



TOWN OF KILL DEVIL HILLS
Land Where Flight Began

MEMORANDUM

September 13, 2021

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Consent Agenda

1. Minutes (Attached CA-1A)

A. August 9, 2021

2. Monthly report (Attached CA-2A)

A. July 2021

3. Budget amendments (Attached CA-3A and CA-3B)

A. # 3 – to appropriate Assistance to Firefighters Grant funds for the purchase of radios

B. # 4 – to appropriate funds for roof replacement of the fire station

4. State Employees' Credit Union ATM lease renewal (Attached CA-4)

As a result of improvements at the Meekins Field Complex, the State Employees' Credit Union (SECU) CashPoints automated teller machine (ATM) was removed in April 2021. The SECU has requested that when a new ATM is installed for the site to replace the original, which was assembled in 1997, the lease be modified due to the ATM installation costs. Assistant Town Manager Charlene Allen's attached memorandum details agreements in other municipalities, and highlights the options available, along with the Staff recommendation of one dollar per month for 60 months.

Approval of the Consent Agenda will approve a five-year lease between the Town and the SECU for its ATM at Meekins Field at a rate of \$1.00 per month (\$12.00 per year), for a total of \$60.00.

5. Schedule Public Hearing (Attached CA-5A)

A. Proposed Zoning Amendment – §153.077(C)(16) – Outdoor Dining / Activity Area(s) Lighting

At its August 17, 2021, meeting, the Planning Board reviewed a proposal to amend §153.077(C)(16) to allow strings of electric light bulbs for approved Outdoor Dining/Activity Area(s) for the purposes of supplementary lighting for patrons. Currently, strings of electric lights are allowed only from November 22 - January 7 and July 2 - July 6 per Town Code §153.077(B)(11).

The Planning Board voted unanimously to recommend this proposed amendment, with Staff restrictions approved by the applicant, to the Board of Commissioners, with a favorable opinion for public hearing. Approval of the Consent Agenda will schedule this item for public hearing on Monday, October 11, 2021, at 6:00 p.m.

Staff recommends approval of the Consent Agenda as presented and a motion will be in order.