

Director of  
Planning and Inspections  
MEREDITH GUNS

Building Inspector  
MARTY SHAW  
CHARLES THUMAN

Code Enforcement Officer  
JORDAN BLYTHE



Assistant Director of  
Planning and Inspections  
CAMERON RAY

Senior Planner  
RYAN LANG

Zoning Administrator  
DONNA ELLIOTT

**THE TOWN OF KILL DEVIL HILLS**  
NORTH CAROLINA

---

**PLANNING DEPARTMENT**

---

October 9, 2023

Memorandum

To: Debbie Diaz, Town Manager

From: Ryan Lang, Senior Planner *RL*

Subject: Special Use Site Plan Review – Bermuda Bay P.U.D.-Section 200A-Amend Site Plan for Covered Pavilion with Storage Room

Enclosed Special Use Site Plan Review Bermuda Bay P.U.D. Master Plan Section 200A in the Government and Institutional Zone submitted by SAGA Construction. The proposed plan includes an addition of a 1213 square foot covered outdoor pavilion with enclosed storage room adjacent to the new Somerset Apartment Buildings Section 200-A. The Planned Unit Development is a special use in the Government and Institutional Zone 153.267(B). Attached you will find the site plan application, revised Bermuda Bay Master Plan sheets, and building plans showing the floor layout and architectural.

The Planning Board reviewed this proposal on September 19th, 2023 and forwarded it to the Board recommending approval.

Staff recommends setting the Public Hearing for November 13, 2023.