



**TOWN OF KILL DEVIL HILLS**  
*Land Where Flight Began*

MEMORANDUM

March 13, 2023

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Manager's Agenda

**1. US 158 Beautification – Budget Guidance (Attached TMA-1)**

Beginning in November 2022, the Board of Commissioners began discussions about potential opportunities to improve the appearance along the US 158 roadway in Kill Devil Hills. Staff researched the issue and previously shared some options to address the challenges of beautification along the US 158 corridor. The Board also has requested the Community Appearance Commission to discuss the issue.

In response to Board direction, Public Services Director Steve Albright's attached memorandum highlights the current maintenance along the highway, and also provides options for additional maintenance opportunities, which can be incorporated into the budget planning process.

Board guidance is requested.

**2. Recommendation for cancellation of March 22, 2023, Board meeting**

With its adoption of the 2023 meeting schedule, the Board scheduled two regular meetings for the winter and spring months. This calendar has permitted flexibility in scheduling sessions for the budgetary and planning processes. The department heads have indicated that there is no pressing business that warrants the immediate action by the Board at this time. Staff recommends the cancellation of the March 22, 2023, Board meeting.

Board guidance is appreciated, and if deemed appropriate, a motion would be in order to cancel the March 22, 2023, Board of Commissioners meeting.



## TOWN OF KILL DEVIL HILLS PUBLIC SERVICES

Post Office Box 1719, 107 Town Hall Drive  
Kill Devil Hills, NC 27948  
Administration (252) 480-4080 Fax (252) 441-6136  
Office Hours: 8:00 a.m. – 5:00 p.m. Mon. – Fri.  
Water Plant (252) 480-4090  
www.kdhnc.com

STEPHEN F. ALBRIGHT  
Director

March 13, 2023

DEREK A. DAIL  
Assistant Director

### **Memorandum**

MARCIA K. OLLIS  
Administrative Services

To: Debora P. Diaz, Town Manager

ALFRED BURTON  
Water Plant

From: Stephen F. Albright, Public Services Director

SA

Subject: US 158 Beautification – Budget Guidance

WILLIAM H. WATERFIELD  
Water Systems

At the November 14, 2022 meeting, the Board of Commissioners inquired about additional opportunities to improve the appearance of the highly traveled US 158 business corridor. Staff has worked with the NCDOT mowing contractor, Precision Lawn Care and Landscaping from Grifton, NC since 2014 providing supplemental mowing, string trimming and litter collection passes. Recent budgets have included funding for five of these supplemental mowing passes funded in line 5600 545000 Contracted Services. Staff attempts to schedule these supplemental mowing passes prior to holiday weekends and between the NCDOT mowing passes.

L. RANDOLPH TURNER  
Streets

LYNN E. LINDSEY  
Solid Waste

I have attached a spreadsheet for the Boards consideration and guidance regarding possible additional funding for added maintenance activities. The spreadsheet highlights costs and options for the following:

- Supplemental Mowing Passes – costs for additional frequency
- Supplemental Sweeping Passes – costs from the NCDOT contractor for additional curb and gutter sweeping including traffic control
- Sidewalk edging and weed control – passes to remove sand and debris from the US 158 sidewalk system and control grass overgrowth

Board of Commissioner's guidance will be appreciated to allow staff to present adequate funding requests in the upcoming budget for the 5600 545000 Contracted Services line. Thank you for your assistance.

# US 158 Beautification Budget Guidance Request

Monday, March 13, 2023

## US 158 Supplemental Mowing

NCDOT Contractor Precision Lawn Care, Grifton NC  
 Contact: David Rogerson - 252-531-1841

Current rate to Mow both sides of US 158 including litter sweep and String Trimming	\$ 2,450.00
Proposed rate increase for fuel and travel costs	\$ 150.00
<b>Budget Cost per pass</b>	<b>\$ 2,600.00</b>

<b>Existing Passes per year</b>	5	x	\$2,600.00	Annual Cost	\$ 13,000.00
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### Additional Mowing Pass Scenarios

<b>Monthly</b> April through October	7	x	\$2,600.00	Annual Cost	\$ 18,200.00
<b>Every other Week</b> Apr.-Oct.	16	x	\$2,600.00	Annual Cost	\$ 41,600.00
<b>Weekly</b> Apr.-Oct.	32	x	\$2,600.00	Annual Cost	\$ 83,200.00

### Additional Sweeping Passes

NCDOT Contractor East Carolina Land Services LLC  
 Katie and Brian Carson at 252-475-0011

<b>NCDOT Plans three annual passes</b>					<b>No Cost</b>
Supplemental sweeping pass for US 158 within Kill Devil Hills Includes traffic control for lane closure					Cost per pass \$ 5,181.00
<b>Tourist season passes April through October Monthly</b>	7	x	\$ 5,181.00	Annual Cost	\$ 36,267.00
<b>Monthly</b>	12	x	\$ 5,181.00	Annual Cost	\$ 62,172.00

### Sidewalk Edging Passes

Albemarle Landscapes  
 Current Low Bid

Ventrac power edging and debris removal along all US158 sidewalks with pre-pass herbicide treatment					Cost per pass \$ 14,900.00
<b>Twice per year</b>	2	x	\$ 14,900.00		\$ 29,800.00
<b>Four times per year</b>	4	x	\$ 14,900.00		\$ 59,600.00
<b>Tourist season passes April through October Monthly</b>	7	x	\$ 14,900.00		\$ 104,300.00