



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

Notice of Public Meeting West-Side Recreation Group

NOTICE is hereby given that on Tuesday, July 30, 2019 at 6:00 p.m. the Kill Devil Hills' West-Side Recreation Group will hold its first meeting in the Meeting Room at the Administration Building, 102 Town Hall Drive. At 5:30 p.m., one or more members of the WRG may meet with KDH Grounds Supervisor Ross Cipriano for the purpose of reviewing the facilities and amenities at Aviation Park.

5:30 p.m. – Review of Aviation Park

6:00 p.m. – Call to Order

Pledge of Allegiance

Agenda Approval

Old Business

New Business

1. Member and Staff Introductions
2. Review of WRG scope, purpose and charge from the Board of Commissioners
3. Rules of Procedure
4. Review of materials provided; identification of materials that are desired or may be needed
5. Establish top four locations for review
 - A. Aviation Park

Other Business

Public Comment

Response to Public Comment

Adjourn

Posted this 19th day of July 2019.

Mary E. Quidley

Town Clerk

Copies to: WRG; KDH BOC; Department Heads/Assistant Department Heads; TM; all Town bulletin boards; KDH Sunshine List, including all local news media; KDH Electronic Distribution List; Facebook; website; file



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

July 30, 2019

TO: West-side Recreation Group
FROM: Chair Terry Gray
REF: New Business

1. Member and Staff introductions

The contact sheet for members of the WRG is provided separately.

2. Review of WRG scope, purpose and charge from the Board of Commissioners (Attached NB-2)

At their July 10, 2019 meeting the Board of Commissioners adopted the guidelines the WRG will be following during deliberations of the west-side recreation facilities. During planning for the group's first meeting, we discovered an additional item that we think should be added to the WRG's discussion and recommendation:

Whether or not a specific location should be designated and promoted as an event site, including identification of appropriate types of events, frequency of events, etc.

If the members of the WRG agree, then a motion to adopt this additional task, either as presented or amended during discussion, will be in order.

3. Rules of Procedure (Attached NB-3)

- a. Does the WRG wish to establish a meeting schedule (ex: first and third _____ evenings of each month @ ____?) How about a short-term schedule, for, perhaps, the next three months?

West-side Recreation Group Scope and Purpose

From time to time, the Board of Commissioners has a need for Kill Devil Hills' citizens' specialized review of and advice and comment on issues of importance to the Town. Timely, informed and effective advice is important in the planning process. This is the case concerning the Town's existing recreation facilities which are located west of US 158/Croatan Highway.

To that end, the Board of Commissioners has established the West-side Recreation Group to study existing recreational sites located west of US 158/Croatan Highway as follows:

- Elevated all-accessible walkway at the site of the former Ocean Acres Wastewater Treatment Plant; located within the boundaries of The Nags Head Woods
- Copley Drive Neighborhood Park
- Fresh Pond and the AEC
- Aviation Park
 - Roller Hockey Rink
 - Skate Park
 - Frog Pond
 - Dog Park
 - Toddler Playground
- Casey R. Logan Disc Golf Course and western edge of the remaining portion of the Baum Tract
- West-side Multi-Use Paths
 - Centennial Paths
 - Colington Road Multi-Use Path
 - Wright Brothers Multi-Use Path
 - Bay Drive Multi-Use Paths
- Meekins Field
 - Children's Playground
- West Third Street estuarine gazebo
- West Hayman estuarine gazebo
- West Hayman Park
- West Walker Street estuarine access

The WRG is charged with submitting general and site-specific recommendations to the Board on a variety of issues, including but not limited to:

- Formulating best-use strategies that could increase enjoyment and visitation by citizens and visitors;
- Considering alternative promotion, commercial marketing, and management approaches that could identify and guide west-side recreation opportunities;
- Identifying infrastructure needs, such as additional equipment, amenities, and site expansion;
- Considering existing and/or future public/private partnerships that could enhance existing or create new recreation activities and/or opportunities; and,

- Discussing and making recommendations on policy issues, some of which have been identified, and others may be identified during the group's work.

Additional issues may be identified and included as the WRG moves forward; these may apply to individual sites or west-side recreation as a whole concept.

The WRG may utilize existing resources, including but not limited to: Chapter 153, Zoning; the 2004 Recreation Facilities Plan; the most recent Shoreline Access Plan, and public input. It will be important to the WRG to remember the Town's unique natural environment, and yet also be progressive and cognizant in its consideration of the needs and desires of our citizens and visiting public. All WRG members are encouraged to speak with other residents about the group, its specific issues, its overall purpose, etc., to gain input that can be shared.

Conclusion

At the conclusion of its investigations and discussions, the WRG shall submit a report to the Board of Commissioners in response to the tasks assigned. At such time as the Board of Commissioners accepts the report, and has no further tasks or charges to the WRG, then the WRG's purpose shall be deemed completed. In the future, as a need may arise, the Board of Commissioners reserves the right to reactivate the WRG.

Staff Support

- Members of the WRG in a non-voting capacity are: Grounds Supervisor Ross Cipriano, and Assistant Planning Director Cameron Ray and/or Senior Planner Ryan Lang.
- The Chair will work with the Town Manager to assure such other relative members of Staff are available for meetings.
- The Town Clerk will serve as Secretary to the WRG, with assistance from other Administration Staff as necessary.

West-side Recreation Group Ground Rules for Procedure

The WRG was established by a public body and is therefore subject to the North Carolina Open Meetings Law (Chapter 143, Article 33C of the General Statutes, attached).

Members of the WRG are appointed for a finite term that will expire when their report is submitted to the Board of Commissioners and the Board determines that the WRG's task has been completed.

Meetings of the WRG will be scheduled by the Chair or Vice-Chair on an as-needed, but at least monthly, basis.

The purpose of these ground rules is:

- To enable the group to transact business expeditiously and efficiently;
- To preserve a spirit of cooperation; and
- To ensure that all group members and the public understand the requirements for public bodies, the organization and procedures of the group, and how the requirements of the assignment will be accomplished.

Participants and Participation

1. The WRG is comprised of eight voting members, all of whom are residents of Kill Devil Hills, who will fully and directly engage in group deliberations. In the event of a tie, the Chair of the WRG, who shall be a member of the Board of Commissioners, will vote and break the tie; at no other time will the Chair vote.

Experience in recreation and planning will be helpful to all members; however, community interest, commitment, and enthusiasm are characteristics required of all members.

2. The WRG is chaired by (a member of the Board of Commissioners) (Commissioner Terry Gray).
3. To assure an effective process, members agree to make every effort to attend all meetings and to stay current with information provided WRG decisions. Voting members may not designate alternates for any group meeting.
5. The public is welcome to attend all meetings, and while public comment will be sought and is welcome, members of the audience are not participants in the group's deliberations unless invited by the chair. There will be an established "Public Comment" portion for each meeting. Written comments of any length are welcome throughout the process and will be included with the minutes and packet materials for the meeting at which they are submitted.

West-side Recreation Group Meetings

1. Each group member agrees to honest and direct communications. Participants are expected to support the process, and in good faith collaborate toward completion of WRG's task as charged by the Board of Commissioners.
 - Each item presented for consideration is entitled to full and open discussion.
 - All group members may engage directly in the entire process. Discussions will strive to identify common ground among all participants to deliver the most powerful collective statement possible. When common ground cannot be identified, the opinion of individual participants will be respected and documented as they emerge. Participants are expected to provide thoughtful, on-point opinions, objective fact-based comments and alternatives during discussions.

2. The Chair will participate in, encourage, and manage discussions using more or less structure depending on the nature of the issue and nature of deliberations, calling for action once an issue has been thoroughly examined and a majority-supported outcome appears imminent. A vote by the majority of the membership present will constitute action. Decisions on issues will be made during meetings by majority vote of the membership present.
 - Outside the open meeting the Chair will work for the WRG to assure the membership is supplied with background and current information on issues and recreation locations, and that relative members of the Town Staff or outside resources are available as needed.
 - Members may anticipate assignments between meetings.
 - The Chair will coordinate agendas for each WRG meeting with the WRG secretary, including carryover items and new business, using the following format:
 - Call to Order
 - Pledge of Allegiance
 - Agenda Approval
 - Old Business
 - New Business
 - Other Business
 - Public Comment
 - Response to Public Comment
 - Adjourn

3. Minutes will be prepared which will serve as a summary of the meetings and will include all action. Observations contained in the minutes may not necessarily be individually attributed. If members desire, they may submit attributed information and/or written comments directly to the secretary to the WRG for inclusion with the minutes of each meeting. All minutes, packet materials, attributions and other information pertinent to the discussions and decision-making process will be made available and remain available for public inspection.



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

July 30, 2019

TO: West-side Recreation Group
FROM: Chair Terry Gray
REF: New Business

4. Review of materials provided; identification of materials that are desired or may be needed

For each recreation location you will receive the following:

- Sets of tables that provide historical information, existing features information, budget information, and potential improvements and usage topics.
- Background information (such as, the maintenance agreement between KDH and Dare County for Meekins Field).
- Photos and maps of each recreation area, including immediate surrounding areas.
- If available, capital improvements sheets that depict pending improvements, subject to funding availability, for up to 10-years into the future.

We will be placing other, general, resources on the WRG's webpage, however that won't get complete until later during the week of July 22nd. Included in these materials will be:

- KDH Zoning Ordinance
- 2004 Recreation Facilities Plan
- The recently updated Shoreline Access Plan
- A map of KDH which depicts the location of each west-side recreation facility

The link to the WRG webpage is: <https://www.kdhnc.com/843/West-side-Recreation-Group>.



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

July 30, 2019

TO: West-side Recreation Group

FROM: Chair Terry Gray

REF: New Business

5. Establish top four locations for review and recommendation

Following is the list of recreation sites located west of US 158 for consideration as top priorities for review and recommendation. We are working on a location map for these sites and hope to have posted on the WRG webpage soon; you'll be notified once we're successful.

It will be appropriate to discuss these facilities at our meeting, and thus develop the list as a team. Aviation Park has been singled out as Priority #1 due to its numerous amenities, and the recent work that has taken place there. It is already a well-used site with good location and amenities that make it a prime location for additional activities to increase visitation.

- Elevated all-accessible walkway at the site of the former Ocean Acres Wastewater Treatment Plant; located within the boundaries of The Nags Head Woods
- Copley Drive Neighborhood Park
- Fresh Pond and the AEC
- Aviation Park – **designated #1**
 - Roller Hockey Rink
 - Skate Park
 - Frog Pond
 - Paws Park
 - Toddler Playground
- Casey R. Logan Disc Golf Course
 - western edge of the remaining portion of the Baum Tract
- West-side Multi-Use Paths
 - Centennial Paths
 - Colington Road Multi-Use Path
 - Wright Brothers Multi-Use Path
 - Bay Drive Multi-Use Paths

- Meekins Field/Children's Playground
- West Third Street estuarine gazebo
- West Hayman estuarine gazebo
- West Hayman Park
- West Walker Street estuarine access



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

July 30, 2019

TO: West-side Recreation Group
FROM: Chair Terry Gray
REF: New Business

5. A. **First facility (Attachments NB-5A)**

1. **Aviation Park – this topic is expected to take at least 2-3 meetings**

- A. Review existing facilities at Aviation Park; items of interest from Staff; observations from WRG members
 - Roller Hockey Rink
 - Skate Park
 - Frog Pond
 - Paws Park
 - Toddler Playground
- B. Aviation Park will be fully surveyed during the 2019/2020 fiscal year to show as-built physical features, document locations of improvements including irrigation system(s), septic tanks and drain field, utility lines, easements, etc.
- C. Brainstorm Aviation Park - **including but not limited to:**
 - 1. Review existing facilities, amenities, ideas from Staff
 - a. Staff review of potential future construction, purchases, etc.
 - b. Observations from WRG members
 - c. Capital improvements sheets
 - 2. Events at Aviation Park
 - a. Current Town-sponsored events: Christmas at the Town Hall; Trash Attack!; Old Fashioned Ice Cream Social
 - b. Current non-Town sponsored events: Halloween
 - i. Private events, such as birthday parties
 - ii. There have been roller hockey competitions in the past
 - c. Vision for other events and activities?

3. What does Aviation Park offer? Unique characteristics? Atmosphere? Location?
 4. Should Aviation Park be designated and promoted as an event site, including identification of appropriate types of events, frequency of events, etc. Is there a target audience/participants?
 - a. Appropriate for: music, passive recreation opportunities (yoga, adult fitness, etc.)
 - b. Is there an event that could be associated with KDH well into the future? Sort of a branding opportunity, could be held annually, build on the Town's identity?
 - c. How about non-traditional events (drone flying contests? Dog shows? Dog obedience/agility competitions? Roller hockey events? Skateboard contests?)
 - d. Is there a hoped-for timeframe?
 - e. Should a private company be hired to conduct activities/events on the Town's behalf at sites such as Aviation Park?
- D. Other issues for consideration
1. At this time, there are a number of annual special events for which the Town expends Staff time and funding. Approximately 1,500 total Staff and volunteer hours are spent over and above regular work schedules:
 - Trash Attack!
 - National Night Out
 - Fire Prevention Week
 - Ice Cream Social
 - Santa at the Town Hall
 - Outer Banks Sporting Events marathon(s), half-marathons, etc.
 - Bike Week
 - Fourth of July Fireworks
- E. Limited staffing in the Building and Grounds Division will make maintenance and improvements at all recreation sites difficult as facilities continue to be added and/or built upon.
2. **Grant-funding, public/private partnership, etc., to accomplish vision?**
 - A. Some percentage would be required from the Town in almost all situations.
 - B. Grant cycles and funding availability would like determine project schedules.
 3. **Report to the Board of Commissioners on findings and recommendations regarding Aviation Park, with the final recommendation that the BOC take action to designate the report be turned over to the Town Manager for implementation of policy decisions contained therein.**

**Town of Kill Devil Hills
Capital Project Needs
Funding:**

Project Name:	Aviation Park and Baum Tract	Original Request - 11/2013
Department:	Buildings and Grounds	
Start Date:	_____	Completion Date: _____

Expenditures:	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Years 6+	Years 10+	Total
Design & Cost Estimates									\$200,000
Potential Uses:									
Walking trails to Buzzard Bay estuarine site with boardwalk, kayak launch, and gazebo and camping facilities for organized groups							\$1,500,000		\$1,500,000
Aviation Park pavilion , proposed for construction 2019/2020 FY		\$50,000							
Restrooms and parking on west side, near disc golf park near the disc golf park and Buzzard Bay							\$300,000		\$300,000
Yearly Maintenance/Staffing							Unknown		Unknown
Funding Sources:	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000	\$ -	\$ 1,800,000
	\$ -								\$ -
	\$ -								\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

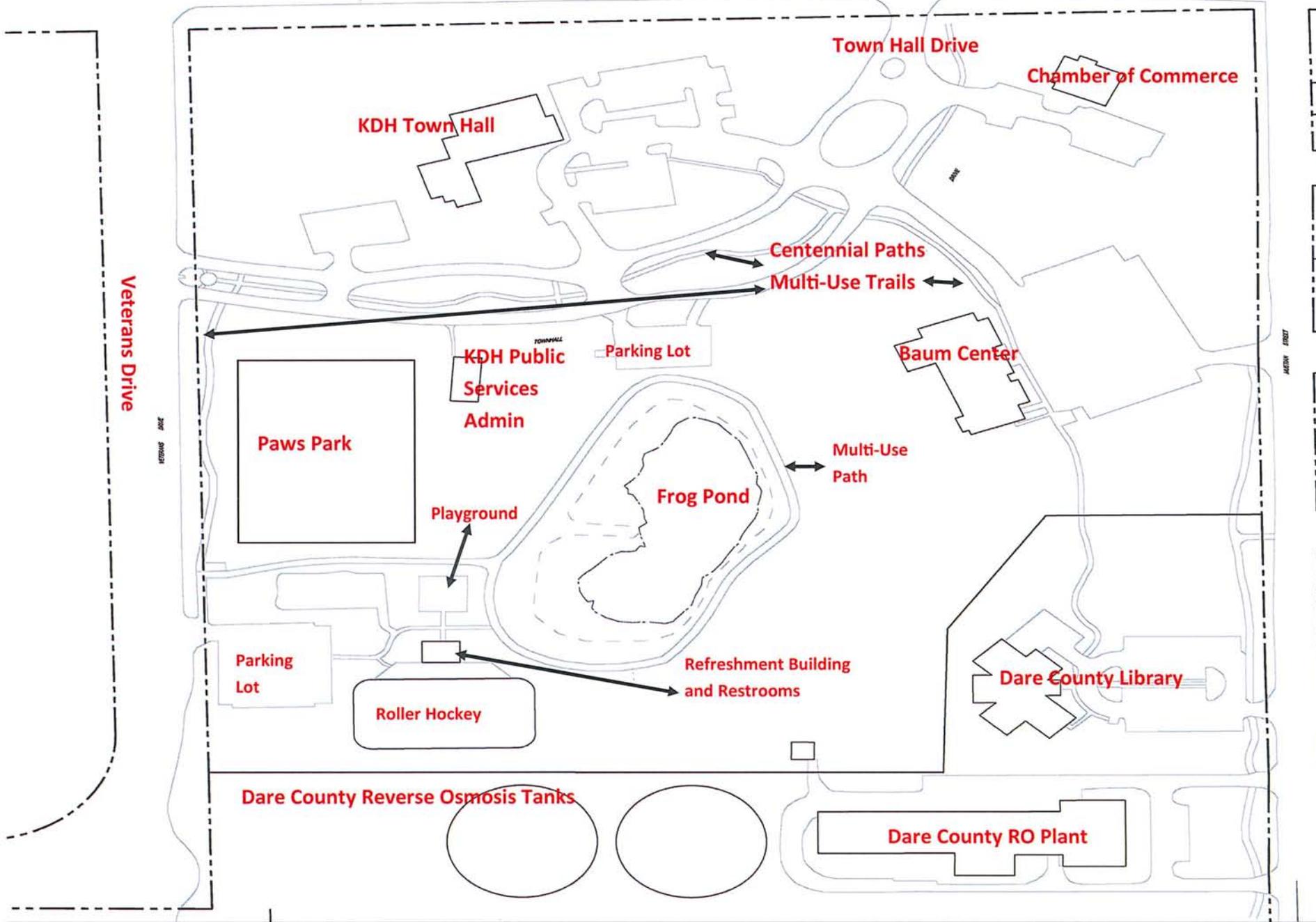
Design estimates are at approximately 11% of total estimated projects' costs

**Town of Kill Devil Hills
Capital Project Needs
Funding: General Fund**

Project Name:	Christmas Decorations	Orginal request - 10/2014
Department:	Buildings & Grounds	
Start Date:	<u>2017-2018</u>	Completion Date: _____
Project Justification:	Christmas Decorating plan accroding to a schematic	

Expenditures:	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Years 6+	Years 10+	Total
Replace Deck & Stairs	\$ 13,230	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ -	\$ 79,230
								\$ -	
								\$ -	
								\$ -	
	<u>\$ 13,230</u>	<u>\$ 11,000</u>	<u>\$ -</u>	<u>\$ 79,230</u>					
Funding Sources:								\$ -	
								\$ -	
								\$ -	
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>						

RR 1217



Veterans Drive

Town Hall Drive

Chamber of Commerce

KDH Town Hall

Centennial Paths
Multi-Use Trails

KDH Public
Services
Admin

Parking Lot

Baum Center

Paws Park

Multi-Use
Path

Frog Pond

Playground

Parking
Lot

Roller Hockey

Refreshment Building
and Restrooms

Dare County Library

Dare County Reverse Osmosis Tanks

Dare County RO Plant





















Aviation Park – 2004/2005 Recreation Facilities Plan; Update and Status

Facility	Description	As of 2004/2005 Installed Amenities	Recommended Amenities as Described in Needs Analysis From 2004/2005 RF Plan	Preliminary Cost Estimates for Needs Analysis (2018/2019 Dollars Estimates)	Status
Generally	*Aviation Park is a 24.75-acre tract that provides a recreational activity mix, comprised of the facilities and amenities detailed in this document.	N/A	As-built physical survey to document locations of improvements including irrigation system, septic tank and drain field, utility lines, easements, etc.	Approximately \$15,000	Incomplete. To be requested in 2019/2020 budget; cost estimate by American Engineering.
Roller Hockey Rink	Approximately 185' x 85'; construction completed in 2001. Appropriate for roller hockey or other form of in-line skating.	Lighted, fenced, paved with support features	Resurface rink; install raised bleachers; install penalty boxes; install electric scoreboard/bulletin board	N/A – Roller Hockey rink was reconstructed as a result of severe damage from Hurricane Matthew	Its primary use is a roller derby rink
Frog Pond	Walking path and exercise stations were constructed as part of the original project for recreational improvements at Aviation Park.	<ul style="list-style-type: none"> ▪ Walking path with exercise stations, interpretive signs, benches, picnic table(s). ▪ Path also for walking, skating, bicycling, dog walking, etc. 	Split-rail fence between Aviation Park and Dare County RO Plant	N/A	Dare County installed chain link fence at the RO; KDH installed split-rail fence along KDH/DC property line by the well. Completed.
Volleyball Area	N/A	Rarely Used	Should be converted to a skateboard park	N/A	Conversion completed in 2010

Skate Park	Approximately 120' x 60'; completed in 2010	N/A	N/A	N/A	When constructed, only intended for daytime use; however, in 2016 users requested lighting for night use. Lighting to be installed in 2019 as part of 2018/2019 FY budget. This will include security cameras in the parking lot, the building, the play park and the dog park areas. Ongoing at this time; completion scheduled for April 2019
Disc golf facility	N/A	N/A	Undeveloped 2-acre site on the north side of Aviation Park facility, could be developed as disc golf facility with about three disc golf tees, fairways, and target areas	N/A – disc golf facility constructed using donated funds and labor on western portion of the 44-acre Baum Tract site owned by KDH; 30-35 acres used for 18 holes of disc golf	2-acre tract is being developed as a dog park (2018/2019) with target opening of April 2019. Ongoing.
Pavilion	Visualized by Staff as an approximate 1,000 square foot covered, but open air, pavilion, suitable for families and relatively small gatherings, with benches and picnic tables.	N/A	Construction of open air pavilion	Approximately \$50,000	May be included in FY 2019/2020 budget.
Bike Rack	N/A	N/A	Bike rack	N/A	Has not been identified as necessary in recent years.

Refreshment/ Ticket Building and Restrooms	<ul style="list-style-type: none"> ▪ Appropriate for refreshment coordination, ice cream serving; event tickets issuance. ▪ Restroom facilities are separate for both sexes; two stalls each. 	Primarily used by the Town for special events, such as the Ice Cream Social	N/A	N/A	
---	---	---	-----	-----	--

***2004/2005 Description of Aviation Park:** 24.75 acre tract located at its south end adjacent to the Dare County Reverse Osmosis Facility, at its west side adjacent to a portion of Centennial Paths along Veterans Drive, at its north end adjacent to property owned by the Town of Kill Devil Hills which is adjacent to the east-bound right of way of Town Hall Drive, and on its east side adjacent to the property on the west side rear yard of the Thomas A. Baum Center including wetlands areas. Across Veterans Drive stands First Flight High School, and on the south side of the west-bound portion of Veterans Drive are the First Flight Elementary and First Flight Middle Schools. Aviation Park features a roller hockey rink, refreshment/ticket building, restroom facilities, the approximate 2-acre Frog Pond, walking path, exercise stations along the path with interpretive signage, and benches. This portion of Aviation Park was completed in 2000/2001.

2018/2019 Description of Aviation Park: Size remains unchanged. In addition to the facilities and amenities listed above, projects at Aviation Park include: construction and installation of a Dog Park, installation of lighting at the Skate Park, installation of electrical service at approximately 15 locations around the Frog Pond, upgrade of electrical service at the refreshment/ticket building, refurbish exercise stations, resurface walkway around the Frog Pond, and installation of a fishing pier and separate stage area.

Aviation Park 2019 Existing Facilities and Features

Facility	Description	Use	Existing Features	Comments
Roller Hockey Rink	See above.	Used by the Kill Devil Derby Brigade	One security camera	
Skate Park	See above.	Used by adults, and students of all ages		
Frog Pond – including path around the pond, electrical service, benches, picnic tables, etc.	See above.	For sitting, fishing, wildlife observation, bird watching	<ul style="list-style-type: none"> ▪ One electrical outlet on the pier; one outlet next to the pier ▪ One outlet on the platform, three outlets around it ▪ Approximately eight additional outlets around the Frog Pond ▪ One outlet at the picnic table at the north end of the Frog Pond ▪ Two constructed areas (one landing, one pier) ▪ Five benches ▪ One picnic table 	
Refreshment/Ticket Building and Restrooms	See above.		<ul style="list-style-type: none"> ▪ Preparation, work tables. No cooking facilities. ▪ Service windows ▪ Four exterior electrical outlets on each corner of the building. ▪ A total of five outlets inside the building; no outlets inside the restroom areas ▪ A freezer in the building. 	Doorway was cut between back and front refreshment/ticket building areas for installation of the freezer and for ease of access.
Concrete Courtyard Area	Viewing area for Roller Hockey Rink	Used by park visitors, students after school	<ul style="list-style-type: none"> ▪ Three picnic tables ▪ Security cameras in place show partial views of most areas 	Upgrading the camera system at the park is low-end technology and upgrading would provide the ability to be seen from Police Department. At this time, this isn't possible because fiber-optic cabling has not been run to the Refreshment/Ticket Building.
Playground (for small children)	Playground adjacent to Refreshment Building	Appropriate for ages 4-6. Used by some day care groups, individuals	<ul style="list-style-type: none"> ▪ One playground set; one riding/bouncy toy ▪ Also protected by security cameras 	
Parking	30 +/- paved parking spaces		One security camera that films a portion of the parking area	The parking area could be included in the upgrade to the camera system mentioned above.

<p>Lighting Displays</p>	<p>Holiday lighting around the Frog Pond, building; logos for commemorative months</p>	<p>Christmas – large tree, small trees, Santa and Reindeer, and assorted lights at all facilities on Town Hall Drive</p>	<p>Logos designed and constructed by Kill Devil Hills staff for significant commemorative months</p>	<p>Continue making improvements, yet maintain current level holiday atmosphere</p>
---------------------------------	--	--	--	--

Aviation Park Budgeted Improvements for Fiscal Year 2018/2019

Facility	Description	Features and Amenities		Status
Dog Park	Three separate, fenced spaces, total area equals approximately two acres; small, old/infirm, regular dogs. Open space.	One Dog-i-Pot station, located outside either of the three areas, accessible to all	<ul style="list-style-type: none"> ▪ Six benches, with two to be covered ▪ Agility equipment for small and regular dog areas ▪ Three water stations 	Ongoing. Completion scheduled for April 2019.
Walkway Around the Frog Pond	Six trips around the Frog Pond equals approximately 1 mile.	<ul style="list-style-type: none"> ▪ Resurfacing Winter/Spring 2019 ▪ Refurbish exercise stations to be completed by spring 2019 (new signs, new station borders) ▪ Replace benches and picnic table 		Resurfacing is pending warmer weather; total 1,285 square yards.
Skate Park		Lights for nighttime usage (contained in 2018/2019 FY Budget)	Security cameras upgrade will be recommended; does not include the path around the Frog Pond, but does include parking area	Ongoing. Completion scheduled for April 2019
Refreshment/Ticket Building and Restrooms		200 amp single phase service will be upgraded to 400 amp single phase electrical service. Anticipate completion in April 2019; in conjunction with lighting Skate Park at approximate \$3,000 charge; no further amperage available at building without this improvement	There is no hot water in this facility.	<ul style="list-style-type: none"> ▪ Ongoing. Completion scheduled for April 2019 (coordinated with the lights at the Skate Park). ▪ Renovations to this building over the past several years have included: cutting a doorway for access between the two rooms, installation of air conditioning for the refreshment/ticket room. Heat has also been installed in the restrooms. New water fountain, with dog fountain, installed immediately outside of this building.
Seasonal Displays		Continue making improvements, yet maintain current holiday atmosphere; this is an ongoing project over several years		Ongoing, year after year.

Aviation Park Improvements and Usage Discussion Topics

Specific Existing Facility/Area of Aviation Park	Improvements and Usage Discussion Topics					
Aviation Park	<ul style="list-style-type: none"> Outdoor music events (Don and Mrs. Bryan Foundation?) Monthly events, such as food truck night and/or farmers' market night, with other activities (during the summer) 	Outdoor art exhibits (Don and Mrs. Bryan Foundation?)	<ul style="list-style-type: none"> Encourage fundraising events for charitable organizations Are there activities related to the Baum Center that could be enhanced by extending them into Aviation Park? Re-initiate contact with charitable organizations and reach out to Dare County Schools to advise of area/facility availability. 	<ul style="list-style-type: none"> Should we change regulations to allow non-charitable events, such as craft fairs that give vendors an opportunity to sell their goods for profit? Such changes could increase activities and events at the park. Should we allow "scheduling" of the building, the roller hockey rink, etc.? Should there be an associated usage fee? If scheduling is allowed, will any unused area of a park or field be available for public use? Should consideration be given to allowing alcoholic beverages to be on-site for scheduled events? 		Brainstorm with stakeholders including citizens, usage groups, Planning Department, Buildings and Grounds. Include a Police Department representative to make sure public safety aspects are considered and included.
Roller Hockey Rink	Encourage competitions and tournaments	<ul style="list-style-type: none"> Could the Town's Recreation Agreement with Dare County be amended to 			<p>Is there language and/or behaviors exhibited at the park that are off-putting or that cause concern?</p> <ul style="list-style-type: none"> Are their innovative ways to resolve this? 	Manufacturer of the surface material has advised that repairs be made annually from three-seven years old, and after seven years old (in 2025) resurfacing (approximately \$30,000/2019)

		include promotion of the roller hockey rink and the skate park?				estimate), again, should be budgeted.
Skate Park	Install benches, picnic tables?	<ul style="list-style-type: none"> To include classes? Could Competitions? 			<ul style="list-style-type: none"> Could enforcement be placed on those who used these areas? Could enforcement be tied to use of the facility? 	
Frog Pond (path around the pond for walking, skating, bicycling)	Wildlife, birdwatching, coordinated through NHW; could include a wildlife tutorial of what's in the pond	<ul style="list-style-type: none"> Encourage outdoor walking groups/individuals; coordinated activities such as morning/evening walking groups Encourage biking groups/individuals; morning/evening coordinated events, perhaps beginning at Aviation Park and proceeding north/south on the new and existing multi-use paths 	<ul style="list-style-type: none"> Establish yoga/outdoor fitness/exercise area, individuals or group Meditation area, again, group or individuals Corn Hole games, competitions 		<ul style="list-style-type: none"> Will on-site cameras assist with resolving this issue? 	

Frog Pond (electrical service)	Install covers to protect electrical service in case of rain	There are no electrical outlets around the Skate Park. Is there a need for any?				
Frog Pond benches and picnic tables	Install more? How many?	Install outdoor gaming tables (chess, checkers, backgammon).	There is no attendant at Aviation Park, or other KDH Recreation Facilities. A noted difficulty would be: preserving the game pieces for outdoor gaming tables. Where would they be placed? How could they be easily accessed?	Could an arrangement with the Baum Center be worked out where people wanting to use the game tables, at Aviation Park only, could check out game pieces from the Baum Center?	If there are three-four tables around the pond/on site, would that be too much for the Staff at the Baum Center to handle?	Could game pieces be stored, somehow, under the tables?
Refreshment/Ticket Building	Are there features that could be included in this facility to make it more desirable for public use?					
Concrete courtyard area	Bleachers?					
Playground (for small children)		Install additional play equipment				
Parking	Explore overflow parking for special events at First Flight High School?					
Periodic Displays or Events	More Christmas lights to enhance holiday lighting; maintain existing atmosphere					

<p>Other outdoor recreation opportunities at Aviation Park</p>	<p>Construction of pavilion for gatherings, with roof and concrete pad; need to determine size we'd like to accommodate; grills?; benches, tables?; cost estimate about \$50,000 depending on selected amenities</p>					
<p>Generally - "Vendor" events</p>	<p>Aviation Park, and particularly the Frog Pond multi-use path, offer a unique opportunity to accommodate events such as craft sales, food sampling, contests, performances, etc.</p>	<p>Potential accommodation for number vendors:</p>	<p>Would not requirement amendment of the Town Code since non-charitable events, conducted by the Town are allowed on Town property within the G&I Public Zone, with itinerant vendors.</p> <p>Charitable events are permitted to be conducted by anyone that makes application and meets the terms of the existing code.</p>	<p>No application fee based on current code</p> <p><u>Potential</u> permit fees:</p> <ul style="list-style-type: none"> ▪ Application fee (+/- \$100) ▪ Electrical inspection fee would not be required to access existing plug-ins, but running a new circuit would require a permit ▪ Tent inspection fee <p>Could vendor fees be contingent on location and the services provided (such as, provision of electrical service might be \$25 more than a site with no electrical service?)</p>	<p>There are multiple options to accommodate vendors at Aviation Park. The following measures reflect estimated areas, on both sides of the suitable for such use:</p> <ul style="list-style-type: none"> ▪ One area, 135' x 25' ▪ One area, 30' x 15' ▪ One area that has a slight slope, 50' x 12' <p>Additionally, the following specific vendor sites could be located, including those larger areas enumerated above:</p> <ul style="list-style-type: none"> ▪ Seven 10' x 10' sites ▪ Nine 10' x 20' sites <p>The distance around the Frog Pond is 1,135 feet.</p>	<p>Event planning assistance from outside sources?</p>

Organized Events at Aviation Park: High numbers of attendees at organized events (upwards of 200) may not be possible due to size limitations of available public areas. How many visitors would fit in the site comfortably?