



# TOWN OF KILL DEVIL HILLS

*Land Where Flight Began*

## **PUBLIC NOTICE**

Electronic Format Using Zoom Software

NOTICE IS HEREBY GIVEN that on Tuesday, February 9, 2021, at 10:00 a.m. the Town of Kill Devil Hills Street Improvement and Special Projects Committee (SISPC) will hold a meeting. In order to maintain the safety of Town residents, Staff, and SISPC members, the meeting will be electronic using Zoom software. The agenda follows, and the meeting can be accessed by the public by joining the Zoom Meeting:

- <https://zoom.us/j/95494248854?pwd=cEh0ZG8xa1lrSUFzeVhVcWtIclZNQT09>
- Meeting ID: 954 9424 8854 Password: 857510
- Or Dial: 1 312 626 6799 or 1 929 205 6099 US When prompted, enter meeting ID: 954 9424 8854 followed by the (#) sign. Enter password: 857510, followed by the (#) sign.

## **AGENDA**

### **Call to Order**

### **Agenda Approval**

### **Approval of the October 29, 2020 meeting minutes**

### **Public Comment (Time limit of 3 minutes per person; 5 minutes per group)**

### **Old Business**

1. NC-12 Pedestrian Crosswalk Lighting

### **New Business**

### **Adjournment**

Posted this 4th day of February 2021.

Jennifer Stecher

Administrative Assistant

Copies to: *Street Improvement and Special Projects Committee members in their meeting materials; Mayor & Board of Commissioners; Town Manager; all Town bulletin boards; KDH Sunshine List including all local news media; KDH Electronic Distribution List; website, social media; file*

**Minutes of the October 29, 2020, Meeting of the Kill Devil Hills Street Improvement and Special Projects Committee (SISPC) held at 2:30 p.m. in the second floor Conference Room of the Administration Building, 102 Town Hall Drive, off Colington Road.**

**Members Present:** Chair B.J. McAvoy, Billy Dorn (alternate), Skip Jones, and Ron Seidman, II

**Members Absent:** Kevin Cox, and Jerry Froehlich

**Others Present:** Pete Burkheimer, Town Engineer; Derek Dail, Assistant Public Services Director; Meredith Guns, Planning Director; Cameron Ray, Assistant Planning Director; and Jennifer Stecher, Clerk to the SISPC

**Guests Present:** Commissioner Terry Gray

**Call to Order**

Chair B.J. McAvoy called this meeting to order at 2:35 p.m.

**Agenda Approval**

Ron Seidman moved to approve the agenda for the meeting as presented. Skip Jones seconded the motion, which was approved by a unanimous, 4-0, vote.

**Approval of the Minutes of the February 6, 2020 Meeting**

Chair McAvoy moved to approve the minutes of the February 6, 2020, SISPC meeting as presented. Mr. Jones seconded the motion, and the minutes were approved as presented, with a unanimous 4-0, vote.

**Public Comment**

**Terry Gray, Board of Commissioner, Kill Devil Hills** – Commissioner Gray expressed his support of the pedestrian lighting and was interested in the pedestrian crosswalk lighting information the Planning Department had to share.

**Old Business**

**New Business**

**1. Election of Vice Chair**

Mr. Jones nominated Ron Seidman as Vice Chair. Mr. Seidman declined. Mr. Seidman nominated Mr. Jones, who accepted the nomination, Chair McAvoy seconded the nomination, which was approved by a unanimous, 4-0, vote.

**2. Street Improvement Recommendation for Fiscal Year 2020-21 and Plan Year 2021-2022**

Ms. Guns outlined the street recommendations for 2021-2022 FY, 2022-2023 plan year, and beyond. The 2021-2022 recommendation is West Third Street from US 158 to Creek Street, Seminole Street (south side), and drainage along US 158 from West Fourth Street to West Third Street. Currently, West Third Street from US 158 to Creek Street is in Poor condition as well as Seminole from West Third Street to Indian Drive. The drainage improvements will tie into the new drainage at the Dare Centre and fix undersized, failing drainage and improve upstream drainage to West Durham Street. The estimated cost for the West Third Street project is \$1,156,000 and considered the base recommendation for the 2021-2022 FY. In an effort to satisfy the desire for more pedestrian sidewalks in high traveled locations, West Third Street meets the criteria to have a sidewalk installed. Two alternatives were presented, OPTION A+B and OPTION A+B+C, in addition to the base recommendation previously mentioned. OPTION A+B would be to extend a sidewalk the remaining length of West Third to Bay Drive with no additional roadway improvements and limited drainage to accomplish the sidewalks. The total project cost for this alternative is \$1,309,000 (approximately \$42,000 more from the Street and Drainage Capital Fund). OPTION A+B+C would involve extending a sidewalk the remaining length of West Third to Bay Drive including replacement of asbestos water main, street overlay and drainage improvements. The total project cost for this alternative is \$1,981,000.

Staff recommended OPTION A+B because extending a sidewalk along West Third Street has been a priority due to the heavy vehicle and pedestrian traffic on this street. A complete sidewalk system would alleviate several safety concerns in this area and connect to the existing Bay Drive Multi-Use Path that extends from West First Street to Northern Town Line. Staff did not recommend OPTION A+B+C because of the high cost and current condition of this portion of West Third Street. This portion of West Third Street will likely be on this list for drainage and roadway improvements in the next 10 years, but it is not imperative at this time.

The members of the committee weighed the advantages and disadvantages before coming to a decision of what to recommend to the Board for the next three fiscal years of street improvements.

Commissioner McAvoy moved to recommend to the Board of Commissioners Option A+B+C and, if there are budgetary restrictions, the Committee strongly recommends Option A+B be included as part of the 2021-22 Street Improvement Project. Mr. Jones seconded the motion, which was approved by a unanimous, 4-0, vote.

Commissioner McAvoy moved to introduce to the Board of Commissioners the 2022-23 Street Improvement Plan for consideration of approval. Ron Seidman seconded the motion, which was approved by a unanimous, 4-0, vote.

### **3. NC-12 Pedestrian Crosswalk Lighting**

Cameron Ray noted that during the recent Board of Commissioners retreat, the need for lighting at pedestrian crosswalks along NC-12 was identified as a future interest. Mr. Ray also stated that the KDH Pedestrian Plan identifies the installation of lighting at crosswalks along NC-12 as a recommended short-term project. Mr. Ray explained specifications of products for possible pedestrian crosswalk lighting, including a light pole and solar light fixture. The Marriott Hotel has had a similar light pole in place since 2016 and is a good example as a possibility of future crosswalk lighting for the Town.

Mr. Ray explained that the Town Staff will conduct nighttime inspections of NC-12 pedestrian crosswalks to find out which crosswalks are in need of lighting and suggest that the committee members make their own observations. Staff will bring these recommendations back to SISPC for review and discussion.

### **Adjournment**

There being no other business before the Street Improvement and Special Projects Committee at this time, Commissioner McAvoy moved to adjourn the meeting. Mr. Jones seconded the motion, which carried by a unanimous, 4-0 vote, and the meeting adjourned.

It was 3:54 p.m.

Submitted by:

Jennifer Stecher  
Clerk to the SISPC

Director of  
Planning and Inspections  
MEREDITH GUNS

Building Inspector  
MARTY SHAW  
CHARLES THUMAN

Code Enforcement Officer  
JORDAN BLYTHE



Assistant Director of  
Planning and Inspections  
CAMERON RAY

Senior Planner  
RYAN LANG

Zoning Administrator  
DONNA ELLIOTT

**THE TOWN OF KILL DEVIL HILLS**  
NORTH CAROLINA

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**PLANNING DEPARTMENT**

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February 09, 2021

***Memorandum***

To: Street Improvement/Special Project Subcommittee

From: Cameron Ray, Assistant Planning Director 

Subject: NC-12 Pedestrian Crosswalk Lighting

As you recall, at the October 26, 2020 SISPC meeting the topic of NC-12 pedestrian crosswalk lighting was discussed in response to the KDH Board of Commissioners identifying this as a high priority need for the Town. Staff has prepared a presentation on this topic including a NC-12 pedestrian crosswalk inventory with photos. Additionally, the presentation includes a recommendation for a multi-year phased implementation for pedestrian crosswalk lighting in KDH.

Staff recommends the SISPC forward the phased plan to the KDH Board of Commissioners for consideration.