



**TOWN OF KILL DEVIL HILLS**  
*Land Where Flight Began*

MEMORANDUM

August 9, 2021

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Consent Agenda

**1. Minutes (Attached CA-1A)**

A. July 12, 2021

**2. Monthly report (Attached CA-2A)**

A. June 2021

**3. Budget amendments & Transfers (Attached CA-3A and CA-3B)**

- A. #2 - Purchase of body cameras, in-car video software, and video as a service for the Police Department is included in the 2021/2022 budget and this amendment establishes the mechanism to contract for this purpose. The life of the contract and related service package is five years and will be paid in five annual installments.
- B. Budget transfer #1 – transfer from existing Buildings and Grounds budget to Administration to cover expenses for a consulting agreement to assist staff in the development of an ADA self-evaluation and transition plan for ADA compliance.

**C. Schedule Public Hearing (Attached CA-4A)**

- A. Proposed Zoning Amendment – §153.227 Light Industrial One Zone Special Uses – Add “Tattoo Studio”

At its June 14, 2021, meeting, the Board of Commissioners directed Staff to draft a zoning amendment to add “Tattoo Studio” as a special use within the Light Industrial One Zone (LI-1). The Planning Board reviewed the requested amendment at its July 20, 2021, meeting, and voted unanimously to forward for consideration by the BOC. Approval of the Consent Agenda will schedule this item for public hearing on Monday, September 13, 2021, at 6:00 p.m.

Staff recommends approval of the Consent Agenda as presented and a motion will be in order.