



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

NOTICE OF PUBLIC MEETING

NOTICE is hereby given that on Wednesday, April 10, 2024, at 8:30 a.m., the Kill Devil Hills Historic Landmarks Commission will hold a regular meeting in the Town Hall Meeting Room, 102 Town Hall Drive, Kill Devil Hills. The items to be discussed are listed below:

AGENDA

- Call to Order
- Agenda Approval
- Approval of the Minutes of January 10, 2024
- Ongoing Business
- New Business
- 1. Potential Designations for 2024
- 2. 2024 Historic Landmarks Open House – Discussion

All citizens are cordially invited to attend.

Posted this 3rd day of April 2024.

Jennifer Stecher
Administrative Assistant/Deputy Town Clerk

Copies to: Historic Landmarks Commission members in their meeting materials; Mayor & Board of Commissioners; Town Manager; all Town bulletin boards; local news media; KDH Electronic Distribution List; website, social media; file

Minutes of the Wednesday, January 10, 2024, Meeting of the Kill Devil Hills Historic Landmarks Commission (HLC) held at 8:30 a.m. in the Town Hall Meeting Room of 102 Town Hall Drive, Kill Devil Hills.

Members Present: Chairperson Sandie Markland, Vice-Chairperson Toni Dorn, Clyde “Andy” Harrell, T. Dillon Heikens, and Grant Fletcher

Members Absent:

Others Present: Ryan Lang, Senior Planner; and Jennifer Stecher, Administrative Assistant/Deputy Town Clerk

Call to Order

Chairperson Sandie Markland called this meeting to order at 8:30 a.m. and thanked everyone for attending.

Agenda Approval

Toni Dorn moved to approve the agenda as presented. Grant Fletcher seconded the motion, which passed by a unanimous, 5-0, vote.

Approval of the Minutes of November 1, 2023

Dillon Heikens moved to approve the minutes of the November 1, 2023, HLC meeting. Ms. Dorn seconded the motion, which passed by a unanimous, 5-0, vote.

Ongoing Business

Indexing of the Town of Kill Devil Hills' historical properties through the Dare County Register of Deeds was discussed. The Town of Kill Devil Hills ordinance states historical properties should be registered by name. Mr. Fletcher said the State’s General Statutes do not require property indexing by the owner's name, only the Town ordinance requires indexing by the property owner's name. Staff will reach out to the North Carolina State Historic Preservation Office to find out its recommendation.

New Business

1. Certificate of Appropriateness Application – 201 Random Street – Request to Change Name of Local Historic Landmark

A motion was made by Mr. Harrell to excuse Chairperson Sandie Markland from any discussion or voting for New Business item 1. Mr. Fletcher seconded the motion, which passed with a unanimous, 4-0, vote.

The Certificate of Appropriateness application was submitted to change the name of the Local Historic Landmark at 201 Random Street from Young/Croarkin Cottage to the Markland Cottage. The meeting packet included the Certificate of Appropriateness application and supporting documentation detailing the reasoning for the request. Notification letters were sent out by the Planning Department to all property owners within 100 feet of 201 Random Street, per §31.43 Certificate of Appropriateness, to allow for comments and/or attendance at the meeting. No objections were received from the property owners about the requested change. The meeting packet also included a revised Ordinance 15-10 illustrating the name change from ~~Young/Croarkin Cottage~~ to Markland Cottage. Staff recommended approval of the Certificate of Appropriateness as it was presented.

Mr. Fletcher moved to approve the Certificate of Appropriateness Application – 201 Random Street – Request to change the name of a local historic landmark from Young/Croarkin Cottage to Markland Cottage and forward it to the BOC for approval. Mr. Harrell seconded the motion, which passed with a unanimous, 4-0, vote.

Adjournment

There being no other business before the Historic Landmarks Commission at this time, Mr. Harrell moved to adjourn, and Ms. Dorn seconded. The motion was carried by a unanimous vote of 5-0. It was 8:46 a.m.

Submitted by:

Jennifer Stecher
Administrative Assistant/Deputy Town Clerk

Director of
Planning and Inspections
MEREDITH GUNS

Building Inspector
MARTY SHAW
CHARLES THUMAN

Code Enforcement Officer
JORDAN BLYTHE



Assistant Director of
Planning and Inspections
CAMERON RAY

Senior Planner
RYAN LANG

Zoning Administrator
DONNA ELLIOTT

THE TOWN OF KILL DEVIL HILLS
NORTH CAROLINA

PLANNING DEPARTMENT

April 10, 2024

Memorandum

To: Historic Landmarks Commission

From: Cameron Ray, Assistant Planning Director

Subject: Potential Designations for 2024 

Annually, the Historic Landmarks Commission reviews the Town's inventory of properties that have potential to be recommended to be designated a local historic landmark. Below are previous properties of interest from past years for review and consideration. Staff recommends the commission discuss the properties below and any other properties that have been identified and direct Planning Staff to send out interest letters to inquire if the property owners are interested in becoming designated as a Historic Landmark in the Town of Kill Devil Hills.

- 3305 Briggs St
- 104 Charlotte St
- 1507 Dogwood Lane
- 601 Durham St
- 106 E First St
- 2007 New Bern St
- 2025 New Bern St
- 2033 Norfolk St
- 210 E Palmetto St
- 2031 Phoebus St
- 124 E Sportsman Dr
- 115 E Sportsman Dr
- 409 W Sportsman Dr
- 805 N Va Dare Trail
- 2305 N Va Dare Trail
- 3306 N Va Dare Trail
- 1411 S Va Dare Trail
- 2804 N Va Dare Trail
- 2041 N Va Dare Trail
- 3202 North Virginia Dare Trail