
Insurance Claims	\$5,484	\$1,000	-	\$15,000	\$9,492	-	-	-
Outside Maintenance & Repair	\$47,013	\$9,472	\$40,000	\$40,000	\$51,228	\$50,000	\$50,000	\$50,000
Fleet Maintenance	\$90,522	\$114,903	\$95,000	\$95,000	\$80,000	\$95,000	\$95,000	\$95,000
Communications	\$4,325	\$4,270	\$4,100	\$4,100	\$4,300	\$4,400	\$4,400	\$4,400
Printing	\$655	\$1,383	\$1,200	\$1,200	\$1,000	\$1,200	\$1,200	\$1,200
Copier Lease	\$363	\$337	\$600	\$600	\$400	\$600	\$600	\$600
Vehicle Fuel	\$125,363	\$105,554	\$122,937	\$122,937	\$100,000	\$112,722	\$112,722	\$112,722
Supplies & Materials	\$11,018	\$13,374	\$14,000	\$14,000	\$13,000	\$14,000	\$14,000	\$14,000
Supplies & Materials - ARP - COVID-19	\$545	-	-	-	-	-	-	-
Supplies & Materials- Rolloff G	\$4,610	\$3,506	\$31,000	\$4,012	\$31,000	-	-	-
Uniforms	\$8,980	\$10,696	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Contracted Services	\$34,950	\$38,800	\$55,000	\$55,000	\$48,400	\$55,000	\$55,000	\$55,000
Tipping Fees	\$1,007,529	\$1,013,552	\$1,053,941	\$1,053,941	\$1,038,588	\$1,081,454	\$1,081,454	\$1,135,527
Purchases-Dumpsters	\$63,373	\$97,667	\$113,680	\$113,680	\$50,000	\$80,000	\$80,000	\$80,000
Purchases-Rollout Carts	\$27,201	\$15,982	\$50,000	\$50,000	\$30,000	\$50,000	\$50,000	\$50,000
Household Hazardous Waste	\$2,406	\$2,397	\$4,000	\$4,000	\$4,500	\$4,500	\$4,500	\$4,500
Dues & Subscriptions	\$80	\$80	\$400	\$400	\$95	\$400	\$400	\$400
Workers Compensation	\$23,369	\$25,346	\$27,445	\$27,445	\$18,162	\$20,163	\$20,163	\$21,275
Lease Payments	\$650,925	\$736,810	\$766,279	\$766,279	\$766,396	\$749,225	\$749,225	\$757,228
Total Operations	\$2,108,739	\$2,195,583	\$2,392,462	\$2,380,474	\$2,258,601	\$2,331,544	\$2,331,544	\$2,394,732
Capital Outlay								
C/O MACHINERY & EQUIPMENT	\$46,543	\$154,864	-	\$26,988	\$26,988	\$37,000	\$37,000	\$37,000
C/O VEHICLE	\$867,595	\$1,538,894	\$9,560	\$300,364	\$294,252	\$7,590	\$7,590	\$4,000
Total Capital Outlay	\$914,138	\$1,693,758	\$9,560	\$327,352	\$321,240	\$44,590	\$44,590	\$41,000
Total Expenditures	\$4,179,578	\$5,108,517	\$3,737,542	\$4,043,346	\$3,915,361	\$3,906,595	\$3,906,595	\$4,042,627

General Fund Capital Reserves

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Other Financing Sources								
Transfer from General Fund - Street CRF	\$1,052,347	\$713,389	\$1,070,000	\$3,973,608	\$3,938,877	\$45,800	\$45,800	\$12,950
Transfer from General Fund - Sidewalk CRF	\$576,296	\$20,486	\$153,000	\$552,617	\$533,844	\$450,450	\$450,450	\$294,000
Transfer from General Fund - Shoreline Access CRF	-	-	\$75,000	\$75,000	-	\$75,000	\$75,000	\$75,000
Transfer from General Fund - Recreation CRF	-	-	\$75,000	\$75,000	-	\$75,000	\$75,000	\$75,000
Transfer from General Fund - Beach Nourishment CRF	-	-	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Total Other Financing Sources	\$1,628,643	\$733,875	\$1,973,000	\$5,276,225	\$5,072,721	\$1,246,250	\$1,246,250	\$1,056,950
Other Financing Uses								
Reserved for future projects - Streets	\$1,052,347	\$713,389	\$1,070,000	\$3,973,608	\$3,938,877	\$45,800	\$45,800	\$12,950
Reserved for future projects - Sidewalks	\$576,296	\$20,486	\$153,000	\$552,617	\$533,844	\$450,450	\$450,450	\$294,000
Reserved for future projects - Shoreline	-	-	\$75,000	\$75,000	-	\$75,000	\$75,000	\$75,000
Reserved for future projects - Recreation	-	-	\$75,000	\$75,000	-	\$75,000	\$75,000	\$75,000
Reserved for future projects - Beach Nourishment	-	-	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Total Other Financing Uses	\$1,628,643	\$733,875	\$1,973,000	\$5,276,225	\$5,072,721	\$1,246,250	\$1,246,250	\$1,056,950

Water Fund

Revenues vs Expenditures Summary



Revenue Summary

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Operating Revenues	\$5,090,399	\$5,292,696	\$5,309,678	\$5,309,678	\$5,563,988	\$5,748,241	\$5,748,241	\$5,954,767
Other Revenue	(\$27,392)	(\$21,830)	\$15,500	\$15,500	\$30,015	\$25,000	\$25,000	\$25,000
Investment Earnings	\$121,182	\$558,859	\$150,000	\$150,000	\$450,000	\$300,000	\$300,000	\$300,000
Other Finance Source	\$979,262	\$711,176	\$251,940	\$2,817,345	\$2,477,280	\$2,529,528	\$2,529,528	\$207,027
Total Revenues	\$6,163,451	\$6,540,901	\$5,727,118	\$8,292,523	\$8,521,283	\$8,602,769	\$8,602,769	\$6,486,794

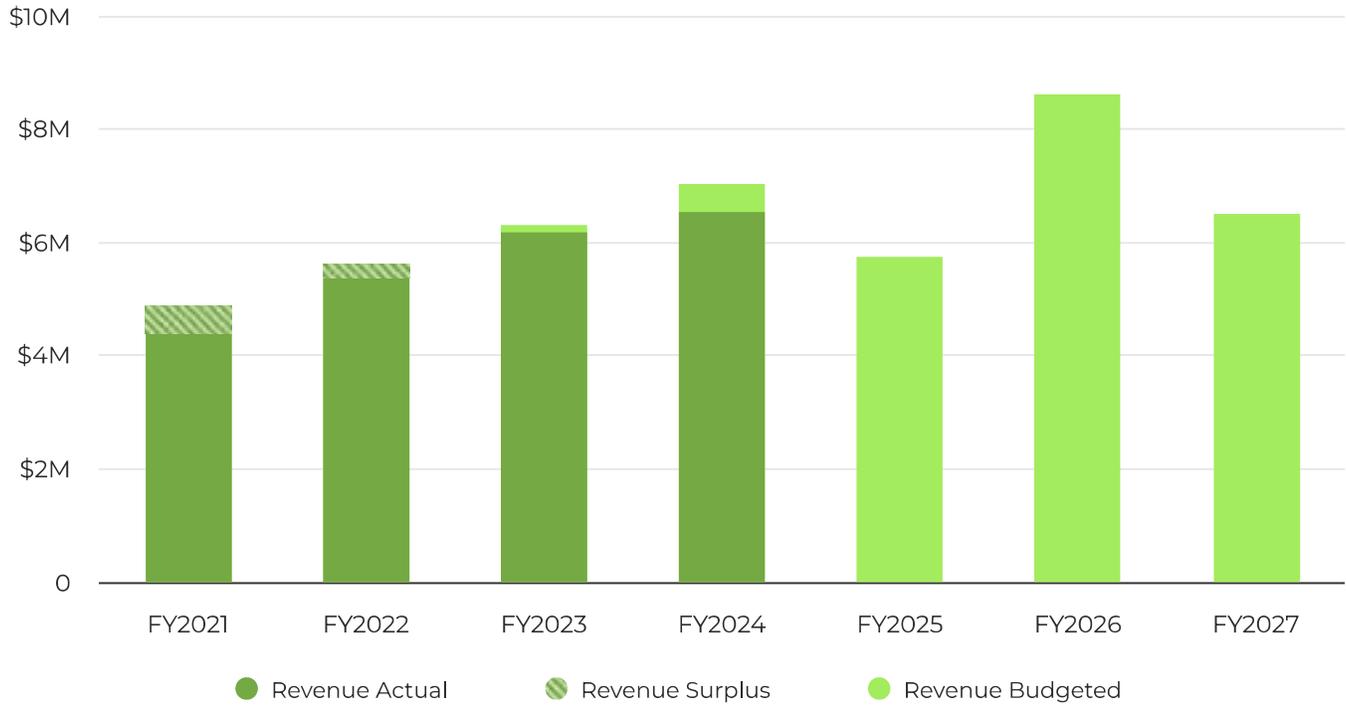
Expenditure Summary

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Water Administration	\$1,468,105	\$1,515,611	\$1,833,105	\$1,833,105	\$1,798,384	\$2,031,814	\$2,031,814	\$2,155,792
Water Plant	\$1,475,056	\$1,723,133	\$2,278,088	\$2,278,588	\$1,935,464	\$2,280,963	\$2,280,963	\$2,006,902
Water Systems	\$1,291,992	\$1,902,049	\$1,615,925	\$4,180,830	\$4,179,349	\$4,289,992	\$4,289,992	\$2,324,100
Total Expenditures	\$4,235,153	\$5,140,793	\$5,727,118	\$8,292,523	\$7,913,197	\$8,602,769	\$8,602,769	\$6,486,794

Water Fund Revenue Highlights

- Water rates are increasing 4% to cover operating costs and waterline and system improvements associated with the updated Water System Master Plan.
- Water Tap Fees are adopted per the Water System Master Plan and are based on the cost of materials and installation.
- Includes an \$18,750 repayment from the Wastewater Fund.

Water Fund Revenue overview Proposed and Historical Budget vs. Actual

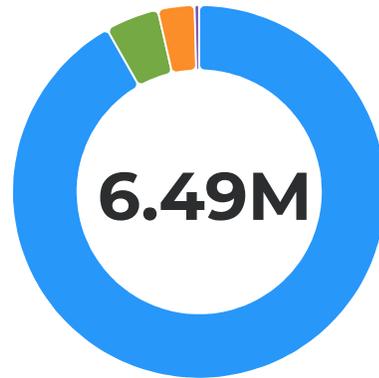


FY26 Revenues by Revenue Source



● Operating Revenues	\$5,748,241	66.82%
● Other Finance Source	\$2,529,528	29.40%
● Investment Earnings	\$300,000	3.49%
● Other Revenue	\$25,000	0.29%

FY27 Revenues by Revenue Source



● Operating Revenues	\$5,954,767	91.80%
● Investment Earnings	\$300,000	4.62%
● Other Finance Source	\$207,027	3.19%
● Other Revenue	\$25,000	0.39%

Revenues by Revenue Source

Category	FY 2025 Adopted	FY 2026 Adopted	FY 2025 Adopted vs. FY 2026 Adopted (% Change)
Operating Revenues	\$5,309,678	\$5,748,241	8.26%
Other Revenue	\$15,500	\$25,000	61.29%
Investment Earnings	\$150,000	\$300,000	100.00%
Other Finance Source	\$251,940	\$2,529,528	904.02%
Total Revenues	\$5,727,118	\$8,602,769	50.21%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Operating Revenues								
UTILITY CHARGES	\$4,938,535	\$5,173,070	\$5,239,678	\$5,239,678	\$5,458,988	\$5,658,241	\$5,658,241	\$5,864,767
TAPS & CONNECTIONS	\$118,007	\$76,544	\$50,000	\$50,000	\$65,000	\$60,000	\$60,000	\$60,000
UTILITIES PENALTIES & INT	\$33,857	\$43,082	\$20,000	\$20,000	\$40,000	\$30,000	\$30,000	\$30,000
Total Operating Revenues	\$5,090,399	\$5,292,696	\$5,309,678	\$5,309,678	\$5,563,988	\$5,748,241	\$5,748,241	\$5,954,767
Other Revenue								
MISCELLANEOUS REVENUES	\$23,751	\$29,661	\$15,500	\$15,500	\$30,000	\$25,000	\$25,000	\$25,000
Utilities over/short write off	(\$51,248)	(\$52,095)	-	-	-	-	-	-
DISCOUNTS ON PURCHASES	\$104	\$104	-	-	\$15	-	-	-
Insurance Proceeds	-	\$500	-	-	-	-	-	-
Total Other Revenue	(\$27,392)	(\$21,830)	\$15,500	\$15,500	\$30,015	\$25,000	\$25,000	\$25,000
Investment Earnings								
INTEREST INCOME	\$245,991	\$391,093	\$150,000	\$150,000	\$450,000	\$300,000	\$300,000	\$300,000
Unrealized gain/loss	(\$124,809)	\$167,766	-	-	-	-	-	-
Total Investment Earnings	\$121,182	\$558,859	\$150,000	\$150,000	\$450,000	\$300,000	\$300,000	\$300,000
Other Finance Source								
Wastewater Debt Payments	\$18,750	\$18,750	\$18,750	\$18,750	\$18,750	\$18,750	\$18,750	\$18,750
GASB 87 Lease Financing	\$13,550	-	-	-	-	-	-	-
FUND BAL RES - ENCUMBRANCES	-	-	-	\$2,458,530	\$2,458,530	-	-	-
RETAINED EARNINGS APPROPRIATED	-	-	\$233,190	\$340,065	-	\$2,510,778	\$2,510,778	\$188,277
Transfer from CRF	\$946,962	\$692,426	-	-	-	-	-	-
Total Other Finance Source	\$979,262	\$711,176	\$251,940	\$2,817,345	\$2,477,280	\$2,529,528	\$2,529,528	\$207,027
Total Revenues	\$6,163,451	\$6,540,901	\$5,727,118	\$8,292,523	\$8,521,283	\$8,602,769	\$8,602,769	\$6,486,794

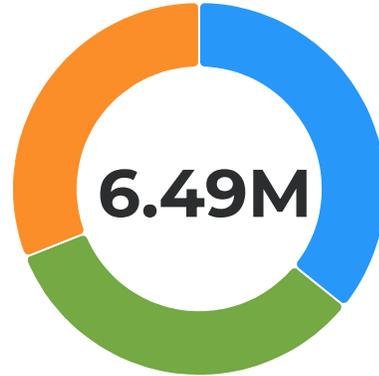
Water Fund

FY26 Expenditures by Division



● Water Systems	\$4,289,992	49.87%
● Water Plant	\$2,280,963	26.51%
● Water Administration	\$2,031,814	23.62%

FY27 Expenditures by Division

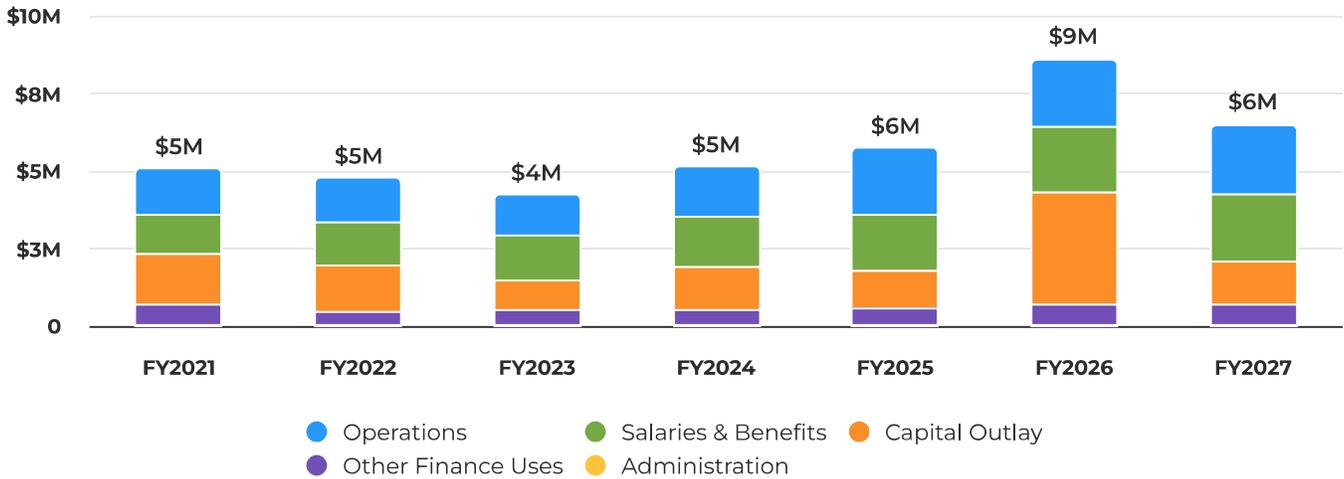


● Water Systems	\$2,324,100	35.83%
● Water Administration	\$2,155,792	33.23%
● Water Plant	\$2,006,902	30.94%

Expenditures by Division

Category	FY 2025 Adopted	FY 2026 Adopted	FY 2025 Adopted vs. FY 2026 Adopted (% Change)
Water Administration	\$1,833,105	\$2,031,814	10.84%
Water Plant	\$2,278,088	\$2,280,963	0.13%
Water Systems	\$1,615,925	\$4,289,992	165.48%
Total Expenditures	\$5,727,118	\$8,602,769	50.21%

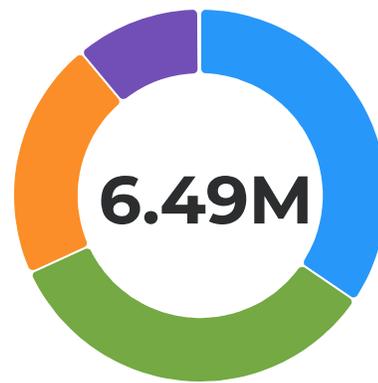
Historical Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



Expense Type	Amount	Percentage
Capital Outlay	\$3,586,150	41.69%
Operations	\$2,210,285	25.69%
Salaries & Benefits	\$2,090,880	24.30%
Other Finance Uses	\$703,954	8.18%
Administration	\$11,500	0.13%

Expense Type	Amount	Percentage
Operations	\$2,238,085	34.50%
Salaries & Benefits	\$2,187,095	33.72%
Capital Outlay	\$1,346,160	20.75%
Other Finance Uses	\$703,954	10.85%
Administration	\$11,500	0.18%

Expenditures by Expense Type

Category	FY 2025 Adopted	FY 2026 Adopted	FY 2025 Adopted vs. FY 2026 Adopted (% Change)
Salaries & Benefits	\$1,798,621	\$2,090,880	16.25%
Administration	\$11,500	\$11,500	0.00%
Operations	\$2,128,826	\$2,210,285	3.83%
Capital Outlay	\$1,203,020	\$3,586,150	198.10%
Other Finance Uses	\$585,151	\$703,954	20.30%
Total Expenditures	\$5,727,118	\$8,602,769	50.21%

Water Administration Division

The Water Administration Division is responsible for water billing and customer service and coordinates with other division personnel.

Goals and Objectives

Goals

To provide the highest possible level of service at an economical cost to the customer with timely, accurate and customer-friendly service through the use of skilled and motivated employees.

Objectives

- Dedication to continuing employee training to enhance the level of customer service.
- Continue commitment to utilizing advancements in meter technology.

Staffing

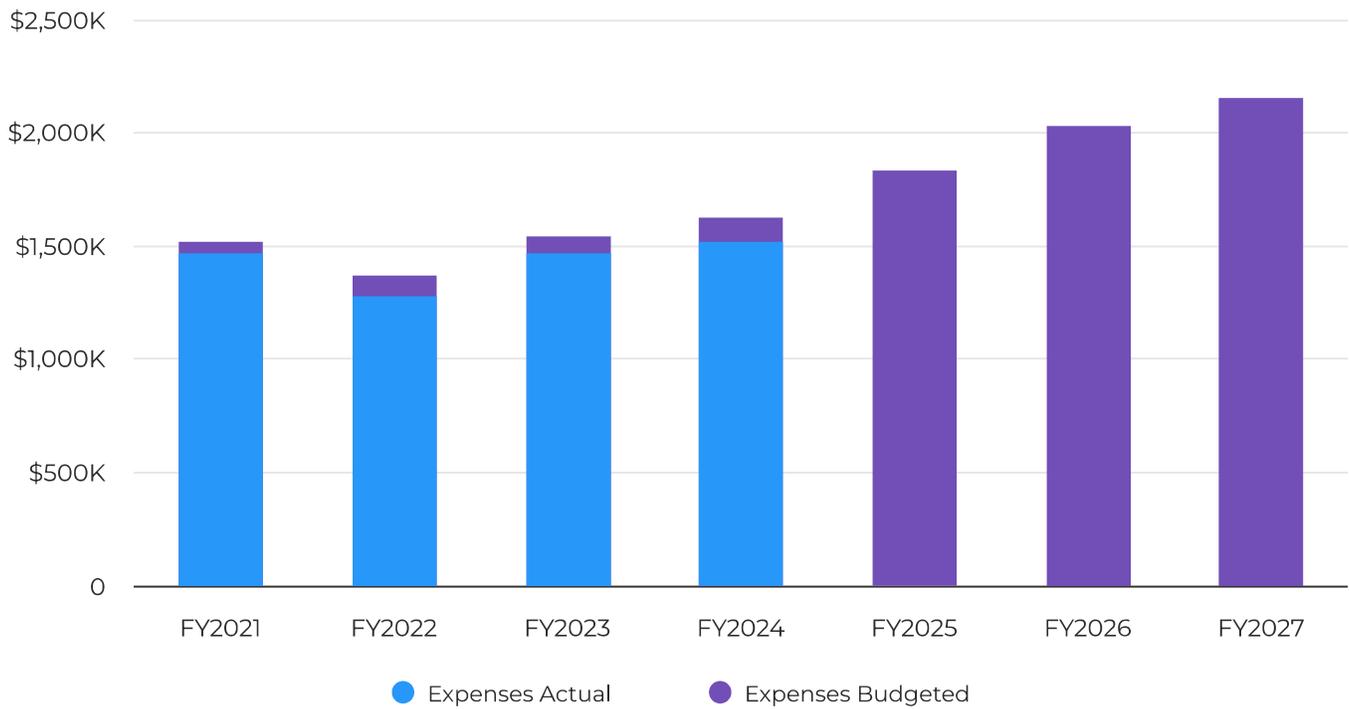
Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Public Services Director	32	½	½	½
Assistant Public Services Director	28	½	½	½
Customer Services Supervisor	21	1	1	1
Mapping and Locating Coordinator	21	-	1	1
Utility Billing Specialist	16	1	1	1
Senior Utility Customer Service Representative	16	1	-	-
Senior Utility Service Technician	16	1	1	1
Customer Services Representative	15	-	1	1
Utility Service Technician	15	<u>1</u>	<u>1</u>	<u>1</u>
Total		6	7	7

Highlights

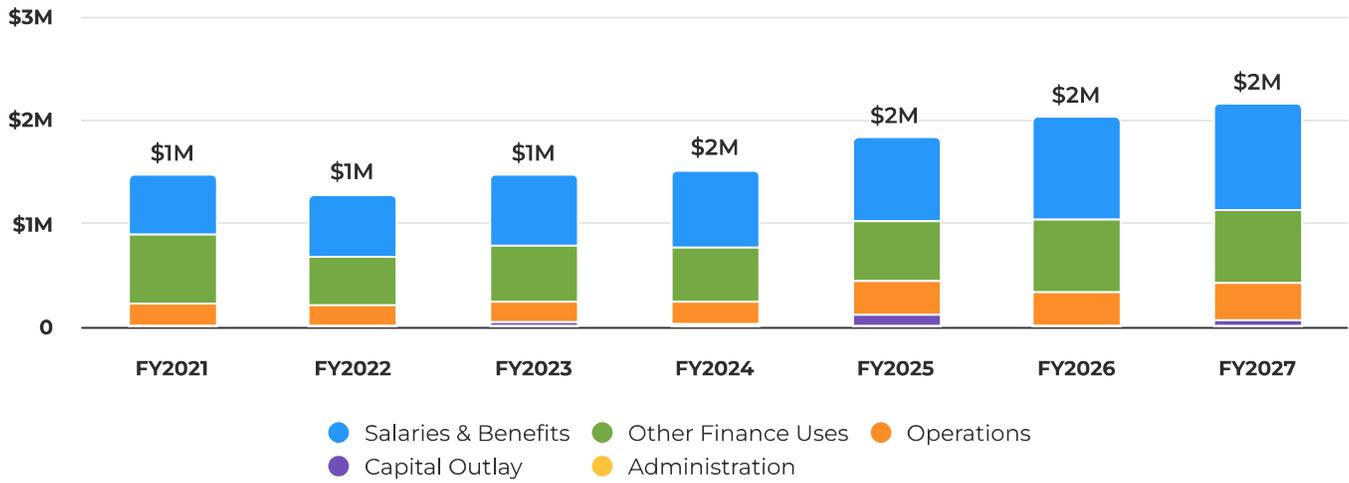
- A 3% COLA is reflected departmentally.
- Includes a decrease in Worker's Compensation of 4.8% reflected departmentally.
- Health insurance renewal rates increased 26.9% for active employees and decreased 22.8% for retirees.
- Property and liability insurance rates increased 8%.
- Cost allocation to the general fund reflects a formula that includes cost of actual services provided.

Expenditure Summary

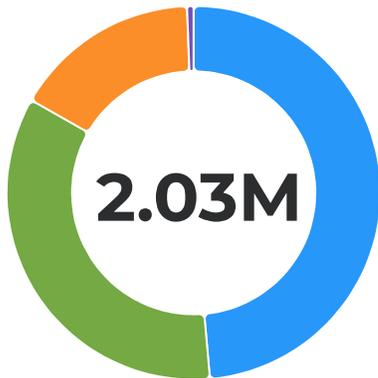
Historical Expenditures



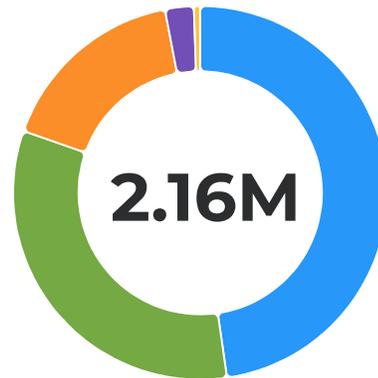
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



Expense Type	Amount	Percentage	Expense Type	Amount	Percentage
Salaries & Benefits	\$987,920	48.62%	Salaries & Benefits	\$1,028,517	47.71%
Other Finance Uses	\$703,954	34.65%	Other Finance Uses	\$703,954	32.65%
Operations	\$328,440	16.16%	Operations	\$358,261	16.62%
Capital Outlay	\$11,500	0.57%	Capital Outlay	\$53,560	2.48%
Administration			Administration	\$11,500	0.53%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
Salaries-Full Time	\$465,136	\$511,708	\$546,978	\$546,978	\$546,978	\$569,358	\$569,358	\$594,652
2025 Pay Study	-	-	-	-	-	\$114,678	\$114,678	\$115,307
FICA Expense	\$34,424	\$37,902	\$41,844	\$41,844	\$41,844	\$43,556	\$43,556	\$45,491
Funding for Health Plan	\$103,143	\$106,760	\$120,476	\$120,476	\$120,476	\$149,929	\$149,929	\$157,336
Retirement Expense	\$56,652	\$66,158	\$74,663	\$74,663	\$74,663	\$81,931	\$81,931	\$85,998
5% 401k Nonlaw Emp Retirement	\$23,257	\$25,586	\$27,349	\$27,349	\$27,349	\$28,468	\$28,468	\$29,733
Total Salaries & Benefits	\$682,611	\$748,114	\$811,310	\$811,310	\$811,310	\$987,920	\$987,920	\$1,028,517
Administration								
Legal Services	\$7,680	\$7,625	\$11,000	\$11,000	\$10,000	\$11,000	\$11,000	\$11,000
Travel & Training- Attorney	-	-	\$500	\$500	-	\$500	\$500	\$500
Total Administration	\$7,680	\$7,625	\$11,500	\$11,500	\$10,000	\$11,500	\$11,500	\$11,500
Operations								
Professional Services	-	-	\$1,000	\$1,000	-	\$8,500	\$8,500	\$8,500
Engineering Services	-	-	\$4,000	\$4,000	\$2,000	\$4,000	\$4,000	\$4,000
Audit	\$8,770	\$6,160	\$6,468	\$6,468	\$6,468	\$6,791	\$6,791	\$7,130
Postage	\$16,473	\$16,870	\$18,000	\$18,000	\$18,200	\$21,000	\$21,000	\$21,000
Telephone	\$6,496	\$6,807	\$10,000	\$10,000	\$6,500	\$10,000	\$10,000	\$10,000
Utilities	\$2,813	\$2,902	\$6,000	\$6,000	\$4,000	\$6,000	\$6,000	\$6,000
Travel & Training	\$190	\$228	\$7,000	\$7,000	\$1,000	\$7,000	\$7,000	\$7,000
M & R-Buildings & Grounds	\$913	\$4,339	\$19,000	\$15,100	\$19,000	\$19,000	\$19,000	\$19,000
Outside Maintenance & Repair	\$515	\$308	\$1,000	\$1,000	\$500	\$1,000	\$1,000	\$1,000
Fleet Maintenance	\$1,007	\$3,453	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Communications	\$1,983	\$1,971	\$2,200	\$2,200	\$2,500	\$2,500	\$2,500	\$2,500
Maintenance Contracts	\$1,605	\$1,088	\$2,100	\$2,100	\$1,500	\$2,100	\$2,100	\$2,100
Printing	\$1,610	\$1,784	\$4,500	\$4,500	\$2,000	\$4,500	\$4,500	\$4,500
Equipment Rental	\$38	-	-	-	\$98	-	-	-
Equipment Lease	\$2,641	\$3,000	\$3,500	\$3,500	\$3,000	\$3,500	\$3,500	\$3,500
Copier Lease	\$1,352	\$1,471	\$1,800	\$1,800	\$1,500	\$1,800	\$1,800	\$1,800
Tuition Reimbursement	-	-	\$1,500	\$1,500	-	\$1,500	\$1,500	\$1,500
Advertising	\$341	\$170	\$1,000	\$1,000	\$500	\$1,000	\$1,000	\$1,000
Vehicle Fuel	\$6,200	\$5,702	\$6,943	\$6,943	\$6,500	\$7,156	\$7,156	\$7,156
Supplies & Materials	\$5,230	\$3,602	\$6,000	\$6,000	\$4,000	\$6,000	\$6,000	\$6,000
Supplies & Materials - ARP - COVID-19	\$146	-	-	-	-	-	-	-
Uniforms	\$2,269	\$1,358	\$3,500	\$3,500	\$2,000	\$4,000	\$4,000	\$4,000
Contracted Services	\$9,455	\$10,295	\$15,120	\$15,120	\$13,000	\$15,120	\$15,120	\$15,120
Contracted Svc - Water Billing	\$5,285	\$5,388	\$6,600	\$6,600	\$6,000	\$6,600	\$6,600	\$6,600
Dues & Subscriptions	\$3,892	\$4,877	\$4,635	\$4,635	\$4,635	\$4,775	\$4,775	\$4,920
General Insurance	\$72,641	\$87,169	\$122,037	\$122,037	\$122,037	\$146,444	\$146,444	\$175,000
Retiree Health Insurance	\$49,163	\$48,906	\$45,555	\$45,555	\$45,555	\$20,113	\$20,113	\$20,716
Workers Compensation	\$3,725	\$4,517	\$4,603	\$4,603	\$3,650	\$3,778	\$3,778	\$3,956
Miscellaneous-Special Events	\$677	\$677	\$700	\$700	\$725	\$700	\$700	\$700

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Miscellaneous-Wellness	-	-	\$3,750	\$3,750	-	\$8,750	\$8,750	\$8,750
Tank Mixer Loan Repayment	\$2,813	\$2,813	\$2,813	\$2,813	\$2,813	\$2,813	\$2,813	\$2,813
Total Operations	\$208,244	\$225,856	\$313,324	\$309,424	\$281,681	\$328,440	\$328,440	\$358,261
Capital Outlay								
C/O Buildings	-	-	\$15,000	\$18,900	\$19,891	-	-	-
C/O Other Improvements	\$23,000	\$11,343	-	-	-	-	-	-
C/O - Lease asset	\$13,550	-	-	-	-	-	-	-
C/O Vehicle	-	-	\$96,820	\$96,820	\$90,351	-	-	\$53,560
Total Capital Outlay	\$36,550	\$11,343	\$111,820	\$115,720	\$110,242	-	-	\$53,560
Other Finance Uses								
Contribution to General Fund	\$533,020	\$522,674	\$585,151	\$585,151	\$585,151	\$703,954	\$703,954	\$703,954
Total Other Finance Uses	\$533,020	\$522,674	\$585,151	\$585,151	\$585,151	\$703,954	\$703,954	\$703,954
Total Expenditures	\$1,468,105	\$1,515,611	\$1,833,105	\$1,833,105	\$1,798,384	\$2,031,814	\$2,031,814	\$2,155,792

Water Plant Division

The Water Plant Division provides a safe water supply to customers. They are responsible for maintenance and repair of the water plant, collecting field samples, and maintaining the water testing laboratory.

Goals and Objectives

Goals

Committed to improving and maintaining public health protection and performance of our drinking water utility assets, while minimizing the long-term costs of operating those assets. We strive to make the most cost-effective renewal and replacement investments and provide the highest quality drinking water services available.

Objectives

- Provide services that meet or exceed customer expectations.
- Comply with applicable state and federal drinking water standards, working with regulatory agencies and inspectors.
- Deliver preventative and emergency maintenance for WPD assets, including property, structures and equipment to ensure sufficient quality and quantities of drinking water are available.
- Provide professional development and safety training to WPD staff.
- Deliver responsive and reliable customer services duties over and above regular business hours, including weekends and holidays.

Staffing

Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Water Plant Supervisor	22	1	1	1
Senior Water Plant Operator	17	-	1	1
Water Plant Operator	16	<u>3</u>	<u>2</u>	<u>2</u>
Total		4	4	4

Highlights

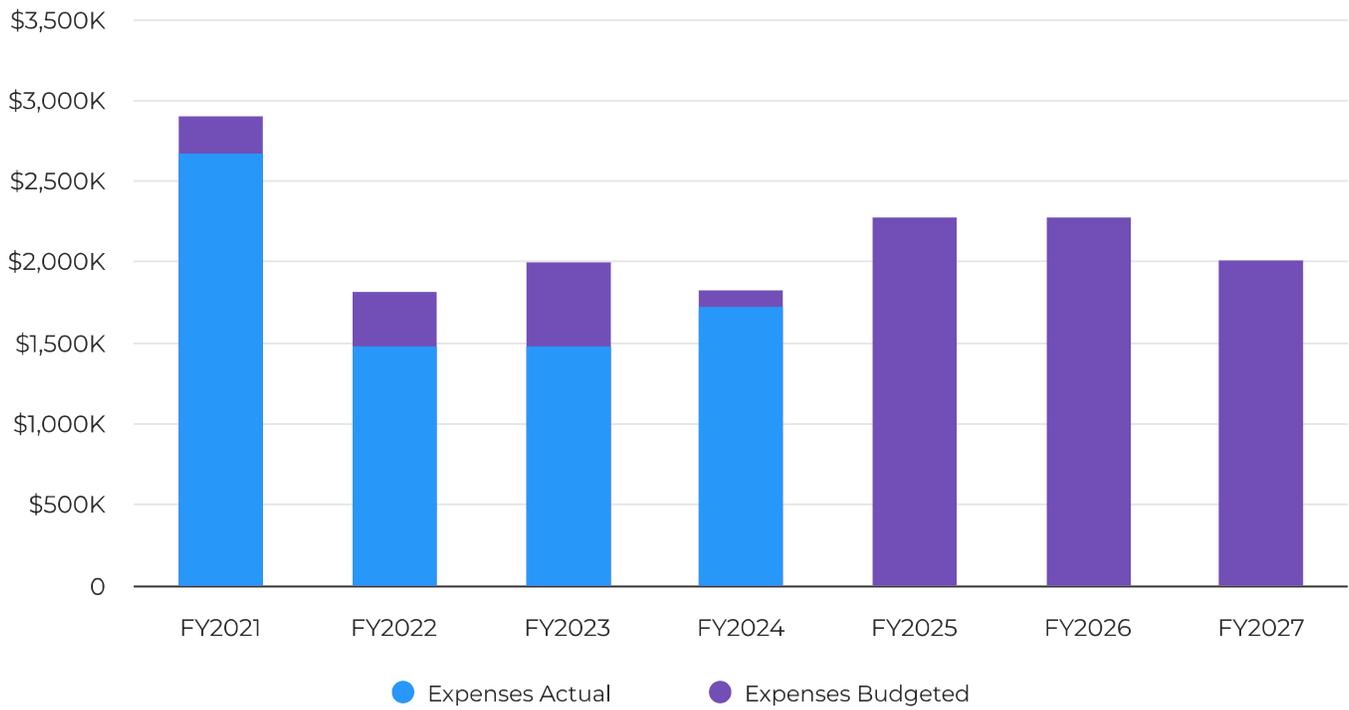
- The wholesale water rate is \$2.109 per 1,000 gallons

Capital outlay

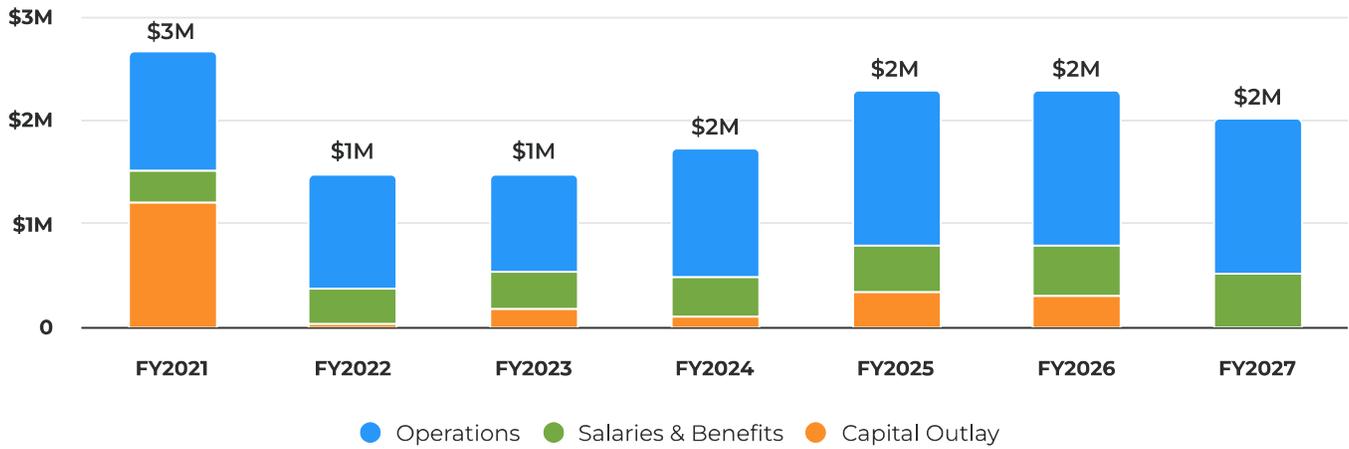
- \$300,000 for Eighth Street Building renovations

Expenditure Summary

Historical Expenditures



Expenditures by Expense Type

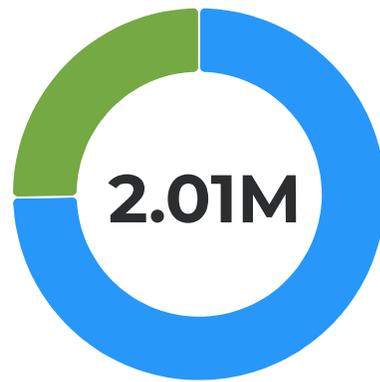


FY26 Expenditures by Expense Type



● Operations	\$1,499,695	65.75%
● Salaries & Benefits	\$481,268	21.10%
● Capital Outlay	\$300,000	13.15%

FY27 Expenditures by Expense Type



● Operations	\$1,499,538	74.72%
● Salaries & Benefits	\$507,364	25.28%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
Salaries-Full Time	\$239,085	\$258,168	\$297,891	\$297,891	\$297,891	\$311,865	\$311,865	\$328,912
2025 Pay Study	-	-	-	-	-	\$5,987	\$5,987	\$6,283
FICA Expense	\$17,869	\$19,319	\$22,789	\$22,789	\$22,789	\$23,858	\$23,858	\$25,162
Funding for Health Plan	\$56,806	\$59,651	\$62,974	\$62,974	\$63,116	\$79,088	\$79,088	\$82,995
Retirement Expense	\$29,121	\$33,382	\$40,662	\$40,662	\$40,662	\$44,877	\$44,877	\$47,567
5% 401k Nonlaw Emp Retirement	\$11,954	\$12,908	\$14,894	\$14,894	\$14,894	\$15,593	\$15,593	\$16,446
Total Salaries & Benefits	\$354,834	\$383,428	\$439,210	\$439,210	\$439,352	\$481,268	\$481,268	\$507,364
Operations								
Professional Services	\$218	\$218	\$6,000	\$3,250	\$4,500	\$6,000	\$6,000	\$6,000
Utilities	\$37,244	\$53,507	\$55,200	\$55,200	\$55,200	\$55,200	\$55,200	\$55,200
Travel & Training	\$150	\$1,184	\$2,500	\$2,500	\$1,000	\$2,500	\$2,500	\$2,500
M & R - Plant	\$27,617	\$7,162	\$31,000	\$31,200	\$25,000	\$31,000	\$31,000	\$31,000
Insurance Claims	-	-	-	\$500	\$500	-	-	-
Outside Maintenance & Repair	\$3,854	\$1,576	\$6,000	\$6,000	\$6,500	\$7,000	\$7,000	\$7,000
Fleet Maintenance	\$850	\$299	\$1,500	\$1,500	\$1,000	\$1,500	\$1,500	\$1,500
Communications	\$696	\$665	\$800	\$800	\$600	\$800	\$800	\$800
Maintenance Contracts	\$40,742	\$39,699	\$51,225	\$51,225	\$45,906	\$51,225	\$51,225	\$51,225
Equipment Rental	-	-	\$1,000	\$1,000	-	\$1,000	\$1,000	\$1,000
Copier Lease	\$43	\$47	\$300	\$300	\$100	\$300	\$300	\$300
Vehicle Fuel	\$2,669	\$2,352	\$3,472	\$3,472	\$3,200	\$3,181	\$3,181	\$3,181
Supplies & Materials	\$5,653	\$3,399	\$7,000	\$9,750	\$7,000	\$9,000	\$9,000	\$9,000
Supplies & Materials - ARP - COVID-19	\$73	-	-	-	-	-	-	-
Chemicals	\$10,421	\$11,391	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000
Uniforms	\$2,533	\$2,139	\$4,000	\$4,000	\$3,000	\$4,000	\$4,000	\$4,000
Contracted Services	\$2,550	\$2,810	\$5,000	\$5,000	\$3,000	\$5,000	\$5,000	\$5,000
Treated Water Cost	\$801,482	\$1,114,991	\$1,302,331	\$1,281,653	\$1,250,000	\$1,302,331	\$1,302,331	\$1,302,331
Dues & Subscriptions	\$2,325	\$2,850	\$2,484	\$2,484	\$2,850	\$2,850	\$2,850	\$2,484
Workers Compensation	\$7,000	\$4,239	\$4,866	\$4,866	\$3,586	\$3,808	\$3,808	\$4,017
Total Operations	\$946,120	\$1,248,528	\$1,497,678	\$1,477,700	\$1,425,942	\$1,499,695	\$1,499,695	\$1,499,538
Capital Outlay								
C/O Buildings	-	-	\$300,000	\$300,000	\$30,000	\$300,000	\$300,000	-
C/O Plant	\$168,243	\$54,259	-	\$20,478	-	-	-	-
C/O Other Improvements	-	\$27,735	-	-	-	-	-	-
C/O Machinery & Equipment	\$5,859	\$9,182	-	-	-	-	-	-
C/O Vehicle	-	-	\$41,200	\$41,200	\$40,170	-	-	-
Total Capital Outlay	\$174,102	\$91,177	\$341,200	\$361,678	\$70,170	\$300,000	\$300,000	-
Total Expenditures	\$1,475,056	\$1,723,133	\$2,278,088	\$2,278,588	\$1,935,464	\$2,280,963	\$2,280,963	\$2,006,902

Water Systems Division

The Water Systems Division is responsible for the maintenance and repair of water lines and installation of water meters. They also oversee new water line installations.

Goals and Objectives

Goals

To maintain and improve the potable water delivery infrastructure using state certified water distribution personnel to provide efficient and timely installation for new service and repairs to damaged water facilities. To ensure and protect water quality, flow, and pressure for our customers.

Objectives

- Commitment to our customers' satisfaction and confidence by providing responsive service and system capacity in a timely, efficient manner.
- Continue work on our water valve location and maintenance program.
- Continue identifying utility conflicts in connection with the street improvement projects.
- Continue training of water systems personnel in distribution maintenance and customer service.

Staffing

Position	Grade	Existing Positions	Recommended Positions	Adopted Positions
Water Distribution Supervisor	21	1	1	1
Construction Inspector / Utility Locator	19	1/4	1/4	1/4
Utility Maintenance Crew Leader	18	1	1	1
Locator/Utility Maintenance Technician	16	-	1	1
Utility Maintenance Technician	15	<u>2</u>	<u>2</u>	<u>2</u>
Total		4 1/4	5 1/4	5 1/4

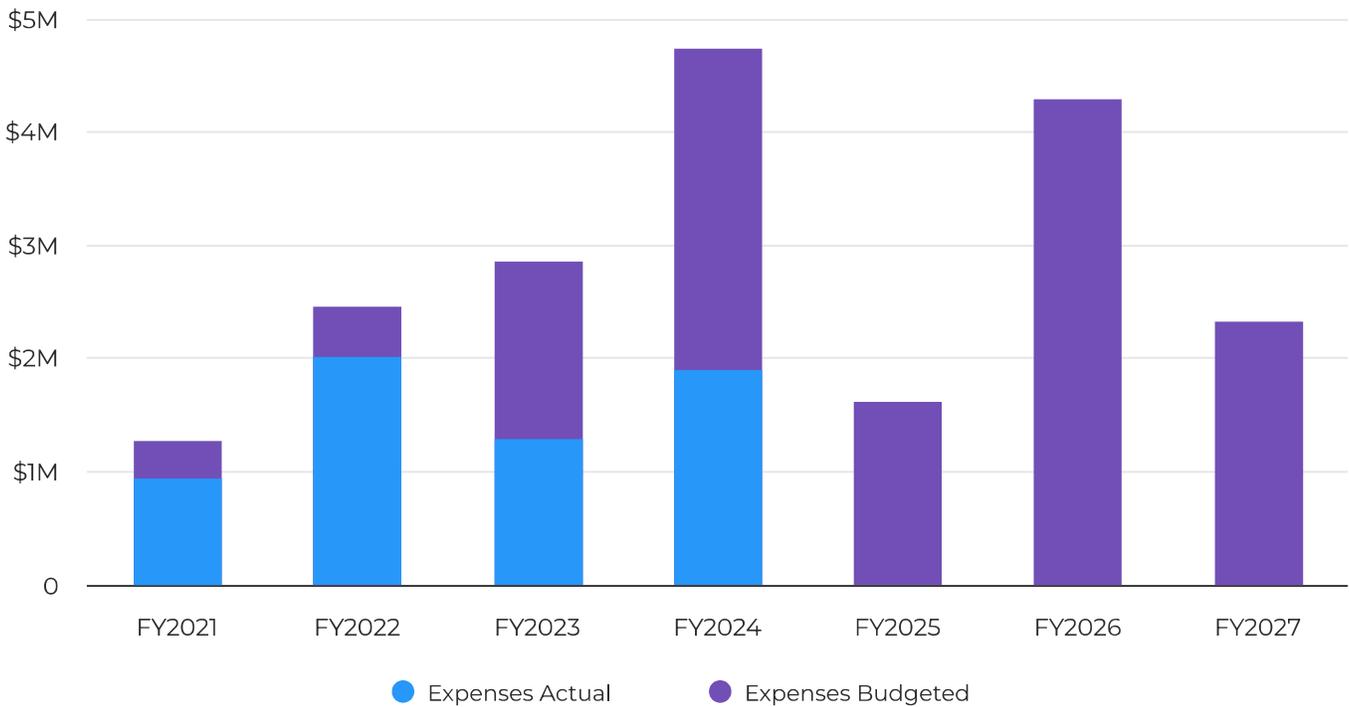
Highlights

Capital Outlay

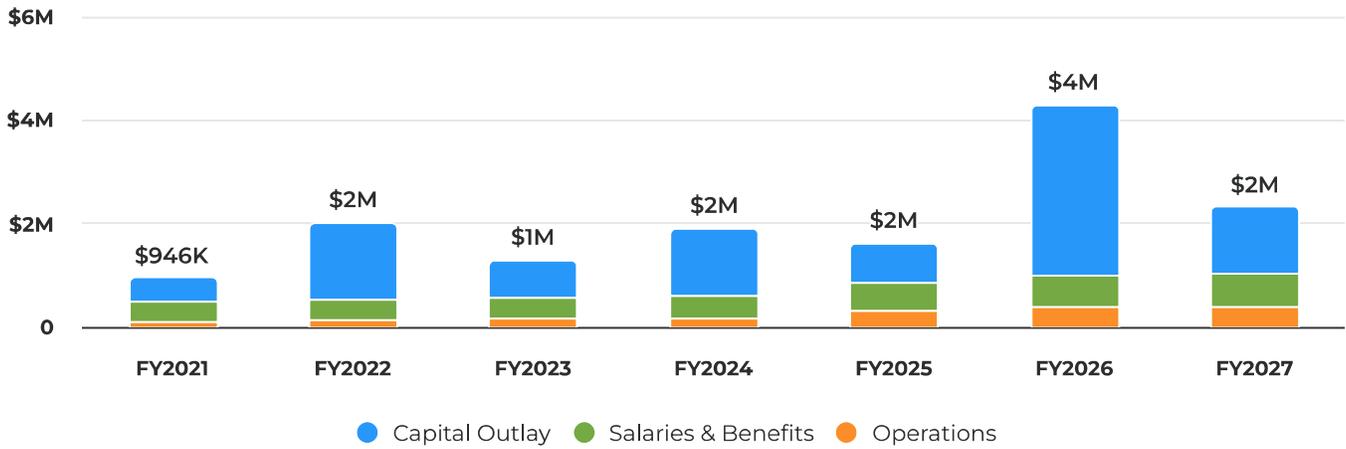
- Includes \$75,000 for miscellaneous waterline improvements
- Includes \$689,850 for waterline improvements associated with the E First St and W First St street improvement project
- Includes \$2,250,000 for Systems Building Replacement and Maintenance Yard improvements
- Includes \$110,000 to replace 2 Ford F250 Pickup Trucks @ \$55,000 each
- Includes \$80,000 to replace Backhoe with Mini-Excavator
- Includes \$15,000 for a Mini-Excavator trailer
- Includes \$45,000 for a Ditch Witch Vac Trailer
- Includes \$18,000 for sensors and software

Expenditure Summary

Historical Expenditures



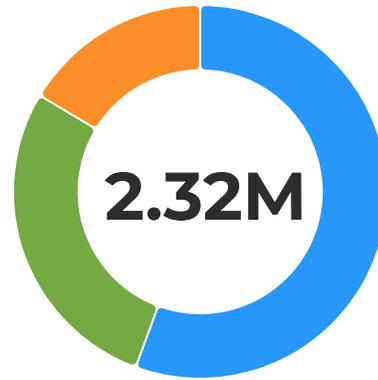
Expenditures by Expense Type



FY26 Expenditures by Expense Type



FY27 Expenditures by Expense Type



● Capital Outlay	\$3,286,150	76.60%
● Salaries & Benefits	\$621,693	14.49%
● Operations	\$382,149	8.91%

● Capital Outlay	\$1,292,600	55.62%
● Salaries & Benefits	\$651,214	28.02%
● Operations	\$380,286	16.36%

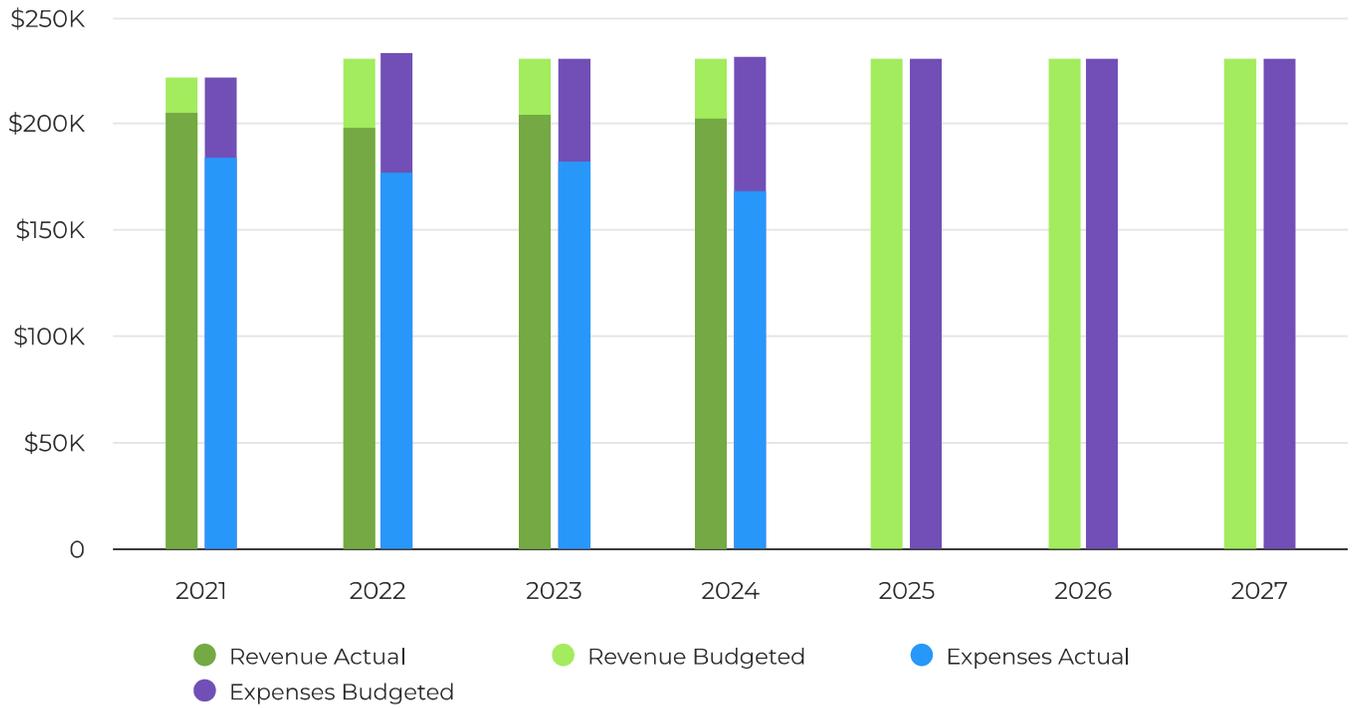
Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Salaries & Benefits								
SALARIES - FULL TIME	\$270,129	\$292,131	\$359,339	\$326,579	\$326,579	\$306,956	\$306,956	\$325,078
SALARIES - PARTTIME	-	\$3,359	-	-	\$31,959	-	-	-
2025 PAY STUDY	-	-	-	-	-	\$105,451	\$105,451	\$105,451
FICA EXPENSE	\$19,359	\$21,301	\$27,489	\$27,489	\$27,489	\$23,482	\$23,482	\$24,868
FUNDING FOR HEALTH PLAN	\$86,375	\$88,459	\$94,256	\$94,256	\$94,256	\$126,285	\$126,285	\$132,550
RETIREMENT	\$32,901	\$37,773	\$49,050	\$49,050	\$39,000	\$44,171	\$44,171	\$47,013
5% 401k Nonlaw Emp Retirement	\$6,484	\$7,095	\$17,967	\$17,967	\$6,500	\$15,348	\$15,348	\$16,254
3% 401k Nonlaw Emp Retirement	\$4,214	\$4,507	-	-	\$5,000	-	-	-
Total Salaries & Benefits	\$419,461	\$454,624	\$548,101	\$515,341	\$530,783	\$621,693	\$621,693	\$651,214
Operations								
PROFESSIONAL SERVICES	-	-	\$500	\$500	-	\$500	\$500	\$500
TRAVEL & TRAINING	\$170	\$385	\$2,500	\$2,500	\$1,200	\$5,600	\$5,600	\$3,500
M & R-Buildings & Grounds	\$1,869	\$2,595	\$10,500	\$10,500	\$5,000	\$10,500	\$10,500	\$10,500
M & R - SYSTEM	\$109,754	\$108,339	\$240,000	\$284,970	\$280,000	\$300,000	\$300,000	\$300,000
M & R - HYDRANTS	\$9,408	\$2,674	\$8,100	\$8,100	\$8,985	\$8,100	\$8,100	\$8,100
Insurance Claims	-	\$500	-	-	-	-	-	-
OUTSIDE MAINTENANCE & REPAIR	\$8,793	\$7,096	\$20,100	\$20,100	\$15,000	\$20,100	\$20,100	\$20,100
FLEET MAINTENANCE	\$2,516	\$3,775	\$4,000	\$4,000	\$6,000	\$4,000	\$4,000	\$4,000
Communications	\$1,799	\$2,068	\$3,700	\$3,700	\$3,700	\$4,100	\$4,100	\$4,100
EQUIPMENT RENTAL	-	-	\$500	\$500	-	\$500	\$500	\$500
Copier Lease	\$281	\$432	\$385	\$385	\$250	\$385	\$385	\$385
VEHICLE FUEL	\$8,723	\$7,012	\$8,415	\$8,415	\$10,000	\$9,930	\$9,930	\$9,930
SUPPLIES & MATERIALS	\$2,609	\$10,493	\$6,200	\$6,200	\$6,200	\$6,200	\$6,200	\$6,200
UNIFORMS	\$2,612	\$2,456	\$4,000	\$4,000	\$4,000	\$5,500	\$5,500	\$5,500
CONTRACTED SERVICES	\$1,396	\$1,755	\$2,500	\$62,260	\$60,000	\$2,500	\$2,500	\$2,500
DUES & SUBSCRIPTIONS	\$190	\$150	\$300	\$300	\$200	\$300	\$300	\$300
WORKERS COMPENSATION	\$4,495	\$5,620	\$6,124	\$6,124	\$5,129	\$3,934	\$3,934	\$4,171
Total Operations	\$154,615	\$155,350	\$317,824	\$422,554	\$405,664	\$382,149	\$382,149	\$380,286
Capital Outlay								
C/O BUILDINGS	-	\$8,119	\$250,000	\$250,000	\$250,000	\$2,250,000	\$2,250,000	-
C/O OTHER IMPROVEMENTS	\$717,915	\$796,567	\$500,000	\$2,974,935	\$2,974,935	\$764,850	\$764,850	\$1,205,950
C/O MACHINERY & EQUIPMENT	-	\$487,390	-	\$18,000	\$17,967	\$140,000	\$140,000	\$30,000
C/O VEHICLE	-	-	-	-	-	\$113,300	\$113,300	\$56,650
C/O OFFICE FURNITURE & EQUIP	-	-	-	-	-	\$18,000	\$18,000	-
Total Capital Outlay	\$717,915	\$1,292,075	\$750,000	\$3,242,935	\$3,242,902	\$3,286,150	\$3,286,150	\$1,292,600
Total Expenditures	\$1,291,992	\$1,902,049	\$1,615,925	\$4,180,830	\$4,179,349	\$4,289,992	\$4,289,992	\$2,324,100

Water Fund Capital Reserve

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Other Financing Sources								
Water System								
Development Fees	\$893,200	\$567,900	\$524,900	\$324,000	\$324,000	\$324,000	\$324,000	\$324,000
Total Other Financing Sources	\$893,200	\$567,900	\$524,900	\$324,000	\$324,000	\$324,000	\$324,000	\$324,000
Other Financing Uses								
Water System								
Development Transfer	\$972,300	\$946,962	\$524,900	\$324,000	\$324,000	\$324,000	\$324,000	\$324,000
Total Other Financing Uses	\$972,300	\$946,962	\$524,900	\$324,000	\$324,000	\$324,000	\$324,000	\$324,000

Wastewater Fund

Revenues vs Expenditures Summary



Revenue Summary

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Operating Revenues	\$202,602	\$199,321	\$230,660	\$230,660	\$197,100	\$230,660	\$230,660	\$230,660
Other Revenue	(\$109)	(\$362)	-	-	-	-	-	-
Investment Earnings	\$1,506	\$3,879	-	-	\$3,000	-	-	-
Fund Balance Res - Encumbrances	-	-	-	\$11,305	\$11,305	-	-	-
Total Revenues	\$203,999	\$202,838	\$230,660	\$241,965	\$211,405	\$230,660	\$230,660	\$230,660

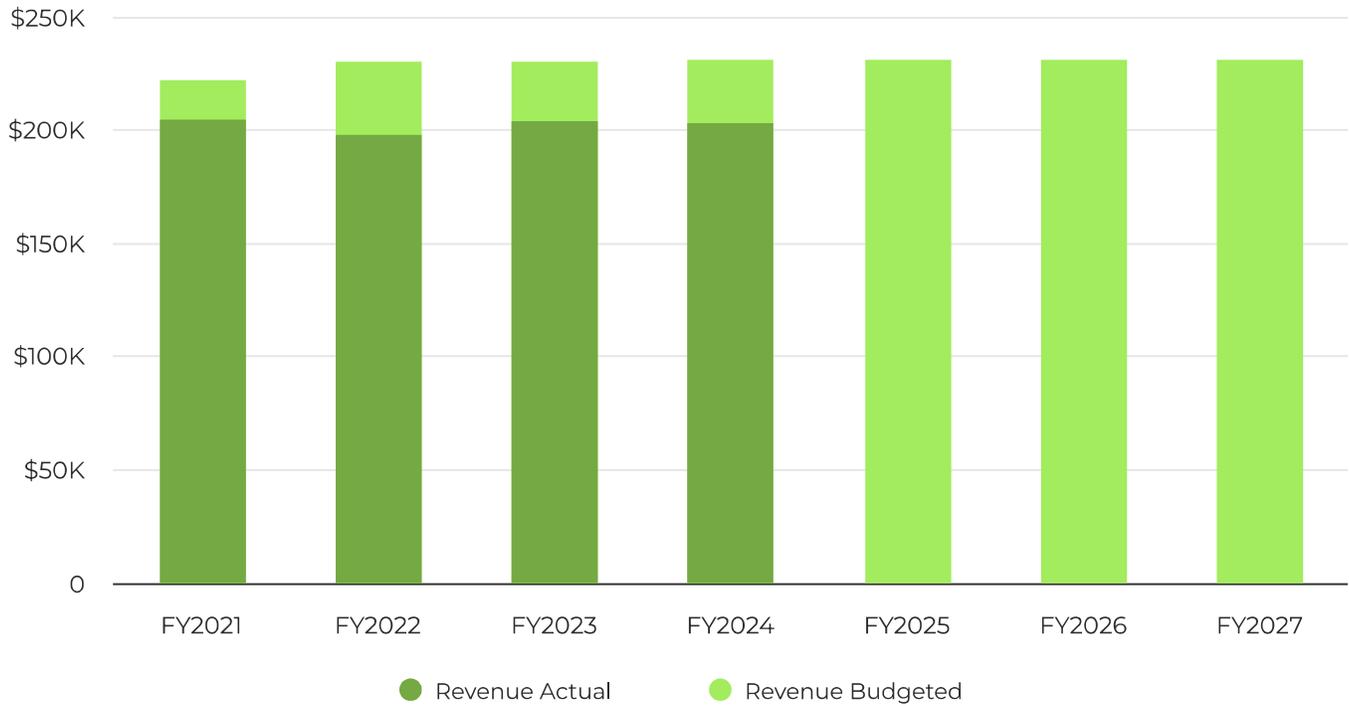
Expenditure Summary

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Wastewater	\$182,578	\$167,743	\$230,660	\$241,965	\$201,282	\$230,660	\$230,660	\$230,660
Total Expenditures	\$182,578	\$167,743	\$230,660	\$241,965	\$201,282	\$230,660	\$230,660	\$230,660

Wastewater Fund Revenue Highlights

- Maintains current rate structure of base charge as outlined in the Wastewater Fund Capital Improvement Plan.

Revenue Overview Proposed and Historical Budget vs. Actual



FY26 Revenues by Revenue Source



● Operating Revenues **\$230,660** 100.00%

FY27 Revenues by Revenue Source



● Operating Revenues **\$230,660** 100.00%

Revenues by Revenue Source

Category	FY 2025 Adopted	FY 2026 Adopted	FY 2025 Adopted vs. FY 2026 Adopted (% Change)
Operating Revenues	\$230,660	\$230,660	0.00%
Total Revenues	\$230,660	\$230,660	0.00%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Operating Revenues								
Taps & Connections	-	-	\$6,570	\$6,570	-	\$6,570	\$6,570	\$6,570
Utilities Penalties & Interest	\$1,499	\$2,011	\$2,500	\$2,500	\$2,100	\$2,500	\$2,500	\$2,500
CHARGE FOR WASTEWATER	\$201,103	\$197,311	\$221,590	\$221,590	\$195,000	\$221,590	\$221,590	\$221,590
Total Operating Revenues	\$202,602	\$199,321	\$230,660	\$230,660	\$197,100	\$230,660	\$230,660	\$230,660
Other Revenue								
Utilities over/short write off	(\$109)	(\$362)	-	-	-	-	-	-
Total Other Revenue	(\$109)	(\$362)	-	-	-	-	-	-
Investment Earnings								
INTEREST INCOME	\$1,836	\$2,982	-	-	\$3,000	-	-	-
Unrealized gain/loss	(\$330)	\$897	-	-	-	-	-	-
Total Investment Earnings	\$1,506	\$3,879	-	-	\$3,000	-	-	-
Other Finance Source								
FUND BAL RES - ENCUMBRANCES	-	-	-	\$11,305	\$11,305	-	-	-
Total Other Finance Source	-	-	-	\$11,305	\$11,305	-	-	-
Total Revenues	\$203,999	\$202,838	\$230,660	\$241,965	\$211,405	\$230,660	\$230,660	\$230,660

Wastewater Fund

FY26 Budgeted Expenditures by Division



● Wastewater \$230,660 100.00%

FY27 Budgeted Expenditures by Division

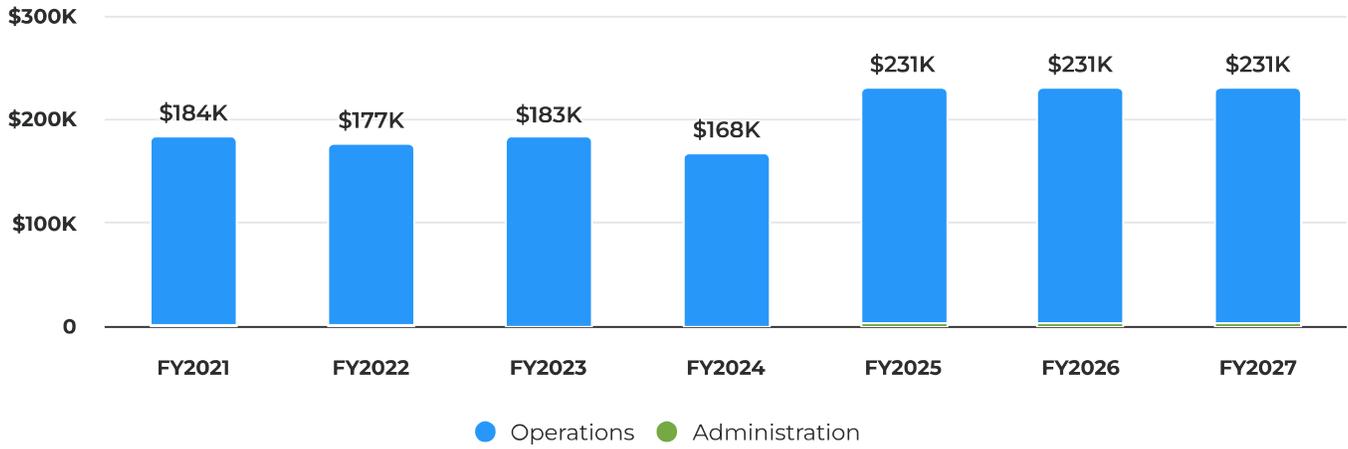


● Wastewater \$230,660 100.00%

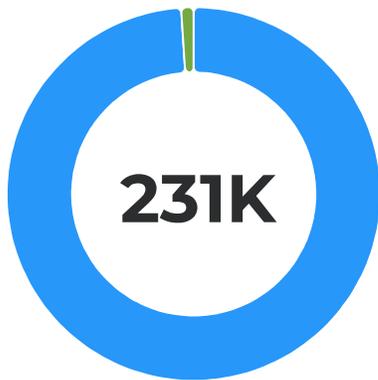
Expenditures by Division

Category	FY 2025 Adopted	FY 2026 Adopted	FY 2025 Adopted vs. FY 2026 Adopted (% Change)
Wastewater	\$230,660	\$230,660	0.00%
Total Expenditures	\$230,660	\$230,660	0.00%

Historical Expenditures by Expense Type

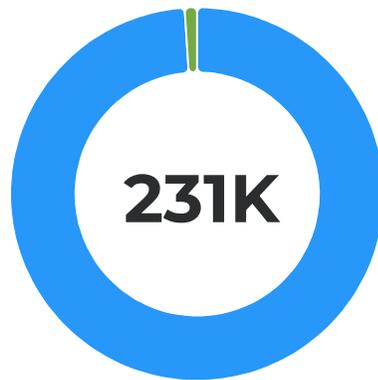


FY26 Expenditures by Expense Type



● Operations **\$228,160** 98.92%
● Administration **\$2,500** 1.08%

FY27 Expenditures by Expense Type



● Operations **\$228,160** 98.92%
● Administration **\$2,500** 1.08%

Expenditures by Expense Type

Category	FY 2025 Adopted	FY 2026 Adopted	FY 2025 Adopted vs. FY 2026 Adopted (% Change)
Administration	\$2,500	\$2,500	0.00%
Operations	\$228,160	\$228,160	0.00%
Total Expenditures	\$230,660	\$230,660	0.00%

Wastewater Department

The Wastewater Department is responsible for the proper maintenance and repair of the collection lines in the Southern Sanitary District, monitoring the allocated wastewater capacity, and overseeing the contract with Atlantic OBX, and KDHHWTP, LLC to insure compliance with all state and federal requirements.

Goals and Objectives

Goals

To manage and track the allocated wastewater to ensure capacity for the customers in the Southern Sanitary District.

Objectives

- Continue to refine and periodically update procedures to ensure efficient and timely installation of new sewer connections ensuring compliance to all regulations.
- Ensure proper maintenance and repair of the distribution lines.
- Minimize infiltration of groundwater intrusion.

Staffing

The operation and maintenance of the collection system was contracted out to Atlantic OBX, as of January 1, 2021.

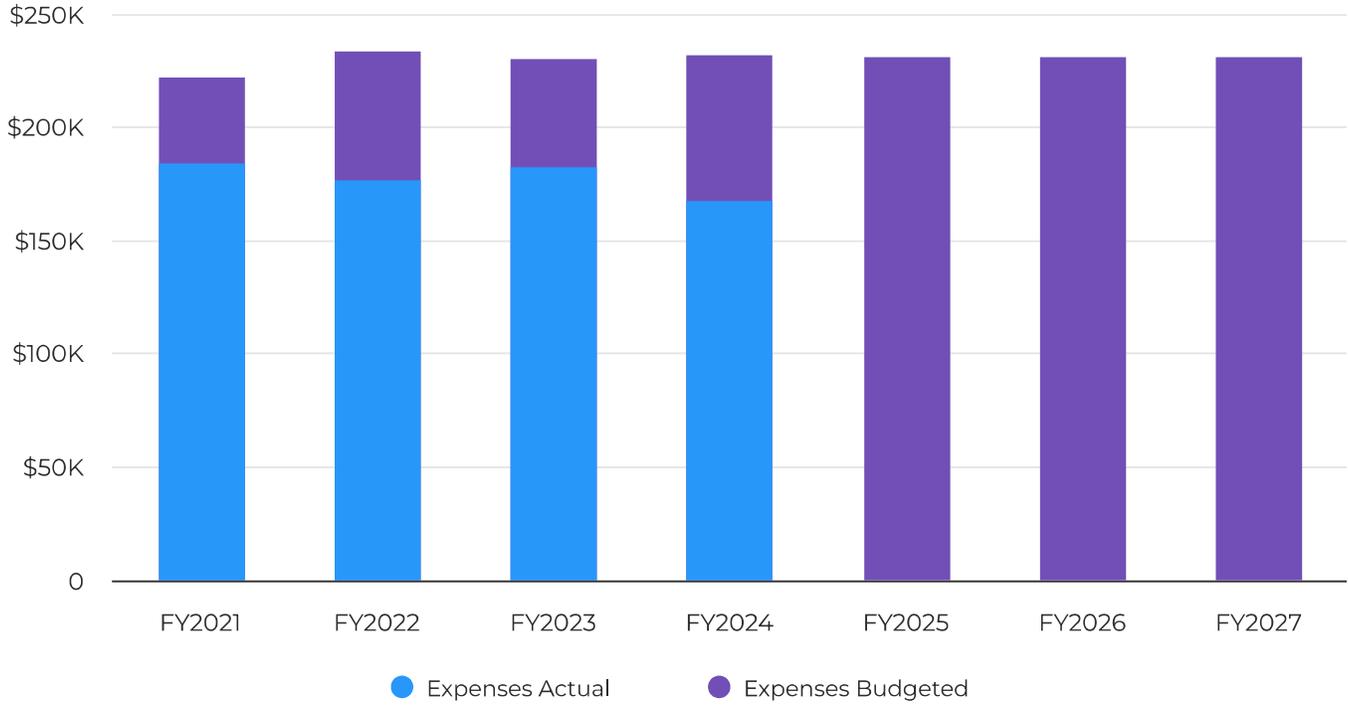
The disposal of effluent from the Southern Sanitary District was contracted out to KDHHWTP, LLC as of October 1, 2005.

Highlights

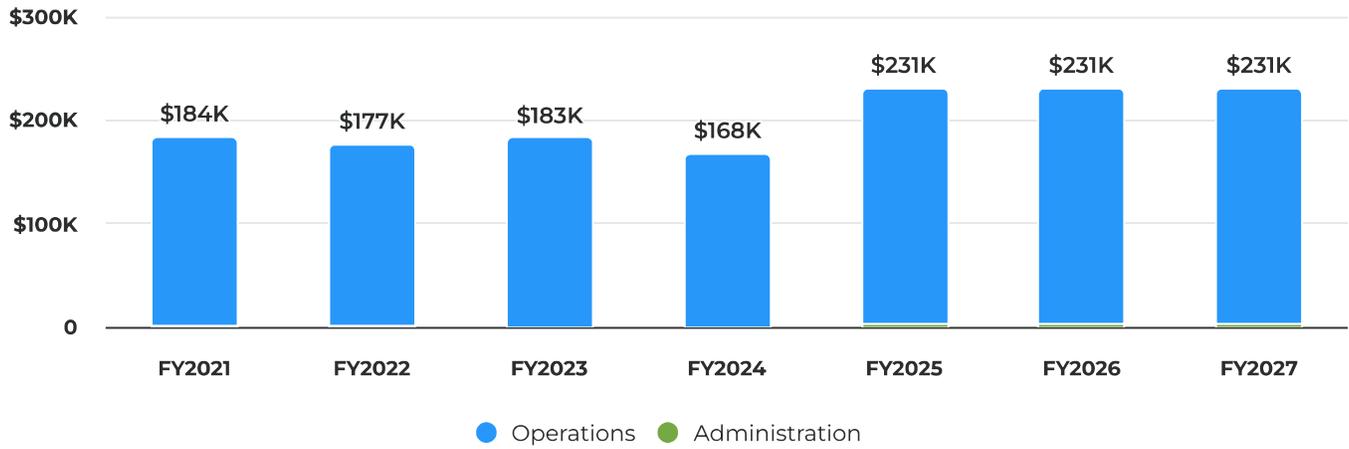
- Operation and maintenance of the plant has been contracted.
- Includes an \$18,750 repayment to the Water Fund.

Expenditure Summary

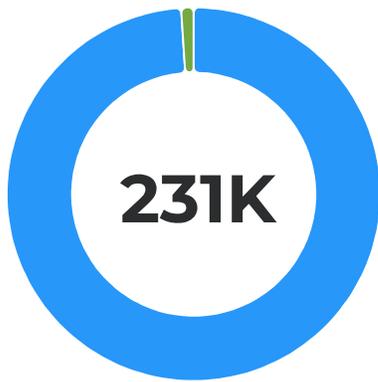
Historical Expenditures



Expenditures by Expense Type



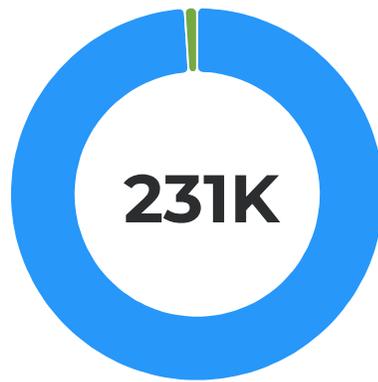
FY26 Expenditures by Expense Type



● Operations
● Administration

\$228,160 98.92%
\$2,500 1.08%

FY27 Expenditures by Expense Type



● Operations
● Administration

\$228,160 98.92%
\$2,500 1.08%

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Administration								
LEGAL SERVICES	-	-	\$2,500	\$2,500	-	\$2,500	\$2,500	\$2,500
Total Administration	-	-	\$2,500	\$2,500	-	\$2,500	\$2,500	\$2,500
Operations								
Engineering Services	-	-	\$1,000	\$1,000	-	\$1,000	\$1,000	\$1,000
AUDIT	\$850	\$440	\$440	\$440	\$440	\$440	\$440	\$440
Telephone	\$2,325	\$2,399	\$2,700	\$2,700	\$2,592	\$2,700	\$2,700	\$2,700
UTILITIES	\$1,923	\$2,660	\$3,800	\$3,800	\$3,500	\$3,800	\$3,800	\$3,800
OUTSIDE MAINTENANCE & REPAIR	\$42,324	\$25,950	\$43,500	\$54,805	\$45,000	\$43,500	\$43,500	\$43,500
ADVERTISING	-	-	\$200	\$200	-	\$200	\$200	\$200
CONTRACTED SERVICES	\$36,000	\$36,000	\$48,895	\$48,895	\$36,000	\$48,895	\$48,895	\$48,895
Contracted Svc - Tap-On Servic	\$1,200	-	\$7,200	\$7,200	-	\$7,200	\$7,200	\$7,200
Treated Wastewater Costs	\$79,205	\$81,544	\$101,675	\$101,675	\$95,000	\$101,675	\$101,675	\$101,675
Water Fund Debt Repayment	\$18,750	\$18,750	\$18,750	\$18,750	\$18,750	\$18,750	\$18,750	\$18,750
Total Operations	\$182,578	\$167,743	\$228,160	\$239,465	\$201,282	\$228,160	\$228,160	\$228,160
Total Expenditures	\$182,578	\$167,743	\$230,660	\$241,965	\$201,282	\$230,660	\$230,660	\$230,660

Wastewater Fund Capital Reserve

Category	FY 2023 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2025 Amended	FY 2025 Projected	FY 2026 Recommended	FY 2026 Adopted	FY 2027 Plan Year
Other Financing Sources								
Wastewater System								
Development Fees	\$4,662	\$4,662	\$18,750	\$18,750	\$1,554	\$2,500	\$2,500	\$2,500
Total Other Financing Sources	\$4,662	\$4,662	\$18,750	\$18,750	\$1,554	\$2,500	\$2,500	\$2,500
Other Financing Uses								
Transfer to								
Wastewater	-	-	\$18,750	\$18,750	-	\$2,500	\$2,500	\$2,500
Total Other Financing Uses	-	-	\$18,750	\$18,750	-	\$2,500	\$2,500	\$2,500

GENERAL FUND LEASE PURCHASE VEHICLE & EQUIPMENT REPLACEMENT SCHEDULE - FY 2025-26

Description	Replace Yr	Estimated Replace Cost	24-25	25-26	26-27	27-28	28-29
Planning:							
21 Chev Tahoe	20/21	45,657	5,799	-	-	-	-
Ford F-150 4WD Super Cab	23/24	44,099	11,972	11,972	11,972	5,986	-
Ford F-150 4WD Crew Cab	23/24	44,099	11,972	11,972	11,972	5,986	-
Ford F-150 4WD Super Cab	24/25	44,241	5,985	11,969	11,969	11,969	5,985
Chevy Tahoe 4WD	29/30	60,000	-	-	-	-	-
Ford F-150 4WD Crew Cab	31/32	55,000	-	-	-	-	-
Ford F-150 4WD Crew Cab	31/32	55,000	-	-	-	-	-
Ford F-150 4WD Crew Cab	32/33	55,000	-	-	-	-	-
		403,096	35,728	35,913	35,913	23,941	5,985
Buildings & Grounds							
Replace Ford F150 Pickup Truck	23/24	40,434	10,977	10,977	10,977	5,489	-
Bobcat Loader	24/25	53,298	7,210	14,419	14,419	14,419	7,210
Ford F350 Pickup Truck	24/25	54,888	7,425	14,849	14,849	14,849	59,395
Mower equipment replacement	25/26	27,000	-	3,674	7,348	7,348	7,348
Replace 2014 F150 Truck	26/27	55,000	-	-	7,484	14,968	14,968
Replace 2016 F250 Truck	29/30	55,000	-	-	-	-	-
		148,620	25,612	43,919	55,077	34,757	66,605
Police:							
(5) Vehicles @ \$43,932	20/21	219,657	27,900	-	-	-	-
(5) Vehicles @ \$43,944	21/22	219,720	57,260	28,630	-	-	-
(5) Vehicles @ \$48,563	22/23	242,814	65,210	65,210	32,605	-	-
Utility Vehicle	22/23	19,339	5,194	5,194	2,597	-	-
Motorola Flex CAD/RMS/MCT System	22/23	153,318	41,175	41,175	20,587	-	-
(4) Vehicles @ \$54,000	23/24	261,290	70,934	70,934	70,934	35,467	-
(6) Vehicles @ \$70,000 each	24/25	374,098	50,601	101,202	101,202	101,202	50,601
(5) Vehicles @ \$81,300 each	25/26	406,500	-	55,311	110,622	110,622	110,622
(5) Vehicles @ \$82,300 each	26/27	411,500	-	-	55,992	111,983	111,983
Flex CAD contract renewal or replacement	26-27	200,000	-	-	27,214	54,427	54,427
Body and In-Car cameras	26/27	268,129	-	-	36,484	72,967	72,967
(5) Vehicles @ \$83,300 each	27/28	416,500	-	-	-	56,572	113,343
(5) Vehicles @ \$84,300 each	28/29	421,500	-	-	-	-	57,352
(5) Vehicles @ \$85,300 each	29/30	426,500	-	-	-	-	-
(5) Vehicles @ \$86,300 each	30/31	431,500	-	-	-	-	-
(5) Vehicles @ \$87,800 each	31/32	439,000	-	-	-	-	-
(5) Vehicles @ \$88,800 each	32/33	444,000	-	-	-	-	-
(5) Vehicles @ \$89,800 each	33/34	449,000	-	-	-	-	-
(5) Vehicles @ \$89,800 each	34/35	449,000	-	-	-	-	-
		5,137,227	318,274	367,656	458,237	543,240	571,295
Animal Control:							
Pickup Truck	25/26	60,000	-	8,165	16,329	16,329	16,329
Pickup Truck	27/28	62,000	-	-	-	8,437	16,873
Pickup Truck	33/34	71,000	-	-	-	-	-
Pickup Truck	34/35	65,000	-	-	-	-	-
		258,000	-	8,165	16,329	24,766	33,202

GENERAL FUND LEASE PURCHASE VEHICLE & EQUIPMENT REPLACEMENT SCHEDULE - FY 2023-24

Description	Replace Yr	Estimated Replace Cost	24-25	25-26	26-27	27-28	28-29
Fire Station 14:							
Replace 2000 KME Pumper - 7 yr term	22/23	791,838	128,755	128,755	128,755	128,755	128,755
Replace Vehicle Extrication Equipment	23/24	39,350	10,683	10,683	10,683	5,341	-
Replace Vehicle 816 2008 Pick-up	23/24	65,521	17,787	17,787	17,787	8,894	-
Replace Vehicle 814 2005 Mid SUV	23/24	75,274	20,435	20,435	20,435	10,218	-
Heavy duty Pick-Up Truck	25/26	70,000	-	9,525	19,050	19,050	19,050
Replace 2010 Stuphen Pumper 7 yr term	28/29	950,000	-	-	-	-	79,278
		1,991,983	177,660	187,185	196,710	172,258	227,083
Ocean Rescue:							
Replace 2016 Dodge Crew Cab #911	23/24	85,522	23,218	23,218	23,218	11,609	-
		85,522	23,218	23,218	23,218	11,609	-
Fleet Maintenance:							
5000 LB forklift	26/27	43,000	-	-	5,851	11,702	11,702
		43,000	-	-	5,851	11,702	11,702
Streets:							
John Deere Mid-Sized Skid Steer Loader	20/21	65,225	8,285	-	-	-	-
Replace John Deere Tractor Backhoe 347	21/22	109,799	28,614	14,307	-	-	-
Rep 07 Volvo Dump Truck #340	21/22	177,737	46,319	23,160	-	-	-
Rep Ford F150 Pickup 220	22/23	46,749	12,555	12,555	6,277	-	-
Replace John Deere Compact Utility Tractor 346	22/23	20,002	5,372	5,372	2,686	-	-
Replace 2014 Ford F-450 Pickup 345	23/24	71,338	19,367	19,367	19,367	9,683	-
Replace 2017 Bobcat E42 Excavator 352	23/24	73,335	19,909	19,909	19,909	9,954	-
Replace US Jet Storm Pipe Cleaner 344	23/24	99,140	26,914	26,914	26,914	13,457	-
Motor Grader - Streets	24/25	269,650	36,474	72,947	72,947	72,947	36,474
Replace 2018 Ford F250 #357	25/26	53,000	-	7,212	14,424	14,424	14,424
Replace 2016 Ford F250 #348	25/26	49,000	-	6,668	13,335	13,335	13,335
Replace Ford F250 #349	25/26	55,000	-	7,484	14,968	14,968	14,968
Replace 2019 Ford F150 #358	27/28	40,000	-	-	-	5,443	10,886
Replace John Deere 524 Front End Loader 350	28/29	250,000	-	-	-	-	34,017
Replace 2019 John Deere Mower Tractor #359	28/29	160,000	-	-	-	-	21,771
Replace 2022 John Deere Tractor Backhoe #361	28/29	125,000	-	-	-	-	17,009
Replace 2017 John Deere Tractor / Boom Mower #351	28/29	170,000	-	-	-	-	23,132
Replace 2017 Ford F350 #354	29/30	65,000	-	-	-	-	-
Replace 2018 B155 Beuthling Roller #356	29/30	60,000	-	-	-	-	-
Replace John Deere C325G Compact Truck Loader	29/30	100,000	-	-	-	-	-
Replace 05 Leeboy Asphalt Maintainer #338	30/31	150,000	-	-	-	-	-
Replace 2018 5055E John Deere Tractor 355	30/31	80,000	-	-	-	-	-
Replace 2022 Peterbuilt dump Truck #362	30/31	190,000	-	-	-	-	-
Replace 2024 ford F450 dump Truck # 368	32/33	95,000	-	-	-	-	-
US Jetting 3036 - 750 Pipe Cleaning Trailer	34/35	100,000	-	-	-	-	-
		2,011,650	203,809	215,895	190,827	154,211	186,016

GENERAL FUND LEASE PURCHASE VEHICLE & EQUIPMENT REPLACEMENT SCHEDULE - FY 2023-24

Description	Replace Yr	Estimated Replace Cost	24-25	25-26	26-27	27-28	28-29
Solid Waste:							
Rep '06 Freightliner Boom #445	20/21	164,027	20,835	-	-	-	-
Replace 1998 Lowboy Trailer #206	20/21	11,047	1,403	-	-	-	-
Replace autocar Residential #455	21/22	296,445	77,255	38,628	-	-	-
Replace autocar Residential #456	21/22	296,445	77,255	38,628	-	-	-
Replace Volvo Commercial #454	21/22	267,302	69,660	34,830	-	-	-
Grapple attachment for roll off	22/23	101,542	27,270	27,270	13,635	-	-
Replace Volvo Commercial #453	22/23	339,571	91,194	91,194	45,597	-	-
Replace Volvo Commercial #459	22/23	339,571	91,194	91,194	45,597	-	-
Add mack Roll Off	23/24	242,549	65,846	65,846	65,846	32,923	-
Replace Parkan Beach Dump Body for F250	23/24	26,750	7,262	7,262	7,262	3,631	-
Replace Ford F-250 #461	23/24	48,447	13,152	13,152	13,152	6,576	-
Replace Peterbilt Residential #463	23/24	400,663	108,771	108,771	108,771	54,385	-
Replace Peterbilt Residential #464	23/24	400,663	108,771	108,771	108,771	54,385	-
Replace 2012 Chev Ciolardo #534 with Ford F250	24/25	48,255	6,528	13,055	13,055	13,055	6,528
Replace Volvo Commercial # 470	25/26	380,000	-	51,706	103,411	103,411	103,411
Replace Volvo Commercial # 465	25/26	380,000	-	51,706	103,411	103,411	103,411
Replace Ford F250 #457	25/26	53,000	-	7,212	14,424	14,424	14,424
Replace Peterbuilt Residential #468	26/27	420,000	-	-	57,148	114,296	114,296
Replace Peterbuilt Residential #467	26/27	420,000	-	-	57,148	114,296	114,296
Replace Ford F150 #458	27/28	49,000	-	-	-	6,668	13,335
Replace Mack Roll Off #460	27/28	275,000	-	-	-	37,419	74,837
Replace Peterbuilt-New Way Residential (# unknown)	28/29	344,000	-	-	-	-	46,807
Replace Peterbuilt-New Way Residential #471	28/29	344,000	-	-	-	-	46,807
Replace Peterbuilt-Kann Commercial #474	28/29	344,000	-	-	-	-	46,807
Replace John Deer Tractor Backhoe #462	28/29	125,000	-	-	-	-	17,009
Replace Mack Roll Off #466	29/30	252,000	-	-	-	-	-
Replace Peterbuilt Boom #469	29/30	175,000	-	-	-	-	-
Replace 2019 Pac Mac Grapple Attachment	29/30	102,000	-	-	-	-	-
Replace Pac Mac Grapple Attachment	32/33	102,000	-	-	-	-	-
Replace Ford F250 #481	32/33	52,000	-	-	-	-	-
Replace Peterbuilt roll Off #478	33/34	252,000	-	-	-	-	-
		7,052,277	766,396	749,225	757,228	658,880	701,968
Total General Fund		17,131,375	1,550,697	1,631,176	1,739,390	1,635,364	1,803,856

WATER FUND VEHICLE & EQUIPMENT REPLACEMENT SCHEDULE - FY 2025-2026

Description	Replace Yr	Estimated Replace Cost	24-25	25-26	26-27	27-28	28-29
Water Administration:							
Replace 2016 Ford F-150 #540	24/25	47,000	47,000	-	-	-	-
Replace 2016 Ford F-150 #541	24/25	47,000	47,000	-	-	-	-
Replace 2014 Dodge Ram 1500 Crew-Cab 536	26/27	52,000	-	-	52,000	-	-
Replace Ram 2500 Crew -Cab 547	28/29	52,000	-	-	-	-	52,000
			94,000	-	52,000	-	52,000
Water Plant:							
Chevy Colorado	24/25	40,000	40,000	-	-	-	-
Replace 2021 Dodge Tam 1500 #548	29/30	40,000	-	-	-	-	-
		-	40,000	-	-	-	-
Water Systems:							
Replace 2014 Ford F-250#537	25/26	55,000	-	55,000	-	-	-
Replace Backhoe #544 w/ Mini Excavator	25/26	80,000	-	80,000	-	-	-
Replace 2015 Ford F-250 #538	25/26	55,000	-	55,000	-	-	-
Trailer for Mini Excavator	25/26	15,000	-	15,000	-	-	-
Ditch Witch Vac Trailer	25/26	45,000	-	45,000	-	-	-
Replace 2016 Ford F-250 #542	26/27	55,000	-	-	55,000	-	-
LMX Smart Cart	26/27	15,000	-	-	15,000	-	-
Smart Cart/Ground radar	26/27	15,000	-	-	15,000	-	-
Replace 2017 Ford F-350 #545	27/28	65,000	-	-	-	65,000	-
Air Compressor 546	30/31	40,000	-	-	-	-	-
		-	-	250,000	85,000	65,000	-
Total Water Fund			134,000	250,000	137,000	65,000	52,000
WasteWater:							
2007 US Jetting Culvert Cleaner	30/31	100,000	-	-	-	-	-

Department	Request Title	FY2026	FY2027
Animal Control	2026 - Pickup truck for Animal Control	\$60,000.00	
Total Animal Control		\$60,000.00	\$0.00
Building and Grounds	Recreational Facilities Capital Reserve	\$75,000.00	\$75,000.00
	Replace John Deere Cart	\$15,000.00	
	Replace Automatic Gate at Public Works Complex	\$40,000.00	
	Multi purpose play court at Aviation - replacing the Hockey Rink	\$200,000.00	\$200,000.00
	Replace Tennis Courts Fence at Meekins		\$25,000.00
	Mower equipment replacement	\$27,000.00	
	Concrete behind New B & G building and parking lot expansion	\$30,000.00	
	Fence at B & G and Meekins Field	\$20,000.00	
	Atlantic Beach Access Improvements	\$146,000.00	
	Replace 2014 F150 Truck		\$55,000.00
	Carlow Access Improvements	\$40,000.00	
	ADA Compliance improvements	\$75,000.00	\$75,000.00
	Ocean Bay Bathhouse Gazebo and Handrails		\$75,000.00
	Shoreline access Capital Improvements Reserve	\$75,000.00	\$75,000.00
Total Building and Grounds		\$743,000.00	\$580,000.00
Fire	Heavy Duty Pick-up Truck	\$70,000.00	
	Fire Engine		
Total Fire		\$70,000.00	\$0.00
Fleet Maintenance	5000 LB. FORKLIFT		\$43,000.00
Total Fleet Maintenance		\$0.00	\$43,000.00
Management Information Service	Network Equipment Upgrades	\$50,000.00	\$25,000.00
Total Management Information Service		\$50,000.00	\$25,000.00
Ocean Rescue	Replace OR Boat Motors Ribcraft		\$20,000.00
Total Ocean Rescue		\$0.00	\$20,000.00
Police	FLEX CAD contract renewal or replacement		\$200,000.00
	Body and in-car cameras		\$268,129.00
	2027 - 5 Police Cars		\$411,500.00
	2026 - 5 Police Cars	\$406,500.00	
Total Police		\$406,500.00	\$879,629.00
Solid Waste	Replace Peterbuilt Residential #468		\$420,000.00
	Replace Peterbuilt Residential #467		\$420,000.00
	Replace Volvo Commercial # 470	\$380,000.00	
	Replace Volvo Commercial # 465	\$380,000.00	
	Replace Ford F250 #457	\$53,000.00	
Total Solid Waste		\$813,000.00	\$840,000.00
Streets	2027-2028 Streets Project (W. Fifth St)		\$1,398,000.00
	2026-2027 Streets Project (E. First St & W. First St.)	\$1,682,000.00	
	Replace 2018 Ford F250 #357	\$53,000.00	
	Replace 2016 Ford F250 #348	\$49,000.00	
	Replace Ford F250 #349	\$55,000.00	
Total Streets		\$1,839,000.00	\$1,398,000.00

Department	Request Title	FY2026	FY2027
Water Administration	Replace Dodge Ram 2500 Crew Cab # 547		
	Replace 2014 Dodge Ram 1500 Crew Cab # 536		\$52,000.00
Total Water Administration		\$0.00	\$52,000.00
Water Plant	8th Street Building Renovations	\$300,000.00	
	Eighth Street concrete vault altitude valve		
	Old Town Hall paint ground tank		
	Eighth Street Yard Valve Replacement		
Total Water Plant		\$300,000.00	\$0.00
Water Systems	Misc improvements	\$75,000.00	\$75,000.00
	Trailer for Mini Excavator	\$15,000.00	
	Ditch Witch Vac Trailer	\$45,000.00	
	Sensors/Software/GIS	\$18,000.00	
	LMX Smart Cart		\$15,000.00
	Hydrant and valve replacement		\$250,000.00
	Eighth Street Systems Maintenance Yard/Systems Storage Building	\$2,250,000.00	
	Smart Cart/Ground Radar		\$15,000.00
	Replace 2017 Ford F350 #545		
	Replace 2016 Ford F250 #542		\$55,000.00
	Replace 2015 Ford F250 #538	\$55,000.00	
	Replace Backhoe #544 (with Mini Excavator)	\$80,000.00	
	Replace 2014 Ford F250 #537	\$55,000.00	
Total Water Systems		\$2,593,000.00	\$410,000.00