



TOWN OF KILL DEVIL HILLS
Land Where Flight Began

MEMORANDUM

April 5, 2023

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Consent Agenda

1. Minutes (Attached CA-1A)

A. March 13, 2023

2. Monthly Report (Attached CA-2A)

A. February 2023

3. Budget Amendments and Transfers (Attached CA-3A, CA-3B, CA-3C, and CA-3D)

- A. Budget Amendment #12 – to appropriate FY 2022-2023 Local Programming Development Initiative Grant from the Government Education Access Channels Committee
- B. Budget Amendment #13 – to record FY 2022-2023 lease proceeds
- C. Budget Amendment #14 – to appropriate funds to pay the interest associated with the renewal of the 2021B FEMA special obligation bond
- D. Budget Amendment #15 – to appropriate funds to cover departmental budget variances for recommended financing of FY 2022-2023 vehicle and equipment purchases

Approval of the Consent Agenda will authorize execution of the above budget amendments and the accompanying financing resolutions.

4. Schedule Public Hearings (Attached CA-4A and CA-4B)

Assistant Planning Director Cameron Ray's attached memoranda highlight two proposed amendments to the Town Code, which are a result of the joint worksession of the Board of Commissioners and the Planning Board. Discussions at the worksession were to consider options to promote long-term housing in the community, while alleviating the existing housing issues. At its March 21, 2023, meeting, the Planning Board recommended forwarding these amendments to the BOC with favorable recommendations.

A. Proposed Zoning Amendment — §153.211(B) Light Industrial Two Zone & §153.231(B) Light Industrial One Zone — Modify Mixed Use Development Setback Requirements

This proposed amendment will align mixed use setbacks in the Light Industrial 1 and Light Industrial 2 Zones to match existing commercial setbacks, unless the property abuts a Residential Low Zoning District. This will protect single family dwellings from a higher intensive land use.

B. Proposed Zoning Amendment — §153.315 (B) Accessory Dwelling Units, §153.116 (C) Low Density Residential Zone Permitted Uses, §153.156 (E) High Density Residential Zone Permitted Uses — Add Accessory Dwelling Units for Long Term Occupancy

This proposed amendment will categorize Accessory Dwelling Units (ADUs) as permitted uses in the High Density Residential and Low Density Residential Zones, and will only permit ADUs if used for long-term occupancy.

Staff recommends both amendments as presented, along with scheduling two public hearings for Wednesday, April 26, 2022, at 6:00 p.m. Approval of the Consent Agenda will schedule these items for public hearings.

Staff recommends approval of the Consent Agenda and a motion would be in order.