

TOWN OF KILL DEVIL HILLS
LAND WHERE FLIGHT BEGAN



MEMORANDUM

June 13, 2022

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz

REF: Monthly Report - April 2022

Administration Department			
Administration Division			
Metric	Current Month April 2022	2021/2022 Fiscal Year to Date	2020/2021 Fiscal Year to Date
Personnel Turnover/Positions Vacated (does not include temporary positions; figures based on "effective" date)	0	7	5
Personnel Grievances Filed	0	0	0
Buildings and Grounds Division			
B & G Maintenance Expenditures	\$3,208	\$36,457	\$21,062
Access/Recreation Facility Expenditures	\$11,377	\$36,215	\$37,801

Tax and Finance Department			
Tax and Finance Division			
Actual Revenues vs. Budget	Separate Report Attached		
Management Information Services Division			
Calls for Service	60	705	842
Number of Vehicle Work Orders	60	548	565
Outsourced Vehicle Repairs	\$734	\$6,863	\$67,805
In-shop Vehicle Repairs	\$7,831	\$110,691	\$105,382

Planning and Inspections Department			
Metric	Current Month April 2022	2021/2022 Fiscal Year to Date	2020/2021 Fiscal Year to Date
Site Inspections	518	5,252	5,170
Plans Reviewed	9	104	99
Grant Applications Completed (Total)	-	-	\$1,092,792.11
KDH PORTION (value applied for, not received)	-	-	\$335,880.92
Building Permits Issued	118	990	915
TOTAL Fees	\$42,053.69	\$540,054.41	\$382,435.93

Police Department			
Metric	Current Month April 2022	2021/2022 Fiscal Year to Date	2020/2021 Fiscal Year to Date
Dispatched Calls	1,715	15,409	17,907
UCR Part 1 Crimes	28	288	314
Self-Initiated Calls	1,208	9,268	12,669
Police Department - Animal Control Division			
Animal Impoundments	1	78	84
Civil Citations Issued	1	16	8
Non-dispatched Services	63	930	543

Public Services Department**Utilities Division - Water**

Metric	Current Month April 2022	2021/2022 Fiscal Year to Date	2020/2021 Fiscal Year to Date
Number of Water Taps Sold	6	75	34
Total # Word Orders Completed	206	2,717	2,638
Gallons Consumed	34,748,000	357,766,000	349,902,000

Utilities Division - Streets

Asphalt Repair - Hot Mix (tons)	3	15	29
Asphalt Repair - Cold Patch (bags)	0	2	41

Utilities Division - Wastewater

Total wastewater allocation sold (gallons)	0	240	1,200
Total wastewater allocation remaining (gallons) (residential and commercial combined as of 4/11/2022 BOC mtg. March ending, Residential - 800; Commercial - 12,750)		13,450	14,170

Utilities Division - Solid Waste

This section will reflect figures one month behind due to the delivery of monthly solid waste disposal figures by Albemarle Solid Waste Authority and Outer Banks Hauling.	Prior Month March 2022	2021/2022 Fiscal Year to Date	2020/2021 Fiscal Year to Date
Outer Banks Hauling # of stops	(+) 15	1,058	1,020
Outer Banks Hauling - Tonnage	26.15	218.76	240.08
SW- Commercial -Trips to Dare County Transfer Station	60	572	550
SW - Commercial - Tonnage	355.97	3,824.52	3,708.51
Residential - Trips to Dare County Transfer Station	49	451	470
Residential - Tonnage	389.51	3,820.50	4,022.83
Recycling - Trips to Dare County Recycling Center	14	116	118
Recycling - Tonnage	16.18	166.27	175.72
White Goods/ Metal Recycled - Trips to Dare County Recycling	7	51	58
White Goods//Metal Recycled - Tonnage	19.3	137.01	178.36
C & D - Trips to Stumpy Point Landfill	26	146	150
C & D - Tonnage	127.02	700.18	700.79

Fire Department			
Metric	Current Month April 2022	2021/2022 Fiscal Year to Date	2020/2021 Fiscal Year to Date
Total Number of Incidents	153	476	498
Total Number of Fires	4	7	6
Rescue & EMS	86	250	262
Hazardous Condition (no fire)	9	39	44
Service Call	17	62	79
Good Intent	13	45	56
False Alarm & False Call	24	72	51
Severe Weather/Natural Disaster	0	1	0
Average Response Time Overall	4:02 minutes	4:10 minutes	4:06 minutes
Average Response Time North of Colington Rd	3:37 minutes	3:44 minutes	3:31 minutes
Average Response Time South of Colington Rd	4:32 minutes	4:39 minutes	4:44 minutes
% 1st due Unit Arrival within 5 minutes Overall	80.95%	77.45%	82.53%
% 1st Due Unit Arrival within 5 minutes North of Colington Rd	86.96%	88.92%	93.80%
% 1st Due Unit Arrival within 5 minutes South of Colington Rd	73.68%	65.10%	71.22%
Training Hours	640	2,823	3,036

Ocean Rescue			
Ocean Rescue - Beach Population	25,282*	25,828	Will resume in the Spring
Ocean Rescue - Total Incidents	8*	8	
Ocean Rescue - Swimmer Assist/Rescues	2*	2	

*Ocean Rescue figures reflect data collected on the weekends only, beginning April 16, 2022.



TOWN OF KILL DEVIL HILLS

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2022

Reporting Period: April 1, 2022 to April 30, 2022

OUR CASH IN RESERVES...

CASH & INVESTMENTS BY FUND

Balances on April 30, 2022 in whole dollars

GENERAL FUND	Apr 2021	Apr 2022
Operating	\$ 17,913,496	\$ 22,835,899
Powell Bill	51,455	93,897
Designated Street CRF	746,202	501,835
Petty Cash	1,700	1,700
TOTAL GENERAL FUND	\$ 18,712,853	\$ 23,433,331
CAPITAL RESERVE FUNDS	Apr 2021	Apr 2022
Shoreline Accesses	\$ 111,034	\$ 141,634
Recreation	125,348	89
Beach Nourishment	2,483,098	2,673,528
Sidewalks	156,881	239,006
TOTAL CAP RES FUNDS	\$ 2,876,361	\$ 3,054,258
OTHER FUNDS	Apr 2021	Apr 2022
Equity Index Fund OPEB	\$ 218,734	\$ 305,117
ARP SRP	\$ -	\$ 1,171,385
Public Works CPF	290,420	-
Beach Nourishment CPF	370,910	5,532,931
Fireman's Relief Fund	251,562	249,269
Water Enterprise	8,107,199	9,081,308
Water Cap Res Fund	608,113	477,825
WW Cap Reserve Fund	14,807	23,752
TOTAL OTHER FUNDS	\$ 9,861,745	\$ 16,841,587
GRAND TOTAL-ALL FUNDS	\$ 31,450,959	\$ 43,329,176

OUR CASH FLOWS...

REVENUES & EXPENSES BY FUND

GENERAL FUND		Comparison of FYTD %	
		Prior FYTD %	Current FYTD %
Fiscal Year Budget		\$ 23,315,663	\$ 26,110,026
Revenues Fiscal Year to Date	\$ 20,534,196	79.93%	78.64%
Expenses & Enc FYTD	\$ 17,480,512	79.26%	66.95%
WATER ENTERPRISE FUND			
Fiscal Year Budget		\$ 5,337,690	\$ 5,640,710
Revenues Fiscal Year to Date	\$ 4,484,922	63.20%	79.51%
Expenses & Enc FYTD	\$ 3,820,571	85.11%	67.73%
WASTEWATER ENTERPRISE FUND			
Fiscal Year Budget		\$ 221,615	\$ 233,618
Revenues Fiscal Year to Date	\$ 134,702	62.77%	57.66%
Expenses & Enc FYTD	\$ 139,192	67.64%	59.58%

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

	Comparison of FY %	
	Prior FY %	Current FY %
AD VALOREM PROPERTY TAX Incl MSD		
Fiscal Year Budget	\$ 9,470,709	\$ 9,923,049
Revenues this month	\$ 140,733 1.82%	1.42%
Revenues FYTD	\$ 9,958,575 103.75%	100.36%
SALES & USE TAX		
Fiscal Year Budget	\$ 2,714,427	\$ 3,128,115
Revenues this month	\$ 232,862 7.98%	7.44%
Revenues FYTD	\$ 2,867,835 91.84%	91.68%
OCCUPANCY TAX		
Fiscal Year Budget	\$ 2,473,914	\$ 3,271,030
Revenues this month	\$ 99,401 3.91%	3.04%
Revenues FYTD	\$ 2,994,513 107.78%	91.55%
LAND TRANSFER TAX		
Fiscal Year Budget	\$ 625,000	\$ 755,199
Revenues this month	\$ 456,321 62.80%	60.42%
Revenues FYTD	\$ 1,322,276 185.15%	175.09%
BUILDING PERMIT FEES		
Fiscal Year Budget	\$ 325,000	\$ 350,000
Revenues this month	\$ 40,179 10.58%	11.48%
Revenues FYTD	\$ 473,502 90.85%	135.29%
INVESTMENT ICOME		
Fiscal Year Budget	\$ 140,000	\$ 100,000
Revenues this month	\$ (2,880) 7.61%	-2.88%
Revenues FYTD	\$ 65,701 38.28%	65.70%
WATER ENTERPRISE FUND CUSTOMER-BASED REVENUES		
Fiscal Year Budget	\$ 3,927,491	\$ 4,325,994
Revenues this month	\$ 218,859 5.55%	5.06%
Revenues FYTD	\$ 3,409,859 78.92%	78.82%
WF System Dev Fees YTD	\$ 766,300	
WASTEWTR ENTERPRISE FUND CUSTOMER-BASED REVENUES		
Fiscal Year Budget	\$ 221,615	\$ 230,470
Revenues this month	\$ (30) 0.56%	-0.01%
Revenues FYTD	\$ 134,278 62.67%	58.26%
WWF Sys Dev Fees YTD	\$ 2,954	

OUR PROPERTY VALUES...

PROPERTY	VALUATION	TAX RATE	TAX LEVY
Municipal Service District	\$ 201,672,100	0.240	\$ 484,013
All Oceanfront Property	\$0	0.320	\$ -
Non-Oceanfront Property	\$ -	0.320	\$ -
**Total Town	\$ 2,796,867,600	0.320	\$ 8,949,976
1 cent town wide generates \$285,052			
** Does not include PP, Utilities, & MVT			

EXPENDITURES AT A GLANCE...

GENERAL FUND DEPARTMENTS	Comparison of Monthly Expenses		
	Fiscal Year 2022 Budget	This Month's Expenses	
		Apr	YTD
Administration	\$ 1,381,030	\$ 97,226	\$ 939,490
Building & Grounds	4,399,545	319,766	2,595,999
Beach Nourishment	1,223,636	733	1,059,463
Tax & Finance	1,681,601	127,737	1,374,992
MIS	446,085	39,877	323,161
Fleet Maintenance	509,040	59,713	403,614
Planning	1,026,653	97,995	730,883
Police	4,504,251	419,541	3,239,672
Animal Control	171,378	15,321	141,679
Fire	3,013,676	318,048	2,196,372
Ocean Rescue	741,596	22,023	372,623
Streets	2,862,235	273,052	1,584,865
Powell Bill	240,000	-	225,400
Solid Waste	3,909,300	330,002	2,292,297
	\$ 26,110,026	\$ 2,121,034	\$ 17,480,510
% of Annual Budget Expended		8.12%	66.95%
WATER ENTERPRISE FUND			
Water Administration	\$ 1,366,945	\$ 75,089	\$ 1,152,286
Water Plant	1,818,965	61,373	1,073,975
Water Systems	2,454,800	250,674	1,594,310
	\$ 5,640,710	\$ 387,136	\$ 3,820,571
% of Annual Budget Expended		6.86%	67.73%
WASTEWATER ENTERPRISE FUND			
Wastewater Department	\$ 233,618	\$ 28,513	\$ 139,192
% of Annual Budget Expended		12.20%	59.58%

TOWN OF KILL DEVIL HILLS
Actual Revenues Compared To Budget
General Fund
APRIL 2022 (FY 2021-22)

	Month Actual	Month Budget	Variance Mo Over (Under)	Actual YTD	Budget YTD	Variance YTD Over (Under)	Annual Budget w/Amendment:	Prior YTD Actual	% incr (decr) cur/prior YTD
Prior Year Property Taxes	\$ 1,542	\$ 2,500	\$ (958)	\$ 21,595	\$ 25,000	\$ (3,405)	\$ 30,000	\$ 36,957	-41.57%
Current Year Property Tax:	105,768	160,000	(54,232)	9,194,949	8,991,855	203,094	9,056,855	9,054,467	1.55%
Current Year MSD Tax	3,778	-	3,778	487,447	491,194	(3,747)	491,194	490,820	-0.69%
Motor Vehicle Taxes	31,188	31,250	(62)	276,179	312,500	(36,321)	375,000	280,313	-1.47%
Tax Penalties and Interest	4,200	650	3,550	7,512	6,050	1,462	8,000	12,936	-41.93%
Business Registration	231	-	231	7,968	8,000	(33)	8,000	6,945	14.72%
Article 40 Sales Tax	35,064	32,476	2,588	321,439	259,809	61,630	389,714	279,763	14.90%
Article 42 Sales Tax	51,631	30,000	21,631	752,674	614,691	137,983	778,691	650,761	15.66%
1% Sales Tax	133,359	121,000	12,359	1,635,987	1,414,000	221,987	1,787,691	1,418,631	15.32%
MSD Sales Tax	12,808	14,335	(1,528)	157,730	114,680	43,050	172,019	143,845	9.65%
Occupancy Tax	99,401	68,000	31,401	2,994,513	2,335,000	659,513	3,271,030	2,666,297	12.31%
Land Transfer Tax	456,321	188,800	267,521	1,322,276	566,399	755,877	755,199	1,157,211	14.26%
Solid Waste Disposal Tax	-	-	-	2,998	3,975	(977)	5,300	2,757	8.76%
Utilities/Gas Sales Tax	-	-	-	562,106	565,125	(3,019)	753,500	542,393	3.63%
Telecommunication Svc Tax	-	-	-	28,448	31,875	(3,427)	42,500	34,319	-17.11%
Video Programng Tax*	-	-	-	108,007	108,750	(743)	145,000	107,610	0.37%
PEG Channel Support	-	-	-	19,523	-	19,523	-	20,139	-3.06%
Wine & Beer Tax	-	-	-	-	-	-	30,000	-	0.00%
ABC Tax	-	4,750	(4,750)	29,448	14,250	15,198	19,000	21,552	36.64%
Mixed Beverage Tax	-	9,750	(9,750)	46,945	29,250	17,695	39,000	26,606	76.45%
Powell Bill	-	-	-	275,526	240,000	35,526	240,000	228,370	20.65%
Drug Reimb/forfeiture.	-	-	-	3,905	-	3,905	-	728	436.38%
Building Permit Fees	40,179	29,167	11,012	473,502	291,667	181,835	350,000	295,252	60.37%
Occupancy Permit & Fees	600	209	391	3,650	2,084	1,566	2,500	3,350	8.96%
Site Plan Review Fees	1,275	4,166	(2,891)	62,193	41,666	20,527	50,000	83,333	-25.37%
Other Planning Fees	380	333	47	6,437	3,334	3,103	4,000	6,429	0.12%
CAMA Fees	200	125	75	3,400	1,250	2,150	1,500	1,835	85.29%
Homeowner Recovery Fees	7	8	(1)	67	84	(17)	100	63	6.35%
Taxi Ordinance Fees	-	25	(25)	100	250	(150)	300	50	100.00%
A/C Boarding & Rabies Vac	50	180	(130)	2,573	1,800	773	2,150	3,620	-28.92%
Dog Licenses	43	83	(41)	543	834	(292)	1,000	553	-1.90%
Court Cost & Fees	216	267	(51)	2,362	2,666	(304)	3,200	2,003	17.92%
Finger Print/buy gold Fees	190	83	107	370	834	(464)	1,000	210	76.19%
Purchases For Resale	5,463	6,266	(803)	80,217	62,658	17,559	75,190	66,192	21.19%
Interest Income	(2,880)	8,333	(11,213)	65,699	83,334	(17,635)	100,000	53,586	22.61%
Miscellaneous	5,158	1,833	3,325	42,749	18,334	24,415	22,000	34,317	24.57%
Sale of Fixed Assets	-	1,666	(1,666)	4,160	16,668	(12,508)	20,000	134,297	-96.90%
Rental Income	12,449	11,110	1,339	111,588	111,099	489	133,319	116,159	-3.93%
Contributions	-	-	-	1,060	950	110	950	8,745	0.00%
Lease/ Note Proceeds	-	-	-	-	233,155	(233,155)	1,600,603	-	0.00%
Insurance Proceeds	-	-	-	3,680	-	3,680	-	37,059	0.00%
Water Fund Transfer	-	-	-	467,076	467,076	-	467,076	437,727	0.00%
CRF Transfer	-	-	-	533,970	681,343	(147,373)	681,343	-	0.00%
Grants & Restricted	291,172	-	291,172	314,922	13,125	301,797	539,803	168,699	86.68%
Powell Bill Appropriation	-	-	-	-	-	-	-	-	0.00%
Fund Balance Appropriated	-	-	-	-	3,394,831	(3,394,831)	3,394,831	-	0.00%
Total Revenues	\$ 1,289,791	727,365	\$ 562,426	\$ 20,437,493	\$ 21,561,445	\$ (1,123,952)	\$ 25,848,558	\$ 18,636,899	9.66%
Prior YTD	\$ 1,170,535	\$ 642,470	\$ 528,065	\$ 18,636,900	\$ 19,006,860	(369,960)	\$ 22,440,917		