



# TOWN OF KILL DEVIL HILLS

*Land Where Flight Began*

MEMORANDUM

February 5, 2024

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Consent Agenda

**1. Minutes (Attached CA-1A)**

A. January 24, 2024

**2. Monthly Report (Attached CA-2A)**

A. December 2023

**3. Resolutions Designating Public Depository and Authorizing Withdrawals of Municipal Public Moneys (Attached CA-3)**

At its January 15, 2024, meeting, the Board of Commissioners considered its New Business item 1. Designation of Official Bank Depositories, and adopted a *Resolution to Designate the Town of Kill Devil Hills Official Bank Depositories* and authorized Staff to execute all necessary service agreements with the institutions. TowneBank, the designated official depository, has submitted additional resolutions that detail specific authority for the Town's services and transactions; these resolutions require BOC approval.

Approval of the Consent Agenda will record the Board's approval of the attached resolutions.

**4. Performance Indicator: Response to Local Government Commission (Attached CA-4)**

At its January 24, 2024, meeting, the Board of Commissioners received a presentation from the Town's auditor, Potter & Company. The Town received an unmodified opinion, the highest that can be issued. Finance Director Angell Doughtie then shared that the Local Government Commission (LGC) had noted a performance indicator to which the Town would need to respond. It concerned the water/wastewater condition of assets ratio, which is a newly implemented benchmark requirement that calculates the estimated remaining life of all water and wastewater assets. The State has set the benchmark at 0.5 or higher, indicating that half the useful life remains in the systems' assets: the Town's rating was 0.49. It was noted that this

calculation does not take into account the condition of the assets; the Town contracts with an engineer to conduct an evaluation every 10 years of the water and wastewater systems, and develop a 10-year capital improvement plan. The most recent plan was completed in January 2022, and the review noted that the Town's water and wastewater systems were in excellent condition, both physically and financially. The LGC requires a response, and the attached letter addresses the Board's position.

Approval of the Consent Agenda will record the Board's approval of the response to the LGC, and authorize its execution and submission.

Staff recommends approval of the Consent Agenda and a motion would be in order.