




## TOWN OF KILL DEVIL HILLS

*Land Where Flight Began*

MEMORANDUM

April 11, 2022

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager 

REF: New Business

### 3. Appointments and nominations (Attached NB-3)

All applications on file from persons interested in serving in this capacity have been previously copied to the Board of Commissioners and no new applications for those purposes have been received.

#### A. Planning Board

With Mark Evans' resignation, a seat is available on the Planning Board, with a term ending February 2023. A motion will be in order to make an appointment to the Planning Board that will expire in February 2023.

#### B. Community Appearance Commission

Christine Damrose-Mahlmann's resignation makes a seat available on the Community Appearance Commission (CAC), with a term ending October 2024. A motion will be in order to make an appointment to the CAC that will expire in October 2024.

#### C. North Carolina Coastal Resources Advisory Council

Kill Devil Hills was contacted about submitting a nomination of any interested person to serve on the North Carolina Coastal Resources Advisory Council (CRAC). The group works in conjunction with the N.C. Coastal Resources Commission by fostering protection and measured development guided by the N.C. Coastal Area Management Act (CAMA). The nomination will require submittal of a résumé and supporting documentation for successful consideration. A motion will be in order to make a nomination to the Coastal Resources Advisory Council.



ROY COOPER  
GOVERNOR

M. RENEE CAHOON  
CHAIR

LARRY BALDWIN  
VICE - CHAIR

NEAL ANDREW

CRAIG BROMBY

TRACE COOPER

ROBERT EMORY

ROBERT HIGH

SHEILA HOLMAN

DOUG MEDLIN

JOHN P NORRIS

LAUREN SALTER

ALEXANDER TUNNELL

ANGIE WILLS

BRAXTON C. DAVIS  
Executive Secretary



## North Carolina Coastal Resources Commission

March 29, 2022

Dear Coastal Local government,

The Coastal Resources Advisory Council (CRAC) works with the N.C. Coastal Resources Commission (CRC) to balance and foster the protection and wise development of the State's coastal resources through both planning and regulation under the NC Coastal Area Management Act (CAMA). The CRAC, which was established by CAMA, consists of 20 members appointed by the CRC. Counties and cities in the coastal area may nominate candidates for consideration by the CRC. Members may be reappointed at the discretion of the CRC, provided that one-half of the membership at the beginning of any two-year term are residents of counties in the coastal area. The CRAC Chair and Vice-Chair are elected annually by the CRAC members.

The CRC is seeking CRAC nominees comprised of local government representatives, or individuals recommended by local governments. While many of their recent policy initiatives have focused on rules and polices affecting oceanfront development, the CRC is interested in a balanced membership on the CRAC of both oceanfront and inner banks/coastal plain representatives. With this in mind, we encourage your political body to provide a nomination for the CRAC for consideration by the CRC.

Please send your nominations for CRAC membership (including resume or supporting documentation) by email to [Angela.Willis@ncdenr.gov](mailto:Angela.Willis@ncdenr.gov), or by mail to NC Division of Coastal Management, 400 Commerce Ave., Morehead City, NC 28557 by April 30, 2022. If you have any questions or require additional information, please do not hesitate to contact Mike Lopazanski, DCM Deputy Director, at 252-515-5431; [mike.lopezanski@ncdenr.gov](mailto:mike.lopezanski@ncdenr.gov). Thank you for your consideration of this correspondence and we look forward to any response you may provide.

Renee Cahoon, Chair

Coastal Resources Commission

Division of Coastal Management  
Department of Environmental Quality  
400 Commerce Ave., Morehead City, North Carolina 28557  
Phone 252-515-5400

**NC Coastal Area Management Act**  
**Coastal Resources Advisory Council**

§ 113A-105. Coastal Resources Advisory Council.

(a) **Creation.** - There is hereby created and established a council to be known as the Coastal Resources Advisory Council.

(b) **Membership and Terms.** - The Coastal Resources Advisory Council shall consist of not more than 20 members appointed or designated by the Coastal Resources Commission. Counties and cities in the coastal area may nominate candidates for consideration by the Commission. The terms of all Council members serving on the Council on January 1, 2013, shall expire on July 31, 2013. A new Council shall be appointed in the manner provided by this subsection with terms beginning on August 1, 2013, and expiring on June 30, 2015. Members may be reappointed at the discretion of the Commission, provided that one-half of the membership at the beginning of any two-year term are residents of counties in the coastal area.

(c) **Functions and Duties.** - The Advisory Council shall assist the Secretary and the Secretary of Administration in an advisory capacity:

(1) On matters which may be submitted to it by either of them or by the Commission, including technical questions relating to the development of rules, and

(2) On such other matters arising under this Article as the Council considers appropriate.

(d) **Multiple Offices.** - Membership on the Coastal Resources Advisory Council is hereby declared to be an office that may be held concurrently with other elective or appointive offices (except the office of Commission member) in addition to the maximum number of offices permitted to be held by one person under G.S. 128-1.1.

(e) **Chairman and Vice-Chairman.** - A chairman and vice-chairman shall be elected annually by the Council.

(f) **Compensation.** - The members of the Advisory Council who are not State employees shall receive per diem and necessary travel and subsistence expenses in accordance with the provisions of G.S. 138-5. (1973, c. 1284, s. 1; 1975, c. 452, s. 5; 1977, c. 771, s. 4; 1981, c. 932, s. 2.1; 1983, c. 249, ss. 1, 2; 1989, c. 727, s. 127; c. 751, s. 8(14a); 1991 (Reg. Sess., 1992), c. 959, s. 26; 1995, c. 123, s. 4; c. 504, s. 7; 2013-360, s. 14.25.)