



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

June 26, 2024

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager 

REF: Consent Agenda

1. Minutes (Attached CA-1A and CA-1B)

- A. June 8, 2024 retreat
- B. June 10, 2024

2. Budget Amendments and Transfers (Attached CA-2A and CA-2B)

- A. Budget Amendment #18 - To appropriate funds for Fleet Maintenance inventory and Public Works Unleaded Fuel
- B. Budget Amendment #19 – To appropriate NCLM wellness grant proceeds

3. Application for Certification of Taxicab Operation (Attached CA-3A)

- A. Lady Jane Taxi

In accordance with the Town Code provisions of Chapter 115 – Taxicabs, an application has been submitted for the operation of Lady Jane Taxi (formerly Lady Jane D Taxi). Having been previously operated as Lady Jane D Taxi, the business was sold to Jonathan Jones and Malissa Gamiel, and was renamed Lady Jane Taxi. The Police Department has conducted the appropriate investigation of the submitted application, and finds no background issues relevant for denial of the certificate by the Board of Commissioners.

Approval of the Consent Agenda will records the Board’s approval of this request.

4. Memoranda of Understanding and Interlocal Agreements (Attached CA-4A and CA-4B)

- A. **Kill Devil Hills / Nags Head Eighth Street Beach Access MOU – Extension**

The towns of Kill Devil Hills and Nags Head have jointly maintained the shared Eighth Street beach access along their corporate borders through mutual agreements over the years. The

term of the most recent memorandum of understanding (MOU), dated May 26, 2021, ends June 30, 2024; however, the MOU's terms permit unlimited three-year extensions upon mutual agreement by the two towns. Both town staffs recommend approval of a three-year extension.

Approval of the Consent Agenda will record the Board's approval of a three-year extension that expires June 30, 2027, and authorizes Staff to execute the MOU extension and, as a result, any resulting terms of the original 2021 MOU.

B. Motorola FlexCad (FLEX) law enforcement Interlocal Agreement (ILA)

Motorola FlexCAD (FLEX) is a software package shared by all Dare County law enforcement agencies and other first responders, which provides a centralized inter-agency system to dispatch officers, provide real-time incident information, and manage record databases of incidents, offenders, and victims. The Town has participated in this system since January 2023, and this interlocal agreement has been mutually updated for all of the participants.

Approval of the Consent Agenda will record the Board's approval of the FLEX Interlocal Agreement, and authorizes Staff to execute the terms of the ILA.

Staff recommends approval of the Consent Agenda and a motion would be in order.