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THE TOWN OF KILL DEVIL HILLS
NORTH CAROLINA

PLANNING DEPARTMENT

April 30, 2025

Memorandum

To: Debbie Diaz, Town Manager

From: Meredith Guns, Planning Director *MBG*

Subject: 2027 Beach Nourishment – Request for Qualifications for Coastal Engineering and Design Services

On February 20, 2025 the Town in conjunction with Kitty Hawk, Southern Shores and Duck released a Request for Qualifications (RFQ) for Coastal Engineering and Design Services for the 2027 4-Town Beach Nourishment Project. Three companies submitted qualifications for consideration: Coastal Protection Engineering of North Carolina, Inc. (CPE), Moffatt and Nichol, and Coastal Science and Engineering (CSE). On April 17, 2025, representatives from the Town's interviewed each company with predetermined questions and independent scoring sheets. At the conclusion of the interviews, each Town completed their scoring sheets and submitted them to Joe Heard, Planning Director for Town of Duck, who was serving as the point of contact for the RFQ's. The scores from each Town were tallied and Coastal Protection Engineering of North Carolina, Inc. (CPE) was the unanimous choice from all four municipalities. CPE is the current firm that designs, engineers, and coordinates permitting, bidding, construction management and annual monitoring for the 4-Town Beach Nourishment Project. Since project inception, CPE have done excellent work on the and the Town is very pleased to have them continue in this capacity.

As you know, it takes years prior to construction to design the project, secure all the permits, bid the project and develop a construction schedule. With the formal RFQ, interviewing process and selection of firm complete, staff recommends the Board of Commissioners authorize the Town Manager to enter into contract(s) with Coastal Protection Engineering of North Carolina, Inc. for the upcoming 2027 Beach Nourishment Project.