



TOWN OF KILL DEVIL HILLS
Land Where Flight Began

MEMORANDUM

August 12, 2024

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Consent Agenda

1. Minutes (Attached CA-1A)

A. July 8, 2024

2. Monthly Report (Attached CA-2A)

A. June 2024

3. Budget Amendments and Transfers (Attached CA-3A)

A. Budget Amendment #2 – to appropriate funds for a salary increase at the direction of the Board of Commissioners from its July 8, 2024 meeting

Budget Amendment #2 was previously approved through action taken at the Board's July 8, 2024, meeting. Its inclusion on the Consent Agenda enters it into the record of this meeting.

4. Schedule Public Hearing

The Planning Department's attached memorandum details the proposed amendment to the Town's Code of Ordinances. At its July 16, 2024, meeting, the Planning Board reviewed and forwarded the following amendment, recommending approval:

A. Proposed Zoning Amendment — §153.120(E)(4)(c) Low Density Residential Zone Site Requirements — Amend Requirements for Permeable Pavement Lot Coverage Calculations for Lot(s) Greater than One Acre

The proposed amendment will eliminate the site requirement for the 50% of required parking being outside the footprint on all lots greater than one acre in the Low Density Residential Zone. Staff recommends approval of the proposed amendment and to schedule a public hearing for Monday, September 9, 2024, at 6:00 p.m. Approval of the Consent Agenda will schedule this item for public hearing.

Staff recommends approval of the Consent Agenda and a motion would be in order.