



Town of Kill Devil Hills

Public Services - Water Division

Change of Ownership Request Form

This form is for the change of ownership for a property within The Town of Kill Devil Hills corporate limits. Please complete and forward this form prior to closing date.

Office Use Only

Account #: _____ Meter Size: _____

Today's Date: _____

Service Address: _____

Closing Date: _____

Seller's Name: _____

Buyer's Name: _____

Buyer's Mailing Address: _____

Buyer's Phone #: (h) _____ (w) _____
(c) _____

Email Address: _____

Buyer's Social Security: _____

Buyer's Signature: _____

Fax #: 252-441-6136

Mail: Kill Devil Hills Public Services Dept.
P.O. Box 1719
Kill Devil Hills, NC 27948

(In approximately 2-4 weeks after your closing date, you'll receive a packet by mail requiring a surety deposit. A deposit is required for each property and is based on the meter size. The application must be notarized if handled by mail. For questions, call 252-480-4080 or visit our website www.kdhnc.com)