

Minutes of the Wednesday, June 10, 2020 general worksession meeting held at 6:00 p.m. by the Kill Devil Hills Board of Commissioners, live in the Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road, and electronically using ZOOM software in order to give the public an opportunity to attend or, if more comfortable, maintain social-distancing recommendations.

Members Participating: Mayor Ben Sproul; Commissioners Terry Gray, Ivy Ingram, B. J. McAvoy, and John Windley

Members Not Participating: None

Others Participating: Debora P. Diaz, Town Manager; Finance Director Beverly Kissinger; Mary E. Quidley, Town Clerk, and James Michael O'Dell, Deputy Town Clerk

Call to Order

At 6:00 p.m. Mayor Sproul called this meeting of the Kill Devil Hills Board of Commissioners (BOC) to order and welcomed all present. All members of the BOC were present in the Meeting Room.

There were eight attendees via Zoom representing Staff and members of the public. All BOC could also be viewed and heard by anyone using Zoom. The Town's department heads were available either in the Meeting Room or were participating remotely using Zoom. The meeting was managed by Deputy Town Clerk Michael O'Dell. This meeting was also live-streamed on the Town's Facebook page.

Pledge of Allegiance and Moment of Silence

Public Comment

Response to Public Comment

New Business

1. Chapter 151, Flood Damage Prevention Ordinance – 2020 revision, including new FEMA flood maps (Attached NB-1)

At the BOC's January 22, 2020, meeting, Planning Director Meredith Guns presented information on the updated FEMA Flood Insurance Rate Maps (FIRMs), and a draft Flood Damage Prevention Ordinance. The new ordinance includes State mandates for changes and Staff recommendations for improved clarity and consistency. The State has conducted its review of Staff's recommendations, which have been endorsed. The maps and ordinance must be

adopted by June 19, 2020, in order for the Town to remain in the National Flood Insurance Program (NFIP).

Through consensus, the BOC directed the item to be placed on its March 25, 2020, meeting agenda for further discussion, which, along with the regular April 6, 2020, meeting, was not held due to COVID-19 safety precautions. At its April 22, 2020, meeting, the BOC rescheduled this item for public hearing for June 8, 2020, at 6:00 p.m., with potential action for this recessed meeting.

Commissioner Windley made a motion for the BOC to adopt the proposed Chapter 151 Flood Damage Prevention Ordinance and the associated FEMA flood maps, with an effective date of Friday, June 19, 2020. Commissioner Ingram seconded that motion and approval was unanimous, 5-0, which was recorded by roll call vote:

Commissioner Windley	Yes	Commissioner Ingram	Yes
Commissioner McAvoy	Yes	Mayor Sproul	Yes
Commissioner Gray	Yes		

General Worksession

1. Town Manager's Recommended Budget Fiscal Year 2020/2021 and Possible Adoption (Attached WS-1)

The Town Manager's Recommended Budget for Fiscal Year 2020/2021 was presented to the BOC on May 27, 2020, for consideration in accordance with the Local Government and Fiscal Control Act. At that meeting, the BOC scheduled the public hearing for the June 8, 2020, meeting, and also established this recessed meeting for the worksession and potential action.

To begin the worksession, the Town Manager suggested it be reviewed beginning with expenditures, first, and then department by department, with BOC members asking questions as they chose. Projected revenues were also discussed.

Commissioner Gray hoped that additional funding could be placed in Stormwater and recreation improvements if the economy improves as the new fiscal year moves forward. He also commended the Town Manager and all departments for tackling a difficult budget that covers uncertain times. Mayor Sproul agreed with Commissioner Gray and expressed regret that the upcoming year is not the year to be able to accomplish all the BOC would like to be accomplished. If revenues meet expectations and past levels, then the BOC can possibly schedule a retreat to discuss other potential projects.

Commissioner Gray commented on the Town Manager's extended years of service – over 36 – and the great amount of practice she's had in preparing and submitting budgets for operations of the Town. He added that Police Sgt. Rodney Rawls is celebrating his 16th anniversary with the Town today; Sgt. Rawls has provided citizens and visitors with outstanding service during his tenure with the Town.

Commissioner Windley added how much he appreciated the Town Manager's review with him on questions he had and how clear she made the entire budget. The BOC felt the Town

Manager and Staff had done an excellent job of the Town's financial plan for the upcoming fiscal year and thanked everyone for all the hard work.

Mayor Sproul called for additional questions or comments and receiving none, he asked for a motion from the BOC.

A. Adoption as Presented

Commissioner Gray made a motion for the BOC to adopt the Budget for Fiscal Year 2020/2021 as presented and summarized in the original Budget Message dated May 27, 2020, and the consolidated fee schedule. Commissioner Windley seconded that motion and approval was unanimous, 5-0, was approved unanimously, 5-0, which was recorded by roll call vote,

Commissioner Windley	Yes	Commissioner Ingram	Yes
Commissioner McAvoy	Yes	Mayor Sproul	Yes
Commissioner Gray	Yes		

The Town Manager thanked the BOC and stated that Staff looked forward to implementing their budget.

Public Comment

Beth O'Leary, 1219B Virginia Dare Trail, Kill Devil Hills, NC: Ms. O'Leary submitted a written statement in which she addressed face masks and her position that requiring masks "...should pose no more inconvenience to those who choose not to wear a face covering than to those who cannot due to a medical condition." Ms. O'Leary felt that communicating the message about the importance of wearing face masks should be presented as a benefit; that it should be no different than being at home, and that wearing them is a show of respect for other people.

Her statement provided the BOC with a link to a list of statewide orders for facemask wearing across the United States.

- *Face masks.* Returning to the face mask issue discussed at the June 8, 2020 meeting, Mayor Sproul asked the Town Manager if any progress had been made on some of the points made by the BOC. She replied that the Town is working to obtain prices on public information materials. The Town's Facebook page and website have been updated and promote the three "W's" – Wear. Wait. Wash. Guidance for businesses has been included.

Commissioner Ingram acknowledged Police Chief Gary Britt's comments from the June 8th meeting in which he cautioned against making mask wearing mandatory because of the difficulty such a requirement would be to enforce, and also because of the potentially difficult situations police officers could find themselves in. She suggested the Town, and others, consider peer pressure pictures/ads, videos, etc. that would make people think and help them realize that wearing masks is an important part of keeping COVID-19 controlled. Perhaps, she also

suggested, public officials could volunteer their time to communicate the importance of wearing masks, possibly through video communications.

Response to Public Comment

Adjournment

There being no further business before the BOC at this time, Commissioner Ingram made a motion to adjourn this meeting and Commissioner McAvoy seconded the motion, which was approved, unanimously, 5-0, through roll call vote,

Commissioner Windley	Yes
Commissioner McAvoy	Yes
Commissioner Gray	Yes

Commissioner Ingram	Yes
Mayor Sproul	Yes

It was 7:20 p.m.



Submitted by:


Mary E. Quidley
Town Clerk

These minutes were approved at the July 13, 2020 meeting of the Board of Commissioners.


Benjamin Sproul
Mayor