



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

February 20, 2019

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: Consent Agenda

1. Minutes (Attached CA-1A)

A. January 14, 2019

2. Monthly Report (Attached CA-2A)

A. December 2018

3. Record consensus approval of the following resolutions

- A. A Resolution Requesting Herbert C. Bonner be Retained as the Name of the Remaining Portions of the First Bridge Across Oregon Inlet
- B. A Resolution Recommending the Replacement for the Herbert C. Bonner Bridge be Named in Honor of Marc Basnight

4. Budget amendments

- A. #16 – to recognize contributions for disc golf received in January 2019 and a donation for the disc golf grand opening
- B. #17 – to provide funds from the sale of brass to replace Water Plant generator fuel tank

5. Schedule public hearing – conditional use site plan – Outer Banks Brewing Station – Outdoor Dining Activity Area and Associated Site Improvements (Attached CA-5)

At their January 15, 2019 meeting, the Planning Board reviewed this conditional use site plan for an outdoor dining activity area, and addition which includes an open air bar, restroom, and storage. At the conclusion of their review, the Planning Board voted to forward it to the Board of Commissioners with a favorable recommendation.

Staff recommends the public hearing be held on Monday, March 11, 2019 at 5:30 p.m. in the Meeting Room at the Administration Building, 102 Town Hall Drive. Approval of the Consent Agenda will schedule the public hearing as noted above.

An electronic version of the site plan will be available with the packet materials on-line, www.kdhnc.com. The paper version will be presented with the packet materials for the March 11th meeting.

6. Recommendation for 2018/2019 lease purchase agreement (Attached CA-6)

The Finance Department has researched available interest rates for the lease/purchase of equipment and vehicles. The total amount to be financed is \$828,480.87. PNC submitted the lowest overall financing cost:

- \$828,480.87 at an annual interest rate not to exceed 2.81%; to be paid in eight semiannual payments.

Approval of the Consent Agenda will record approval of the attached budget amendment, #18 to record the annual lease for equipment and vehicles and the accompanying resolution. The Town Attorney will review and approve the lease agreement prior to its execution.

Staff recommends approval of the Consent Agenda as presented and a motion will be in order.