

Minutes of the Monday, May 20, 2019 regular meeting of the Kill Devil Hills Board of Commissioners held at 8:30 o'clock a.m. in the Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road.

- Members Present:** Mayor Sheila F. Davies, Ph.D; Commissioners Terry Gray, Mike Hogan, Skip Jones, John Windley
- Members Absent:** None
- Others Present:** Debora P. Diaz, Town Manager; Beverly Kissinger, Finance Director; Mary E. Quidley, Town Clerk

Call to Order

At 8:36 a.m. Mayor Davies called this meeting of the Kill Devil Hills Board of Commissioners to order and welcomed all present.
All department heads and assistant department heads were in attendance.

Pledge of Allegiance and Moment of Silence

Agenda Approval

Public Comment (Time limit of 3 minutes per person; 5 minutes per group)

Response to Public Comment

Introductions and Presentations

Old Business

New Business

Committee Reports

Commissioners Agenda

Mayor's Agenda

Town Manager's Agenda

Town Attorney's Agenda

Consent Agenda

General Worksession

1. Town Manager's Recommended Budget for 2019/2020 Fiscal Year

The proposed budget for the Town of Kill Devil Hills for fiscal year 2019/2020 was presented to the Board of Commissioners at the May 13, 2019 meeting. At that time, the worksession was scheduled for this meeting and the public hearing scheduled for the Monday, June 10, 2019 meeting, which will begin at 5:30 p.m.

The Town Manager conducted a fund-by-fund, department-by-department review of the draft budget and the Board of Commissioners commented and asked questions on issues of their choosing.

At 9:53 a.m. Mayor Davies called for a 10-minute break in proceedings. At 10:03 a.m. the worksession reconvened.

The budget included an appropriation for the recently formed Neighborhood Watch Group, which is comprised of citizens in Kill Devil Hills. As provided under the national guidelines, this is a non-profit organization that should work towards self-funding through individual and business contributions; the Board agreed that the Town should not be locked in to providing funding for the Neighborhood Watch in the future and that the organization should work towards standing alone as a community-funded non-profit.

An appropriation for the Community Appearance Commission was also included in the budget at the direction of the Board of Commissioners. The Board explained that the CAC is actually established by ordinance and as such is actually an extension of the operations of the Town. Funding for that group by the Town is appropriate; the Neighborhood Watch Group has different, independent, formation guidelines.

The Board of Commissioners was very complimentary of Staff for their assistance in answering questions, and for the Town Manager's Recommended Budget for the upcoming fiscal year.

No changes to the Recommended Budget were identified at this worksession.

Public Comment

Response to Public Comment

Adjourn

There being no further business before the Board of Commissioners at this time Commissioner Jones made a motion to adjourn this meeting and Commissioner Gray seconded that motion and approval was unanimous, 5-0.

It was 10:53 a.m.