



# TOWN OF KILL DEVIL HILLS

*Land Where Flight Began*

MEMORANDUM

October 10, 2022

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Consent Agenda

**1. Minutes (Attached CA-1A)**

A. September 12, 2022

**2. Monthly Report (Attached CA-2A)**

A. August 2022

**3. Budget Amendments and Transfers (Attached CA-3A)**

A. Budget Amendment #2 – to appropriate funds for the 2022-2023 Street, Drainage, and Right-of-Way Improvements Project

Budget amendment #2 appropriates funding for the 2022-2021 Street, Drainage, and right, Drainage, and Right-of-Way Improvements Project, which received prior Board funding authorization at the September 12, 2022, meeting.

**4. Memorandum of Understanding with Dare County – use of fuel pumps for Dare EMS (Attached CA-4)**

Dare County Emergency Medical Services (EMS) has requested use of the Town's fuel pumps at the Public Works Complex at 701 Bermuda Bay Boulevard. With a joint KDH Fire / Dare EMS station being built in Kill Devil Hills, an early consideration was for an EMS fuel station at this new facility. However, Fleet Maintenance has indicated that the Town's existing fuel station should be able to handle the additional EMS vehicle fuel needs, without the need for development of an additional fuel station, saving project cost and valuable space. The Memorandum of Understanding (MOU) sets out the system by which Dare County will reimburse the Town for the fuel and operational costs. Approval of the Consent Agenda will authorize the Town Manager to execute the MOU with Dare County.

Staff recommends approval of the Consent Agenda as presented and a motion will be in order.