

**Minutes of the Monday, September 11, 2023, regular meeting of the Kill Devil Hills Board of Commissioners held at 6:00 p.m. in the Town Hall Meeting Room, 102 Town Hall Drive, Kill Devil Hills.**

**Members Participating:** Mayor Ben Sproul; Commissioners Terry Gray, Ivy Ingram, and John Windley

**Members Not Participating:**

**Others Participating:** Debora P. Díaz, Town Manager; Casey Varnell, Town Attorney; Meredith Guns, Planning Director; and James Michael O'Dell, Town Clerk.

**Call to Order**

At 6:00 p.m., Mayor Ben Sproul opened this meeting of the Kill Devil Hills Board of Commissioners (BOC) and welcomed all present.

**Pledge of Allegiance and Moment of Silence**

Mayor Sproul noted that Walter Gray, from the Public Services Streets Division, had passed away, and he encouraged everyone to keep Mr. Gray's family in their thoughts. He also noted that the Town was observing Suicide Prevention Month, and that information on the 988 Suicide & Crisis Lifeline had been posted in the Town Hall Meeting Room. If you or someone you know is in crisis, please reach out and dial 988.

On this Patriot Day, Mayor Sproul encouraged everyone to remember those first responders and others who entered into the fray on September 11, 2001, and did remarkable and brave things.

**Agenda Approval**

Commissioner Gray moved to approve the agenda, as presented. Commissioner Windley seconded the motion, which passed by a unanimous, 4-0, vote.

**Public Comment**

**Police Chief Gary Britt** – Chief Britt thanked the Board of Commissioners for its continued support of the Police Department.

Commissioner McAvoy joined the meeting at 6:05 p.m.

**Response to Public Comment**

## **Introductions and Presentations**

Police Department Lt. Chris Carter highlighted events surrounding the Police Department's rescue of a nonverbal autistic child from drowning in a pond on August 25, 2023. Police officers Joey Delmonte and Austin Gray were presented with lifesaving awards for their quick response by entering the water and saving the child, averting a potential tragedy.

The Board of Commissioners expressed its appreciation to Officers Delmonte and Gray, along with an unnamed visitor to the area, for their courageous work that resulted in the rescue.

## **Ongoing Business**

### **New Business**

#### **1. Appointments**

All applications on file from persons interested in serving in this capacity have been previously copied to the Board of Commissioners and no new applications for those purposes have been received.

##### **A. Planning Board**

At its August 14, 2023, meeting, the Board tabled discussion of a Planning Board appointment to this meeting, giving the members more time to consider the applications.

Commissioner Ingram moved to appoint Sandie Markland to the Planning Board for a three-year term that will expire September 2026. Commissioner Gray seconded the motion, which was approved by a unanimous, 5-0, vote.

##### **B. Community Appearance Commission**

David Rollins' term as a member of the Community Appearance Commission expires October 2023. He has expressed a desire to be considered for reappointment to another three-year term. Mr. Rollins' appointment history was included with the meeting materials.

Commissioner Windley moved to reappoint David Rollins to the Community Appearance Commission for a three-year term that will expire October 2026. Commissioner McAvoy seconded the motion, which was approved by a unanimous, 5-0, vote.

## **Committee Reports**

Community Appearance Commission (CAC) CAC Chairperson Sue Kelly shared the group's upcoming meeting schedule, and shared that the Community Appearance Awards would be presented at the BOC's upcoming meeting in November.

## **Commissioners' Agenda**

## Mayor's Agenda

1. **Resolutions and Proclamations (Attached MA-1A, MA-1B, MA-1C, and MA-1D)**
  - A. **National Flood Insurance Reauthorization and Reform Act of 2023 Resolution**
  - B. **Constitution Week Proclamation**
  - C. **Breast Cancer Awareness Month Proclamation**
  - D. **Fire Prevention Week Proclamation**

Mayor Sproul noted that these resolutions and proclamations highlighted the various issues that affect our community. The resolution supported current national legislation which would provide for a 5-year reauthorization cycle for the National Flood Insurance Program (NFIP), and place caps on flood insurance premium increases, and develop more accurate mapping of flood hazards.

The three proclamations honored the foundation of our system of government, heightened awareness of an illness diagnosed in over 240,000 Americans annually, and reminded the community of the importance fire safety in our homes, especially the heart of our homes: our kitchens.

Mayor Sproul moved to approve the resolution and proclamations as presented. Commissioner Ingram seconded the motion, which was approved by a unanimous, 5-0, vote.

## Town Manager's Agenda

## Town Attorney's Agenda

## Consent Agenda

1. **Minutes (Attached CA-1A)**
  - A. August 14, 2023
2. **Monthly Report (Attached CA-2A)**
  - A. July 2023
3. **Budget Amendments and Transfers (Attached CA-3)**
  - A. Budget Amendment #2 – to record encumbrances outstanding at June 30, 2023.

Ms. Díaz presented the Consent Agenda, and recommended approval.

Commissioner Ingram moved to approve the Consent Agenda, as presented.

Commissioner Gray seconded the motion, which was approved by a unanimous, 5-0, vote.

**Public Comment**

**Response to Public Comment**

**Adjournment**

There being no further business appearing before the BOC at this time, Commissioner Gray moved to adjourn the meeting. Commissioner McAvoy seconded the motion, which was approved by a unanimous, 5-0, vote.

The time was 6:25 p.m.

Submitted by:

James Michael O'Dell  
Town Clerk