



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

NOTICE OF PUBLIC MEETING

NOTICE is hereby given that on Thursday, September 26, 2024 at 8:30 a.m., the Kill Devil Hills Community Appearance Commission (CAC) will hold a meeting in the Town Hall Meeting Room, 102 Town Hall Drive, Kill Devil Hills. The items to be discussed are listed below:

Call to Order

Agenda Approval

Approval of Minutes

1. July 25, 2024 meeting minutes

Public Comment

Ongoing Business

1. Beautification Letters to US 158 Businesses
2. Review Upcoming Town Special Events

New Business

1. FY 2024-25 Expenditures and Inventory
2. 2025 Love Your Live Oak Adoption
3. Kick Butt Holders at Beach Accesses
4. October Clean Beach Access Schedule and Sign-up

Adjournment

Posted this 20th day of September, 2024

Parker Midgett

Deputy Town Clerk/Administrative Specialist

Copies to: Community Appearance Commission members in their meeting materials; Board of Commissioners; all department heads; all Town bulletin boards; Town Sunshine List, including all local news media; Town Electronic Distribution List; website, social media; file

Minutes of the Thursday, July 25, 2024, meeting of the Kill Devil Hills Community Appearance Commission (CAC) held at 8:30 a.m. in the Town Hall Meeting Room, 102 Town Hall Drive, Kill Devil Hills.

Members Present: Chairperson Sue Kelly, Terree Neal, Nancy Rechenbach, Dave Rollins, Jennifer Albanese, and Jo Williams

Members Absent: Billy Dorn, Melinda Mogowski, and Commissioner Ivy Ingram

Others Present: Parker Midgett, Administrative Specialist / Deputy Town Clerk and James Michael O'Dell, Town Clerk

Call to Order

Chairperson Sue Kelly called the Thursday, July 25, 2024, meeting of the CAC to order at 8:30 a.m. and welcomed everyone present.

Agenda Approval

Jo Williams moved to approve the agenda as presented. Nancy Rechenbach seconded the motion, which was approved by a unanimous, 6-0, vote.

Approval of Minutes

Jennifer Albanese moved to approve the minutes of the May 23, 2024, meeting as presented. Terree Neal seconded the motion, which was approved by a unanimous, 6-0, vote.

Public Comment

Ongoing Business

1. Beautification Letter to US 158 Businesses

The members discussed the businesses that have been visited. Members were encouraged to review the list and email Parker Midgett with the businesses they plan to visit next, and letters will be prepared for member pick-up. The group's goal is to visit each KDH business situated along US 158.

2. FY 2024-25 Expenditures and Inventory

The Board of Commissioners approved the CAC's budget of \$5,000.00 at the June 26, 2024, Board of Commissioners meeting. Solar lights at Town signs were briefly discussed at the meeting, the Town is considering a pilot project at one of the Town welcome signs with a solar light installation.

Beach Toy Boxes were mentioned at the May meeting and the idea was brought to Town Staff to discuss. After review, Staff decided that Beach Toy Boxes could meet the criteria for an Eagle Scout Project. When the next Eagle Scout candidate approaches the Town, the idea will be discussed as a pilot project.

Terree Neal submitted a conceptional logo for KDH, the logo will be submitted to Staff for review.

3. Upcoming Town Special Events

Members discussed the Town events in which they want to participate, including the Ice Cream Social and the Fire Department Open House.

4. Clean Beach Access Schedule and Sign-up

The group set the next clean-up date for August 26, 2024 at 5:00 p.m. at the Sutton Street beach access. Chair Kelly requested that the topic item KDH Kick Butt Cigarette Containers be placed on the next meeting agenda to discuss what containers at beach accesses need to be repaired and repainted.

New Business

Adjournment

With no further business, Ms. Williams moved to adjourn the meeting, Ms. Rechenbach seconded the motion, which passed by a unanimous, 6-0, vote.

The time was 9:35 a.m.

Submitted by:

Parker Midgett
Administrative Specialist / Deputy Town Clerk

Kill Devil Hills Businesses along US 158

Business	Has received a letter	Business	Has received a letter
Caliber Car Wash	✓	Simple Side Construction	
Outer Banks Insurance		Creative Jewelers	
First Bank		Coldwell Banker	
Noosa Scoops	✓	Dare County Offices	
Noosa	✓	Windswept Spa	
Ocean Atlantic Rentals	✓	Sunny Plaza	
Hippie House Gallery		The Gaither Building	
Ladles	✓	System	
Nags Head Hammocks	✓	Sothel St Businesses	
Mama Kwans (parking)	✓	OBX Vape & Glass	
Mama Kwans	✓	Chili Peppers	✓
McDonald's	✓	Linda Sharp	
7 Eleven	✓	Brew Thru	
Wendy's		Seagate North	
Super Wings		United Bank	
Verizon		Julie's Outdoor Enhancement & Design	
Khan's		Ashley's Espresso Parlour	
Stack Em High		Mom's Sweet Shop	
Bob's Grill			
Destination Fun			
Shine on Juicery			
Hi-Vibe Holistics			
Ascension			
Five Guys			
Fuji			
CVS			
17th Street			
Clark Street Corner Shops			
Outer Banks Presbyterian Church			
The Bird Store			
Little Ocean Gifts			
Shell Quality Plus			
Captain George's			
BKM			
Dairy Queen			
H&R Block			
RC Theatres			
Target			
Integration Massage			
Island Dyes			
Blue Anchor Center Shops			

Henry's	✓	Wright Brothers	
Paradise Fun Park	✓	Kangaroo	
Dunkin Donuts	✓	Southern Bank	
Outer Banks Pools & Spas	✓	Post Office	
Executive Center		Surf Urgent Care	✓
Colony Realty	✓	Proof	✓
Tire Choice	✓	Dimensions	✓
Kellogg's	✓	Dare Challenge Thrift	✓
Dr. Mann's office	✓	KDH Co-op	✓
Outer Banks Chrysler, Jeep, Dodge, Ram	✓	Outer Banks Brewing Station	✓
Wells Fargo	✓	Sunsations and other shops	
Seagate Station (Weatherly Insurance)	✓	3 Tequilas	✓
PPG Paints	✓	Parrot Bay	✓
Professional 1 Pest Control	✓	Exotic Home Coastal Outlet	✓
Bingo		Sugar Kingdom (coming soon)	
Styons Surveying Services		The Gentleman Plumber	
OBX Tortilleria y Panaderia		Kill Devils Custard	✓
Oasis Day Spa & Salon		Dare Vision	
OBX Winery		First Flight Rentals	
Signature Touch Property Managemen		OBX Shipping Center	
Jetty Construction		JKs	
Norcross Law Group		Walgreens	
All Ways Caring HomeCare		Starbucks	
Beacon		AutoZone	
Easterseals		Pacific	
Churchill Mortgage		Atlantic Financial Services	
Outer Banks Play Therapy Center		Something Old Something New	
Eugene Flynn, D.C. Chiropractor		Saga/Real Estate Advisors/Hairoics	
Ascendio Counseling		Circle K	
Coastal Fast Lube		Sun Realty	
OBCR		Plaza Azteca	
With a Twist		Sunsations	
Carolina Beach Builders		Sugar Planet	
Mile Post 6 Plaza Shops		Pigman's Bar B Que	
Carl Worsley		Forbes	
Truist		Pawn Shop	
Wawa		Carquest Auto Parts	✓
Speedway		Salt Marsh Home	✓
Enterprise		Meineke Car Care Center	✓
Outer Banks Pro Wash		The Gift Garden/American Classics	✓
Circle K		OBX Plaza	✓
Dare Centre Shops		OBX Boat Co.	✓
Lost Treasure Golf		Birthday Suits	✓
Publix		Harris Teeter Fuel	
Lowe's		Dollar Tree	

Town of Kill Devil Hills Special Events

Below is a list of special events that the CAC would be able to participate with a table.

✓ **June, July, August** - First Flight Farmers Markets

June 25: Nancy

July 9: Nancy & Melinda

~~X **National Night Out: August 6, 2024 from 5 p.m. – 8 p.m.**~~

~~———— Signed Up: Ivy, Nancy, Dave, Sue, Jenniffer~~

Ice Cream Social: September 24, 2024 from 4:30 p.m. – 7 p.m.

Signed Up: Ivy, Sue, Jenniffer, Terree

Fire Department Open House: October 8, 2024 from 4 p.m. – 7 p.m.

Signed Up: Ivy, Sue, Jenniffer, Terree, Nancy

Halloween Event: October 27, 2024

This is not put on by the Town but historically the CAC has participated, If there is an interest the CAC will be responsible for setting up and breaking down the table

Signed Up: Sue



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

Staff Updates:

(Tentative) Meeting Dates: 2024

- September 26
- November 21 – Cancel; Clerks away at Clerk Conference.

(Tentative) Meeting Dates: 2025

- January 23
- March 27
- May 22
- July 24
- September 25
- November 20

Inventory

Bag Smarter Stickers

Small Blue Foldable Bags

Large Green Foldable Bags

Expenditures for FY 2024-25

FY 2024-2025 CAC BUDGET EXPENDITURES		\$5,000.00
	EXPENDITURE	
Quote	10 Live Oak Trees – 15 Gallon Quercus Virginiana	1,050.00
	Remaining (if live oaks purchased)	\$3,950.00



**BENNETT'S
CREEK
NURSERY**

Sales Quote

Bennett's Creek Wholesale Nursery, Inc.
17497 Bennis Church Blvd.
SMITHFIELD, VA 23430
Ph:757-483-1425
Fax:757-483-9058

Page: 1

Sales Quote Number: QU-132316
Sales Quote Date: 8/28/2024

Sell

To: TOWN OF KILL DEVIL HILLS
ATTEN: ACCOUNTS PAYABLE
P O BOX 1719
KILL DEVIL HILLS, NC 27948

Ship

To: TOWN OF KILL DEVIL HILLS
ATTEN: ACCOUNTS PAYABLE
P O BOX 1719
KILL DEVIL HILLS, NC 27948

Tax Ident. Type	Legal Entity	Customer ID	11620
Ship Via		SalesPerson	BRITTANY PUSSER
Terms	Net 30 DAYS	P.O. Number	252.480.4045
Ship Date	8/28/2024	Phone No	

Item No.	Description	Unit	Quantity	Unit Price	Total Price
N82925-15	OAK LIVE 15 GAL QUERCUS VIRGINIANA	EACH	10	105.00	1,050.00

Amount Subject to Sales Tax 1050.00
Amount Exempt from Sales Tax 0.00

Subtotal: 1050
Invoice Discount: 0.00
Total Sales Tax: 70.88
Payment Discount If Paid Within Terms 0.00

Subject to Availability. Pricing valid for 30 days

Total: 1,120.88

KDH Kick Butt Holders at Sound and Beach Accesses

KDH ACCESS	Assigned Member	Notes
Eighth Street		
Lake Drive		
Atlantic Street		
Martin Street		
Calvin Street		
Clark Street		
Oregon Avenue		
Carlton Avenue		
Ocean Bay Blvd		
Pinehurst Avenue		
Sutton Avenue		
Carlow Avenue		
Raleigh Avenue		
Ferris Avenue		
Woodmere Avenue		
Glenmere Avenue		
Prospect Avenue		
Asheville Drive		
First Street		
Second Street		
Third Street		
Fourth Street		
Fifth Street		

Eden Street		
Walker Street		
Hayman Boulevard		
Second Street		
Chowan Street		
Helga Street		
Arch Street		
West Arch Street		
West Hayman Blvd		
West Third Street		
Moor Shores		

Surfrider Foundation Beach Clean Up: Sutton Street

The Community Appearance must clean the Sutton Street beach access six times a year.

✓ April 29, 2024 at 9:00 a.m.

Participants: Jo Williams, Nancy Rechenbach, Melinda Mogowski, Sue Kelly

✓ August 26, 2024 at 5:00 p.m.

Participants: Terree Neal, Nancy Rechenbach

OCTOBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

NOVEMBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4