



## TOWN OF KILL DEVIL HILLS

*Land Where Flight Began*

### NOTICE OF PUBLIC MEETING

NOTICE is hereby given that on Wednesday, March 12, 2025, at 8:30 a.m., the Kill Devil Hills Historic Landmarks Commission will hold a regular meeting in the Town Hall Meeting Room, 102 Town Hall Drive, Kill Devil Hills. The items to be discussed are listed below:

### AGENDA

Call to Order  
Agenda Approval  
Public Comment  
Approval of the Minutes of October 9, 2024  
Ongoing Business  
New Business  
1. Potential Designations for 2025  
2. 2025 Historic Landmarks Open House – Discussion  
Adjournment

Posted this 5<sup>th</sup> day of March 2025.

Jennifer Stecher  
Administrative Assistant/Deputy Town Clerk

*Copies to: Historic Landmarks Commission members in their meeting materials; Mayor & Board of Commissioners; Town Manager; all Town bulletin boards; local news media; KDH Electronic Distribution List; website, social media; file*

**Minutes of the Wednesday, October 9, 2024, Meeting of the Kill Devil Hills Historic Landmarks Commission (HLC) held at 8:30 a.m. in the Town Hall Meeting Room of 102 Town Hall Drive, Kill Devil Hills.**

**Members Present:** Chairperson Sandie Markland; Grant Fletcher; Jean Freeman; Amy Scarborough

**Members Absent:** Vice Chairperson Toni Dorn

**Others Present:** Cameron Ray, Assistant Planning Director; and Jennifer Stecher, Administrative Assistant/Deputy Clerk

**Call to Order**

Chairperson Sandie Markland called this meeting to order at 8:30 a.m., and thanked everyone for attending.

**Agenda Approval**

Grant Fletcher moved to approve the agenda as presented and Jean Freeman provided a second. The motion carried by a unanimous vote of 4-0.

**Public Hearing**

**1. Local Historic Landmark Designation – 2025 New Bern Street: Blanchard Cottage – Public Hearing**

Chairperson Markland called the public hearing to order and asked for any public comments. There being no speakers, the public hearing was closed. Assistant Planning Director Cameron Ray noted this cottage was constructed in 1960 by the Harris Family and is of historic, architectural, and cultural significance in that it embodies the distinctive architectural characteristics of an Avalon Beach flat top. Mr. Ray also stated the North Carolina State Historic Preservation Office endorsed this property as a good candidate for Local Historic Preservation in accordance with North Carolina General Statute 160D-946. The State Historic Preservation Office suggested adding the name of the person who constructed the building, the most notable person associated with the property, or the person who has occupied the building the longest. After discussion, the members would like to take the State Historic Preservation Office's recommendations in how to name the Town's historic properties moving forward. Staff agreed with the decision and believes that if there is a name with a tie to the community, to include the name of significance. Staff will notify the property owner that the name change will occur and they will have an opportunity to express their opinion.

Mr. Fletcher moved to forward the Landmark Designation Ordinance for 2025 New Bern Street, with the name change of Harris-Blanchard Cottage, to the Board of Commissioners,

recommending adoption after the required public hearing. Ms. Freeman seconded the motion, and the vote was 4-0.

**2. Local Historic Landmark Designation – 606 N. Memorial Boulevard: Masters Cottage – Public Hearing**

Chairperson Markland called the second public hearing to order and asked for any public comments. There being no speakers, the public hearing was closed. The historic property at 606 North Memorial Boulevard is one of the first residential structures to be built in the vicinity of the Wright Brothers Monument and is of historic, architectural, and cultural significance in that it also embodies the distinctive architectural characteristics of an Outer Banks flat top. The cottage was constructed in 1953 by Diane Baum who was a pioneer visionary in Kill Devil Hills. Mr. Ray stated the North Carolina State Historic Preservation Office noted this property was a good candidate for Local Historic Preservation in accordance with North Carolina General Statute 160D-946. The State Historic Preservation Office suggested adding the name of the person who constructed the building, the most notable person associated with the property, or the person who has occupied the building the longest. If the members would like to take the State Historic Preservation Office's suggestion in how to name the property, Staff will notify the property owner that the name change will occur and they will have an opportunity to express their opinion. Staff believes that if there is a name with a tie to the community, to include the name of significance. Through consensus, the group decided moving forward it will be a case-by-case basis depending on history of the property and members of the HLC can make a recommendation at any time.

Ms. Scarborough moved to forward the Landmark Designation Ordinance for 606 N. Memorial Boulevard – with the name change to Diane Baum Cottage, to the Board of Commissioners, recommending adoption after the required public hearing. Ms. Freeman seconded the motion, and the vote was 4-0.

**Public Comment**

**Approval of the Minutes of September 11, 2024**

Mr. Fletcher moved to approve the minutes of the September 11, 2024, HLC meeting as submitted, which was seconded by Ms. Scarborough. The motion carried by a vote of 4-0.

**Ongoing Business**

**1. 2024 Historic Landmarks Open House – Friday, October 11, 2024 at 1:30 p.m.**

The Historic Landmarks Open House will begin with a dedication ceremony for a Historic Landmark, Sharp Cottage at 500 West Avalon Drive. Following, there will be a premiere of a new video highlighting historic designated properties in the Town of Kill Devil Hills. The self-guided tour of homes will take place from 2:00 p.m. to 5:00 p.m., and includes five cottages.

## **New Business**

## **Adjournment**

There being no other business before the Historic Landmarks Commission at this time, Ms. Freeman moved to adjourn, which was seconded by Mr. Fletcher. The motion carried by a vote of 4-0. It was 9:00 a.m.

Submitted by:

Jennifer Stecher  
Administrative Assistant/Deputy Town Clerk