



## TOWN OF KILL DEVIL HILLS

*Land Where Flight Began*

### NOTICE OF PUBLIC MEETING

NOTICE is hereby given that on Thursday, November 5, 2020, at 8:30 a.m., the Kill Devil Hills Community Appearance Commission (CAC) will hold a meeting in the Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road. This committee will follow all COVID-19 regulations and requirements currently in place for public meetings. The items to be discussed are listed below:

#### **Call to Order**

#### **Agenda Approval**

#### **Approval of Minutes**

1. October 8, 2020 meeting minutes

#### **Public Comment – please adhere to a limit of 3 minutes per person or group**

#### **Response to Public Comment**

#### **Introductions**

#### **Old Business**

1. Help KDH Kick Butt Campaign
2. Beach Clean-up for November 14 and 28
3. Town Tree Activity

#### **New Business**

1. Reusable Water Bottles
2. Meekins Field Presentation
3. 2021 Meeting Schedule

#### **Adjournment**

Posted this 28<sup>th</sup> day of October 2020.

Jennifer Stecher

Community Appearance Commission Clerk

*Copies to: Community Appearance Commission members in their meeting materials; Board of Commissioners; all department heads; all Town bulletin boards; Town Sunshine List, including all local news media; Town Electronic Distribution List; website, social media; file*

**Minutes of the Thursday, October 8, 2020, meeting of the Kill Devil Hills Community Appearance Commission (CAC) held at 8:30 a.m. in the Board of Commissioners Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road.**

Members Present: Chair Sue Kelly, Billy Dorn (arrived at 9:22), Bambos Charalambous, Christine Damrose-Mahlmann, Melinda Mogowski, Dave Rollins, and Commissioner John Windley

Members Absent: James Almoney

Others Present: Jennifer Stecher, Clerk to the CAC

**Call to Order**

Chair Sue Kelly called the Thursday, October 8, 2020, meeting of the CAC to order at 8:35 a.m.

**Agenda Approval**

Melinda Mogowski moved to approve the agenda as presented. Bambos Charalambous seconded the motion, which was approved by a unanimous, 5-0, vote.

**Approval of Minutes of the January 23, 2020 meeting**

Ms. Mogowski moved to approve the minutes of the January 23, 2020, CAC meeting, as presented. Mr. Charalambous seconded the motion, which was approved by a unanimous, 5-0, vote.

**Public Comment**

**Response to Public Comment**

**Introductions**

Chair Sue Kelly welcomed new CAC member, Christine Damrose-Mahlmann.

**Old Business**

**1. Help KDH Kick Butt Subcommittee update**

Through consensus the CAC decided to invite the Help KDH Kick Butt subcommittee members to come to CAC meeting and speak under agenda item of Old Business. Chair Kelly



expressed interest in getting information from Town Staff about the use of the PVC cigarette butt containers at beach accesses.

## **New Business**

### **1. Election of Vice Chairperson**

Mr. Charalambous nominated Ms. Mogowski as Vice Chair for CAC, Commissioner Windley seconded the nomination, which was approved by a unanimous 5-0, vote.

### **2. Beach Cleanup**

Following a discussion, there was consensus to conduct beach clean-ups on November 14 and 28. Chair Kelly recommended to further investigate what would be necessary for the clean-ups and how to minimize any impact on Town Staff.

### **3. Recommendations for CAC Vacancy**

Commissioner Windley reported that applicants for CAC appointment were forwarded to the BOC. Commissioner Windley said the vacancy would be filled at an upcoming Board of Commissioners meeting.

### **4. Proposed Dates for CAC Meetings**

There was consensus for the next CAC meeting to be held on Thursday, November 5, 2020.

Billy Dorn arrived during this time, 9:22 am.

At the conclusion of the printed agenda, the group continued general discussions:

- Trash Attack! Ms. Mogowski wondered if local businesses would be willing to make a donation or coupon for a trash pick-up event if COVID-19 is still a threat and public gatherings are restricted.
- Reusable water bottle campaign. The group wishes to start a campaign to encourage the use of reusable water bottles. Various styles of water bottles were discussed. Commissioner Windley expressed interest in finding out about the price of the re-usable water bottles purchased in recognition of the Town's new water tower.
- Meekins Field Plans. Commissioner Windley thought the CAC would benefit from a Planning Department Staff member presentation of the Meekins Field plans at the next CAC meeting.

## **Adjournment**

There being no other business before the Community Appearance Commission at this time, Ms. Damrose-Mahlmann moved to adjourn. Commissioner Windley seconded the motion, which was approved by a unanimous 6-0 vote. It was 9:44 a.m.

Submitted by:

Jennifer Stecher  
CAC Clerk