



TOWN OF KILL DEVIL HILLS
Land Where Flight Began

MEMORANDUM

November 13, 2023

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Consent Agenda

1. Minutes (Attached CA-1A)

A. October 9, 2023

2. Monthly Report (Attached CA-2A)

A. September 2023

3. Budget Amendments and Transfers (Attached CA-3A, CA-3B, CA-3C, and CA-3D)

- A. #3 – To appropriate proceeds from UPS for the purchase of a replacement air bag lost in transit.
- B. #4 – To appropriate funds for the water system development and connection of the new fire station
- C. #5 – To appropriate grant proceeds from the US Department of Justice for bulletproof vests
- D. #6 – To appropriate funds from the sale of a vehicle obtained through the 1208/1033 Federal Excess Property Program to the Police Department

4. Schedule Public Hearing (Attached CA-4A)

The Planning Department's attached memorandum highlights a candidate property for Local Historic Landmark designation:

A. Historic Landmark Designation – 500 West Avalon Drive: Sharp Cottage

At its November 1, 2023, public hearing, the Historic Landmarks Commission (HLC) reviewed the property's designation report and State comments, and voted to unanimously recommend the designation, along with a request for the Board to schedule a public hearing. Staff recommends scheduling this public hearing for Monday, December 11, 2023, at 6:00 p.m. Approval of the Consent Agenda will schedule this item for public hearing.

5. Recommendation for the acceptance of street improvements to East Corrigan Street; and adoption of the Official Traffic Map and Powell Bill Map for the Town of Kill Devil Hills to reflect the improvements (Attached CA-5)

With the recent completion of street and right-of-way improvements to East Corrigan Street, the developer has petitioned the Board of Commissioners for these improvements to be accepted into the Town's public street systems.

Approval of the Consent Agenda will adopt the attached resolution, which:

1. Accepts the street and right-of-way improvements for East Corrigan Street into the Town's public streets and water systems;
2. Revises and adopts the Official Traffic Map of the Town of Kill Devil Hills, reflecting these improvements;
3. Revises and adopts the Powell Bill Map, reflecting the improvements.

The Official Traffic Map and Powell Bill Map will each be posted in the Meeting Room prior to the meeting, and included with the electronic packet on the Town's website, www.kdhnc.com.

Staff recommends approval of the Consent Agenda and a motion would be in order.