



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

NOTICE OF PUBLIC MEETING

NOTICE is hereby given that on Tuesday, October 12, 2021, at 8:30 a.m., the Kill Devil Hills Community Appearance Commission (CAC) will hold a meeting in the Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road. This committee will follow all COVID-19 regulations and requirements currently in place for public meetings. The items to be discussed are listed below:

Call to Order

Agenda Approval

Approval of Minutes

1. September 23, 2021 meeting minutes

Public Comment – please adhere to a limit of 3 minutes per person or group

Response to Public Comment

Introductions

Old Business

1. Help KDH Kick Butt Campaign update
2. Community Appearance Awards
3. Tree Adoption Application and process approval

New Business

1. Schedule December 2021 Meeting

Adjournment

Posted this 7th day of October 2021.

Jennifer Stecher

Community Appearance Commission Clerk

Copies to: Community Appearance Commission members in their meeting materials; Board of Commissioners; all department heads; all Town bulletin boards; Town Sunshine List, including all local news media; Town Electronic Distribution List; website, social media; file

Minutes of the Thursday, September 23, 2021, meeting of the Kill Devil Hills Community Appearance Commission (CAC) held at 8:30 a.m. in the Board of Commissioners Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road.

Members Present: Chairperson Sue Kelly, Bambos Charalambous, Dr. Christine Damrose-Mahlmann, Billy Dorn, Dave Rollins, Jo Williams, Commissioner John Windley

Members Absent: Martin Dalton, Melinda Mogowski

Others Present: Ryan Lang, Senior Planner; Jennifer Stecher, Clerk to the CAC

Call to Order

Chairperson Kelly called the Thursday, September 23, 2021, meeting of the CAC to order at 8:31 a.m.

Agenda Approval

Mr. Charalambous moved to approve the agenda of the September 23, 2021, CAC meeting, with the addition of feedback about the CAC table at the First Flight Market under Old Business and discussion about a CAC table for the upcoming Ice Cream Social under New Business. Mr. Dorn seconded the motion, which was approved by a unanimous, 7-0, vote.

Approval of Minutes

Dr. Damrose-Mahlmann moved to approve the minutes of the June 24, 2021, CAC meeting, as presented. Mr. Charalambous seconded the motion, which was approved by a unanimous 7-0, vote.

Public Comment

Response to Public Comment

Introductions

Old Business

1. Help KDH Kick Butt Campaign update

The group would like more publicity on the Kick Butt Campaign. The group agreed that data from the Outer Banks Surfrider Foundation will be helpful in assessing the effectiveness of the PVC Cigarette Butt receptacles and the Help KDH Kick Butt Campaign.

2. PVC Cigarette Butt receptacles

Each CAC member was given an inventory of the PVC Cigarette Butt containers that are currently secured at a beach access within the Town. The inventory will be made part of the meeting minutes.

Staff relayed that they spoke with Tamara Warren, the Chairperson of the Outer Banks Surfrider Foundation, and Ms. Warren agreed the beach access adoptees empty the PVC Cigarette Butt containers as part of their beach access clean-up.

The group requests that Staff put up PVC Cigarette Butt receptacles at Hayman Park, Hayman and Bay Drive sound access and at the new kayak launch on Bay Drive and at Avalon Pier.

Ms. Williams made a motion to send Surfrider Foundation \$25 dollars for the adoption of the Eden Street Beach access. Dr. Damrose-Mahlmann seconded the motion, which was approved by a unanimous, 7-0, vote.

3. Community Appearance Awards

All members gave nominations for the Community Appearance Award. The group decided to narrow down their field of nominations to five and voted. The final nominees are:

- Professor Hackers Lost Treasure Golf at 1600 North Croatan Highway
- Rose, Harrison, Gilreath & Powers, P.C. at 700 Blue Jay Street
- Outer Banks Presbyterian Church at 907 South Croatan Highway
- Ashely's Espresso Parlour & All-Time Roasting Co. at 100 East Helga Street

The group voted on nominees for Most Improved as:
Swellsa' Brewing Beer Company at 1802 South Virginia Dare Trail
The Holistic Pet Shop at 3105 North Croatan Highway
The Beach Music Shop at 2200 North Croatan Highway
For The Dogs Obx Llc building at 2407 North Croatan Highway

The group voted on nominees for Multi-Unit Complex as:
The Beach Music Shop at 2200 North Croatan Highway
Beach Fitness at 3105 North Croatan Highway
Max's Italian Restaurant & Pizzeria at 1712 North Croatan Highway
Hang 12 Art Studio at 3105 North Croatan Highway
Holy Cow Creamery at 1006 South Virginia Dare Trail

4. Tree Adoption Application approval

Billy Dorn left at 9:14 a.m.

The group believed it was better to give out a more mature tree so it is more likely to survive. There was interest to have a space for the applicant to explain why they would like the tree. There was group consensus to have a fillable application on the Town's website. Staff will amend form and present it at the next meeting for approval.

5. Feedback regarding CAC table at First Flight Market

The CAC members that were present for the Farmers Market felt like it was a good venue and helped to publicize the CAC.

The group discussed signage and better public awareness for Aviation Park.

New Business

1. Table at Ice Cream Social

The CAC will have a table at the Ice Cream Social on Tuesday, September 28, 2021. Staff will set it table and have t-shirts, portable cigarette butt tins, Help KDH Kick Butt stickers and CAC brochures at the table.

2. Beach Access Adoption through Surfrider Foundation

Eden Street has been officially adopted for two years by the CAC through the Outer Banks Surfrider Foundation. Six clean-ups per year are requested and Surfrider will send requirements of beach access adoption. Members of the group believed that the Surfrider Foundation will be a benefit to help publicize the CAC's mission. There was consensus by the group to get a picture of CAC members at Eden Street. Staff will put the picture on social media and include the picture in the weekly Town email update.

3. Reschedule remainder of 2021 meeting dates

There was group consensus for October 12th as the October regular meeting. The group agreed on November 18th for their regular monthly meeting. The group decided to schedule the date for their regular December meeting at their November 18th meeting.

Adjournment

There being no other business before the CAC at this time, Mr. Bambos made a motion to adjourn. Dr. Damrose-Mahlmann seconded the motion, which was approved by a unanimous, 6-0, vote. It was 9:45 a.m.

Jennifer Stecher
Community Appearance Commission Clerk

KDH ACCESS	PVC BUTT DISPOSAL PRESENT	DATE PUT UP	KICK BUTT SIGN PRESENT	DATE LAST EMPTIED & # OF BUTTS	NOTES
Arch Street					
Asheville Drive	✓		✓		Couldn't open Sept 2021
Atlantic Street	✓		✓	SEPT 2021	14
Calvin Street			✓		
Carlow Avenue	✓	JUNE 2021	✓	SEPT 2021	79
Carlton Avenue					Evidence of fire inside container
Chowan Street	✓				
Clark Street	✓		✓	SEPT 2021	92
Dock Street					
Eden Street	✓		✓		
Eighth Street					
Ferris Avenue	✓	JUNE 2021	✓	SEPT 2021	30
Fifth Street	✓		✓		
First Street	✓			SEPT 2021	75
Fourth Street					
Glenmere Avenue	✓		✓	SEPT 2021	7
Hayman Blvd	✓		✓		Evidence of fire inside container + pile of butts below container, looked like they were on fire
Hayman Park					
Helga Street					
Lake Drive					
Martin Street	✓		✓		Couldn't open Sept 2021
Ocean Bay Blvd	✓		✓	SEPT 2021	10
Oregon Avenue			✓		
Pinehurst Avenue					
Prospect Avenue	✓	JUNE 2021		SEPT 2021	55
Raleigh Avenue	✓	JUNE 2021	✓	SEPT 2021	34
Second Street	✓		✓		Evidence of fire inside container
Sutton Avenue	✓	JUNE 2021		SEPT 2021	12
Third Street	✓		✓		
Walker Street	✓		✓		
West Arch Street					
West Hayman Blvd					
West Third Street					
Woodmere Avenue	✓		✓	SEPT 2021	150



TOWN OF KILL DEVIL HILLS
Land Where Flight Began

**LOVE YOUR LIVE OAK
ADOPTION APPLICATION**

Help Kill Devil Hills beautify your neighborhood by planting a native live oak. The Kill Devil Hills Community Appearance Commission would like to continue their Live Oak initiative by offering a young live oak tree to any Kill Devil Hills property owner that can meet the below criteria, limited to one tree per property owner.

Criteria:

- I am a property owner in the town of Kill Devil Hills.
- I have space on my Kill Devil Hills property that allows for a live oak to mature.
- I have a perfect spot to plant a live oak on my Kill Devil Hills property that is at least 15 feet from any structure (house, driveway, drain field).
- I will follow all watering and fertilizing instructions until the tree is established.

Name: _____

Mailing Address: _____

KDH Property Address: _____

Phone: _____ Email: _____

Why I would like to plant a live oak tree on my property: _____

Drop off your application before the last day of the year at 102 Town Hall Drive and drop in the bill pay box or Mail your application to:

Town of Kill Devil Hills
Love Your Live Oak Adoption
Community Appearance Commission
P.O. Box 1719
Kill Devil Hills, NC 27948

For staff use: _____

Compliance review: _____