



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

NOTICE OF PUBLIC MEETING

NOTICE is hereby given that on Thursday, July 25, at 8:30 a.m., the Kill Devil Hills Community Appearance Commission (CAC) will hold a meeting in the Town Hall Meeting Room, 102 Town Hall Drive, Kill Devil Hills. The items to be discussed are listed below:

Call to Order

Agenda Approval

Approval of Minutes

1. May 23, 2024 meeting minutes

Public Comment

Ongoing Business

1. Beautification Letters to US 158 Businesses
2. FY 2024-25 Expenditures and Inventory
3. Upcoming Town Special Events
4. Clean Beach Access Schedule and Sign-up

New Business

Adjournment

Posted this 19th day of July, 2024

Parker Midgett
Administrative Specialist

Copies to: Community Appearance Commission members in their meeting materials; Board of Commissioners; all department heads; all Town bulletin boards; Town Sunshine List, including all local news media; Town Electronic Distribution List; website, social media; file

Minutes of the Thursday, May 23, 2024, meeting of the Kill Devil Hills Community Appearance Commission (CAC) held at 8:30 a.m. in the Town Hall Meeting Room, 102 Town Hall Drive, Kill Devil Hills.

Members Present: Chairperson Sue Kelly, Melinda Mogowski, Terree Neal, Nancy Rechenbach, Dave Rollins, and Commissioner Ivy Ingram

Members Absent: Jenniffer Albanese, Billy Dorn, and Jo Williams

Others Present: Parker Midgett, Administrative Specialist / Deputy Town Clerk

Call to Order

Chairperson Sue Kelly called the Thursday, May 23, 2024, meeting of the CAC to order at 8:32 a.m. and welcomed everyone present.

Agenda Approval

Commissioner Ivy Ingram moved to approve the agenda, Melinda Mogowski seconded the motion, which was approved by a unanimous, 6-0, vote.

Approval of Minutes

Commissioner Ingram moved to approve the minutes of the March 28, 2024, meeting as presented. Nancy Rechenbach seconded the motion, which was approved by a unanimous, 6-0, vote.

Public Comment

Ongoing Business

1. Beautification along US 158

The group reviewed the list of businesses along US 158, which was included in the meeting materials, and assigned members to deliver letters. Letters will be printed out and sealed in envelopes for pick up from Town Hall. The group is to notify Parker Midgett via email once they have delivered letters and an updated list will be emailed to the members.

Terree Neal asked if the Town signs were illuminated or if that was a possible option. Town Staff will review and report back to the group. Ms. Rechenbach brought up the State-owned right-of-way between businesses and US 158 and questioned if planting was an option. Chair Kelly has brought up this idea in the past. The group was reminded that the Town pays for supplemental mowing along these areas and adding plants would increase the labor and costs to

maintain. It was noted that the State-owned right-of-way along US 158 is not an option for CAC initiatives.

Chair Kelly mentioned flags and violations that she has seen around Town. Concerns or complaints can be directed to the Town's Code Enforcement Officer. The group discussed the Town's branding. Town Staff is developing a branding program for the Town.

2. FY 2023-24 Expenditures and Inventory

The group reviewed the expenditures and inventory that were included in the meeting materials.

3. Sign-up for Town Special Events

A list of special events for the CAC to possible participate and hand out promotional items was included in the meeting materials. Members chose to participate at the June 25, and July 9 First Flight Farmers Markets, which run from 9 a.m. – 1 p.m. at Aviation Park. Members also signed up for National Night Out, Ice Cream Social, and the Fire Department Open House – as dates and times are assigned for each event, they will be released to the group.

Ms. Neal brought up the idea of beach toy boxes. The concept would be to place the boxes at beach accesses and instead of toys thrown away after use, the public would be able to leave the toys in the box for the next child that comes to the beach. Staff will review this possible amenity and report back at a future meeting. Commissioner Ingram moved to continue to consider developing the Beach Toy Boxes on the beach, Ms. Rechenbach seconded the motion, which passed by a unanimous, 6-0, vote.

New Business

1. Clean Beach Access Sign-up

Ms. Rechenbach and Jo Williams cleaned the Eden Street Beach Access on April 29 at 9:00 a.m. The next beach cleaning is scheduled for June 25, at 5:00 p.m., Members are encouraged to contact Ms. Williams to R.S.V.P.

Adjournment

With no further business, Commissioner Ingram moved to adjourn the meeting, Mr. Rollins seconded the motion, which passed by a unanimous, 6-0, vote.

The time was 9:32 a.m.

Submitted by:

Parker Midgett
Administrative Specialist / Deputy Town Clerk

Kill Devil Hills Businesses along US 158

Business	Has received a letter	Business	Has received a letter
Caliber Car Wash	✓	Simple Side Construction	
Outer Banks Insurance		Creative Jewelers	
First Bank		Coldwell Banker	
Noosa Scoops	✓	Dare County Offices	
Noosa	✓	Windswept Spa	
Ocean Atlantic Rentals	✓	Sunny Plaza	
Hippie House Gallery		The Gaither Building	
Ladles	✓	System	
Nags Head Hammocks	✓	Sothel St Businesses	
Mama Kwans (parking)	✓	OBX Vape & Glass	
Mama Kwans	✓	Chili Peppers	
McDonald's	✓	Linda Sharp	
7 Eleven	✓	Brew Thru	
Wendy's		Seagate North	
Super Wings		United Bank	
Verizon		Julie's Outdoor Enhancement & Design	
Khan's		Ashley's Espresso Parlour	
Stack Em High		Mom's Sweet Shop	
Bob's Grill			
Destination Fun			
Shine on Juicery			
Hi-Vibe Holistics			
Ascension			
Five Guys			
Fuji			
CVS			
17th Street			
Clark Street Corner Shops			
Outer Banks Presbyterian Church			
The Bird Store			
Little Ocean Gifts			
Shell Quality Plus			
Captain George's			
BKM			
Dairy Queen			
H&R Block			
RC Theatres			
Target			
Integration Massage			
Island Dyes			
Blue Anchor Center Shops			

Henry's		Wright Brothers	
Paradise Fun Park		Kangaroo	
Dunkin Donuts		Southern Bank	
Outer Banks Pools & Spas		Post Office	
Executive Center		Surf Urgent Care	✓
Colony Realty		Proof	✓
Tire Choice		Dimensions	✓
Kellogg's		Dare Challenge Thrift	✓
Dr. Mann's office		KDH Co-op	✓
Outer Banks Chrysler, Jeep, Dodge, Ram		Outer Banks Brewing Station	✓
Wells Fargo		Sunsations and other shops	
Seagate Station (Weatherly Insurance)		3 Tequilas	✓
PPG Paints		Parrot Bay	✓
Professional 1 Pest Control		Exotic Home Coastal Outlet	✓
Bingo		Class and Trash	
Styons Surveying Services		The Gentleman Plumber	
OBX Tortilleria y Panaderia		Kill Devils Custard	✓
Oasis Day Spa & Salon		Dare Vision	
OBX Winery		First Flight Rentals	
Signature Touch Property Managemen		OBX Shipping Center	
Jetty Construction		JKs	
Norcross Law Group		Walgreens	
All Ways Caring HomeCare		Starbucks	
Beacon		AutoZone	
Easterseals		Pacific	
Churchill Mortgage		Atlantic Financial Services	
Outer Banks Play Therapy Center		Something Old Something New	
Eugene Flynn, D.C. Chiropractor		Saga/Real Estate Advisors/Hairoics	
Ascendio Counseling		Circle K	
Coastal Fast Lube		Sun Realty	
OBCR		Plaza Azteca	
With a Twist		Sunsations	
Carolina Beach Builders		Sugar Planet	
Mile Post 6 Plaza Shops		Pigman's Bar B Que	
Carl Worsley		Forbes	
Truist		Pawn Shop	
Wawa		Carquest Auto Parts	✓
Speedway		Salt Marsh Home	✓
Enterprise		Meineke Car Care Center	✓
Outer Banks Pro Wash		The Gift Garden/American Classics	✓
Circle K		OBX Plaza	✓
Dare Centre Shops		OBX Boat Co.	✓
Lost Treasure Golf		Birthday Suits	✓
Publix		Harris Teeter Fuel	
Lowes		Dollar Tree	



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Staff Updates:

(Tentative) Meeting Dates: 2024

- July 25
- September 26
- November 21

Expenditures for FY 2024-25

FY 2023-2024 CAC BUDGET EXPENDITURES		\$5,000.00
	EXPENDITURE	
	Remaining	\$5,000.00

Town of Kill Devil Hills Special Events

Below is a list of special events that the CAC would be able to participate with a table.

✓ **June, July, August** - First Flight Farmers Markets

June 25: Nancy

July 9: Nancy & Melinda

National Night Out: August 6, 2024 from 5 p.m. - 8 p.m.

Signed Up: Ivy, Nancy, Dave

Ice Cream Social: September 24, 2024 from 4:30 p.m. – 7 p.m.

Signed Up: Ivy, Sue, Dave, Nancy

Fire Department Open House: October 8, 2024 from 4 p.m. – 7 p.m.

Signed Up: Ivy, Sue

Halloween Event: October

This is not put on by the Town but historically the CAC has participated, If there is an interest the CAC will be responsible for setting up and breaking down the table

Signed Up: Sue