



TOWN OF KILL DEVIL HILLS
Land Where Flight Began

MEMORANDUM

June 10, 2024

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager *DPD*

REF: Public Hearing

Notice for the following item has been published in the *Coastland Times*, meeting or exceeding the N.C.G.S. requirements for public hearings. The notice has been posted on the Town's bulletin boards, the Town's website <https://www.kdhnc.com/1132/June-10-2024-Board-of-Commissioners-Meet>, social media platforms, and has been disseminated through the Town's electronic distribution list.

At the conclusion of this public hearing, which was scheduled by the Board of Commissioners at its May 22, 2024, meeting, a motion will be in order to approve, disapprove, or table the item for further consideration.

Public Hearing

1. Town Manager's Recommended Budget for Fiscal Year 2024/2025 (Attached PH-1)

At its May 22, 2024, meeting, the BOC was presented with the Town Manager's Recommended Budget for Fiscal Year 2024/2025, in accordance with the Local Government and Fiscal Control Act. Members received a bound, paper copy of the Town Manager's Recommended Budget; a General Worksession was also scheduled for this evening's meeting.

The Town's website provides links to the full budget document and a budget portal gateway, <https://www.kdhnc.com/937/Finance-Department>, where the public has been encouraged to share its input. Bound copies of the Recommended Budget have been placed in the Town Hall lobby and the KDH Library for public inspection.

No Board action is necessary at this time.



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NOTICE OF PUBLIC HEARING AND WORKSESSION ON THE TOWN MANAGER'S RECOMMENDED BUDGET For Fiscal Year 2024/2025

NOTICE IS HEREBY GIVEN, in accordance with NCGS §159-12, on Monday, June 10, 2024, at 6:00 p.m., the Kill Devil Hills Board of Commissioners will conduct a public hearing in the Town Hall Meeting Room, 102 Town Hall Drive, to receive public comment, both written and oral, regarding the Town Manager's Recommended Budget for Fiscal Year 2024/2025. The recommended budget's public hearing can be accessed by the public through live-streaming on the KDH YouTube Channel: <https://www.youtube.com/user/townofkdh>

Written comments, which will be included with the record of the public hearing on the Recommended Budget for Fiscal Year 2024/2025, may be submitted to the Office of the Town Clerk, P.O. Box 1719, Kill Devil Hills, NC 27948, or by e-mail to info@kdhnc.com. Comments must include your name and address and should be limited to three minutes when read aloud. The KDH website, www.kdhnc.com, provides citizens a link to an electronic version of the Recommended Budget and a Budget Portal where comments can be submitted electronically.

The Recommended Budget was presented to the Board of Commissioners on Wednesday, May 22, 2024. Significant elements of the Recommended Budget include, but are not limited to the following:

- The Recommended Budget reflects a proposed town-wide ad valorem tax rate \$.355 per \$100 of real property; the additional tax rate applicable to real property listed within Kill Devil Hills' Beach Erosion Control and Flood and Hurricane Protection Works Municipal Service District (MSD), charged for the purpose of raising the revenue listed as "Taxes – Municipal Service District" is \$.24 per \$100 of real property.
- Retail water rates are recommended to increase 4% as the Town continues to address operating costs and waterline and system improvements that are associated with the Water System Master Plan. Tap fees and System Development Fees are also proposed to increase based on cost of materials and installation.
- Funding in the amount of \$1,070,000 is included in the Street Capital Reserve Fund, and \$272,000 in Powell Bill revenues, for street / drainage improvements in several areas of Town. Discretionary street maintenance and repair funding is continued in the amount of \$150,000.
- Other Capital Reserve Fund contributions are recommended to be as follows:
 - Sidewalks = \$153,000
 - Shoreline Access = \$75,000
 - Recreation = \$75,000
 - Beach Nourishment = \$600,000



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- Debt service payments for the 2024/2025 Fiscal Year are included as follows:
 - Recommended Lease Payments = \$1,554,604
 - Debt Service – Fire Station / EMS = \$1,047,741
 - Debt Service – Public Works Complex = \$579,635
 - Debt Service – Beach Nourishment = \$124,340
- A 4% cost of living adjustment increase is recommended.
- Tipping fees for an estimated 10,293 tons of garbage at \$95.97 per ton, and 932 tons of construction and demolition debris at \$70.96 per ton.
- Fleet investments include: six police vehicles, five pickup trucks, skid steer, mower, and motor grader.

All citizens of the Town of Kill Devil Hills are invited and encouraged to attend the public hearing and make oral or written comments on the recommended use of funds. A copy of the budget and budget ordinance, in their entirety, are available for public inspection: in the Town Hall lobby and at the Kill Devil Hills branch of the Dare County Library, 400 Mustian Street. Copies of the budget may be purchased for \$25.00 in the Kill Devil Hills Tax and Finance Department, second floor, 102 Town Hall Drive.

Worksession on the Town Manager's Recommended Budget for Fiscal Year 2024/2025

On Monday, June 10, 2024, at 6:00 p.m. in the Town Hall Meeting Room, 102 Town Hall Drive, the Board of Commissioners will conduct a worksession on the Town Manager's Recommended Budget for Fiscal Year 2024/2025. During the worksession, the Board of Commissioners may make changes to the Recommended Budget to be included prior to budget adoption. The recommended budget's worksession can be accessed by the public through live-streaming on the Town's YouTube Channel: <https://www.youtube.com/user/townofkdh>

Interested persons may contact the Office of the Town Clerk, 252-449-5300, or info@kdhnc.com to obtain additional information or have questions answered.

Posted this 23rd day of May 2024.


James Michael O'Dell
Town Clerk

Copies to: Mayor and Board of Commissioners, Town Manager, Town Attorney in their packet materials; all department heads; all Town bulletin boards; KDH Sunshine List, including all local news media; KDH Electronic Distribution List; KDH social media; website; file