



# TOWN OF KILL DEVIL HILLS

*Land Where Flight Began*

MEMORANDUM

January 10, 2022

TO: Mayor and Board of Commissioners  
FROM: Debora P. Díaz, Town Manager  
REF: Consent Agenda

**1. Minutes (Attached CA-1A)**

A. December 13, 2021

**2. Monthly report (Attached CA-2A)**

A. November 2021

**3. Budget Amendment (Attached CA-3A)**

A. #9 – to record wellness grant funds received from the N.C. League of Municipalities

**4. Partnership organization annual report (Attached CA-4A)**

A. Nags Head Woods Ecological Preserve

The Town supports four partnership organizations that serve the citizens of Kill Devil Hills: the Community Care Clinic of Dare, Interfaith Community Outreach, Outer Banks YMCA, and Nags Head Woods Ecological Preserve. A requirement of the Town's partnership is an annual report of the organization's activities and service to the community. Aaron McCall, Northeast Regional Steward, has submitted the 2020-2021 annual report, which highlights the preserve's operations.

**5. Annual certification of firefighters (Attached CA-5)**

The Board of Trustees for the N.C. Firemen's Pension Fund requires all fire departments to submit a roster of active firefighters annually. Rosters must be certified by each local governing board in order to maintain eligibility for pensions and the line-of-duty death benefit provided for firefighters by the State. Our Fire Department has prepared this list, which includes only those firefighters that have met the State's minimum requirement for training hours.

Approval of the Consent Agenda will record the Board's certification of the Fire Department roster.

**6. Schedule Public Hearing (Attached CA-6A)**

**A. Amendment to the Town of Kill Devil Hills Official Zoning Map**

Planning Director Meredith Guns' attached memorandum highlights the recent discussions between Staff and the engineer for Dare County Schools about the expansion of existing teacher housing. The Board of Education has requested a zoning classification change to Light Industrial Two Zone, which would permit multi-family as a special use. Additionally, Staff has also included minor changes to existing zoning lines to make the areas more consistent with the uses. At its recent meeting, the Planning Board recommended forwarding the rezoning for BOC consideration with a favorable recommendation. Staff recommends scheduling a public hearing for January 26, 2022, at 6:00 p.m.

Approval of the Consent Agenda will schedule this item for public hearing.

Staff recommends approval of the Consent Agenda as presented and a motion will be in order.