



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

NOTICE OF PUBLIC MEETING

NOTICE is hereby given that on Thursday, May 23, at 8:30 a.m., the Kill Devil Hills Community Appearance Commission (CAC) will hold a meeting in the Town Hall Meeting Room, 102 Town Hall Drive, Kill Devil Hills. The items to be discussed are listed below:

Call to Order

Agenda Approval

Approval of Minutes

1. March 28, 2024 meeting minutes

Public Comment

Ongoing Business

1. Beautification along US 158
2. FY 2023-24 Expenditures and Inventory
3. Sign up for Town Special Events

New Business

1. Clean Beach Access Sign-up

Adjournment

Posted this 17th day of May, 2024

Parker Midgett
Administrative Specialist

Copies to: Community Appearance Commission members in their meeting materials; Board of Commissioners; all department heads; all Town bulletin boards; Town Sunshine List, including all local news media; Town Electronic Distribution List; website, social media; file

Minutes of the Thursday, March 28, 2024, meeting of the Kill Devil Hills Community Appearance Commission (CAC) held at 8:30 a.m. in the Town Hall Meeting Room, 102 Town Hall Drive, Kill Devil Hills.

Members Present: Chairperson Sue Kelly, Jenniffer Albanese, Billy Dorn, Melinda Mogowski, Terree Neal, Nancy Rechenbach, Jo Williams, and Commissioner Ivy Ingram

Members Absent: Dave Rollins

Others Present: Parker Midgett, Administrative Specialist / Deputy Town Clerk and James Michael O'Dell, Town Clerk

Call to Order

Chairperson Sue Kelly called the Thursday, March 28, 2024, meeting of the CAC to order at 8:30 a.m. and welcomed everyone present.

Agenda Approval

Commissioner Ivy Ingram moved to approve the amended agenda, adding Surfrider Foundation New Beach Access – Sutton Street. to Ongoing Business. Jenniffer Albanese seconded the motion, which was approved by a unanimous, 8-0, vote.

Approval of Minutes

Melinda Mogowski moved to approve the minutes of the January 25, 2024, meeting as presented. Joe Williams seconded the motion, which was approved by a unanimous, 8-0, vote.

Public Comment

Ongoing Business

1. Beautification along US 158

The group plans to continue to email staff with updates to the list of businesses that have received a letter. Upon request from the group, an electronic spreadsheet of all businesses along US 158 will be created and sent to the members. This list will also be available to use in the future for any other projects.

2. FY 2023-24 Expenditures and Inventory

The group was reminded of the Town's annual Love Your Live Oak Month Program in May. Traditionally, blue bows are placed on live oaks around Town Hall and also handed out to residents that want to place one on their live oak to celebrate the Town tree. Parker Midgett reported to the group that there were approximately 15 blue ribbons left from previous years. If the group wanted to continue with the blue bows, more would need to be purchased. Commissioner Ingram suggested continuing to use the blue bows as a social media campaign, encouraging people to put a blue bow up and post a picture of it; this information will be forwarded to the Town's Public Information Officer, Rachel Tackett.

At the January 25, 2024 CAC meeting, funds were approved to purchase 500 folding nylon bags. The bags were received and shown to the group. Commissioner Ingram mentioned to possibly purchase more bags to hand out at Town special events in which the group participates. Terree Neal moved to approve purchasing three boxes of blue ribbons for Love Your Live Oak Month and spending the remaining amount of money on larger folding nylon bags with a new slogan "Live Green To Save The Blue." Ms. Mogowski amended the motion adding if the larger bags are too expensive, to purchase the same size bags that were recently purchased. Ms. Neal approved the amended motion. Commissioner Ingram seconded the motion, which was approved by a unanimous, 8-0, vote.

3. Surfrider Foundation New Beach Access – Sutton Street

In the past, Eden Street Beach Access was the group's adopted beach access through the Surfrider Foundation. Recently, the group came to a consensus to switch their beach access to Sutton Street. The members set April 29 at 9:00 a.m. to do their first cleaning of the Sutton Street beach access. Additional dates will be set in the future, to meet or exceed the program's 6-times-a-year cleaning requirement.

New Business

1. Plants for Town Signs

Included in the meeting materials was a report from Grounds Supervisor, Ross Cipriano. The report included different types of plants with photos that the Building and Grounds division plans to incorporate at Town welcome signs. The group commended Mr. Cipriano for his work.

2. Sign-up for Town special events

Included in the meeting materials was a list of Town special events that the group could potentially host a table. The members plan to review the list and sign up for the dates in which they are interested.

Adjournment

With no further business, Ms. Mogowski moved to adjourn the meeting, Ms. Albanese seconded the motion, which passed by a unanimous, 8-0, vote.

The time was 9:36 a.m.

Submitted by:

Parker Midgett
Administrative Specialist / Deputy Town Clerk

Kill Devil Hills Businesses along US 158

Business	Has received a letter	Business	Has received a letter
Caliber Car Wash	✓	Simple Side Construction	
Outer Banks Insurance		Creative Jewelers	
First Bank		Coldwell Banker	
Noosa Scoops	✓	Dare County Offices	
Noosa	✓	Windswept Spa	
Ocean Atlantic Rentals	✓	Sunny Plaza	
Hippie House Gallery		The Gaither Building	
Ladles	✓	Systel	
Nags Head Hammocks	✓	Sothel St Businesses	
Mama Kwans (parking)	✓	OBX Vape & Glass	
Mama Kwans	✓	Chili Peppers	
McDonald's	✓	Linda Sharp	
7 Eleven	✓	Brew Thru	
Wendy's		Seagate North	
Super Wings		United Bank	
Verizon		Julie's Outdoor Enhancement & Desi	
Khan's		Ashley's Espresso Parlour	
Stack Em High		Mom's Sweet Shop	
Bob's Grill			
Destination Fun			
Shine on Juicery			
Hi-Vibe Holistics			
Ascension			
Five Guys			
Fuji			
CVS			
17th Street			
Clark Street Corner Shops			
Outer Banks Presbyterian Church			
The Bird Store			
Little Ocean Gifts			
Shell Quality Plus			
Captain George's			
BKM			
Dairy Queen			
H&R Block			
RC Theatres			
Target			
Integration Massage			
Island Dyes			
Blue Anchor Center Shops			

Henry's		Wright Brothers	
Paradise Fun Park		Kangaroo	
Dunkin Donuts		Southern Bank	
Outer Banks Pools & Spas		Post Office	
Executive Center		Surf Urgent Care	✓
Colony Realty		Proof	✓
Tire Choice		Dimensions	✓
Kellogg's		Dare Challenge Thrift	✓
Dr. Mann's office		KDH Co-op	✓
Outer Banks Chrysler, Jeep, Dodge, Ram		Outer Banks Brewing Station	✓
Wells Fargo		Sunsations and other shops	
Seagate Station (Weatherly Insurance		3 Tequilas	✓
PPG Paints		Parrot Bay	✓
Professional 1 Pest Control		Exotic Home Coastal Outlet	✓
Bingo		Class and Trash	
Styons Surveying Services		The Gentleman Plumber	
OBX Tortilleria y Panaderia		Kill Devils Custard	✓
Oasis Day Spa & Salon		Dare Vision	
OBX Winery		First Flight Rentals	
Signature Touch Property Manageme		OBX Shipping Center	
Jetty Construction		JKs	
Norcross Law Group		Walgreens	
All Ways Caring HomeCare		Starbucks	
Beacon		AutoZone	
Easterseals		Pacific	
Churchill Mortgage		Atlantic Financial Services	
Outer Banks Play Therapy Center		Something Old Something New	
Eugene Flynn, D.C. Chiropractor		Saga/Real Estate Advisors/Hairoics	
Ascendio Counseling		Circle K	
Coastal Fast Lube		Sun Realty	
OBCR		Plaza Azteca	
With a Twist		Sunsations	
Carolina Beach Builders		Sugar Planet	
Mile Post 6 Plaza Shops		Pigman's Bar B Que	
Carl Worsley		Forbes	
Truist		Pawn Shop	
Wawa		Carquest Auto Parts	
Speedway		Salt Marsh Home	
Enterprise		Meineke Car Care Center	
Outer Banks Pro Wash		The Gift Garden/American Classics	✓
Circle K		OBX Plaza	
Dare Centre Shops		OBX Boat Co.	
Lost Treasure Golf		Birthday Suits	
Publix		Harris Teeter Fuel	
Lowe's		Dollar Tree	



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Staff Updates:

(Tentative) Meeting Dates: 2024

- May 23
- July 25
- September 26
- November 21

Expenditures for FY 2023-24

FY 2023-2024 CAC BUDGET EXPENDITURES		\$5,000.00
	EXPENDITURE	
Paid	Surfrider Foundation Renewal – Eden Street Beach Access	\$52.90
Paid	CAA Awards	\$318.14
Paid	Spectrum - Video Ad for KDH Kick Butt Campaign	\$351.42
Paid	Outer Banks Voice – KDH Kick Butt Ad & Video	\$370.00
Paid	East Carolina Radio – Ads for KDH Kick Butt Campaign	\$830.00
Paid	Bennett’s Creek Nursery – 10 Live Oaks	\$1,050.00
Paid	Reusable Tote Bags – Folding Nylon, 500	\$923.50
Paid	Blue Bows For Live Oaks – 3 boxes of 50	\$202.58
	Reusable Tote Bags – Folding Nylon, 350	\$797.50
	Remaining	\$103.96

Town of Kill Devil Hills Special Events

Below is a list of special events that the CAC would be able to participate with a table.

June, July, August - First Flight Farmers Markets – The CAC would be able to have a table at one of the summer markets: June 25, July 9, July 23

August - National Night Out

September - Ice Cream Social

October - Fire Department Open House

Halloween Event (this is not put on by the Town but historically the CAC has participated, if there is an interest the CAC will be responsible for setting up and breaking down the table)

Surfrider Foundation Beach Clean Up: Sutton Street

The Community Appearance must clean the Sutton Street beach access six times a year.

✓ April 29, 2024 at 9:00 a.m.

Participants: Jo William, Nancy Rechenbach