

Director of
Planning and Inspections
MEREDITH GUNS



Assistant Director of
Planning and Inspections
CAMERON RAY

Building Inspector
MARTY SHAW
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Zoning Administrator
DONNA ELLIOTT

THE TOWN OF KILL DEVIL HILLS
NORTH CAROLINA

PLANNING DEPARTMENT

November 14, 2022

Memorandum

To: Debbie Diaz, Town Manager

From: Cameron Ray, Assistant Planning Director 

Subject: Proposed Zoning Amendment—§153.076(A)(9)(h) & §153.076(D) Off-Street Parking and Loading— Create Parking and Driveway Requirements for Emergency Services Facilities

During the site plan design process for the proposed Kill Devil Hills Fire and Dare County EMS joint facility, it has been recognized that the Town code provisions do not address off-street parking and loading requirements for this land use. Attached is an amendment to 153.076 Off-Street Parking and Loading including required parking and driveway requirements. The amendment requires emergency services to have one parking space per employee and then an additional one parking space per 200 square feet of training facility and customer service areas. Also, the proposed amendment creates special entrance requirements that meet the needs of emergency services including a maximum width of 115' entrance. The proposed amendment will provide adequate standards for the emergency services uses in Town.

The Planning Board reviewed this proposed zoning amendment and forwarded it to the Board with a favorable recommendation. Staff recommends setting the public hearing for December 12, 2022.

§ 153.076 OFF-STREET PARKING AND LOADING.

(A) *Detailed specifications.* Required off-street parking spaces are permanent areas and shall not be used for any other ground purpose; and shall be constructed in accordance with generally accepted engineering practices.

(9) Parking requirement for multifamily and commercial establishments.

(h) Special entrance requirements - Emergency Services. Where a lot abuts U.S. 158/Croatan Highway and does not abut any other dedicated public right-of-way, one entrance shall be allowed consistent with the following dimensional requirements: the width of a commercial driveway shall not exceed 115 feet measured at the property line. The outside radius (R) of an entrance/exit connection shall be a minimum of five feet, not to exceed a maximum of 45 feet.

(D) *Table of parking requirements.*

<i>Institutional uses</i>	<i>Required parking</i>
<u>Emergency Services Facility (Police, Fire, EMS)</u>	<u>1 parking space per employee on duty and 1 parking space per 200 square feet of training facility and customer service areas</u>

PLANNING BOARD REPORT

Per NCGS 160D-604(b), Zoning Amendments. – Subsequent to initial adoption of a zoning regulation, all proposed amendments to the zoning regulation or zoning map shall be submitted to the planning board for review and comment. If no written report is received from the planning board within 30 days of referral of the amendment to that board, the governing board may act on the amendment without the planning board report. The governing board is not bound by the recommendations, if any, of the planning board.

Per NCGS 160D-604(d), Plan Consistency – When conducting a review of proposed zoning text or map amendments pursuant to this section, the planning board shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the governing board that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board. If a zoning map amendment qualifies as a "large-scale rezoning" under G.S. 160D-602(b), the planning board statement describing plan consistency may address the overall rezoning and describe how the analysis and policies in the relevant adopted plans were considered in the recommendation made.

PLANNING BOARD RECOMMENDATIONS

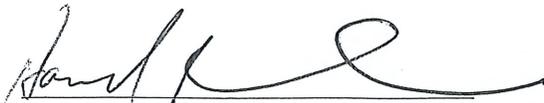
Proposed Amendment Title: Proposed Zoning Amendment—§153.076(A)(9)(h) & §153.076(D) Off-Street Parking and Loading— Create Parking and Driveway Requirements for Emergency Services Facilities

Approval/Denial: Planning Board finds that the Proposed Zoning Amendment §153.076(A)(9)(h) & §153.076(D) Off-Street Parking and Loading— Create Parking and Driveway Requirements for Emergency Services Facilities is/is not consistent with the adopted Land Use Plan.

Therefore, the Planning Board finds the proposed amendment is consistent/inconsistent with the objectives and policies contained in the Kill Devil Hills Land Use Plan and/or other officially adopted plans of the Town that are applicable.

This report reflects the recommendation of the Planning Board with a vote of 4 to 0, this the Eighteenth day of October, 2022.

Attest:



Planning Board Chairman



Secretary of Planning Board