



# TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

June 9, 2025

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Consent Agenda

**1. Minutes (Attached CA-1A)**

A. May 28, 2025

**2. Monthly Reports (Attached CA-2A)**

A. April 2025

**3. Budget Amendments and Transfers (Attached CA-3A, CA-3B, CA-3C, CA-3D, CA-3E, and CA-3F)**

- A. Budget Amendment #13 – To record the revenues and right-to-use asset associated with the new fire station lease calculated as the total future principle payments as of the start date of the lease plus payments made prior to the start of the lease
- B. Budget Amendment #14 – To appropriate insurance proceeds for insurance claims received throughout FY 2024-2025
- C. Budget Amendment #15 – To appropriate PEG channel support funds
- D. Budget Amendment #16 – To appropriate fuel funds received from Dare County and funds for Fleet Maintenance inventory
- E. Budget Amendment # 17 – To appropriate sales tax reimbursement funds
- F. Budget Transfer #22 – To transfer funds from the Finance Department to Management Information Systems for paid internship program and budget shortfall

**4. Official Traffic Map (Attached CA-4)**

From time to time, it is necessary to revise the Town's Official Traffic Map. In this instance, the update involves the status of the overnight parking prohibition at the Town's beach accesses. Approval of the Consent Agenda will record the Board's adoption of the Town's Official Traffic Map.

Staff recommends approval of the Consent Agenda and a motion would be in order.